



NOTICE OF A MEETING
(In compliance with Sec. 551.041, Et. Seq., Tex. Gov't. Code)

NOTICE is hereby given that the Board of Directors of the Jersey Village Fire Control Prevention and Emergency Medical Services District (FCPEMSD) will hold a Meeting on October 18, 2021 at 7:00 p.m. in the Civic Center Auditorium at 16327 Lakeview Drive, Jersey Village, Texas 77040.

ITEM(S) to be discussed and acted upon by the Board at this meeting is/are listed on the attached agenda.

AGENDA

- A. Open Meeting. Call the meeting to order and call the roll of Directors present.
- B. **CITIZENS' COMMENTS** - Any person who desires to address the City of Jersey Village FCPEMSD Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Directors are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the Board.
- C. Consider approval of the minutes of the Fire Control Prevention, and Emergency Medical Services District (FCPEMSD) Meetings held on July 19, 2021. *Board Secretary*
- D. Consider Resolution No. 2021-05, amending the budget of the Fire Control Prevention and Emergency Medical Services District for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount of \$350,000; by decreasing line item 49-26-9781 (Equipment Purchase Contribution) and increasing line item 49-26-5523 (Personnel Fire Control and Prevention District). *Isabel Kato, Finance Director*
- E. Adjourn

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: October 13, 2021 at 4:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."



FCPEMSD MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 18, 2021

- B. CITIZENS' COMMENTS** - Any person who desires to address the City of Jersey Village FCPMSD Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Directors are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the Board.

MINUTES OF THE MEETING OF THE FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD MEETING HELD ON JULY 19, 2021 AT 6:00 P.M. IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. The meeting was called to order by Board President, Bobby Warren at 6:08 p.m. with the following present:

President, Bobby Warren
Director Drew Wasson
Director, Sheri Sheppard
Director, Michelle Mitcham
Director, James Singleton
Director, Gary Wubbenhorst
Director, Austin Bless

Board Secretary, Lorri Coody
City Attorney, Justin Pruitt

Staff in attendance: Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kirk Riggs, Chief of Police; Robert Basford, Director of Parks and Recreation; and Harry Ward, Director of Public Works.

IT Director, Bob Blevins, was not present at this meeting.

B. CITIZENS' COMMENTS - Any person who desires to address the City of Jersey Village FCPEMSD Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Directors are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the Board.

There were no public comments.

C. Consider approval of the minutes of the Fire Control Prevention, and Emergency Medical Services District (FCPEMSD) Meetings held on June 21, 2021.

Director Mitcham moved to approve the minutes for the meeting held on June 21, 2021. Director Wasson seconded the motion. The vote follows:

Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, Wubbenhorst, and Bless
President Warren

Nays: None

The motion carried.

D. Conduct a public hearing on the proposed Jersey Village Fire Control Prevention, and Emergency Medical Services District's Budget for the fiscal year 2021-2022.

President Warren opened the Public Hearing at 6:10 p.m., giving all interested parties the right to appear and be heard on the proposed Jersey Village Fire Control Prevention, and Emergency Medical Services District's Budget for the fiscal year 2021-2022.

President Warren called upon Fire Chief, Mark Bitz to give a presentation on the FCPEMSD budget. Accordingly, Fire Chief Bitz gave a presentation of the 2021-2022 FCPEMSD Budget, which included, in addition to revenues, the following expense items:

REGULAR MEETING OF THE JERSEY VILLAGE
FIRE CONTROL PREVENTION, AND
EMERGENCY MEDICAL SERVICES DISTRICT – July 19, 2021

**2021-2022 FIRE CONTROL PREVENTION, AND BUDGET ITEMS
EMERGENCY MEDICAL SERVICES DISTRICT**

ACCT. NO.	DESCRIPTION	BUDGET AMT.
49-26-3504	Wearing Apparel	\$ 46,350.00
49-26-3505	Fire Prevention Supplies	\$ 2,900.00
49-26-5024	Radio Usage Fees	\$ 15,000.00
49-26-5029	Travel and Training	\$ 20,000.00
49-26-5401	Election Expense	\$ 5,000.00
49-26-5523	Personnel - Fire Control	\$ 686,475.00
49-26-5524	Administrative	\$ 24,154.00
49-26-9772	Technology User Fee	\$ 96,373.00
49-26-9781	Equipment Purchase Contribution	\$ 350,000.00
49-26-9791	Equipment User Fee	\$ 424,581.00
Total:		\$ 1,670,833.00

President Warren then called upon anyone wishing to speak at the public hearing.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 461-1430 – Mr. Maloy spoke to this budget. He had questions about the amount projected to be collected for this District. He felt that originally taxes for this District would have been collected for the Property Tax Relief Fund. However, in the recent election, voters abolished the Property Tax Relief Fund and created the Fire Control Prevention and Emergency Medical Services District. He felt that the ballot propositions creating this District and abolishing the Property Tax Relief Fund were misleading.

With no one else signing up to speak, President Warren closed the Public Hearing at 6:14 p.m.

- E. Consider Resolution No. 2021-04, adopting a budget for the ensuing fiscal year, beginning October 1, 2021, and ending September 30, 2022, in accordance with Chapter 344 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.**

With limited discussion on the matter, Director Mitcham moved to approve Resolution No. 2021-04, adopting a budget for the ensuing fiscal year, beginning October 1, 2021, and ending September 30, 2022, in accordance with Chapter 344 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof. Director Sheppard seconded the motion. The vote follows:

Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, Wubbenhorst, and Bless
President Warren

Nays: None

The motion carried.

RESOLUTION NO. 2021-04

REGULAR MEETING OF THE JERSEY VILLAGE
FIRE CONTROL PREVENTION, AND
EMERGENCY MEDICAL SERVICES DISTRICT – July 19, 2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, IN ACCORDANCE WITH CHAPTER 344 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

F. Adjourn

With no other items to be addressed by the Board, the meeting was adjourned at 6:16 p.m.



Lorri Coody, Board Secretary

FCPEMSD MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 18, 2021

**FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT
CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

AGENDA DATE: October 18, 2021

AGENDA ITEM: D

AGENDA SUBJECT: Consider Resolution No. 2021-05, amending the budget of the Fire Control Prevention and Emergency Medical Services District for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount of \$350,000; by decreasing line item 49-26-9781 (Equipment Purchase Contribution) and increasing line item 49-26-5523 (Personnel Fire Control and Prevention District).

Department/Prepared By: Isabel Kato

Date Submitted: October 5, 2021

EXHIBITS: [Resolution No. 2021-05](#)
[Exhibit A](#) – Budget Amendment Form

BUDGETARY IMPACT:	Required Expenditure:	\$ 0
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$ 0

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

After the Fire Control Prevention and Emergency Medical Services District (FCPEMSD) Budget was adopted, it was necessary for City Staff to make changes in the transfer line item from the FCPEMSD to the General Fund before the City of Jersey Village Municipal Budget was adopted by City Council. These changes were made due to approval of the American Rescue Plan Grant. Therefore, we are respectfully requesting to amend the FCPEMSD's budget by increasing line item 49-26-5523 (Personnel Fire Control and Prevention District) and at the same time decreasing line item 49-26-9781 (Equipment Purchase Contribution) in the amount not to exceed \$350,000.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2021-05, amending the budget of the Fire Control Prevention and Emergency Medical Services District for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount of \$350,000; by decreasing line item 49-26-9781 (Equipment Purchase Contribution) and increasing line item 49-26-5523 (Personnel Fire Control and Prevention District).

FCPEMSD MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 18, 2021

RESOLUTION NO. 2021-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT, AMENDING THE BUDGET OF SUCH DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, IN THE AMOUNT OF \$350,000; BY DECREASING LINE ITEM 49-26-9781 (EQUIPMENT PURCHASE CONTRIBUTION) AND INCREASING LINE ITEM 49-26-5523 (PERSONNEL FIRE CONTROL AND PREVENTION DISTRICT).

WHEREAS, subsequent to the adoption of the annual budget for the Jersey Village Fire Control Prevention, and Emergency Medical Services District for the fiscal year beginning October 1, 2021 and ending September 30, 2022, the District had not anticipated this expenditure change; and

WHEREAS, the City Manager recommends that this District’s Budget be amended in accordance with the Budget Transfer Amendment Request Form attached hereto and made a part hereof as “Exhibit A;” **NOW THEREFORE**,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT THAT:

The annual budget of the Jersey Village Fire Control Prevention, and Emergency Medical Services District for the fiscal year beginning October 1, 2021 and ending September 30, 2022, is hereby amended in the amount of \$350,000 by increasing and decreasing the appropriations to the accounts contained therein as provided in “Exhibit A,” attached hereto and made a part hereof subject to approval of the City Council of the City of Jersey Village, Texas.

PASSED AND APPROVED this the 18th day of October, A.D., 2021

Bobby Warren, Board President

ATTEST:

Lorri Coody, City Secretary





CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount
49-26-9781	49-26-5523	\$350,000.00

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other _____	_____	_____

Justification

Amending Fire Control and Prevention District by decreasing line item 49-26-9781 (Equipment Purchase Contribution) and Increasing line item 49-26-5523 (Personnel Fire Control and Prevention District) by \$350,000

Requested by: Isabel Kato

Signed: _____ Date 10/05/2021

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist Digitally signed by Isabel Kato Signed: Isabel Kato <small>Date: 2021.10.05 13:13:15 -05'00'</small> Date: _____	City Manager: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved Digitally signed by Austin Bless Signed: Austin Bless <small>Date: 2021.10.05 13:20:52 -05'00'</small> Date: _____
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