

Justin Ray, Mayor
Andrew Mitcham, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Scott Bounds, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, April 15, 2019, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

C. PRESENTATION

1. Presentation of Police Department Employee of the First Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Justin Ray, Mayor*

D. SUBSTANDARD STRUCTURE – PUBLIC HEARING AND RELATED ITEM

1. Conduct a Public Hearing pursuant to Section 34-253 of the Code, so that the owner or the owner’s representatives for the property located at 15421 Leeds Lane, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures. *City Council*
2. Consider Ordinance No. 2019-08, finding the structures at 15421 Leeds Lane, Jersey Village, Texas 77040, (Lot 1, Block 49, Jersey Village), the “Property”, to be substandard and a public nuisance; ordering Ashleigh Nichole Howard or the true owners of the property to abate the substandard and dangerous structures on the property; authorizing the City to demolish the structures on the property if owner fails to abate the substandard and dangerous structures on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto. *Christian Somers, Building Official*

E. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on

the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

F. CITY MANAGER’S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – February 2019, General Fund Budget Projections as of March 2019, Utility Fund Budget Projections – March 2019, and Quarterly Investment Report – March 2019.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division’s Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. City Social Media Summary Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Special Session Meeting held on March 15, 2019, and the Regular Session Meeting held on March 18, 2019. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2019-13, authorizing the City Manager to enter into a contract with Microsoft Corporation to renew the three-year Software Enterprise Agreement. *Bob Blevins, IT Director*

H. REGULAR SESSION

1. Consider Resolution No. 2019-14, suspending the May 27, 2019 effective date of the proposal by CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston Division to implement interim grip rate adjustments for gas utility investment in 2018 and requiring delivery of this resolution to the company and legal counsel. *Austin Bleess, City Manager*
2. Consider Resolution No. 2019-15, suspending the May 10, 2019 effective date of CenterPoint Energy Houston Electric, LLC’s requested rate change to permit the City time to study the request and to establish reasonable rates; approving continued cooperation with the Golf Coast Coalition of Cities; hiring Lloyd Gosselink Attorneys and Consulting Services to negotiate with the Company and direct any necessary litigation and appeals;

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

requiring reimbursement of Cities’ rate case expenses; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel. *Austin Bleess, City Manager*

3. Consider Resolution No. 2019-16, approving the Assignment of the Purchase Option of approximately 10.56 acres of land Southeast of US 290 on either side of Jones Road in Jersey Village, Texas, to Collaborate Special Projects LLC; and authorizing the City Manager to take all appropriate and necessary steps to complete the assignment. *Austin Bleess, City Manager*
4. Consider Resolution No. 2019-17, authorizing the City Manager to execute an Agreement with Collaborate Architects LLC for architectural and engineering services for Jersey Village City Hall located in the Village Center Development. *Austin Bleess, City Manager*
5. Consider Ordinance No. 2019-09, adopting a Water Conservation Plan for the City of Jersey Village; amending the Code of Ordinances of the City of Jersey Village, Chapter 70, Utilities, by amending Article VI., *Water Conservation Plan*; providing a severability clause; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date. *Kevin Hagerich, Director of Public Works*
6. Consider Resolution No. 2019-18, appointing a member to the Board of Adjustment to fill the unexpired term for Place A2. *Lorri Coody, City Secretary*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: April 11, 2019 at 3:00 p.m. and remained so posted until said meeting was convened.



Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

C. PRESENTATION

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**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: April 15, 2019

AGENDA ITEM: D01

AGENDA SUBJECT: Conduct a Public Hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located at 15421 Leeds Lane, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

Department/Prepared By: Lorri Coody, City Secretary on behalf of Christian Somers,
Building Official

Date Submitted: April 8, 2019

EXHIBITS: [EX A](#) - Public Hearing Notice
[EX B](#) - Building Official's Report and Required Notice
[EX C](#) - Certification of Mailing Required Notice
[EX D](#) - Certification of Posting Signs at 15421 Leeds Lane
[Script](#) for Public Hearing

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The Building Official of the City of Jersey Village has reported that the buildings and structures located at 15421 Leeds Lane, also known as Lot 1, Block 49, Jersey Village, which are located within the City, are substandard and a public nuisance.

In accordance with Chapter 34 of the Code of Ordinances of the City of Jersey Village (the Code), the City Council must conduct a public hearing so that the owner or the owner's representatives of the property may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures on the Property.

All required notices of the hearing have been sent in accordance with the Code to the persons asserting or likely to have an ownership in the Property.

This item is to conduct the public hearing.

RECOMMENDED ACTION:

Conduct a Public Hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located at 15421 Leeds Lane, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

**CITY OF JERSEY VILLAGE
NOTICE OF PUBLIC HEARING**

NOTICE is hereby given for a public hearing to be conducted on April 15, 2019 at 7:00 p.m. by the City of Jersey Village City Council in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas. The City Council has received a report from the City’s Building Official regarding building and structures at 15421 Leeds Lane (the “Property”) in the City. The report indicates the presence of certain conditions on and about the buildings and structures on the Property that, if true, would render such the buildings and structures substandard and a public nuisance pursuant to Chapter 34 of the Code of Ordinances of the City of Jersey Village (the “Code”).

Pursuant to Section 34-253 of the Code, a hearing will be held so that the owner or the owner’s representatives may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures. On the day of the hearing City Council may determine whether or not the buildings or structures on the Property are substandard and may issue such orders as shall appear reasonably necessary to prevent the buildings or structures from being a hazard to life or property and to eliminate the substandard qualities.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

s/Lorri Coody, City Secretary
City of Jersey Village, Texas

Posted: April 8, 2019
Time: 2:00 PM





State of Texas
 County of Harris
 County Auditor's Form 153
 Harris County, TX (rev. 07/11)

Diane Trautman, County Clerk
 Real Property (713) 274-8680
 201 Caroline, STE 320, Houston, TX 77002
 Fee Officer's Official Receipt

Receipt # : RP19015179
 Receipt Date : 04/04/2019 01:39:36 PM
 Fees Assessed By : CCO\DiGarza
 Cashier : Warren, Monique (CCO)

EVAN M DUVALL

Fee Description	Amount	Notes
County Clerk	\$51.00	
Archive Fee	\$5.00	
Preservation Fee	\$5.00	
Courthouse Security Fee	\$1.00	
Total :	\$62.00	

Tender Type	Tender SubType	Check # / CC Auth #	Tender Amount
CREDIT CARD	American Express		\$62.00
Total Paid:			\$62.00
Change Due:			\$0.00

I AGREE TO PAY THE ABOVE AMOUNT
 ACCORDING TO THE CARD ISSUER AGREEMENT

DUVALL/EVAN M (SIGNATURE)

THANK YOU

10
Notice
T

Notice of Hearing

RP-2019-136741
04/04/2019 RP2 \$52.00



CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive, Jersey Village, TX 77040
713-466-2106 (office) 713-466-2140 (fax)

April 3rd, 2019

Re: Fire Damaged Structure @: **15421 Leeds Ln., Jersey Village, TX, 77040-1340**
Legal Description: **LT 1 BLK 49 JERSEY VILLAGE**
In Harris County

D

As the Building Official for the City of Jersey Village, Texas, it is my responsibility to ensure the safety of the built environment. To that end, the City's ordinances require that substandard structures must be either brought into compliance through remedial work, demolished, or secured and placarded (prior to demolition), where such structures are an attractive nuisance and, in this case, lack structural integrity. *This letter is to inform all interested parties of city staff's initiation of condemnation proceedings for the as-yet to be secured and placarded and/or demolished substandard structure*, at the address listed above which was severely damaged by fire on October 13th, 2018. Since the fire, the structure has incurred additional deleterious exposure to the elements, has not been sufficiently secured and has gone without the placarding of warning signage.

The City Council will consider action declaring the property substandard and ordering remedial action at its meeting to be held at 7:00 pm on April 15th, 2019.

I attach a copy of those city ordinances and adopted building codes applicable to the property.

The following is a list of the known structural deficiencies of the property, constituting incomplete load pathways:

- 1) Roofing:
 - a. Substantial loss of roof ridge members – with others severely damaged and/or significantly compromised / failing;
 - b. Some ridge bracing missing, damaged and/or significantly compromised / failing;
 - c. Some palm bracing at same and hips and valleys missing, damaged and/or compromised / failing;
 - d. Substantial roof covering and decking missing, damaged and/or significantly compromised / failing;
 - e. Many roof rafters missing, destroyed and/or significantly compromised / failing;
 - f. Many rafter collar ties missing, destroyed and/or significantly compromised / failing;
 - g. Associated rafter purlin bracing missing, destroyed and/or significantly compromised / failing;
 - h. Ceiling treatments missing, damaged and/or compromised / failing;

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

2) Floors / Ceilings:

- a. Many floor joists missing, destroyed and/or significantly compromised / failing – especially at rear of building, where there is little to no bearing at top-plates;
- b. Ceiling joists’ rat-runs, strong-backs, pressure-blocking and fasteners missing, damaged and/or significantly compromised / failing;
- c. Floor joists’ bridge-blocking / bridging, pressure-blocking and fasteners missing, damaged and/or significantly compromised / failing;
- d. Ceiling treatments missing, damaged and/or compromised / failing.

3) Cladding / Fenestration:

- a. Loss of siding and damage to siding;
- b. Some brick veneer missing and other areas damaged and/or compromised / failing;
- c. Missing and damaged fenestration (doors and windows).

The above applies to the previously habitable, conditioned spaces on the property, as well as the garage addition and patio cover addition.

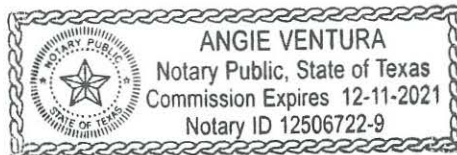
You may obtain a Demolition Permit for the substandard structure from our Permit Technician, Ms. Ashley Lopez, @ 713.466.2110 & anlopez@ci.jersey-village.tx.us.

According to the real property records of Harris County, you own the real property described in this notice. If you no longer own the property, you must execute an affidavit stating that you no longer own the property and stating the name and last known address of the person who acquired the property from you. The affidavit must be delivered in person or by certified mail, return receipt requested, to this office not later than the 20th day after the date you receive this notice. If you do not send the affidavit, it will be presumed that you own the property described in this notice, even if you do not.

Please don't hesitate to contact me. Additionally, the Fire Chief/Marshal is Mr. Mark Bitz and the Fire Inspector is Mr. Mike Bunn, both at 713.466.2130. Our Code Enforcement Officer is Mr. Gordon Gibson at 713.466.2129.

Thank you and regards,

Mr. Christian L. Somers, CFM
 Building Official, Development Officer and Floodplain Management
 City of Jersey Village, TX
 International Code Council: 8005997
 Texas Plumbing License: I-2524
csomers@ci.jersey-village.tx.us
 W) 713.466.2106
 M) 281.960.6113



Signed before me 4-4-2019
Angie Ventura.

10R

Exhibit

Sec. 34-250. - Determination.

Any building or structure which has any of the following defects shall be deemed a substandard building or structure and constitute a hazard to the health, safety and welfare of the citizens:

- (1) Any building or structure that has become deteriorated or damaged through exposure to the elements including, without limitation, flood, wind, hail or rain, or damage through fire or by any other cause, to the extent that either the roof, windows or doors, or portions of the house, building or structure which protect from the weather will no longer reasonably protect from the weather.
- (2) Any building or structure which is so structurally deteriorated or damaged that it is in danger of collapse or which cannot be expected to withstand the reasonably anticipated storms or hurricanes.
- (8) Any building or structure or any portion thereof has settled to such an extent that the walls or other structural portions have materially less resistance to winds or earthquakes than is required in the case of new construction.
- (10) Any building or structure so constructed or maintained as to constitute a menace to health or safety, including:
 - a. All conditions conducive to the harboring of rats, snakes, mice, other disease carrying animals or insects reasonably calculated to spread disease.
 - b. Conditions hazardous to the safety of persons or property, such as inadequate bracing, structural support, construction or the presence of deteriorated materials.
 - c. Conditions constituting an attractive nuisance creating a hazard to the health or safety of minors.

(Ord. No. 96-02, art. VI, § 4-264, 2-19-96)

Sec. 34-251. - Declaration of nuisance.

All substandard buildings or structures within the provisions of this article which shall constitute a hazard to the health, safety or general welfare of its occupants, the citizens of the city or to the public are declared to be public nuisances and shall be ordered to be repaired, vacated or demolished as provided in this article.

(Ord. No. 96-02, art. VI, § 4-265, 2-19-96)

Sec. 34-249. - Penalty for violation of article.

Any person who refuses or fails to repair or demolish a building or structure when ordered to repair or demolish such building or structure under the terms of this article, or who refuses or fails to leave a building which has been ordered vacated under the terms of this article, or who enters an area around such building that has

been declared to be dangerous and notice of which declaration shall have been posted, or who interferes with or hinders the repair, vacation or demolition of any building under the terms of this article, or who otherwise violates any provisions of this article or any order of the city council as provided for in this article, shall be deemed guilty of a misdemeanor and, upon conviction, shall be subject to a fine in an amount not less than \$250.00 nor more than \$2,000.00. Each day in which any violation shall occur, or each occurrence of any violation, shall constitute a separate offense.

(Ord. No. 96-02, art. VI, § 4-263, 2-19-96)
2018 International Fire Code

CHAPTER 1 SCOPE AND ADMINISTRATION

SECTION 111
UNSAFE BUILDINGS

[A] 111.1 General.

If during the inspection of a premises, a building or structure, or any building system, in whole or in part, constitutes a clear and inimical threat to human life, safety or health, the *fire code official* shall issue such notice or orders to remove or remedy the conditions as shall be deemed necessary in accordance with this section, and shall refer the building to the building department for any repairs, *alterations*, remodeling, removing or demolition required.

[A] 111.1.1 Unsafe conditions.

Structures or existing equipment that are or hereafter become unsafe or deficient because of inadequate *means of egress*, that constitute a fire hazard, are otherwise dangerous to human life or the public welfare, or involve illegal or improper occupancy or inadequate maintenance, shall be deemed an unsafe condition. A vacant structure that is not secured against unauthorized entry as required by Section 311 shall be deemed unsafe.

[A] 111.1.2 Structural hazards.

Where an apparent structural hazard is caused by the faulty installation, operation or malfunction of any of the items or devices governed by this code, the *fire code official* shall immediately notify the building code official in accordance with Section 110.1.

[A] 111.2 Evacuation.

The *fire code official* or the fire department official in charge of an incident shall be authorized to order the immediate evacuation of any occupied building deemed unsafe where such building has hazardous conditions that present imminent danger to building occupants. Persons so notified shall immediately leave the structure or premises and shall not enter or re-enter until authorized to do so by the *fire code official* or the fire department official in charge of the incident.

[A] 111.3 Summary abatement.

Where conditions exist that are deemed hazardous to life and property, the *fire code official* or fire department official in charge of the incident is authorized to abate summarily such hazardous conditions that are in violation of this code.

[A] 111.4 Abatement.

The *owner*, the owner's authorized agent, operator or occupant of a building or premises deemed unsafe by the *fire code official* shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other *approved* corrective action.

CHAPTER 3 GENERAL REQUIREMENTS

SECTION 311 VACANT PREMISES

311.1 General.

Temporarily unoccupied buildings, structures, premises or portions thereof, including tenant spaces, shall be safeguarded and maintained in accordance with Sections 311.1.1 through 311.6.

311.1.1 Abandoned premises.

Buildings, structures and premises for which an *owner* cannot be identified or located by dispatch of a certificate of mailing to the last known or registered address, which persistently or repeatedly become unprotected or unsecured, which have been occupied by unauthorized persons or for illegal purposes, or which present a danger of structural collapse or fire spread to adjacent properties shall be considered to be abandoned, declared unsafe and abated by demolition or rehabilitation in accordance with the *International Property Maintenance Code* and the *International Building Code*.

311.1.2 Tenant spaces.

Storage and lease plans required by this code shall be revised and updated to reflect temporary or partial vacancies.

311.2 Safeguarding vacant premises.

Temporarily unoccupied buildings, structures, premises or portions thereof shall be secured and protected in accordance with Sections 311.2.1 through 311.2.3.

311.2.1 Security.

Exterior and interior openings open to other tenants or unauthorized persons shall be boarded, locked, blocked or otherwise protected to prevent entry by unauthorized individuals. The *fire code official* is authorized to placard, post signs, erect barrier tape or take similar measures as necessary to secure public safety.

311.2.2 Fire protection.

Fire alarm, sprinkler and stand-pipe systems shall be maintained in an operable condition at all times.

Exceptions:

1. Where the premises have been cleared of all combustible materials and debris and, in the opinion of the *fire code official*, the type of construction, *fire separation distance* and security of the premises do not create a fire hazard.
2. Where *approved* by the *fire code official*, buildings that will not be heated and where *fire protection systems* will be exposed to freezing temperatures, fire alarm and sprinkler systems are permitted to be placed out of service and standpipes are permitted to be maintained as dry systems (without an automatic water supply), provided that the building does not have contents or storage, and windows, doors and other openings are secured to prohibit entry by unauthorized persons.
3. Where *approved* by the *fire code official*, fire alarm and sprinkler systems are permitted to be placed out of service in seasonally occupied buildings; that will not be heated; where fire protection systems will be exposed to freezing temperatures; where *fire areas* do not exceed 12,000 square feet (1115 m²), and that do not store motor vehicles or hazardous materials.

311.2.3 Fire separation.

Fire-resistance-rated partitions, *fire barriers* and *fire walls* separating vacant tenant spaces from the remainder of the building shall be maintained. Openings, joints and penetrations in fire-resistance-rated assemblies shall be protected in accordance with Chapter 7.

311.3 Removal of combustibles.

Persons owning, or in charge or control of, a vacant building or portion thereof, shall remove therefrom all accumulations of combustible materials, flammable or combustible waste or rubbish and shall securely lock or otherwise secure doors, windows and other openings to prevent entry by unauthorized persons. The premises shall be maintained clear of waste or hazardous materials.

Exceptions:

1. Buildings or portions of buildings undergoing additions, *alterations*, repairs or change of occupancy in accordance with the *International Building Code*, where waste is controlled and removed as required by Section 304.

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2018 International Fire Code

2. Seasonally occupied buildings.

311.4 Removal of hazardous materials.

Persons owning or having charge or control of a vacant building containing hazardous materials regulated by Chapter 50 shall comply with the facility closure requirements of Section 5001.6.

311.5 Placards.

Any vacant or abandoned buildings or structures determined to be unsafe pursuant to Section 110 of this code relating to structural or interior hazards shall be marked as required by Sections 311.5.1 through 311.5.5.

311.5 Placards.

Any vacant or abandoned buildings or structures determined to be unsafe pursuant to Section 110 of this code relating to structural or interior hazard shall be marked as required by Sections 311.5.1 through 311.5.5.

311.5.1 Placard location.

Placards shall be applied on the front of the structure and be visible from the street. Additional placards shall be applied to the side of each entrance to the structure and on penthouses.

311.5.2 Placard size and color.

Placards shall be 24 inches by 24 inches (610 mm by 610 mm) minimum in size with a red background, white reflective stripes and a white reflective border. The stripes and border shall have a 2-inch (51 mm) minimum stroke.

311.5.3 Placard date.

Placards shall bear the date of their application to the building and the date of the most recent inspection.

311.5.4 Placard symbols.

The design of the placards shall use the following symbols:

1. This symbol shall mean that the structure had normal structural conditions at the time of marking.
2. This symbol shall mean that structural or interior hazards exist and interior fire-fighting or rescue operations should be conducted with extreme caution.
3. This symbol shall mean that structural or interior hazards exist to a degree that consideration should be given to limit fire fighting to exterior operations only, with entry only occurring for known life hazards.
4. Vacant marker hazard identification symbols: The following symbols shall be used to designate known hazards on the vacant building marker. They shall be placed directly above the symbol.
 - 4.1. R/O—Roof open.
 - 4.2. S/M—Stairs, steps and landing missing.
 - 4.3. F/E—Avoid fire escapes.
 - 4.4. H/F—Holes in floor.

CHAPTER 1 SCOPE AND ADMINISTRATION
SECTION 116
UNSAFE STRUCTURES AND EQUIPMENT

[A] 116.1 Conditions.

Structures or existing equipment that are or hereafter become unsafe, insanitary or deficient because of inadequate *means of egress* facilities, inadequate light and ventilation, or that constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or that involve illegal or improper occupancy or inadequate maintenance, shall be deemed an unsafe condition. Unsafe structures shall be taken down and removed or made safe, as the *building official* deems necessary and as provided for in this section. A vacant structure that is not secured against entry shall be deemed unsafe.

[A] 116.2 Record.

The *building official* shall cause a report to be filed on an unsafe condition. The report shall state the occupancy of the structure and the nature of the unsafe condition.

[A] 116.3 Notice.

If an unsafe condition is found, the *building official* shall serve on the *owner*, agent or person in control of the structure, a written notice that describes the condition deemed unsafe and specifies the required repairs or improvements to be made to abate the unsafe condition, or that requires the unsafe structure to be demolished within a stipulated time. Such notice shall require the person thus notified to declare immediately to the *building official* acceptance or rejection of the terms of the order.

[A] 116.4 Method of service.

Such notice shall be deemed properly served if a copy thereof is: delivered to the *owner* personally; sent by certified or registered mail addressed to the *owner* at the last known address with the return receipt requested; or delivered in any other manner as prescribed by local law. If the certified or registered letter is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice. Service of such notice in the foregoing manner on the owner's agent or on the person responsible for the structure shall constitute service of notice on the *owner*.

Lemardre Rashad Miller
15421 Leeds Lane
Jersey Village, Texas 77040-1340

Lemardre Rashad Miller
Lemmiller1@yahoo.com

Lemardre Rashad Miller
23810 Jasmine Terrace
Spring, Texas 77373

Lemardre Rashad Miller
P.O. Box 681081
Houston, Texas 77268

Ashleigh Nicole Howard *Owner*
15421 Leeds Lane
Houston, Texas 77040

IEE

AmeriHome Mortgage Company, LLC
21300 Victory Blvd., Ste 900
Woodland Hills, CA 91367

AmeriHome Mortgage Company, LLC
%C T Corporation System
1999 Bryan St., Ste 900
Dallas, TX 75201-3136 USA

Network Capital Funding Corp.
425 Phillips Blvd.
Ewing, N.J. 08618

Network Capital Funding Corp.
5 Park Plaza #800
Irvine, California 72614

Network Capital Funding Corp.
%CSC-Laywers Incorporating Service Company
211 East 7th Street, Suite 620
Austin, Texas 78710

Anna Sewart
McCarthy & Holthus, LLP
1255 West 15th Street, Suite 1060
Plano, Texas 75075

Zeus Crowdfunding, LLC
5090 Richmond Avenue Suite 314

Houston, Texas 77056

Carolyn K. Davis
6860 North Dallas Parkway
Suite 130
Plano, Texas 75024

FILED FOR RECORD

1:36:22 PM

Thursday, April 4, 2019



COUNTY CLERK, HARRIS COUNTY, TEXAS

ANY PROVISION HEREIN WHICH RESTRICTS THE SALE RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.

THE STATE OF TEXAS
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped hereon by me; and was duly RECORDED; in the Official Public Records of Real Property of Harris County Texas

Thursday, April 4, 2019



COUNTY CLERK
HARRIS COUNTY, TEXAS

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

**CITY OF JERSEY VILLAGE
CERTIFICATION OF PUBLIC HEARING NOTICE REQUIREMENTS**

Reason for Public Hearing:

To provide for the owner or the owner’s representatives to appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures. On the day of the hearing City Council may determine whether or not the buildings or structures on the Property are substandard and may issue such orders as shall appear reasonably necessary to prevent the buildings or structures from being a hazard to life or property and to eliminate the substandard qualities.

I, Christian Somers, the Building Official for the City of Jersey Village, Harris County, Texas, do hereby certify and attest that on April 3, 2019, written notices were mailed via certified mail return receipt requested and/or email if applicable to those listed in the following table at the address or email address listed as follows:

Name of Addressee	Address	Certified Mail No. & Date of Mailing	Date RRR Returned	Email
Lemardre Rashad Miller	15421 Leeds Lane Jersey Village, Texas 77040-1340	70020510000234217471 - 04/03/2019	TBD	N/A
Lemardre Rashad Miller	N/A	N/A	N/A	Lemmiller1@yahoo.com
Lemardre Rashad Miller	23810 Jasmine Terrace Spring, Texas 77373	70020510000234217532 - 04/03/2019	TBD	N/A
Lemardre Rashad Miller	P.O. Box 681081 Houston, Texas 77268	70020510000234200000 - 04/03/2019	TBD	N/A
Ashleigh Nicole Howard	15421 Leeds Lane Houston, Texas 77040	70020510000234200000 - 04/03/2019	TBD	N/A
AmeriHome Mortgage Company, LLC	21300 Victory Blvd., Ste 900 Woodland Hills, CA 91367	70020510000234200000 - 04/03/2019	TBD	N/A
AmeriHome Mortgage Company, LLC %C T Corporation System	1999 Bryan St., Ste 900 Dallas, TX 75201-3136 USA	70020510000234200000 - 04/03/2019	TBD	N/A
Network Capital Funding Corp.	425 Phillips Blvd. Ewing, N.J. 08618	70020510000234200000 - 04/03/2019	TBD	N/A
Network Capital Funding Corp.	5 Park Plaza #800 Irvine, California 72614	70020510000234200000 - 04/03/2019	TBD	N/A
Network Capital Funding Corp. %CSC-Lawyers Incorporating Service Company	211 East 7th Street, Suite 620 Austin, Texas 78710	70020510000234217563 - 04/03/2019	4/8/2019	N/A
Anna Sewart McCarthy & Holthus, LLP	1255 West 15th Street, Suite 1060 Plano, Texas 75075	70020510000234217570 - 04/03/2019	4/8/2019	N/A
Zeus Crowdfunding, LLC	5090 Richmond Avenue Suite 314 Houston, Texas 77056	70020510000234217587 - 04/03/2019	4/5/2019	N/A
Carolyn K. Davis	6860 North Dallas Parkway, Suite 130 Plano, Texas 75024	70020510000234200000 - 04/03/2019	TBD	N/A

Signed this the 9th day of April, 2019.

s/Christian Somers, Building Official
City of Jersey Village, Texas

THE STATE OF TEXAS §
COUNTY OF HARRIS §

BEFORE ME, the undersigned authority, this day personally appeared Christian Somers, a person known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.

GIVEN UNDER my hand and seal of office this 9th day of April, 2019

s/Lorri Coody, City Secretary, City of Jersey Village



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

**CITY OF JERSEY VILLAGE
A CERTIFICATION OF PUBLIC HEARING POSTING**

Reason for Public Hearing:

To provide for the owner or the owner's representatives to appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures. On the day of the hearing City Council may determine whether or not the buildings or structures on the Property are substandard and may issue such orders as shall appear reasonably necessary to prevent the buildings or structures from being a hazard to life or property and to eliminate the substandard qualities.

I, Christian Somers, Building Official for the City of Jersey Village, Texas do hereby certify that:

On April 5, 2019, at least ten days prior to the date of the hearing, I placed on the property at **15421 Leeds Lane, Jersey Village, Texas** which is the subject of this hearing, signs indicating the type of relief sought or the proposed change in status of the property as well as the date, time and place of the hearing. The signs were placed at not more than 300-foot intervals across the property line fronting on the existing streets and were clearly visible from the streets. Each sign was located no more than ten feet from the property line and was no smaller than 18 inches by 24 inches.

Signed this the 9th day of April, 2019.

s/Christian Somers, Building Official
City of Jersey Village, Texas

THE STATE OF TEXAS §
COUNTY OF HARRIS §

BEFORE ME, the undersigned authority, this day personally appeared Christian Somers, a person known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.

GIVEN UNDER my hand and seal of office this 9th day of April, 2019

s/Lorri Coody, City Secretary, City of Jersey Village



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

MAYOR - Script for Public Hearings on April 15, 2019

- 1. Read Item D1 on the Agenda**
- 2. Confirm that all meeting posting requirements have been met**
- 3. Call upon Christian Somers, the City's Building Official to give the report detailing the structural deficiencies and recommending that the structure located at 15421 Leeds Lane be repaired or demolished.**
- 4. Call upon the lienholders, mortgagees, or owners of the property present to give them an opportunity to be heard and to address the nuisance issues as they relate to the minimum standards, including the scope of the work and financial capability of repairing the structure located at 15421 Leeds Lane in Jersey Village, Texas.**

5. Open the public hearing as follows:

I now call to order this public hearing. Everyone desiring to speak on behalf of or against the recommended action shall give his name and address and will be given 5 minutes to present information during the meeting.

The purpose of today's hearing is to provide for the owner or the owner's representatives of the property located at 15421 Leeds Lane in Jersey Village, Texas to appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures. The burden is on the owner, lienholder, or mortgagee to demonstrate the scope of the work required to comply with the ordinance and the time it will take to perform the work.

- 6. Call the first person signing up to speak.**
- 7. (After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)**

There being no one (else) desiring to speak, I now close this public hearing being held to provide for the owner or the owner's representatives of the property located at 15421 Leeds Lane in Jersey Village, Texas to appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

- 8. Call upon the lienholders, mortgagees, or owners of the property for any closing comments.**
- 9. Call upon Council Members to ask questions of hearing participants.**
- 10. Once all questions have been addressed. Call Item D2 on the meeting agenda.**

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: April 15, 2019

AGENDA ITEM: D02

AGENDA SUBJECT: Consider Ordinance No. 2019-08, finding the structures at 15421 Leeds Lane, Jersey Village, Texas 77040, (Lot 1, Block 49, Jersey Village), the “Property”, to be substandard and a public nuisance; ordering Ashleigh Nichole Howard or the true owners of the property to abate the substandard and dangerous structures on the property; authorizing the City to demolish the structures on the property if owner fails to abate the substandard and dangerous structures on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto.

Department/Prepared By: Lorri Coody on behalf of Christian Somers, Building Official

Date Submitted: April 9, 2019

EXHIBITS: [Ordinance No. 2019-08](#)

BACKGROUND INFORMATION:

City Council has heretofore conducted the public hearing in connection with the substandard structure located at 15421 Leeds Lane.

City Council must now discuss the evidence presented, in order to determine if the Property and the structures on the Property located at 15421 Leeds Lane are substandard; and if the conditions of the structures on the Property constitute a nuisance and are a hazard to the health, safety, and welfare of the citizens of Jersey Village and likely to endanger persons and property.

Should City Council find that the Property is in violation of the City’s Code and ordinances; a proposed Ordinance is included for consideration. The proposed Ordinance provides:

1. For a finding that the structures located on the property located at 15421 Leeds Lane are substandard, a nuisance, and a health hazard;
2. That the owners of the property remove and/or demolish the substandard structures, including cleaning and grading of the property within thirty (30) days.
3. For an extension of more than thirty (30) days if requested by the owner and approved by City Council;
4. For provisions should the owners of the property fail to repair, remove or demolish the substandard structures; and
5. For administrative procedures following passage of the Ordinance.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2019-08, finding the structures at 15421 Leeds Lane, Jersey Village, Texas 77040, (Lot 1, Block 49, Jersey Village), the “Property”, to be substandard and a public nuisance; ordering Ashleigh Nichole Howard or the true owners of the property to abate the substandard and dangerous structures on the property; authorizing the City to demolish the structures on the property if owner fails to abate the substandard and dangerous structures on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

ORDINANCE NO. 2019-08

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, FINDING THE STRUCTURES AT 15421 LEEDS LANE, JERSEY VILLAGE, TEXAS 77040, (LOT 1, BLOCK 49, JERSEY VILLAGE), THE “PROPERTY”, TO BE SUBSTANDARD AND A PUBLIC NUISANCE; ORDERING ASHLEIGH NICHOLE HOWARD OR THE TRUE OWNERS OF THE PROPERTY TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO DEMOLISH THE STRUCTURES ON THE PROPERTY IF OWNER FAILS TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO ASSESS A LIEN AGAINST THE PROPERTY FOR THE COSTS OF THE DEMOLITION; AND MAKING OTHER FINDINGS AND PROVISIONS RELATED THERETO.

WHEREAS, the Building Official of the City of Jersey Village reported that the buildings and structures at 15421 Leeds Lane, also known as Lot 1, Block 49, Jersey Village, (the “Property”), which are located within the City, are substandard and a public nuisance; and

WHEREAS, in accordance with Chapter 34 of the Code of Ordinances of the City of Jersey Village (the “Code”), the City Council conducted a public hearing on April 15, 2019, so that the owner or the owner’s representatives of the Property may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures on the Property; and

WHEREAS, City Council finds all proper notices of the hearing were sent consistent with the Code to the persons asserting or likely to have an ownership in the Property; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property and the structures on the Property are substandard; and

WHEREAS, City Council finds that the conditions of the structures on the Property constitute a nuisance and are a hazard to the health, safety, and welfare of the citizens of Jersey Village and likely to endanger persons and property; and

WHEREAS, City Council finds that the Property is in violation of the City’s Code and ordinances;
NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The above-referenced recitals are incorporated herein as if set forth in full for all purposes.

Section 2. Lemardre Rashad Miller, Ashleigh Nichole Howard, AmeriHome Mortgage Company, LLC, Network Capital Funding Corp., Zeus Crowdfunding, LLC or the true owners of the Property, including any lienholder or mortgagee, are hereby ordered to remove and/or demolish the substandard structures located at 15421 Leeds Lane, including cleaning and grading the Property, by not later than [THIRTY] days from the date of this Ordinance.

Section 3A. *[If Owner requests more than 30 days: _____*
appeared before City Council and represented that they own the Property. Owner has requested, and City Council permits, _____ days to conduct the repairs. Since the City Council is permitting more than 30 days to repair, remove or demolish the structures, the following specific time schedule is established for the commencement and performance of the work:

- a) By _____, owner shall pull permit to _____; and
_____.]

b) The owner shall report to the City Council the progress on the performance of the work on _____.

c) By _____, owner shall secure the Property against unauthorized entry.

d) No work shall be performed by owner on the Property until a permit is issued consistent with the Code, and all work shall be consistent with the Code.

e) No person may occupy the structures on the Property until a final inspection and certificate of occupancy are issued.]

Section 3B.

a. Should the owner, lien holder, or mortgagee of the Property fail to repair, remove or demolish the substandard structures on the Property as provided above, then the City may demolish the structures on the Property, including cleaning and grading the Property, and place a lien on the Property for the expenses incurred by the City in such work in accordance with the Code and state law.

b. Should the owner violate the terms of this Order, the City may seek administrative penalties not to exceed \$1,000 per day.

Section 4. The City Secretary shall file a copy of this order with the City and shall publish the caption of this Ordinance in the City’s official newspaper within 10 days of the date of this Ordinance.

Section 5. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 6. All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 7. This ordinance shall be in full force and effect from and after its passage.

PASSED AND APPROVED this 15th day of April, 2019.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary



E. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

CITY OF JERSEY VILLAGE
MONTHLY PROJECTED FUND BALANCE BY FUND
FY 2018-2019

FUND:	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
GENERAL												
Beginning Fund Balance *	** \$16,512,772.01	\$16,512,772.01	\$16,512,772.01	\$16,512,772.01	\$16,512,772.01	\$16,512,772.01	\$16,512,772.01	\$16,512,772.01	\$16,512,772.01	\$16,512,772.01	\$16,512,772.01	\$16,512,772.01
Revenues	\$775,477.96	\$724,438.32	\$2,286,591.67	\$3,547,675.79	\$1,824,509.02	\$919,182.93						
Expenditures	\$5,860,548.84	\$842,138.60	\$664,314.63	\$1,237,075.20	\$941,757.47	\$717,510.67						
Projected Fund Balance	** \$11,427,701.13	\$11,310,000.85	\$12,932,277.89	\$15,242,878.48	\$16,125,630.03	\$16,327,302.29						
UTILITY												
Beginning Fund Balance	** \$11,244,645.02	\$11,244,645.02	\$11,244,645.02	\$11,244,645.02	\$11,244,645.02	\$11,244,645.02	\$11,244,645.02	\$11,244,645.02	\$11,244,645.02	\$11,244,645.02	\$11,244,645.02	\$11,244,645.02
Revenues	\$348,005.08	\$340,295.75	\$326,257.56	\$308,127.70	\$327,609.83	\$306,607.97						
Expenditures	\$55,255.34	\$309,781.65	\$178,960.02	\$427,422.65	\$314,161.71	\$471,446.71						
Projected Fund Balance	** \$11,537,394.76	\$11,567,908.86	\$11,715,206.40	\$11,595,911.45	\$11,609,359.57	\$11,444,520.83						
DEBT SERVICE												
Beginning Fund Balance	** \$393,736.74	\$393,736.74	\$393,736.74	\$393,736.74	\$393,736.74	\$393,736.74	\$393,736.74	\$393,736.74	\$393,736.74	\$393,736.74	\$393,736.74	\$393,736.74
Revenues	\$1,795.52	\$24,816.30	\$310,408.93	\$602,455.37	\$233,558.51	\$28,159.36						
Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00	\$1,363,600.00						
Projected Fund Balance	** \$395,532.26	\$420,348.56	\$730,757.49	\$1,333,212.86	\$1,565,521.37	\$228,100.73						
IMPACT FEE												
Beginning Fund Balance	** \$465,441.95	\$465,441.95	\$465,441.95	\$465,441.95	\$465,441.95	\$465,441.95	\$465,441.95	\$465,441.95	\$465,441.95	\$465,441.95	\$465,441.95	\$465,441.95
Revenues	\$1,621.08	\$1,590.10	\$1,709.00	\$1,788.71	\$12,244.91	\$1,844.62						
Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Projected Fund Balance	** \$467,063.03	\$468,653.13	\$470,362.13	\$472,150.84	\$484,395.75	\$486,240.37						
MOTEL TAX												
Beginning Fund Balance	** \$385,263.98	\$385,263.98	\$385,263.98	\$385,263.98	\$385,263.98	\$385,263.98	\$385,263.98	\$385,263.98	\$385,263.98	\$385,263.98	\$385,263.98	\$385,263.98
Revenues	\$9,697.98	\$5,701.27	\$5,526.34	\$8,735.14	\$4,838.18	\$5,508.02						
Expenditures	\$829.33	\$2,200.00	\$7,200.00	\$5,465.00	\$1,030.52	\$8,150.00						
Projected Fund Balance	** \$394,132.63	\$397,633.90	\$396,060.24	\$399,330.38	\$403,138.04	\$400,496.06						
ASSET FORFEITURE												
Beginning Fund Balance	** \$52,079.09	\$52,079.09	\$52,079.09	\$52,079.09	\$52,079.09	\$52,079.09	\$52,079.09	\$52,079.09	\$52,079.09	\$52,079.09	\$52,079.09	\$52,079.09
Revenues	\$2,505.38	\$1,115.24	\$97.05	\$101.58	\$92.28	\$103.16						
Expenditures	\$0.00	\$3,620.00	\$1,169.10	\$0.00	\$2,399.00	\$0.00						
Projected Fund Balance	** \$54,584.47	\$52,079.71	\$51,007.66	\$51,109.24	\$48,802.52	\$48,905.68						
CAPITAL REPLACEMENT												
Beginning Fund Balance	** \$7,244,137.14	\$7,244,137.14	\$7,244,137.14	\$7,244,137.14	\$7,244,137.14	\$7,244,137.14	\$7,244,137.14	\$7,244,137.14	\$7,244,137.14	\$7,244,137.14	\$7,244,137.14	\$7,244,137.14
Revenues	\$8,803.13	\$8,173.03	\$9,037.35	\$9,456.77	\$8,589.30	\$9,603.33						
Expenditures	\$6,471.36	\$155,829.25	\$0.00	\$139.99	\$138,415.00	\$68,052.56						
Projected Fund Balance	** \$7,246,468.91	\$7,098,812.69	\$7,107,850.04	\$7,117,168.82	\$6,987,343.12	\$6,928,893.89						
TRAFFIC ENFORCEMENT												
Beginning Fund Balance	** \$827,506.06	\$827,506.06	\$827,506.06	\$827,506.06	\$827,506.06	\$827,506.06	\$827,506.06	\$827,506.06	\$827,506.06	\$827,506.06	\$827,506.06	\$827,506.06
Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Expenditures	\$23,520.83	\$54,457.14	\$21,801.09	\$21,731.62	\$22,486.17	\$21,525.65						
Projected Fund Balance	** \$803,985.23	\$749,528.09	\$727,727.00	\$705,995.38	\$683,509.21	\$661,983.56						
CAPITAL IMPROVEMENTS												
Beginning Fund Balance	** \$3,460,969.33	\$3,460,969.33	\$3,460,969.33	\$3,460,969.33	\$3,460,969.33	\$3,460,969.33	\$3,460,969.33	\$3,460,969.33	\$3,460,969.33	\$3,460,969.33	\$3,460,969.33	\$3,460,969.33
Revenues	\$5,223.21	\$5,203.71	\$5,592.93	\$5,853.67	\$5,315.56	\$5,943.06						
Expenditures	\$6,266.00	\$78,788.99	\$52,401.15	\$92,942.86	(\$17,876.99)	\$121,394.00						
Projected Fund Balance	** \$3,459,926.54	\$3,386,341.26	\$3,339,533.04	\$3,252,443.65	\$3,275,636.40	\$3,160,185.46						
GOLF COURSE												
Beginning Fund Balance	** (\$4,144,638.16)	(\$4,144,638.16)	(\$4,144,638.16)	(\$4,144,638.16)	(\$4,144,638.16)	(\$4,144,638.16)	(\$4,144,638.16)	(\$4,144,638.16)	(\$4,144,638.16)	(\$4,144,638.16)	(\$4,144,638.16)	(\$4,144,638.16)
Revenues	\$110,547.27	\$88,173.45	\$105,095.61	\$70,708.80	\$79,632.58	\$131,679.67						
Expenditures	\$132,038.40	\$124,791.25	\$88,455.29	\$119,216.41	\$105,863.38	\$139,029.58						
Projected Fund Balance	** (\$4,166,129.29)	(\$4,202,747.09)	(\$4,186,106.77)	(\$4,234,614.38)	(\$4,260,845.18)	(\$4,268,195.09)						
COURT RESTRICTED FEE												
Beginning Fund Balance	** \$127,016.43	\$127,016.43	\$127,016.43	\$127,016.43	\$127,016.43	\$127,016.43	\$127,016.43	\$127,016.43	\$127,016.43	\$127,016.43	\$127,016.43	\$127,016.43
Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Expenditures	\$4,410.30	\$657.30	\$1,448.57	\$382.27	\$420.25	\$386.83						
Projected Fund Balance	** \$122,606.13	\$121,948.83	\$120,499.26	\$120,116.99	\$119,696.74	\$119,309.91						
JV CRIME CONTROL												
Beginning Fund Balance	** \$3,186,272.77	\$3,186,272.77	\$3,186,272.77	\$3,186,272.77	\$3,186,272.77	\$3,186,272.77	\$3,186,272.77	\$3,186,272.77	\$3,186,272.77	\$3,186,272.77	\$3,186,272.77	\$3,186,272.77
Revenues	\$134,436.21	\$118,002.15	\$136,311.24	\$125,621.79	\$133,546.40	\$121,547.44						
Expenditures	\$0.00	\$0.00	\$176,697.89	\$0.00	\$0.00	\$237,559.12						
Projected Fund Balance	** \$3,320,708.98	\$3,438,711.13	\$3,398,324.48	\$3,523,946.27	\$3,657,492.67	\$3,541,480.99						

* Beginning Fund Balance in this report for the General Fund is including the over 150 days reserve totalling \$6,889,627

** Unaudited Fund Balance amounts

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

02 -UTILITY FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	11,244,645.02		11,244,645.02			
FEES & CHARGES FOR SERVIC						
40-8541 WATER SERVICE	2,900,000.00	175,715.97	1,127,846.48	38.89	0.00	(1,772,153.52)
40-8542 SEWER SERVICE	1,400,000.00	116,652.96	745,589.48	53.26	0.00	(654,410.52)
40-8545 WATER AUTHORITY FEE	15,000.00	1.26	1,203.13	8.02	0.00	(13,796.87)
40-8546 CREDIT CARD FEES	5,000.00	716.93	4,213.29	84.27	0.00	(786.71)
TOTAL FEES & CHARGES FOR SERVIC	4,320,000.00	293,087.12	1,878,852.38	43.49	0.00	(2,441,147.62)
INTEREST EARNED						
40-9601 INTEREST EARNED	50,000.00	9,701.46	49,377.33	98.75	0.00	(622.67)
TOTAL INTEREST EARNED	50,000.00	9,701.46	49,377.33	98.75	0.00	(622.67)
INTERFUND ACTIVITY						
TOTAL						
MISCELLANEOUS REVENUE						
40-9802 SALE OF ASSETS	7,500.00	0.00	0.00	0.00	0.00	(7,500.00)
40-9840 PENALTIES & ADJUSTMENTS	25,000.00	2,507.15	19,377.21	77.51	0.00	(5,622.79)
40-9899 MISCELLANEOUS	25,000.00	1,312.24	9,296.97	37.19	0.00	(15,703.03)
TOTAL MISCELLANEOUS REVENUE	57,500.00	3,819.39	28,674.18	49.87	0.00	(28,825.82)
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	4,427,500.00	306,607.97	1,956,903.89	44.20	0.00	(2,470,596.11)
*** TOTAL AVAILABLE REVENUES ***	15,672,145.02		13,201,548.91			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

02 -UTILITY FUND
45-WATER & SEWER
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
45-3001 SALARIES	209,296.00	11,534.29	70,688.03	33.77	0.00	138,607.97
45-3003 LONGEVITY	864.00	18.46	132.90	15.38	0.00	731.10
45-3007 OVERTIME	24,500.00	2,390.92	12,370.01	50.49	0.00	12,129.99
45-3010 INCENTIVES	0.00	87.68	249.18	0.00	0.00	(249.18)
45-3051 FICA/MEDICARE TAXES	17,951.00	1,004.13	6,662.68	37.12	0.00	11,288.32
45-3052 WORKMEN'S COMPENSATION	6,089.00	0.00	4,480.64	73.59	0.00	1,608.36
45-3053 EMPLOYMENT TAXES	5,400.00	0.00	0.00	0.00	0.00	5,400.00
45-3054 RETIREMENT	34,703.00	2,094.07	13,884.22	40.01	0.00	20,818.78
45-3055 HEALTH INSURANCE	57,032.00	0.00	19,038.90	33.38	0.00	37,993.10
45-3056 LIFE INS	435.00	0.00	127.60	29.33	0.00	307.40
45-3057 DENTAL	5,725.00	0.00	1,145.12	20.00	0.00	4,579.88
45-3058 LONG-TERM DISABILITY	871.00	(10.33)	233.18	26.77	0.00	637.82
TOTAL SALARIES, WAGES & BENEFIT	362,866.00	17,119.22	129,012.46	35.55	0.00	233,853.54
SUPPLIES						
45-3502 POSTAGE/FREIGHT/DEL. FEE	14,000.00	947.78	4,634.58	33.10	0.00	9,365.42
45-3503 OFFICE SUPPLIES	2,000.00	0.00	55.99	2.80	0.00	1,944.01
45-3504 WEARING APPAREL	2,000.00	271.29	271.29	13.56	0.00	1,728.71
45-3506 CHEMICALS	20,000.00	999.94	4,805.35	24.03	0.00	15,194.65
45-3510 BOOKS & PERIODICALS	600.00	0.00	0.00	0.00	0.00	600.00
45-3523 TOOLS/EQUIPMENT	2,000.00	43.59	1,619.68	80.98	0.00	380.32
45-3534 PARTS AND MATERIALS	1,200.00	0.00	1,230.25	102.52	0.00	(30.25)
45-3535 SHOP SUPPLIES	500.00	909.67	1,022.17	204.43	0.00	(522.17)
TOTAL SUPPLIES	42,300.00	3,172.27	13,639.31	32.24	0.00	28,660.69
MAINTENANCE--BLDGS, STRUC						
45-4001 BUILDINGS AND GROUNDS	3,000.00	4.62	4.62	0.15	0.00	2,995.38
45-4041 WATER SYSTEM MAINTENANCE	30,000.00	12,125.76	18,918.51	73.20	3,040.00	8,041.49
45-4042 SEWER SYSTEM MAINTENANCE	10,000.00	4,260.00	6,884.41	68.84	0.00	3,115.59
45-4043 WATER PLANTS MAINTENANCE	18,000.00	0.00	7,604.08	64.20	3,952.00	6,443.92
45-4044 LIFT STATIONS MAINTENANCE	36,000.00	0.00	5,271.00	14.64	0.00	30,729.00
45-4045 SEWER PLANT MAINTENANCE	45,000.00	7,920.57	24,450.36	87.93	15,116.00	5,433.64
TOTAL MAINTENANCE--BLDGS, STRUC	142,000.00	24,310.95	63,132.98	60.03	22,108.00	56,759.02
MAINTENANCE--EQUIPMENT						
45-4504 COMPUTER SOFTWARE	6,200.00	4,239.06	6,978.24	112.55	0.00	(778.24)
TOTAL MAINTENANCE--EQUIPMENT	6,200.00	4,239.06	6,978.24	112.55	0.00	(778.24)
SERVICES						
45-5012 PRINTING	1,800.00	175.92	778.61	43.26	0.00	1,021.39
45-5015 LAB TESTS	25,000.00	1,870.39	10,419.84	41.68	0.00	14,580.16
45-5017 UTILITIES	140,000.00	16,883.42	55,641.84	39.74	0.00	84,358.16
45-5019 W.O.B. DISPOSAL-O&M CONTR	350,000.00	17,016.22	97,437.17	27.84	0.00	252,562.83
45-5020 COMMUNICATIONS	7,000.00	844.40	2,736.26	39.09	0.00	4,263.74
45-5022 RENTAL OF EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
45-5025 PUBLIC NOTICES	800.00	0.00	0.00	0.00	0.00	800.00
45-5027 MEMBERSHIPS	1,000.00	0.00	130.00	13.00	0.00	870.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

02 -UTILITY FUND
45-WATER & SEWER
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
45-5029 TRAVEL/TRAINING	<u>10,000.00</u>	<u>6,555.62</u>	<u>8,902.42</u>	<u>89.02</u>	<u>0.00</u>	<u>1,097.58</u>
TOTAL SERVICES	536,100.00	43,345.97	176,046.14	32.84	0.00	360,053.86
SUNDRY						
45-5405 PERMITS, FEES, CREDIT CD FEES	30,000.00	3,681.19	22,708.05	75.69	0.00	7,291.95
45-5411 WATER-PURCHASED	1,630,000.00	93,414.05	523,165.85	32.10	0.00	1,106,834.15
45-5412 WATER AUTHORITY FEES	<u>40,000.00</u>	<u>1,241.00</u>	<u>2,570.47</u>	<u>6.43</u>	<u>0.00</u>	<u>37,429.53</u>
TOTAL SUNDRY	1,700,000.00	98,336.24	548,444.37	32.26	0.00	1,151,555.63
PROFESSIONAL SERVICES						
45-5501 AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	10,000.00	100.00	0.00	0.00
45-5510 ENGINEERING SERVICES	110,000.00	0.00	475.00	0.43	0.00	109,525.00
45-5515 CONSULTANT SERVICES	<u>260,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>260,000.00</u>
TOTAL PROFESSIONAL SERVICES	380,000.00	10,000.00	10,475.00	2.76	0.00	369,525.00
OTHER SERVICES						
45-6001 INSURANCE-VEHICLES	10,800.00	0.00	9,397.00	87.01	0.00	1,403.00
45-6003 LIABILITY-FIRE & CASUALTY	<u>10,000.00</u>	<u>0.00</u>	<u>8,092.98</u>	<u>80.93</u>	<u>0.00</u>	<u>1,907.02</u>
TOTAL OTHER SERVICES	20,800.00	0.00	17,489.98	84.09	0.00	3,310.02
CAPITAL OUTLAY						
TOTAL						
CAPITAL IMPROVEMENTS						
TOTAL						
INTERFUND ACTIVITY						
45-9751 TRANSFER TO GENERAL FUND	560,000.00	0.00	0.00	0.00	0.00	560,000.00
45-9753 TRANSFER TO DEBT SERVICE FUND	90,262.00	0.00	0.00	0.00	0.00	90,262.00
45-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
45-9781 EQUIPMENT PURCHASE CONTRIBUTIO	24,780.00	0.00	0.00	0.00	0.00	24,780.00
45-9791 EQUIPMENT USER FEE	<u>32,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,000.00</u>
TOTAL INTERFUND ACTIVITY	<u>707,792.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>707,792.00</u>
TOTAL 45-WATER & SEWER	<u>3,898,058.00</u>	<u>200,523.71</u>	<u>965,218.48</u>	<u>25.33</u>	<u>22,108.00</u>	<u>2,910,731.52</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

02 -UTILITY FUND
46-UTILITY CAPITAL PROJEC
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
CAPITAL IMPROVEMENTS						
46-7012 METER REPLACEMENT	250,000.00	0.00	134,358.00	60.10	15,886.00	99,756.00
46-7032 TELEVISIONING SEWER/STORM LINES	50,000.00	0.00	0.00	0.00	0.00	50,000.00
46-7064 CASTLEBRIDGE WWTP	200,000.00	127,350.00	374,400.00	773.00	1,171,600.00	(1,346,000.00)
46-7072 SEATTLE - STRUCT REPAIR PAINT	0.00	24,360.00	24,360.00	0.00	0.00	(24,360.00)
46-7080 AUTOCNTRL-SCADA	100,000.00	0.00	2,700.00	2.70	0.00	97,300.00
46-7087 SEWER REHABILITATION	0.00	119,213.00	230,566.60	0.00	92,909.75	(323,476.35)
46-7091 WHITEOAK BAYOU REHABILITATION	525,000.00	0.00	0.00	0.00	0.00	525,000.00
46-7094 CASTLEBRIDGE CLARIFIER RE/LINE	0.00	0.00	9,025.00	0.00	0.00	(9,025.00)
46-7107 SEATTLE WATER PLANT-CL2/CHLOR	0.00	0.00	7,900.00	0.00	4,600.00	(12,500.00)
46-7109 SEATTLE - POWER PANEL RETROFIT	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7110 SEATTLE - VAR FREQUENCY DRIVE	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7111 SEATTLE - WELL REPAIR	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7127 CONGO MAINTENANCE	0.00	0.00	8,500.00	0.00	(8,500.00)	0.00
TOTAL CAPITAL IMPROVEMENTS	<u>1,625,000.00</u>	<u>270,923.00</u>	<u>791,809.60</u>	<u>127.28</u>	<u>1,276,495.75</u>	<u>(443,305.35)</u>
TOTAL 46-UTILITY CAPITAL PROJEC	<u>1,625,000.00</u>	<u>270,923.00</u>	<u>791,809.60</u>	<u>127.28</u>	<u>1,276,495.75</u>	<u>(443,305.35)</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

02 -UTILITY FUND
47-UTILITY DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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OTHER SERVICES						
TOTAL						
DEBT SERVICE						
TOTAL						
TOTAL						
=====	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	5,523,058.00	471,446.71	1,757,028.08	55.32	1,298,603.75	2,467,426.17
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	(1,095,558.00)	(164,838.74)	199,875.81	100.29	(1,298,603.75)	3,169.94
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	10,149,087.02		11,444,520.83			
	=====		=====			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

04 -IMPACT FEE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	465,441.95		465,441.95			
<u>FEES & CHARGES FOR SERVIC</u>						
43-8547 WATER DISTRIBUTION	50,000.00	28.60	7,895.90	15.79	0.00	(42,104.10)
43-8548 SEWER PLANT CAPACITY	<u>25,000.00</u>	<u>0.00</u>	<u>2,778.30</u>	<u>11.11</u>	<u>0.00</u>	<u>(22,221.70)</u>
TOTAL FEES & CHARGES FOR SERVIC	75,000.00	28.60	10,674.20	14.23	0.00	(64,325.80)
<u>INTEREST EARNED</u>						
43-9601 INTEREST EARNED	<u>10,000.00</u>	<u>1,816.02</u>	<u>10,124.22</u>	<u>101.24</u>	<u>0.00</u>	<u>124.22</u>
TOTAL INTEREST EARNED	<u>10,000.00</u>	<u>1,816.02</u>	<u>10,124.22</u>	<u>101.24</u>	<u>0.00</u>	<u>124.22</u>
*** TOTAL FUND REVENUES ***	85,000.00	1,844.62	20,798.42	24.47	0.00	(64,201.58)
*** TOTAL AVAILABLE REVENUES ***	<u>550,441.95</u>		<u>486,240.37</u>			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

04 -IMPACT FEE FUND
45-WATER & SEWER
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

INTERFUND ACTIVITY						
TOTAL	=====	=====	=====	=====	=====	=====
TOTAL	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	85,000.00	1,844.62	20,798.42	24.47	0.00	64,201.58
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	550,441.95		486,240.37			
	=====		=====			

*** END OF REPORT ***

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

11 -GOLF COURSE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

BEGINNING FUND BALANCE	(4,144,638.16)		(4,144,638.16)			
<u>FEES & CHARGES FOR SERVICE</u>						
80-8551 GREEN FEES	900,000.00	85,067.77	355,529.77	39.50	0.00	(544,470.23)
80-8553 RANGE FEES/CLUB RENTALS	90,000.00	7,889.27	40,021.97	44.47	0.00	(49,978.03)
80-8554 CLUB RENTALS	5,000.00	220.00	1,939.66	38.79	0.00	(3,060.34)
80-8555 TOURNAMENT GREENS FEES	100,000.00	11,481.95	61,887.27	61.89	0.00	(38,112.73)
80-8560 MISCELLANEOUS FEES	20,000.00	3,071.00	9,271.94	46.36	0.00	(10,728.06)
80-8567 MERCHANDISE	100,000.00	12,975.73	63,576.02	63.58	0.00	(36,423.98)
80-8568 SPECIAL ORDER MERCHANDISE	50,000.00	1,128.89	11,942.64	23.89	0.00	(38,057.36)
80-8572 CONCESSION FEES	20,000.00	2,659.97	18,162.35	90.81	0.00	(1,837.65)
80-8575 MEMBERSHIPS	25,000.00	6,057.91	17,857.19	71.43	0.00	(7,142.81)
80-8579 CASH OVER/UNDER	<u>0.00</u>	<u>72.02</u>	<u>84.98</u>	<u>0.00</u>	<u>0.00</u>	<u>84.98</u>
TOTAL FEES & CHARGES FOR SERVICE	1,310,000.00	130,624.51	580,273.79	44.30	0.00	(729,726.21)
<u>INTEREST EARNED</u>						
80-9601 INTEREST EARNED	<u>7,000.00</u>	<u>1,055.16</u>	<u>5,563.59</u>	<u>79.48</u>	<u>0.00</u>	<u>(1,436.41)</u>
TOTAL INTEREST EARNED	7,000.00	1,055.16	5,563.59	79.48	0.00	(1,436.41)
<u>INTERFUND ACTIVITY</u>						
80-9751 TRANSFER FROM GENERAL FUND	<u>634,067.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(634,067.00)</u>
TOTAL INTERFUND ACTIVITY	634,067.00	0.00	0.00	0.00	0.00	(634,067.00)
<u>MISCELLANEOUS REVENUE</u>						
80-9802 SALES OF FIXED ASSETS	<u>7,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(7,500.00)</u>
TOTAL MISCELLANEOUS REVENUE	7,500.00	0.00	0.00	0.00	0.00	(7,500.00)
<u>OTHER AGENCY REVENUES</u>						
TOTAL	-----	-----	-----	-----	-----	-----
*** TOTAL FUND REVENUES ***	<u>1,958,567.00</u>	<u>131,679.67</u>	<u>585,837.38</u>	<u>29.91</u>	<u>0.00</u>	<u>(1,372,729.62)</u>
*** TOTAL AVAILABLE REVENUES ***	(2,186,071.16)		(3,558,800.78)			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

11 -GOLF COURSE FUND
81-CLUB HOUSE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
81-3001 SALARIES AND WAGES	188,145.00	15,723.46	81,970.92	43.57	0.00	106,174.08
81-3002 WAGES	108,110.00	6,109.91	48,602.27	44.96	0.00	59,507.73
81-3003 LONGEVITY	864.00	55.40	321.25	37.18	0.00	542.75
81-3007 OVERTIME	1,000.00	24.53	279.68	27.97	0.00	720.32
81-3051 FICA/MEDICARE TAXES	22,806.00	1,639.19	10,296.73	45.15	0.00	12,509.27
81-3052 WORKMAN'S COMP	5,873.00	0.00	4,724.32	80.44	0.00	1,148.68
81-3053 UNEMPLOYMENT TAXES	8,100.00	0.00	967.22	11.94	0.00	7,132.78
81-3054 RETIREMENT	30,919.00	2,226.47	13,996.04	45.27	0.00	16,922.96
81-3055 INSURANCE	43,589.00	0.00	19,417.79	44.55	0.00	24,171.21
81-3056 LIFE INS	348.00	0.00	140.36	40.33	0.00	207.64
81-3057 DENTAL INSURANCE	2,635.00	0.00	1,269.44	48.18	0.00	1,365.56
81-3058 LONG-TERM DISABILITY	794.00	62.70	341.02	42.95	0.00	452.98
TOTAL SALARIES, WAGES & BENEFIT	413,183.00	25,841.66	182,327.04	44.13	0.00	230,855.96
COST OF SALES						
81-3401 MERCHANDISE	70,000.00	20,921.55	56,308.12	88.77	5,828.00	7,863.88
81-3415 RANGE BALLS	8,190.00	61.72	2,435.77	99.73	5,732.00	22.23
81-3416 RENTAL CLUBS	2,000.00	0.00	1,140.00	57.00	0.00	860.00
81-3419 SPECIAL ORDER MERCHANDISE	27,400.00	1,183.33	9,067.97	33.09	0.00	18,332.03
TOTAL COST OF SALES	107,590.00	22,166.60	68,951.86	74.83	11,560.00	27,078.14
SUPPLIES						
81-3502 POSTAGE/FREIGHT/DEL.FEE	550.00	0.00	257.30	46.78	0.00	292.70
81-3503 OFFICE SUPPLIES	6,154.00	624.33	5,237.16	85.10	0.00	916.84
81-3504 WEARING APPAREL	2,000.00	156.00	807.61	40.38	0.00	1,192.39
81-3523 TOOLS/EQUIPMENT	1,500.00	154.83	992.01	66.13	0.00	507.99
81-3529 REPAIR PARTS	1,400.00	0.00	0.00	0.00	0.00	1,400.00
81-3605 MISCELLANEOUS SERVICE FEES	7,000.00	2,961.00	3,037.50	43.39	0.00	3,962.50
TOTAL SUPPLIES	18,604.00	3,896.16	10,331.58	55.53	0.00	8,272.42
MAINTENANCE--BLDGS, STRUC						
TOTAL						
MAINTENANCE--EQUIPMENT						
81-4501 FURN, FIXTURE/EPT MAINTENANCE	1,900.00	1,708.95	1,723.83	90.73	0.00	176.17
81-4504 COMPUTER SOFTWARE	1,250.00	0.00	0.00	0.00	0.00	1,250.00
81-4506 CART MAINTENANCE	2,500.00	0.00	32.41	1.30	0.00	2,467.59
81-4520 EQUIPMENT MAINTENANCE/OUTSOURC	1,500.00	0.00	0.00	0.00	0.00	1,500.00
81-4599 MISCELLANEOUS EQUIPMENT	1,500.00	6.40	1,103.86	73.59	0.00	396.14
TOTAL MAINTENANCE--EQUIPMENT	8,650.00	1,715.35	2,860.10	33.06	0.00	5,789.90

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

11 -GOLF COURSE FUND
81-CLUB HOUSE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>SERVICES</u>						
81-5012 PRINTING	3,500.00	0.00	306.70	8.76	0.00	3,193.30
81-5020 COMMUNICATIONS	6,000.00	755.12	2,884.53	48.08	0.00	3,115.47
81-5023 LEASE EQUIPMENT	1,656.00	38.03	1,093.17	66.01	0.00	562.83
81-5027 MEMBERSHIPS/SUBCRIPTIONS	1,200.00	25.98	319.87	26.66	0.00	880.13
81-5029 TRAVEL/TRAINING	2,500.00	52.20	171.75	6.87	0.00	2,328.25
81-5043 ADVERTISING/PROMOTION	<u>27,200.00</u>	<u>2,411.35</u>	<u>8,703.26</u>	<u>65.77</u>	<u>9,186.50</u>	<u>9,310.24</u>
TOTAL SERVICES	42,056.00	3,282.68	13,479.28	53.89	9,186.50	19,390.22
<u>SUNDRY</u>						
81-5405 CREDIT CARD CHARGES	20,000.00	1,958.52	14,315.14	71.58	0.00	5,684.86
81-5410 SECURITY	2,500.00	396.93	1,320.63	52.83	0.00	1,179.37
81-5413 TOURNAMENT FEES EXPENSE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
81-5421 EQUIPMENT LEASE DEBT	3,000.00	225.00	1,350.00	45.00	0.00	1,650.00
81-5498 MISCELLANEOUS EXPENSE	<u>5,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,500.00</u>
TOTAL SUNDRY	32,500.00	2,580.45	16,985.77	52.26	0.00	15,514.23
<u>PROFESSIONAL SERVICES</u>						
TOTAL	-----	-----	-----	-----	-----	-----
<u>OTHER SERVICES</u>						
81-6003 LIABILITY-FIRE & CASUALTY INSR	<u>20,200.00</u>	<u>0.00</u>	<u>19,782.84</u>	<u>97.93</u>	<u>0.00</u>	<u>417.16</u>
TOTAL OTHER SERVICES	20,200.00	0.00	19,782.84	97.93	0.00	417.16
<u>CAPITAL OUTLAY</u>						
TOTAL	-----	-----	-----	-----	-----	-----
<u>CAPITAL IMPROVEMENTS</u>						
TOTAL	-----	-----	-----	-----	-----	-----
<u>INTERFUND ACTIVITY</u>						
81-9772 TECHNOLOGY USER FEE	3,500.00	0.00	0.00	0.00	0.00	3,500.00
81-9791 EQUIP USER FEE	<u>67,025.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67,025.00</u>
TOTAL INTERFUND ACTIVITY	<u>70,525.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>70,525.00</u>
TOTAL 81-CLUB HOUSE	713,308.00	59,482.90	314,718.47	47.03	20,746.50	377,843.03
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

11 -GOLF COURSE FUND
82-COURSE MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
82-3001 SALARIES AND WAGES	286,827.00	18,222.82	109,616.05	38.22	0.00	177,210.95
82-3002 WAGES	29,580.00	2,246.36	13,954.90	47.18	0.00	15,625.10
82-3003 LONGEVITY	2,832.00	204.93	1,198.13	42.31	0.00	1,633.87
82-3007 OVERTIME	5,000.00	175.43	1,529.41	30.59	0.00	3,470.59
82-3051 FICA/MEDICARE TAXES	24,805.00	1,474.93	9,732.90	39.24	0.00	15,072.10
82-3052 WORKMAN'S COMP	6,979.00	0.00	4,884.68	69.99	0.00	2,094.32
82-3053 UNEMPLOYMENT TAXES	9,000.00	0.00	362.29	4.03	0.00	8,637.71
82-3054 RETIREMENT	44,118.00	3,025.30	19,935.65	45.19	0.00	24,182.35
82-3055 INSURANCE	97,886.00	0.00	50,228.38	51.31	0.00	47,657.62
82-3056 LIFE INS	696.00	0.00	267.96	38.50	0.00	428.04
82-3057 DENTAL	7,211.00	0.00	3,052.08	42.33	0.00	4,158.92
82-3058 LONG-TERM DISABILITY	987.00	88.52	442.60	44.84	0.00	544.40
TOTAL SALARIES, WAGES & BENEFIT	515,921.00	25,438.29	215,205.03	41.71	0.00	300,715.97
SUPPLIES						
82-3504 WEARING APPAREL	2,000.00	57.94	1,123.79	56.19	0.00	876.21
82-3514 FUEL & OIL	19,500.00	0.00	4,716.03	93.11	13,440.37	1,343.60
82-3523 TOOLS/EQUIPMENT	4,000.00	31.96	2,558.82	63.97	0.00	1,441.18
82-3535 GROUND/SHOP SUPPLIES	13,500.00	618.70	5,142.22	38.09	0.00	8,357.78
82-3536 LANDSCAPING MATERIALS	65,425.00	16,177.77	22,179.64	34.14	156.63	43,088.73
TOTAL SUPPLIES	104,425.00	16,886.37	35,720.50	47.23	13,597.00	55,107.50
MAINTENANCE--BLDGS, STRUC						
82-4041 WATER WELL MAINTENANCE	2,500.00	0.00	0.00	0.00	0.00	2,500.00
TOTAL MAINTENANCE--BLDGS, STRUC	2,500.00	0.00	0.00	0.00	0.00	2,500.00
MAINTENANCE--EQUIPMENT						
82-4505 IRRIGATION EQUIPMENT	15,000.00	990.67	4,062.97	27.09	0.00	10,937.03
82-4520 GROUND OUTSOURCED	8,000.00	0.00	0.00	0.00	0.00	8,000.00
82-4599 MISCELLANEOUS EQUIPMENT	27,500.00	0.00	2,787.06	46.05	9,876.46	14,836.48
TOTAL MAINTENANCE--EQUIPMENT	50,500.00	990.67	6,850.03	33.12	9,876.46	33,773.51
SERVICES						
82-5022 RENTAL EQUIPMENT	5,000.00	665.31	1,955.31	39.11	0.00	3,044.69
82-5027 MEMBERSHIPS/SUBSCRIPTIONS	750.00	0.00	491.99	65.60	0.00	258.01
82-5029 TRAVEL/TRAINING	2,800.00	864.45	997.39	35.62	0.00	1,802.61
82-5040 BUILDING MAINT-OUTSOURCING	2,500.00	0.00	0.00	0.00	0.00	2,500.00
TOTAL SERVICES	11,050.00	1,529.76	3,444.69	31.17	0.00	7,605.31

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

11 -GOLF COURSE FUND
82-COURSE MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>SUNDRY</u>						
82-5405 PERMITS & FEES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
82-5412 WATER AUTHORITY FEES	<u>130,000.00</u>	<u>918.00</u>	<u>4,004.52</u>	<u>3.08</u>	<u>0.00</u>	<u>125,995.48</u>
TOTAL SUNDRY	131,000.00	918.00	4,004.52	3.06	0.00	126,995.48
<u>PROFESSIONAL SERVICES</u>						
82-5508 SANITARY/TRASH SERVICES	<u>3,500.00</u>	<u>90.95</u>	<u>454.75</u>	<u>12.99</u>	<u>0.00</u>	<u>3,045.25</u>
TOTAL PROFESSIONAL SERVICES	3,500.00	90.95	454.75	12.99	0.00	3,045.25
<u>CAPITAL OUTLAY</u>						
82-6572 SPECIAL EQUIPMENT	<u>23,000.00</u>	<u>0.00</u>	<u>25,000.00</u>	<u>108.70</u>	<u>0.00</u>	<u>(2,000.00)</u>
TOTAL CAPITAL OUTLAY	23,000.00	0.00	25,000.00	108.70	0.00	(2,000.00)
<u>INTERFUND ACTIVITY</u>						
82-9773 COMP. EQUIPMENT USER FEE	400.00	0.00	0.00	0.00	0.00	400.00
82-9791 EQUIPMENT USER FEE	<u>84,579.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>84,579.00</u>
TOTAL INTERFUND ACTIVITY	<u>84,979.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>84,979.00</u>
TOTAL 82-COURSE MAINTENANCE	926,875.00	45,854.04	290,679.52	33.89	23,473.46	612,722.02

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

11 -GOLF COURSE FUND
83-BUILDING MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>SALARIES, WAGES & BENEFIT</u>						
TOTAL						
<u>SUPPLIES</u>						
83-3517 JANITORIAL SUPPLIES	<u>5,500.00</u>	<u>218.73</u>	<u>1,461.20</u>	<u>26.57</u>	<u>0.00</u>	<u>4,038.80</u>
TOTAL SUPPLIES	5,500.00	218.73	1,461.20	26.57	0.00	4,038.80
<u>MAINTENANCE--BLDGS, STRUC</u>						
83-4001 BUILDINGS & GROUNDS	<u>16,000.00</u>	<u>1,872.62</u>	<u>6,119.52</u>	<u>38.25</u>	<u>0.00</u>	<u>9,880.48</u>
TOTAL MAINTENANCE--BLDGS, STRUC	16,000.00	1,872.62	6,119.52	38.25	0.00	9,880.48
<u>MAINTENANCE--EQUIPMENT</u>						
TOTAL						
<u>SERVICES</u>						
83-5017 UTILITIES	<u>25,000.00</u>	<u>2,781.57</u>	<u>9,064.01</u>	<u>36.26</u>	<u>0.00</u>	<u>15,935.99</u>
TOTAL SERVICES	<u>25,000.00</u>	<u>2,781.57</u>	<u>9,064.01</u>	<u>36.26</u>	<u>0.00</u>	<u>15,935.99</u>
TOTAL 83-BUILDING MAINTENANCE	<u>46,500.00</u>	<u>4,872.92</u>	<u>16,644.73</u>	<u>35.80</u>	<u>0.00</u>	<u>29,855.27</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

11 -GOLF COURSE FUND
84-GC CONCESSIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

<u>SALARIES, WAGES & BENEFIT</u>						
TOTAL	_____	_____	_____	_____	_____	_____
<u>COST OF SALES</u>						
TOTAL	_____	_____	_____	_____	_____	_____
<u>MAINTENANCE--EQUIPMENT</u>						
TOTAL	_____	_____	_____	_____	_____	_____
<u>SERVICES</u>						
TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

11 -GOLF COURSE FUND
85-GC DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>OTHER SERVICES</u>						
TOTAL	_____	_____	_____	_____	_____	_____
<u>DEBT SERVICE</u>						
TOTAL	_____	_____	_____	_____	_____	_____
<u>CAPITAL IMPROVEMENTS</u>						
TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

11 -GOLF COURSE FUND
87-GC CAPITAL IMPROVEMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>CAPITAL IMPROVEMENTS</u>						
87-7010 CAPITAL IMPROVEMENT	<u>143,000.00</u>	<u>28,099.66</u>	<u>48,009.18</u>	<u>75.00</u>	<u>59,245.00</u>	<u>35,745.82</u>
TOTAL CAPITAL IMPROVEMENTS	143,000.00	28,099.66	48,009.18	75.00	59,245.00	35,745.82
<u>INTERFUND ACTIVITY</u>						
TOTAL	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL 87-GC CAPITAL IMPROVEMENT	<u>143,000.00</u>	<u>28,099.66</u>	<u>48,009.18</u>	<u>75.00</u>	<u>59,245.00</u>	<u>35,745.82</u>
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

11 -GOLF COURSE FUND
88-EQUIPMENT MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>SALARIES, WAGES & BENEFIT</u>						
88-3001 SALARIES AND WAGES	45,191.00	3,485.06	20,978.82	46.42	0.00	24,212.18
88-3003 LONGEVITY	864.00	66.46	387.66	44.87	0.00	476.34
88-3007 OVERTIME	500.00	0.00	681.73	136.35	0.00	(181.73)
88-3051 FICA/MEDICARE TAXES	3,561.00	258.93	1,736.09	48.75	0.00	1,824.91
88-3052 WORKER'S COMP	1,002.00	0.00	731.83	73.04	0.00	270.17
88-3053 UNEMPLOYMENT TAXES	900.00	0.00	0.00	0.00	0.00	900.00
88-3054 RETIREMENT	6,970.00	528.83	3,584.11	51.42	0.00	3,385.89
88-3055 HEALTH INSURANCE	11,789.00	0.00	5,900.74	50.05	0.00	5,888.26
88-3056 LIFE INS	87.00	0.00	38.28	44.00	0.00	48.72
88-3057 DENTAL	1,144.00	0.00	520.08	45.46	0.00	623.92
88-3058 LONG TERM DISABILITY	<u>196.00</u>	<u>15.17</u>	<u>75.85</u>	<u>38.70</u>	<u>0.00</u>	<u>120.15</u>
TOTAL SALARIES, WAGES & BENEFIT	72,204.00	4,354.45	34,635.19	47.97	0.00	37,568.81
<u>SUPPLIES</u>						
88-3504 WEARING APPAREL	300.00	0.00	0.00	0.00	0.00	300.00
88-3514 FUEL & OIL	2,200.00	0.00	286.64	13.03	0.00	1,913.36
88-3523 TOOLS/EQUIPMENT	2,400.00	73.96	398.78	16.62	0.00	2,001.22
88-3529 REPAIR PARTS	21,500.00	2,072.25	9,164.76	42.63	0.00	12,335.24
88-3535 GROUND/SHOP SUPPLIES	<u>5,000.00</u>	<u>0.00</u>	<u>637.64</u>	<u>12.75</u>	<u>0.00</u>	<u>4,362.36</u>
TOTAL SUPPLIES	31,400.00	2,146.21	10,487.82	33.40	0.00	20,912.18
<u>MAINTENANCE--EQUIPMENT</u>						
TOTAL						
<u>SERVICES</u>						
88-5029 TRAVEL/TRAINING	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL SERVICES	500.00	0.00	0.00	0.00	0.00	500.00
<u>INTERFUND ACTIVITY</u>						
88-9781 TRANSFER TO EQUIP PURCH CONT	<u>24,780.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,780.00</u>
TOTAL INTERFUND ACTIVITY	<u>24,780.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,780.00</u>
TOTAL 88-EQUIPMENT MAINTENANCE	128,884.00	6,500.66	45,123.01	35.01	0.00	83,760.99
*** TOTAL EXPENSES ***	<u>1,958,567.00</u>	<u>144,810.18</u>	<u>715,174.91</u>	<u>41.80</u>	<u>103,464.96</u>	<u>1,139,927.13</u>
EXCESS OF REVENUES OVER EXPENDITURES	0.00	(13,130.51)	(129,337.53)	0.00	(103,464.96)	232,802.49
*** PROJECTED FUND BALANCE ***	(4,144,638.16)		(4,273,975.69)			

*** END OF REPORT ***

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	9,623,145.01		9,623,145.01			
PROPERTY TAXES						
10-7101 CURRENT PROPERTY TAXES	6,650,000.00	103,306.46	5,881,045.84	88.44	0.00	(768,954.16)
10-7102 DELINQUENT PROPERTY TAXES	30,000.00	4,641.93	(29,684.34)	98.95-	0.00	(59,684.34)
10-7103 PENALTY, INTEREST & COSTS	<u>25,000.00</u>	<u>7,834.95</u>	<u>9,587.68</u>	<u>38.35</u>	<u>0.00</u>	<u>(15,412.32)</u>
TOTAL PROPERTY TAXES	6,705,000.00	115,783.34	5,860,949.18	87.41	0.00	(844,050.82)
OTHER TAXES						
10-7511 ELECTRIC FRANCHISE	360,000.00	31,112.06	181,004.16	50.28	0.00	(178,995.84)
10-7512 TELEPHONE FRANCHISE	110,000.00	0.00	47,837.75	43.49	0.00	(62,162.25)
10-7513 GAS FRANCHISE	32,000.00	0.00	15,072.73	47.10	0.00	(16,927.27)
10-7514 CABLE TV FRANCHISE	75,000.00	0.00	36,841.24	49.12	0.00	(38,158.76)
10-7515 TELECOMMUNICATION	35,000.00	0.00	7,620.76	21.77	0.00	(27,379.24)
10-7621 CITY SALES TAX	3,000,000.00	232,179.47	1,492,993.09	49.77	0.00	(1,507,006.91)
10-7622 SALES TX-RED. PROPERTY TX	1,500,000.00	116,089.77	746,496.60	49.77	0.00	(753,503.40)
10-7631 MIXED DRINK TAX	<u>35,000.00</u>	<u>0.00</u>	<u>15,296.20</u>	<u>43.70</u>	<u>0.00</u>	<u>(19,703.80)</u>
TOTAL OTHER TAXES	5,147,000.00	379,381.30	2,543,162.53	49.41	0.00	(2,603,837.47)
FINES WARRANTS & BONDS						
10-8001 FINES	950,000.00	119,984.99	593,846.63	62.51	0.00	(356,153.37)
10-8002 TIME PAYMENT FEE-GENERAL	10,700.00	1,425.47	5,866.76	54.83	0.00	(4,833.24)
10-8003 TIME PAYMENT FEE-COURT	0.00	356.39	1,466.69	0.00	0.00	1,466.69
10-8004 COURT TECHNOLOGY FEES	0.00	2,332.29	11,432.96	0.00	0.00	11,432.96
10-8005 COURT SECURITY FEE	0.00	1,746.24	8,559.74	0.00	0.00	8,559.74
10-8006 OMNI FEE	8,000.00	1,204.28	4,803.42	60.04	0.00	(3,196.58)
10-8007 CHILD SAFETY FEE	0.00	0.00	540.83	0.00	0.00	540.83
10-8008 JUDICIAL FEE	<u>0.00</u>	<u>346.85</u>	<u>1,700.59</u>	<u>0.00</u>	<u>0.00</u>	<u>1,700.59</u>
TOTAL FINES WARRANTS & BONDS	968,700.00	127,396.51	628,217.62	64.85	0.00	(340,482.38)
FEES & CHARGES FOR SERVIC						
10-8501 GARBAGE FEES/RESIDENTIAL	1,000.00	0.00	383.34	38.33	0.00	(616.66)
10-8503 POOL MEMBERSHIP FEES	15,000.00	0.00	0.00	0.00	0.00	(15,000.00)
10-8507 AMBULANCE SERVICE FEES	300,000.00	5,584.96	156,191.98	52.06	0.00	(143,808.02)
10-8509 PET TAGS	700.00	40.00	355.00	50.71	0.00	(345.00)
10-8510 POUND FEES	150.00	0.00	0.00	0.00	0.00	(150.00)
10-8511 JERSEY VILLAGE STICKERS	0.00	23.00	69.00	0.00	0.00	69.00
10-8512 RENTAL FEE	35,000.00	60.00	430.00	1.23	0.00	(34,570.00)
10-8513 CHILD SAFETY FEE-COUNTY	8,000.00	746.99	4,426.39	55.33	0.00	(3,573.61)
10-8514 FOOD & BEVERAGE FEES	1,000.00	0.00	585.00	58.50	0.00	(415.00)
10-8515 POLICE OFFICER FEE	0.00	0.00	1,400.00	0.00	0.00	1,400.00
10-8516 FARMER'S MARKET FEES	9,500.00	500.00	2,110.00	22.21	0.00	(7,390.00)
10-8999 PLAN CHECKING AND PLAT REVIEW	<u>20,000.00</u>	<u>5,103.62</u>	<u>19,778.85</u>	<u>98.89</u>	<u>0.00</u>	<u>(221.15)</u>
TOTAL FEES & CHARGES FOR SERVIC	390,350.00	12,058.57	185,729.56	47.58	0.00	(204,620.44)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
LICENSES & PERMITS						
10-9001 BUILDING PERMITS	100,000.00	5,063.65	38,441.70	38.44	0.00	(61,558.30)
10-9002 PLUMBING PERMITS	10,000.00	715.00	3,225.00	32.25	0.00	(6,775.00)
10-9003 ELECTRICAL PERMITS	18,000.00	565.00	3,115.00	17.31	0.00	(14,885.00)
10-9004 MECHANICAL PERMITS	8,000.00	422.50	2,472.00	30.90	0.00	(5,528.00)
10-9006 SIGN PERMITS	8,000.00	287.90	11,391.81	142.40	0.00	3,391.81
10-9007 LIQUOR LICENSES	6,000.00	0.00	6,055.00	100.92	0.00	55.00
10-9009 ELECTRICAL LICENSES	500.00	0.00	0.00	0.00	0.00	(500.00)
10-9010 ANTENNA ANNUAL FEES	0.00	0.00	3,183.63	0.00	0.00	3,183.63
10-9012 BURGLAR/FIRE ALARM PERMIT	12,000.00	1,112.00	4,796.00	39.97	0.00	(7,204.00)
10-9013 FIRE MARSHAL PERM FEES	500.00	108.00	568.00	113.60	0.00	68.00
10-9015 OPERATIONAL HARZADOUS PERM	100.00	0.00	0.00	0.00	0.00	(100.00)
10-9016 HOTEL/MOTEL LICENSE PERMITS	<u>1,000.00</u>	<u>500.00</u>	<u>1,000.00</u>	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LICENSES & PERMITS	164,100.00	8,774.05	74,248.14	45.25	0.00	(89,851.86)
INTEREST EARNED						
10-9601 INTEREST EARNED	<u>250,000.00</u>	<u>37,285.42</u>	<u>185,736.97</u>	<u>74.29</u>	<u>0.00</u>	<u>(64,263.03)</u>
TOTAL INTEREST EARNED	250,000.00	37,285.42	185,736.97	74.29	0.00	(64,263.03)
INTERFUND ACTIVITY						
10-9750 CRIME CONTROL DISTRICT REIMB.	1,540,786.00	237,559.12	414,257.01	26.89	0.00	(1,126,528.99)
10-9752 TRANSFER FROM UTLY FUND	560,000.00	0.00	0.00	0.00	0.00	(560,000.00)
10-9753 COURT SECURITY & TECH REIMB.	46,000.00	0.00	0.00	0.00	0.00	(46,000.00)
10-9754 TRANFER FROM MOTEL TAX FUND	<u>17,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(17,500.00)</u>
TOTAL INTERFUND ACTIVITY	2,164,286.00	237,559.12	414,257.01	19.14	0.00	(1,750,028.99)
MISCELLANEOUS REVENUE						
10-9802 SALE OF ASSETS	79,000.00	0.00	0.00	0.00	0.00	(79,000.00)
10-9803 REFUND OF INSURANCE PREMIUM	0.00	0.00	500.00	0.00	0.00	500.00
10-9805 DONATIONS--PARK	0.00	730.00	730.00	0.00	0.00	730.00
10-9808 DONATION-CITY BEAUTIFICATION	0.00	0.00	3,213.00	0.00	0.00	3,213.00
10-9811 REIMBRSMNT-WORKMEN'S COMP	0.00	0.00	524.98	0.00	0.00	524.98
10-9815 INSURANCE SETTLEMENT	0.00	0.00	496.24	0.00	0.00	496.24
10-9816 PROPERTY LIENS/ORD VIOLATION	0.00	0.00	280.00	0.00	0.00	280.00
10-9899 MISCELLANEOUS	<u>90,000.00</u>	<u>214.62</u>	<u>18,586.84</u>	<u>20.65</u>	<u>0.00</u>	<u>(71,413.16)</u>
TOTAL MISCELLANEOUS REVENUE	169,000.00	944.62	24,331.06	14.40	0.00	(144,668.94)
OTHER AGENCY REVENUES						
10-9901 GRANTS/CONTRACTS-COPS	0.00	0.00	2,150.00	0.00	0.00	2,150.00
10-9904 FEMA	0.00	0.00	4,230.24	0.00	0.00	4,230.24
10-9905 AMBULANCE FEES STATE GRANT	500,000.00	0.00	151,843.14	30.37	0.00	(348,156.86)
10-9906 LEOSE FUNDS - TRAINING GRANT	<u>0.00</u>	<u>0.00</u>	<u>3,020.24</u>	<u>0.00</u>	<u>0.00</u>	<u>3,020.24</u>
TOTAL OTHER AGENCY REVENUES	<u>500,000.00</u>	<u>0.00</u>	<u>161,243.62</u>	<u>32.25</u>	<u>0.00</u>	<u>(338,756.38)</u>
*** TOTAL FUND REVENUES ***	16,458,436.00	919,182.93	10,077,875.69	61.23	0.00	(6,380,560.31)
*** TOTAL AVAILABLE REVENUES ***	<u>26,081,581.01</u>		<u>19,701,020.70</u>			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
11-ADMINISTRATIVE SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
11-3001 SALARIES	358,902.00	26,487.10	158,444.10	44.15	0.00	200,457.90
11-3002 WAGES	0.00	377.00	705.07	0.00	0.00	(705.07)
11-3003 LONGEVITY	720.00	46.16	267.76	37.19	0.00	452.24
11-3010 INCENTIVES	720.00	0.00	0.00	0.00	0.00	720.00
11-3020 EMPLOYEE AWARDS/BONUS	1,700.00	0.00	1,039.99	61.18	0.00	660.01
11-3051 FICA/MEDICARE TAXES	24,772.00	1,861.24	10,712.83	43.25	0.00	14,059.17
11-3052 WORKMEN'S COMPENSATION	11,550.00	0.00	9,029.67	78.18	0.00	2,520.33
11-3053 UNEMPLOYMENT COMPENSATION	3,600.00	0.00	69.12	1.92	0.00	3,530.88
11-3054 RETIREMENT	49,251.00	0.00	22,309.42	45.30	0.00	26,941.58
11-3055 HEALTH INSURANCE	40,853.00	0.00	20,444.88	50.04	0.00	20,408.12
11-3056 LIFE INS	261.00	0.00	114.84	44.00	0.00	146.16
11-3057 DENTAL INSURANCE	2,785.00	0.00	1,266.00	45.46	0.00	1,519.00
11-3058 LONG-TERM DISABILITY	<u>1,381.00</u>	<u>89.72</u>	<u>448.60</u>	<u>32.48</u>	<u>0.00</u>	<u>932.40</u>
TOTAL SALARIES, WAGES & BENEFIT	496,495.00	28,861.22	224,852.28	45.29	0.00	271,642.72
SUPPLIES						
11-3502 POSTAGE/FREIGHT/DEL. FEE	150.00	0.00	0.00	0.00	0.00	150.00
11-3503 OFFICE SUPPLIES	4,000.00	0.00	597.91	14.95	0.00	3,402.09
11-3510 BOOKS & PERIODICALS	200.00	0.00	256.99	128.50	0.00	(56.99)
11-3520 FOOD	<u>10,000.00</u>	<u>704.72</u>	<u>3,881.82</u>	<u>38.82</u>	<u>0.00</u>	<u>6,118.18</u>
TOTAL SUPPLIES	14,350.00	704.72	4,736.72	33.01	0.00	9,613.28
MAINTENANCE--EQUIPMENT						
11-4501 FURN., FIXT., & OFF. MACH.	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL MAINTENANCE--EQUIPMENT	2,000.00	0.00	0.00	0.00	0.00	2,000.00
SERVICES						
11-5001 MAYOR & COUNCIL EXPENDITURES	4,000.00	0.00	552.35	13.81	0.00	3,447.65
11-5007 RECORDS MANAGEMENT	6,000.00	1,371.16	2,653.85	44.23	0.00	3,346.15
11-5012 PRINTING	250.00	0.00	174.25	69.70	0.00	75.75
11-5014 MEDICAL EXPENSES	8,000.00	1,081.00	4,088.00	51.10	0.00	3,912.00
11-5020 COMMUNICATIONS	3,600.00	238.15	1,264.34	35.12	0.00	2,335.66
11-5025 PUBLIC NOTICES	7,500.00	973.00	4,258.54	56.78	0.00	3,241.46
11-5026 CODIFICATIONS	6,500.00	900.00	2,675.04	41.15	0.00	3,824.96
11-5027 MEMBERSHIPS/SUBSCRIPTIONS	6,000.00	0.00	3,772.65	62.88	0.00	2,227.35
11-5029 TRAVEL/TRAINING	19,000.00	0.00	2,760.32	14.53	0.00	16,239.68
11-5030 CAR ALLOWANCE	6,600.00	500.00	3,000.00	45.45	0.00	3,600.00
11-5041 NEWSLETTER	<u>9,500.00</u>	<u>445.29</u>	<u>2,226.16</u>	<u>23.43</u>	<u>0.00</u>	<u>7,273.84</u>
TOTAL SERVICES	76,950.00	5,508.60	27,425.50	35.64	0.00	49,524.50

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
11-ADMINISTRATIVE SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>SUNDRY</u>						
11-5401 ELECTION EXPENSE	<u>7,000.00</u>	<u>323.02</u>	<u>323.02</u>	<u>4.61</u>	<u>0.00</u>	<u>6,676.98</u>
TOTAL SUNDRY	7,000.00	323.02	323.02	4.61	0.00	6,676.98
<u>PROFESSIONAL SERVICES</u>						
TOTAL						
<u>OTHER SERVICES</u>						
11-6005 NOTARY SURETY BONDS	<u>300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
TOTAL OTHER SERVICES	300.00	0.00	0.00	0.00	0.00	300.00
<u>CAPITAL OUTLAY</u>						
TOTAL						
<u>INTERFUND ACTIVITY</u>						
11-9772 TECHNOLOGY USER FEE	<u>4,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,250.00</u>
TOTAL INTERFUND ACTIVITY	<u>4,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,250.00</u>
TOTAL 11-ADMINISTRATIVE SERVICE	<u>601,345.00</u>	<u>35,397.56</u>	<u>257,337.52</u>	<u>42.79</u>	<u>0.00</u>	<u>344,007.48</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
12-LEGAL/OTHER SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>SALARIES, WAGES & BENEFIT</u>						
12-3052 WORKMEN'S COMPENSATION	300.00	0.00	235.82	78.61	0.00	64.18
TOTAL SALARIES, WAGES & BENEFIT	300.00	0.00	235.82	78.61	0.00	64.18
<u>SERVICES</u>						
12-5023 GRANTS AND INCENTIVES	1,459,168.00	5,805.00	266,929.00	18.29	0.00	1,192,239.00
TOTAL SERVICES	1,459,168.00	5,805.00	266,929.00	18.29	0.00	1,192,239.00
<u>SUNDRY</u>						
TOTAL						
<u>PROFESSIONAL SERVICES</u>						
12-5502 LEGAL FEES	125,000.00	6,137.73	95,969.82	76.78	0.00	29,030.18
12-5515 CONSULTANT SERVICES	4,500.00	7,675.00	15,350.00	341.11	0.00	(10,850.00)
TOTAL PROFESSIONAL SERVICES	129,500.00	13,812.73	111,319.82	85.96	0.00	18,180.18
<u>OTHER SERVICES</u>						
12-6001 AUTOMOBILE LIABILITY	38,531.00	0.00	37,588.00	97.55	0.00	943.00
12-6003 LIABILITY-FIRE & CASUALTY INSR	69,140.00	0.00	67,964.18	98.30	0.00	1,175.82
12-6005 SURETY BONDS	500.00	0.00	477.00	95.40	0.00	23.00
12-6007 INSURANCE/DEDUCTIBLE	0.00	0.00	(3,278.84)	0.00	0.00	3,278.84
TOTAL OTHER SERVICES	108,171.00	0.00	102,750.34	94.99	0.00	5,420.66
<u>CAPITAL OUTLAY</u>						
12-6570 LAND ACQUISITION	5,183,703.00	6,000.00	5,192,903.13	100.18	0.00	(9,200.13)
TOTAL CAPITAL OUTLAY	5,183,703.00	6,000.00	5,192,903.13	100.18	0.00	(9,200.13)
<u>INTERFUND ACTIVITY</u>						
12-9760 TRFR TO CAPITAL IMPROVEMENTS	5,455,000.00	0.00	0.00	0.00	0.00	5,455,000.00
12-9761 TRANSFER TO GOLF FUND	634,067.00	0.00	0.00	0.00	0.00	634,067.00
12-9772 TECHNOLOGY USER FEES	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL INTERFUND ACTIVITY	6,089,567.00	0.00	0.00	0.00	0.00	6,089,567.00
TOTAL 12-LEGAL/OTHER SERVICES	12,970,409.00	25,617.73	5,674,138.11	43.75	0.00	7,296,270.89

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
13-INFO TECHNOLOGY
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
13-3001 SALARIES	188,352.00	14,411.48	85,256.53	45.26	0.00	103,095.47
13-3002 WAGES	9,579.00	750.00	3,240.00	33.82	0.00	6,339.00
13-3003 LONGEVITY	960.00	66.46	380.26	39.61	0.00	579.74
13-3051 FICA/MEDICARE TAXES	15,215.00	1,120.50	7,078.24	46.52	0.00	8,136.76
13-3052 WORKMEN'S COMPENSATION	408.00	0.00	312.07	76.49	0.00	95.93
13-3053 EMPLOYMENT TAXES	3,600.00	0.00	54.72	1.52	0.00	3,545.28
13-3054 RETIREMENT	28,345.00	0.00	12,013.25	42.38	0.00	16,331.75
13-3055 HEALTH INSURANCE	31,800.00	0.00	15,918.30	50.06	0.00	15,881.70
13-3056 LIFE INS	261.00	0.00	114.84	44.00	0.00	146.16
13-3057 DENTAL INSURANCE	2,785.00	0.00	1,266.00	45.46	0.00	1,519.00
13-3058 LONG-TERM DISABILITY	<u>795.00</u>	<u>62.93</u>	<u>314.65</u>	<u>39.58</u>	<u>0.00</u>	<u>480.35</u>
TOTAL SALARIES, WAGES & BENEFIT	282,100.00	16,411.37	125,948.86	44.65	0.00	156,151.14
SUPPLIES						
13-3502 POSTAGE/FREIGHT	500.00	121.50	276.64	55.33	0.00	223.36
13-3503 OFFICE SUPPLIES	250.00	0.00	0.00	0.00	0.00	250.00
13-3509 COMPUTER SUPPLIES	2,200.00	974.37	1,306.36	59.38	0.00	893.64
13-3510 BOOKS & PERIODICALS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SUPPLIES	3,050.00	1,095.87	1,583.00	51.90	0.00	1,467.00
MAINTENANCE--EQUIPMENT						
13-4501 FURN. FIXTURES. OFF EQUIPMENT	6,314.00	709.95	2,762.96	70.44	1,684.72	1,866.32
13-4502 COMPUTER EQUIPMENT	9,500.00	1,951.79	4,077.96	42.93	0.00	5,422.04
13-4504 SOFTWARE MAINTENANCE	<u>182,255.00</u>	<u>15,993.49</u>	<u>58,456.21</u>	<u>32.07</u>	<u>0.00</u>	<u>123,798.79</u>
TOTAL MAINTENANCE--EQUIPMENT	198,069.00	18,655.23	65,297.13	33.82	1,684.72	131,087.15
SERVICES						
13-5020 COMMUNICATIONS	26,160.00	2,712.91	11,073.09	42.33	0.00	15,086.91
13-5027 MEMBERSHIPS/SUBSCRIPT	1,250.00	91.31	427.81	34.22	0.00	822.19
13-5029 TRAVEL/TRAINING	<u>7,600.00</u>	<u>0.00</u>	<u>5,500.00</u>	<u>72.37</u>	<u>0.00</u>	<u>2,100.00</u>
TOTAL SERVICES	35,010.00	2,804.22	17,000.90	48.56	0.00	18,009.10
PROFESSIONAL SERVICES						
13-5515 CONSULTANT SERVICES	<u>48,800.00</u>	<u>0.00</u>	<u>3,294.00</u>	<u>16.33</u>	<u>4,675.00</u>	<u>40,831.00</u>
TOTAL PROFESSIONAL SERVICES	48,800.00	0.00	3,294.00	16.33	4,675.00	40,831.00
CAPITAL OUTLAY						
13-6573 COMPUTER EQUIPMENT	7,000.00	0.00	0.00	0.00	0.00	7,000.00
13-6574 COMPUTER SOFTWARE	<u>66,524.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,524.00</u>
TOTAL CAPITAL OUTLAY	73,524.00	0.00	0.00	0.00	0.00	73,524.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
13-INFO TECHNOLOGY
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
INTERFUND ACTIVITY						
13-9740 COMPUTER CAPITAL USER FEE	50,000.00	0.00	0.00	0.00	0.00	50,000.00
13-9771 TECHNOLOGY PURCHASE CONTRIBUTI	2,500.00	0.00	0.00	0.00	0.00	2,500.00
13-9772 TECHNOLOGY USER FEE	<u>48,842.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>48,842.00</u>
TOTAL INTERFUND ACTIVITY	<u>101,342.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>101,342.00</u>
TOTAL 13-INFO TECHNOLOGY	<u>741,895.00</u>	<u>38,966.69</u>	<u>213,123.89</u>	<u>29.58</u>	<u>6,359.72</u>	<u>522,411.39</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
14-PURCHASING
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>SUPPLIES</u>						
14-3502 POSTAGE/FREIGHT	13,000.00	1,536.63	7,493.17	57.64	0.00	5,506.83
14-3503 OFFICE SUPPLIES	<u>5,000.00</u>	<u>493.63</u>	<u>2,008.75</u>	<u>40.18</u>	<u>0.00</u>	<u>2,991.25</u>
TOTAL SUPPLIES	18,000.00	2,030.26	9,501.92	52.79	0.00	8,498.08
<u>MAINTENANCE--EQUIPMENT</u>						
TOTAL						
<u>SERVICES</u>						
14-5012 PRINTING	1,000.00	552.70	552.70	55.27	0.00	447.30
14-5022 RENTAL OF EQUIPMENT	<u>2,600.00</u>	<u>0.00</u>	<u>612.00</u>	<u>23.54</u>	<u>0.00</u>	<u>1,988.00</u>
TOTAL SERVICES	3,600.00	552.70	1,164.70	32.35	0.00	2,435.30
<u>PROFESSIONAL SERVICES</u>						
TOTAL						
<u>CAPITAL OUTLAY</u>						
TOTAL						
TOTAL 14-PURCHASING	<u>21,600.00</u>	<u>2,582.96</u>	<u>10,666.62</u>	<u>49.38</u>	<u>0.00</u>	<u>10,933.38</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
15-ACCOUNTING SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
15-3001 SALARIES	197,457.00	15,489.57	91,826.35	46.50	0.00	105,630.65
15-3003 LONGEVITY	1,344.00	99.68	587.02	43.68	0.00	756.98
15-3007 OVERTIME	2,000.00	273.71	2,798.73	139.94	0.00	(798.73)
15-3010 INCENTIVES	600.00	46.16	276.96	46.16	0.00	323.04
15-3051 FICA/MEDICARE TAXES	15,407.00	1,120.33	7,447.75	48.34	0.00	7,959.25
15-3052 WORKMEN'S COMPENSATION	413.00	0.00	323.08	78.23	0.00	89.92
15-3053 EMPLOYMENT TAXES	2,700.00	0.00	0.00	0.00	0.00	2,700.00
15-3054 RETIREMENT	30,155.00	0.00	13,288.93	44.07	0.00	16,866.07
15-3055 HEALTH INSURANCE	33,977.00	0.00	17,007.00	50.05	0.00	16,970.00
15-3056 LIFE INS	261.00	0.00	114.84	44.00	0.00	146.16
15-3057 DENTAL INSURANCE	3,433.00	0.00	1,413.12	41.16	0.00	2,019.88
15-3058 LONG-TERM DISABILITY	846.00	64.47	322.35	38.10	0.00	523.65
TOTAL SALARIES, WAGES & BENEFIT	288,593.00	17,093.92	135,406.13	46.92	0.00	153,186.87
SUPPLIES						
15-3502 POSTAGE/FREIGHT/DEL.FEE	200.00	0.00	24.47	12.24	0.00	175.53
15-3503 OFFICE SUPPLIES	700.00	5.00	158.23	22.60	0.00	541.77
15-3510 BOOKS & PERIODICALS	50.00	0.00	50.00	100.00	0.00	0.00
TOTAL SUPPLIES	950.00	5.00	232.70	24.49	0.00	717.30
MAINTENANCE--EQUIPMENT						
15-4501 FURN.FIXT. & OFF.MACH.	150.00	0.00	0.00	0.00	0.00	150.00
TOTAL MAINTENANCE--EQUIPMENT	150.00	0.00	0.00	0.00	0.00	150.00
SERVICES						
15-5012 PRINTING	1,200.00	(327.71)	769.97	64.16	0.00	430.03
15-5020 COMMUNICATIONS	4,000.00	238.15	1,214.33	30.36	0.00	2,785.67
15-5027 MEMBERSHIPS	400.00	0.00	313.04	78.26	0.00	86.96
15-5029 TRAVEL/TRAINING	4,500.00	354.90	997.43	22.17	0.00	3,502.57
TOTAL SERVICES	10,100.00	265.34	3,294.77	32.62	0.00	6,805.23
SUNDRY						
15-5405 PERMITS & FEES	550.00	97.50	97.50	17.73	0.00	452.50
TOTAL SUNDRY	550.00	97.50	97.50	17.73	0.00	452.50
PROFESSIONAL SERVICES						
15-5501 AUDITS/CONTRACTS/STUDIES	27,000.00	17,450.14	18,978.54	70.29	0.00	8,021.46
TOTAL PROFESSIONAL SERVICES	27,000.00	17,450.14	18,978.54	70.29	0.00	8,021.46

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
15-ACCOUNTING SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<u>INTERFUND ACTIVITY</u>						
15-9772 TECHNOLOGY USER FEE	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL INTERFUND ACTIVITY	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL 15-ACCOUNTING SERVICES	329,043.00	34,911.90	158,009.64	48.02	0.00	171,033.36

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
16-CUSTOMER SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>SALARIES, WAGES & BENEFIT</u>						
16-3001 SALARIES	35,930.00	2,793.60	16,394.40	45.63	0.00	19,535.60
16-3003 LONGEVITY	480.00	36.92	204.96	42.70	0.00	275.04
16-3007 OVERTIME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
16-3010 INCENTIVES	1,080.00	83.08	498.48	46.16	0.00	581.52
16-3051 FICA/MEDICARE TAXES	2,944.00	196.34	1,243.61	42.24	0.00	1,700.39
16-3052 WORKMEN'S COMPENSATION	79.00	0.00	58.96	74.63	0.00	20.04
16-3053 EMPLOYMENT TAXES	900.00	0.00	0.00	0.00	0.00	900.00
16-3054 RETIREMENT	5,763.00	0.00	2,355.31	40.87	0.00	3,407.69
16-3055 HEALTH INSURANCE	15,621.00	0.00	7,816.42	50.04	0.00	7,804.58
16-3056 LIFE INS	87.00	0.00	38.28	44.00	0.00	48.72
16-3057 DENTAL INSURANCE	1,144.00	0.00	225.84	19.74	0.00	918.16
16-3058 LONG-TERM DISABILITY	157.00	11.98	59.90	38.15	0.00	97.10
TOTAL SALARIES, WAGES & BENEFIT	65,185.00	3,121.92	28,896.16	44.33	0.00	36,288.84
<u>SUPPLIES</u>						
16-3503 OFFICE SUPPLIES	500.00	0.00	60.50	12.10	0.00	439.50
TOTAL SUPPLIES	500.00	0.00	60.50	12.10	0.00	439.50
<u>MAINTENANCE--EQUIPMENT</u>						
16-4501 FURN., FIX, & OFF MACH EQ	400.00	0.00	24.99	6.25	0.00	375.01
TOTAL MAINTENANCE--EQUIPMENT	400.00	0.00	24.99	6.25	0.00	375.01
<u>SERVICES</u>						
16-5020 COMMUNICATIONS	3,000.00	145.85	660.52	22.02	0.00	2,339.48
TOTAL SERVICES	3,000.00	145.85	660.52	22.02	0.00	2,339.48
<u>PROFESSIONAL SERVICES</u>						
16-5527 HARRIS CTY APPRAISAL DIST	66,000.00	14,729.00	29,226.00	44.28	0.00	36,774.00
16-5528 HARRIS CTY TAX OFFICE	7,000.00	0.00	5,445.10	77.79	0.00	1,554.90
TOTAL PROFESSIONAL SERVICES	73,000.00	14,729.00	34,671.10	47.49	0.00	38,328.90
<u>OTHER SERVICES</u>						
TOTAL						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<u>INTERFUND ACTIVITY</u>						
16-9772 TECHNOLOGY USER FEE	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL INTERFUND ACTIVITY	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL 16-CUSTOMER SERVICE	142,335.00	17,996.77	64,313.27	45.18	0.00	78,021.73

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
19-MUNICIPAL COURT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
19-3001 SALARIES	197,767.00	12,779.36	76,267.66	38.56	0.00	121,499.34
19-3003 LONGEVITY	1,248.00	62.76	371.04	29.73	0.00	876.96
19-3007 OVERTIME	5,000.00	0.00	1,102.02	22.04	0.00	3,897.98
19-3010 INCENTIVES	2,280.00	212.32	1,273.92	55.87	0.00	1,006.08
19-3051 FICA/MEDICARE TAXES	15,782.00	1,039.13	6,799.49	43.08	0.00	8,982.51
19-3052 WORKMEN'S COMPENSATION	423.00	0.00	345.09	81.58	0.00	77.91
19-3053 EMPLOYMENT TAXES	3,600.00	0.00	162.00	4.50	0.00	3,438.00
19-3054 RETIREMENT	30,887.00	0.00	11,967.34	38.75	0.00	18,919.66
19-3055 HEALTH INSURANCE	40,545.00	0.00	26,345.62	64.98	0.00	14,199.38
19-3056 LIFE INS	348.00	0.00	153.12	44.00	0.00	194.88
19-3057 DENTAL INSURANCE	2,635.00	0.00	1,491.84	56.62	0.00	1,143.16
19-3058 LONG-TERM DISABILITY	748.00	62.36	311.80	41.68	0.00	436.20
TOTAL SALARIES, WAGES & BENEFIT	301,263.00	14,155.93	126,590.94	42.02	0.00	174,672.06
SUPPLIES						
19-3503 OFFICE SUPPLIES	2,000.00	0.00	907.76	45.39	0.00	1,092.24
19-3510 BOOKS & PERIODICALS	200.00	78.95	78.95	39.48	0.00	121.05
19-3523 TOOLS/EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	2,300.00	78.95	986.71	42.90	0.00	1,313.29
MAINTENANCE--EQUIPMENT						
19-4501 FURN., FIXT. & OFF. MACH.	500.00	0.00	149.97	29.99	0.00	350.03
TOTAL MAINTENANCE--EQUIPMENT	500.00	0.00	149.97	29.99	0.00	350.03
SERVICES						
19-5012 PRINTING	4,000.00	794.40	1,370.60	34.27	0.00	2,629.40
19-5020 COMMUNICATIONS	3,000.00	145.85	660.52	22.02	0.00	2,339.48
19-5027 MEMBERSHIPS	300.00	0.00	160.00	53.33	0.00	140.00
19-5029 TRAVEL/TRAINING	3,500.00	0.00	495.22	14.15	0.00	3,004.78
TOTAL SERVICES	10,800.00	940.25	2,686.34	24.87	0.00	8,113.66
SUNDRY						
19-5404 JURY EXPENSE	300.00	0.00	0.00	0.00	0.00	300.00
TOTAL SUNDRY	300.00	0.00	0.00	0.00	0.00	300.00
PROFESSIONAL SERVICES						
19-5505 JUDGES	55,000.00	4,025.00	19,225.00	34.95	0.00	35,775.00
19-5506 PROSECUTORS	35,000.00	2,400.00	9,900.00	28.29	0.00	25,100.00
19-5516 COLLECTION AGENCY FEES	2,000.00	262.50	1,347.00	67.35	0.00	653.00
19-5518 INTERPRETERS	500.00	30.29	30.29	6.06	0.00	469.71
TOTAL PROFESSIONAL SERVICES	92,500.00	6,717.79	30,502.29	32.98	0.00	61,997.71

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
19-MUNICIPAL COURT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

<u>OTHER SERVICES</u>						
TOTAL						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<u>INTERFUND ACTIVITY</u>						
TOTAL						
TOTAL 19-MUNICIPAL COURT	407,663.00	21,892.92	160,916.25	39.47	0.00	246,746.75
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
21-POLICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
21-3001 SALARIES	1,711,234.00	126,898.07	759,963.97	44.41	0.00	951,270.03
21-3003 LONGEVITY	7,056.00	454.18	2,678.70	37.96	0.00	4,377.30
21-3007 OVERTIME	100,000.00	756.08	26,602.04	26.60	0.00	73,397.96
21-3010 INCENTIVES	24,119.00	1,735.29	10,845.57	44.97	0.00	13,273.43
21-3014 S.T.E.P. PROGRAM	60,000.00	3,965.63	22,668.71	37.78	0.00	37,331.29
21-3051 FICA/MEDICARE TAXES	142,668.00	9,690.98	64,899.52	45.49	0.00	77,768.48
21-3052 WORKMEN'S COMPENSATION	37,698.00	0.00	29,430.72	78.07	0.00	8,267.28
21-3053 EMPLOYMENT TAXES	25,200.00	(0.44)	633.81	2.52	0.00	24,566.19
21-3054 RETIREMENT	275,634.00	(2,443.42)	109,760.77	39.82	0.00	165,873.23
21-3055 HEALTH INSURANCE	304,830.00	(3,376.76)	117,493.61	38.54	0.00	187,336.39
21-3056 LIFE INS	2,262.00	(17.70)	938.89	41.51	0.00	1,323.11
21-3057 DENTAL INSURANCE	23,125.00	(213.22)	8,921.99	38.58	0.00	14,203.01
21-3058 LONG-TERM DISABILITY	7,228.00	579.68	2,836.39	39.24	0.00	4,391.61
TOTAL SALARIES, WAGES & BENEFIT	2,721,054.00	138,028.37	1,157,674.69	42.55	0.00	1,563,379.31
SUPPLIES						
21-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	14.90	14.90	0.00	85.10
21-3503 OFFICE SUPPLIES	7,900.00	482.48	2,477.03	31.35	0.00	5,422.97
21-3504 WEARING APPAREL	18,474.00	1,314.25	5,035.85	27.26	0.00	13,438.15
21-3505 CRIME PREVENTION SUPPLIES	2,000.00	0.00	255.00	12.75	0.00	1,745.00
21-3510 BOOKS AND PERIODICALS	2,500.00	0.00	1,668.00	66.72	0.00	832.00
21-3515 MEDICAL SUPPLIES	1,000.00	625.20	625.20	62.52	0.00	374.80
21-3519 AMMUNITION AND TARGETS	6,000.00	247.85	4,763.74	93.27	832.68	403.58
21-3520 FOOD	2,400.00	177.04	663.08	27.63	0.00	1,736.92
21-3523 TOOLS/EQUIPMENT	4,750.00	1,137.47	1,730.68	36.44	0.00	3,019.32
21-3534 PARTS AND MATERIALS	500.00	0.00	200.00	40.00	0.00	300.00
TOTAL SUPPLIES	45,624.00	3,984.29	17,433.48	40.04	832.68	27,357.84
MAINTENANCE--EQUIPMENT						
21-4501 FURN. FIXT. & OFF. MACH.	5,597.00	155.73	778.65	58.96	2,521.35	2,297.00
21-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
21-4510 VEHICLE CLEANING	2,500.00	0.00	523.25	20.93	0.00	1,976.75
21-4599 MISCELLANEOUS EQUIPMENT	15,805.70	67.75	5,746.80	36.49	20.00	10,038.90
TOTAL MAINTENANCE--EQUIPMENT	26,402.70	223.48	7,048.70	36.32	2,541.35	16,812.65
SERVICES						
21-5012 PRINTING	2,000.00	17.55	142.00	7.10	0.00	1,858.00
21-5015 LAB TESTS	2,400.00	0.00	(1,496.00)	62.33-	0.00	3,896.00
21-5020 COMMUNICATIONS	10,000.00	687.27	3,080.66	30.81	0.00	6,919.34
21-5022 RENTAL OF EQUIPMENT	30,000.00	738.75	3,225.60	23.76	3,901.50	22,872.90
21-5025 PUBLIC NOTICES	250.00	0.00	0.00	0.00	0.00	250.00
21-5027 MEMBERSHIPS	1,400.00	0.00	725.00	51.79	0.00	675.00
21-5029 TRAVEL/TRAINING	22,500.00	1,960.30	5,028.88	22.35	0.00	17,471.12
TOTAL SERVICES	68,550.00	3,403.87	10,706.14	21.31	3,901.50	53,942.36

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
21-POLICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>SUNDRY</u>						
21-5402 JAIL EXPENSE	8,000.00	405.58	952.98	11.91	0.00	7,047.02
TOTAL SUNDRY	8,000.00	405.58	952.98	11.91	0.00	7,047.02
<u>PROFESSIONAL SERVICES</u>						
21-5515 CONSULTANT SERVICES	1,800.00	0.00	1,544.00	85.78	0.00	256.00
TOTAL PROFESSIONAL SERVICES	1,800.00	0.00	1,544.00	85.78	0.00	256.00
<u>OTHER SERVICES</u>						
21-6003 LIABILITY-FIRE & CASUALTY INSR	21,400.00	0.00	20,640.00	96.45	0.00	760.00
21-6005 NOTARY SURETY BONDS	340.00	0.00	0.00	0.00	0.00	340.00
TOTAL OTHER SERVICES	21,740.00	0.00	20,640.00	94.94	0.00	1,100.00
<u>DEBT SERVICE</u>						
TOTAL						
<u>CAPITAL OUTLAY</u>						
21-6571 OFFICE FURNITURE AND EQUIPMENT	4,000.00	0.00	0.00	94.50	3,780.00	220.00
21-6572 SPECIAL EQUIPMENT-	317,000.00	0.00	312,000.00	99.26	2,650.00	2,350.00
TOTAL CAPITAL OUTLAY	321,000.00	0.00	312,000.00	99.20	6,430.00	2,570.00
<u>INTERFUND ACTIVITY</u>						
21-9772 TECHNOLOGY USER FEE	16,000.00	0.00	0.00	0.00	0.00	16,000.00
TOTAL INTERFUND ACTIVITY	16,000.00	0.00	0.00	0.00	0.00	16,000.00
TOTAL 21-POLICE	3,230,170.70	146,045.59	1,527,999.99	47.73	13,705.53	1,688,465.18

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
22- RED LIGHT CAMERA
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES, WAGES & BENEFIT	_____	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
23-COMMUNICATIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
23-3001 SALARIES	390,681.00	26,854.18	170,932.55	43.75	0.00	219,748.45
23-3002 WAGES	24,870.00	0.00	1,500.00	6.03	0.00	23,370.00
23-3003 LONGEVITY	1,248.00	66.48	378.61	30.34	0.00	869.39
23-3007 OVERTIME	50,000.00	6,984.43	27,069.04	54.14	0.00	22,930.96
23-3010 INCENTIVES	10,320.00	664.56	3,572.01	34.61	0.00	6,747.99
23-3018 PERFORMANCE PAY	36,204.00	0.00	0.00	0.00	0.00	36,204.00
23-3051 FICA/MEDICARE TAXES	0.00	2,552.25	16,200.81	0.00	0.00	(16,200.81)
23-3052 WORKMEN'S COMPENSATION	967.00	0.00	734.98	76.01	0.00	232.02
23-3053 EMPLOYMENT TAXES	11,700.00	0.00	205.67	1.76	0.00	11,494.33
23-3054 RETIREMENT	66,815.00	0.00	27,932.42	41.81	0.00	38,882.58
23-3055 HEALTH INSURANCE	111,682.00	0.00	33,099.95	29.64	0.00	78,582.05
23-3056 LIFE INS	783.00	0.00	338.14	43.19	0.00	444.86
23-3057 DENTAL INSURANCE	7,362.00	0.00	1,990.52	27.04	0.00	5,371.48
23-3058 LONG-TERM DISABILITY	<u>1,664.00</u>	<u>115.97</u>	<u>567.26</u>	<u>34.09</u>	<u>0.00</u>	<u>1,096.74</u>
TOTAL SALARIES, WAGES & BENEFIT	714,296.00	37,237.87	284,521.96	39.83	0.00	429,774.04
SUPPLIES						
23-3502 POSTAGE	100.00	0.00	0.00	0.00	0.00	100.00
23-3503 OFFICE SUPPLIES	4,390.00	314.98	1,945.55	44.32	0.00	2,444.45
23-3504 WEARING APPAREL	3,475.00	45.99	1,011.87	29.12	0.00	2,463.13
23-3510 BOOKS AND PERIODICALS	200.00	196.00	196.00	98.00	0.00	4.00
23-3523 TOOLS/EQUIPMENT	<u>3,000.00</u>	<u>150.68</u>	<u>749.51</u>	<u>24.98</u>	<u>0.00</u>	<u>2,250.49</u>
TOTAL SUPPLIES	11,165.00	707.65	3,902.93	34.96	0.00	7,262.07
MAINTENANCE--EQUIPMENT						
23-4501 FURN.FIXT. & OFF.MACH.	18,800.00	342.43	7,490.23	39.84	0.00	11,309.77
23-4503 RADIO AND RADAR EQUIPMENT	1,250.00	0.00	0.00	0.00	0.00	1,250.00
23-4505 TELEPHONE MAINTENANCE	13,400.00	0.00	0.00	0.00	0.00	13,400.00
23-4599 MISCELLANEOUS EQUIPMENT	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL MAINTENANCE--EQUIPMENT	33,550.00	342.43	7,490.23	22.33	0.00	26,059.77
SERVICES						
23-5012 PRINTING	100.00	0.00	0.00	0.00	0.00	100.00
23-5020 COMMUNICATIONS	4,500.00	191.99	974.33	21.65	0.00	3,525.67
23-5023 COMMUNICATIONS-EMERGY RSP. FEE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
23-5024 RADIO USAGE FEES	2,000.00	128.00	445.00	22.25	0.00	1,555.00
23-5027 MEMBERSHIPS	1,200.00	0.00	513.00	42.75	0.00	687.00
23-5029 TRAVEL/TRAINING	<u>6,000.00</u>	<u>365.00</u>	<u>1,294.00</u>	<u>21.57</u>	<u>0.00</u>	<u>4,706.00</u>
TOTAL SERVICES	15,300.00	684.99	3,226.33	21.09	0.00	12,073.67

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
23-COMMUNICATIONS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>PROFESSIONAL SERVICES</u>						
TOTAL						
<u>OTHER SERVICES</u>						
23-6005 SURETY BONDS	600.00	0.00	0.00	0.00	0.00	600.00
TOTAL OTHER SERVICES	600.00	0.00	0.00	0.00	0.00	600.00
<u>CAPITAL OUTLAY</u>						
TOTAL						
<u>INTERFUND ACTIVITY</u>						
23-9772 TECHNOLOGY USER FEE	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL INTERFUND ACTIVITY	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL 23-COMMUNICATIONS	829,861.00	38,972.94	299,141.45	36.05	0.00	530,719.55

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
25-FIRE DEPARTMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
25-3001 SALARIES	443,002.00	35,311.22	206,898.91	46.70	0.00	236,103.09
25-3002 WAGES	136,284.00	8,695.99	50,912.28	37.36	0.00	85,371.72
25-3003 LONGEVITY	2,976.00	221.52	1,301.42	43.73	0.00	1,674.58
25-3007 OVERTIME	40,000.00	2,967.49	26,925.70	67.31	0.00	13,074.30
25-3009 VOLUNTEERS STIPEND	64,000.00	3,182.00	15,778.00	24.65	0.00	48,222.00
25-3010 INCENTIVES	14,250.00	369.20	3,204.44	22.49	0.00	11,045.56
25-3051 FICA/MEDICARE TAXES	53,059.00	3,718.83	23,992.52	45.22	0.00	29,066.48
25-3052 WORKMEN'S COMPENSATION	21,582.00	0.00	14,481.11	67.10	0.00	7,100.89
25-3053 EMPLOYMENT TAXES	8,100.00	0.00	634.68	7.84	0.00	7,465.32
25-3054 RETIREMENT	73,410.00	0.00	32,972.19	44.92	0.00	40,437.81
25-3055 HEALTH INSURANCE	89,972.00	0.00	45,022.86	50.04	0.00	44,949.14
25-3056 LIFE INS	522.00	0.00	229.68	44.00	0.00	292.32
25-3057 DENTAL INSURANCE	6,218.00	0.00	2,826.24	45.45	0.00	3,391.76
25-3058 LONG-TERM DISABILITY	1,891.00	145.24	726.20	38.40	0.00	1,164.80
25-3059 FIREFIGHTERS' RETIREMENT	<u>26,000.00</u>	<u>0.00</u>	<u>21,952.66</u>	<u>84.43</u>	<u>0.00</u>	<u>4,047.34</u>
TOTAL SALARIES, WAGES & BENEFIT	981,266.00	54,611.49	447,858.89	45.64	0.00	533,407.11
SUPPLIES						
25-3502 SHIPPING/FREIGHT CHARGES	200.00	0.00	208.05	104.03	0.00	(8.05)
25-3503 OFFICE SUPPLIES	6,999.00	1,302.97	5,103.89	72.92	0.00	1,895.11
25-3504 WEARING APPAREL	46,350.00	30,896.48	41,061.94	88.59	0.00	5,288.06
25-3505 FIRE PREVENTION MATERIALS	2,900.00	0.00	0.00	0.00	0.00	2,900.00
25-3508 FILM AND CAMERA SUPPLIES	50.00	0.00	0.00	0.00	0.00	50.00
25-3510 BOOKS AND PERIODICALS	1,150.00	0.00	442.65	38.49	0.00	707.35
25-3515 MEDICAL SUPPLIES	19,000.00	3,833.07	10,621.83	55.90	0.00	8,378.17
25-3517 JANITORIAL SUPPLIES	1,400.00	0.00	0.00	0.00	0.00	1,400.00
25-3520 FOOD	8,999.00	126.00	6,371.02	70.80	0.00	2,627.98
25-3523 TOOLS/EQUIPMENT	<u>61,000.00</u>	<u>5,808.28</u>	<u>23,563.01</u>	<u>46.17</u>	<u>4,600.94</u>	<u>32,836.05</u>
TOTAL SUPPLIES	148,048.00	41,966.80	87,372.39	62.12	4,600.94	56,074.67
MAINTENANCE--EQUIPMENT						
25-4501 FURN, FIXT, & OFFICE EQPT.	4,700.00	164.14	1,061.16	53.03	1,431.24	2,207.60
25-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
25-4599 MAINTENANCE-MISC EQUIPMENT	<u>34,749.00</u>	<u>8,645.08</u>	<u>19,426.98</u>	<u>47.64</u>	<u>(2,874.17)</u>	<u>18,196.19</u>
TOTAL MAINTENANCE--EQUIPMENT	41,949.00	8,809.22	20,488.14	45.40	(1,442.93)	22,903.79
SERVICES						
25-5012 PRINTING	750.00	0.00	0.00	0.00	0.00	750.00
25-5014 MEDICAL EXPENSES	30,035.00	0.00	250.00	0.83	0.00	29,785.00
25-5020 COMMUNICATIONS	6,500.00	421.78	2,170.86	33.40	0.00	4,329.14
25-5024 RADIO USAGE FEES	15,000.00	1,062.50	5,312.50	35.42	0.00	9,687.50
25-5027 MEMBERSHIPS	3,115.00	0.00	2,100.00	67.42	0.00	1,015.00
25-5029 TRAVEL/TRAINING	<u>15,000.00</u>	<u>130.00</u>	<u>5,479.48</u>	<u>36.53</u>	<u>0.00</u>	<u>9,520.52</u>
TOTAL SERVICES	70,400.00	1,614.28	15,312.84	21.75	0.00	55,087.16

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
25-FIRE DEPARTMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SUNDRY						
25-5405 LICENSES/PERMITS	999.00	0.00	0.00	0.00	0.00	999.00
TOTAL SUNDRY	999.00	0.00	0.00	0.00	0.00	999.00
PROFESSIONAL SERVICES						
25-5508 MEDICAL AND OTHER WASTE-DISP	1,300.00	51.65	309.90	23.84	0.00	990.10
25-5512 ACCIDENT INSURANCE	5,300.00	0.00	4,354.00	82.15	0.00	946.00
25-5516 COLLECTION AGENCY FEES	121,000.00	1,329.28	17,799.26	14.71	0.00	103,200.74
TOTAL PROFESSIONAL SERVICES	127,600.00	1,380.93	22,463.16	17.60	0.00	105,136.84
OTHER SERVICES						
TOTAL						
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
25-9772 TECHNOLOGY USER FEE	96,623.00	0.00	0.00	0.00	0.00	96,623.00
25-9781 EQUIP. PURCHASE CONTRIBUTION	6,250.00	0.00	0.00	0.00	0.00	6,250.00
25-9791 EQUIPMENT USER FEE	223,349.00	0.00	0.00	0.00	0.00	223,349.00
TOTAL INTERFUND ACTIVITY	326,222.00	0.00	0.00	0.00	0.00	326,222.00
TOTAL 25-FIRE DEPARTMENT	1,696,484.00	108,382.72	593,495.42	35.17	3,158.01	1,099,830.57

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
30-PUBLIC WORKS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
30-3001 SALARIES	147,125.00	11,370.50	68,223.00	46.37	0.00	78,902.00
30-3003 LONGEVITY	336.00	25.84	142.16	42.31	0.00	193.84
30-3007 OVERTIME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
30-3051 FICA/MEDICARE TAXES	11,816.00	789.12	5,119.04	43.32	0.00	6,696.96
30-3052 WORKMEN'S COMPENSATION	2,943.00	0.00	2,068.95	70.30	0.00	874.05
30-3053 EMPLOYMENT TAXES	1,800.00	0.00	0.00	0.00	0.00	1,800.00
30-3054 RETIREMENT	23,127.00	0.00	9,828.07	42.50	0.00	13,298.93
30-3055 HEALTH INSURANCE	6,567.00	0.00	3,295.94	50.19	0.00	3,271.06
30-3056 LIFE INS	174.00	0.00	76.56	44.00	0.00	97.44
30-3057 DENTAL INSURANCE	994.00	0.00	451.68	45.44	0.00	542.32
30-3058 LONG-TERM DISABILITY	<u>649.00</u>	<u>49.56</u>	<u>247.80</u>	<u>38.18</u>	<u>0.00</u>	<u>401.20</u>
TOTAL SALARIES, WAGES & BENEFIT	196,531.00	12,235.02	89,453.20	45.52	0.00	107,077.80
SUPPLIES						
30-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	0.00	0.00	0.00	100.00
30-3503 OFFICE SUPPLIES	1,200.00	319.67	867.98	72.33	0.00	332.02
30-3504 WEARING APPAREL	300.00	0.00	0.00	0.00	0.00	300.00
30-3510 BOOKS AND PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
30-3520 FOOD	<u>2,500.00</u>	<u>55.43</u>	<u>717.17</u>	<u>28.69</u>	<u>0.00</u>	<u>1,782.83</u>
TOTAL SUPPLIES	4,200.00	375.10	1,585.15	37.74	0.00	2,614.85
MAINTENANCE--EQUIPMENT						
30-4501 FURNITURE AND EQUIPMENT	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL MAINTENANCE--EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
SERVICES						
30-5012 PRINTING	300.00	0.00	0.00	0.00	0.00	300.00
30-5020 COMMUNICATIONS	3,200.00	145.82	660.44	20.64	0.00	2,539.56
30-5027 MEMBERSHIPS	350.00	0.00	0.00	0.00	0.00	350.00
30-5029 TRAVEL/TRAINING	2,000.00	0.00	0.00	0.00	0.00	2,000.00
30-5030 CAR ALLOWANCE	<u>6,000.00</u>	<u>461.54</u>	<u>2,769.24</u>	<u>46.15</u>	<u>0.00</u>	<u>3,230.76</u>
TOTAL SERVICES	11,850.00	607.36	3,429.68	28.94	0.00	8,420.32
PROFESSIONAL SERVICES						
30-5510 ENGINEERING SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
30-5515 CONSULTANT SERVICES	<u>10,000.00</u>	<u>1,900.00</u>	<u>5,725.00</u>	<u>57.25</u>	<u>0.00</u>	<u>4,275.00</u>
TOTAL PROFESSIONAL SERVICES	20,000.00	1,900.00	5,725.00	28.63	0.00	14,275.00
OTHER SERVICES						
TOTAL						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
30-PUBLIC WORKS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<hr/>						
<u>INTERFUND ACTIVITY</u>						
30-9772 TECHNOLOGY USER FEE	1,250.00	0.00	0.00	0.00	0.00	1,250.00
30-9781 EQUIPMENT PURCHASE CONTRIBUTIO	<u>20,240.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,240.00</u>
TOTAL INTERFUND ACTIVITY	<u>21,490.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,490.00</u>
TOTAL 30-PUBLIC WORKS	254,171.00	15,117.48	100,193.03	39.42	0.00	153,977.97
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
31-COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
31-3001 SALARIES	281,422.00	17,245.70	102,769.07	36.52	0.00	178,652.93
31-3003 LONGEVITY	1,632.00	116.32	677.62	41.52	0.00	954.38
31-3007 OVERTIME	1,000.00	309.65	1,766.85	176.69	0.00	(766.85)
31-3010 INCENTIVES	480.00	36.92	221.52	46.15	0.00	258.48
31-3051 FICA/MEDICARE TAXES	21,767.00	1,302.55	8,418.96	38.68	0.00	13,348.04
31-3052 WORKMEN'S COMPENSATION	1,125.00	0.00	828.53	73.65	0.00	296.47
31-3053 EMPLOYMENT TAXES	4,500.00	0.00	0.00	0.00	0.00	4,500.00
31-3054 RETIREMENT	42,602.00	0.00	14,743.50	34.61	0.00	27,858.50
31-3055 HEALTH INSURANCE	66,086.00	0.00	16,251.98	24.59	0.00	49,834.02
31-3056 LIFE INS	435.00	0.00	140.36	32.27	0.00	294.64
31-3057 DENTAL INSURANCE	3,779.00	0.00	1,004.24	26.57	0.00	2,774.76
31-3058 LONG-TERM DISABILITY	<u>1,191.00</u>	<u>75.37</u>	<u>376.85</u>	<u>31.64</u>	<u>0.00</u>	<u>814.15</u>
TOTAL SALARIES, WAGES & BENEFIT	426,019.00	19,086.51	147,199.48	34.55	0.00	278,819.52
SUPPLIES						
31-3503 OFFICE SUPPLIES	3,500.00	159.33	759.06	21.69	0.00	2,740.94
31-3504 WEARING APPAREL	900.00	0.00	0.00	0.00	0.00	900.00
31-3510 BOOKS AND PERIODICALS	1,900.00	1,008.50	1,620.50	85.29	0.00	279.50
31-3521 ANIMAL SHELTER	6,000.00	205.00	375.00	6.25	0.00	5,625.00
31-3523 TOOLS/EQUIPMENT	<u>300.00</u>	<u>0.00</u>	<u>58.41</u>	<u>19.47</u>	<u>0.00</u>	<u>241.59</u>
TOTAL SUPPLIES	12,600.00	1,372.83	2,812.97	22.33	0.00	9,787.03
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
31-5008 ABATEMENT/SUBSTANDARD PROPERTY	100.00	0.00	0.00	0.00	0.00	100.00
31-5012 PRINTING	600.00	0.00	52.10	8.68	0.00	547.90
31-5020 COMMUNICATIONS	6,000.00	330.42	1,768.03	29.47	0.00	4,231.97
31-5027 MEMBERSHIPS	900.00	55.00	365.00	40.56	0.00	535.00
31-5029 TRAVEL/TRAINING	<u>10,000.00</u>	<u>305.00</u>	<u>944.31</u>	<u>9.44</u>	<u>0.00</u>	<u>9,055.69</u>
TOTAL SERVICES	17,600.00	690.42	3,129.44	17.78	0.00	14,470.56
SUNDRY						
TOTAL						
PROFESSIONAL SERVICES						
31-5515 CONSULTANT	<u>12,000.00</u>	<u>6,732.00</u>	<u>13,507.00</u>	<u>112.56</u>	<u>0.00</u>	<u>(1,507.00)</u>
TOTAL PROFESSIONAL SERVICES	12,000.00	6,732.00	13,507.00	112.56	0.00	(1,507.00)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
31-COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
CAPITAL OUTLAY						
31-6571 OFFICE FURNITURE & EQUIPMENT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL CAPITAL OUTLAY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
INTERFUND ACTIVITY						
31-9772 TECHNOLOGY USER FEE	3,250.00	0.00	0.00	0.00	0.00	3,250.00
31-9781 EQUIP. PURCHASE CONTRIBUTION	20,240.00	0.00	0.00	0.00	0.00	20,240.00
31-9791 EQUIPMENT USER FEE	<u>6,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,000.00</u>
TOTAL INTERFUND ACTIVITY	<u>29,490.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>29,490.00</u>
TOTAL 31-COMMUNITY DEVELOPMENT	<u>498,709.00</u>	<u>27,881.76</u>	<u>166,648.89</u>	<u>33.42</u>	<u>0.00</u>	<u>332,060.11</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
32-STREETS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
32-3001 SALARIES	141,781.00	11,189.46	66,000.94	46.55	0.00	75,780.06
32-3003 LONGEVITY	2,160.00	160.61	939.61	43.50	0.00	1,220.39
32-3007 OVERTIME	5,000.00	301.35	563.60	11.27	0.00	4,436.40
32-3010 INCENTIVES	0.00	0.00	207.72	0.00	0.00	(207.72)
32-3051 FICA/MEDICARE TAXES	11,394.00	830.68	5,243.12	46.02	0.00	6,150.88
32-3052 WORKMEN'S COMPENSATION	7,158.00	0.00	5,836.62	81.54	0.00	1,321.38
32-3053 EMPLOYMENT TAXES	2,700.00	0.00	0.00	0.00	0.00	2,700.00
32-3054 RETIREMENT	22,300.00	0.00	9,397.96	42.14	0.00	12,902.04
32-3055 HEALTH INSURANCE	49,906.00	0.00	28,255.20	56.62	0.00	21,650.80
32-3056 LIFE INS	261.00	0.00	153.12	58.67	0.00	107.88
32-3057 DENTAL	2,785.00	0.00	1,786.08	64.13	0.00	998.92
32-3058 LONG-TERM DISABILITY	605.00	47.64	238.20	39.37	0.00	366.80
TOTAL SALARIES, WAGES & BENEFIT	246,050.00	12,529.74	118,622.17	48.21	0.00	127,427.83
SUPPLIES						
32-3504 WEARING APPAREL	1,000.00	0.00	278.56	27.86	0.00	721.44
32-3523 TOOLS/EQUIPMENT	1,700.00	240.34	1,348.25	79.31	0.00	351.75
32-3534 PARTS AND MATERIALS	98,300.00	48,920.68	63,462.15	58.56	(5,900.00)	40,737.85
TOTAL SUPPLIES	101,000.00	49,161.02	65,088.96	58.60	(5,900.00)	41,811.04
MAINTENANCE--BLDGS, STRUC						
32-4002 STREET SIGNS	10,000.00	0.00	7,844.06	78.44	0.00	2,155.94
32-4003 STREET MAINTENANCE MAT'L	25,000.00	894.56	5,561.01	22.24	0.00	19,438.99
32-4004 SIDEWALK REPLACEMENT	6,000.00	259.90	593.62	9.89	0.00	5,406.38
TOTAL MAINTENANCE--BLDGS, STRUC	41,000.00	1,154.46	13,998.69	34.14	0.00	27,001.31
MAINTENANCE--EQUIPMENT						
32-4598 ORNMNTL STREET LIGHT MAIN	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL MAINTENANCE--EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
SERVICES						
32-5016 STREET LIGHTING	210,000.00	30,642.35	93,222.08	44.39	0.00	116,777.92
32-5020 COMMUNICATIONS	5,900.00	369.16	1,503.90	25.49	0.00	4,396.10
TOTAL SERVICES	215,900.00	31,011.51	94,725.98	43.87	0.00	121,174.02
PROFESSIONAL SERVICES						
32-5507 MOSQUITO SPRAYING	16,000.00	0.00	5,415.00	33.84	0.00	10,585.00
32-5515 CONSULTANT SERVICES	40,000.00	0.00	0.00	0.00	0.00	40,000.00
TOTAL PROFESSIONAL SERVICES	56,000.00	0.00	5,415.00	9.67	0.00	50,585.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
32-STREETS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<hr/>						
<u>INTERFUND ACTIVITY</u>						
32-9772 TECHNOLOGY USER FEE	625.00	0.00	0.00	0.00	0.00	625.00
32-9781 EQUIPMENT PURCHASE CONTRIBUTIO	59,280.00	0.00	0.00	0.00	0.00	59,280.00
32-9791 EQUIPMENT USER FEE	25,000.00	0.00	0.00	0.00	0.00	25,000.00
TOTAL INTERFUND ACTIVITY	84,905.00	0.00	0.00	0.00	0.00	84,905.00
TOTAL 32-STREETS	745,855.00	93,856.73	297,850.80	39.14	(5,900.00)	453,904.20

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
33-BUILDING MAINTENANCE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
33-3001 SALARIES	44,400.00	3,462.14	20,858.24	46.98	0.00	23,541.76
33-3007 OVERTIME	5,000.00	0.00	624.49	12.49	0.00	4,375.51
33-3051 FICA/MEDICARE TAXES	3,779.00	257.04	1,725.03	45.65	0.00	2,053.97
33-3052 WORKMEN'S COMPENSATION	1,243.00	0.00	3,261.43	262.38	0.00	(2,018.43)
33-3053 EMPLOYMENT TAXES	900.00	0.00	162.00	18.00	0.00	738.00
33-3054 RETIREMENT	7,396.00	0.00	2,983.09	40.33	0.00	4,412.91
33-3055 HEALTH INSURANCE	18,665.00	0.00	3,289.84	17.63	0.00	15,375.16
33-3056 LIFE INS	87.00	0.00	38.28	44.00	0.00	48.72
33-3057 DENTAL	1,144.00	0.00	225.84	19.74	0.00	918.16
33-3058 LONG-TERM DISABILITY	<u>257.00</u>	<u>15.54</u>	<u>77.70</u>	<u>30.23</u>	<u>0.00</u>	<u>179.30</u>
TOTAL SALARIES, WAGES & BENEFIT	82,871.00	3,734.72	33,245.94	40.12	0.00	49,625.06
SUPPLIES						
33-3504 WEARING APPAREL	390.00	0.00	66.88	17.15	0.00	323.12
33-3517 JANITORIAL SUPPLIES	6,000.00	0.00	2,033.10	33.89	0.00	3,966.90
33-3523 TOOLS/EQUIPMENT	<u>1,500.00</u>	<u>11.79</u>	<u>637.01</u>	<u>42.47</u>	<u>0.00</u>	<u>862.99</u>
TOTAL SUPPLIES	7,890.00	11.79	2,736.99	34.69	0.00	5,153.01
MAINTENANCE--BLDGS, STRUC						
33-4001 MAINTENANCE-BLDG & GROUNDS	<u>56,300.00</u>	<u>1,194.13</u>	<u>25,528.67</u>	<u>45.34</u>	<u>0.00</u>	<u>30,771.33</u>
TOTAL MAINTENANCE--BLDGS, STRUC	56,300.00	1,194.13	25,528.67	45.34	0.00	30,771.33
SERVICES						
33-5017 UTILITIES	110,000.00	10,227.24	33,236.53	30.22	0.00	76,763.47
33-5029 TRAVEL AND TRAINING	1,000.00	0.00	0.00	0.00	0.00	1,000.00
33-5040 BUILDING MAINT-OUTSOURCING	<u>13,500.00</u>	<u>1,915.00</u>	<u>1,915.00</u>	<u>14.19</u>	<u>0.00</u>	<u>11,585.00</u>
TOTAL SERVICES	124,500.00	12,142.24	35,151.53	28.23	0.00	89,348.47
PROFESSIONAL SERVICES						
33-5521 PEST CONTROL SERVICES	<u>1,800.00</u>	<u>207.19</u>	<u>414.38</u>	<u>23.02</u>	<u>0.00</u>	<u>1,385.62</u>
TOTAL PROFESSIONAL SERVICES	1,800.00	207.19	414.38	23.02	0.00	1,385.62
CAPITAL OUTLAY						
33-6580 BLDG & GROUND IMPROVEMENT	<u>16,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,000.00</u>
TOTAL CAPITAL OUTLAY	16,000.00	0.00	0.00	0.00	0.00	16,000.00
INTERFUND ACTIVITY						
33-9791 EQUIPMENT USER FEE	<u>2,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,200.00</u>
TOTAL INTERFUND ACTIVITY	<u>2,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,200.00</u>
TOTAL 33-BUILDING MAINTENANCE	291,561.00	17,290.07	97,077.51	33.30	0.00	194,483.49

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
35-SOLID WASTE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

<u>SALARIES, WAGES & BENEFIT</u>						
TOTAL						
<u>PROFESSIONAL SERVICES</u>						
35-5508 SOLID WASTECOLLECTION SERVICES	340,489.00	26,154.23	133,292.66	39.15	0.00	207,196.34
35-5509 STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	0.00	0.00	0.00	0.00	2,900.00
35-5519 RECYCLING PROGRAM	93,179.00	7,625.52	38,127.60	40.92	0.00	55,051.40
TOTAL PROFESSIONAL SERVICES	<u>436,568.00</u>	<u>33,779.75</u>	<u>171,420.26</u>	<u>39.27</u>	<u>0.00</u>	<u>265,147.74</u>
TOTAL 35-SOLID WASTE	436,568.00	33,779.75	171,420.26	39.27	0.00	265,147.74
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
36-FLEET SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
36-3001 SALARIES	110,730.00	8,420.15	51,418.13	46.44	0.00	59,311.87
36-3003 LONGEVITY	1,056.00	73.84	443.04	41.95	0.00	612.96
36-3007 OVERTIME	5,000.00	410.92	1,969.18	39.38	0.00	3,030.82
36-3010 INCENTIVES	600.00	46.16	276.96	46.16	0.00	323.04
36-3051 FICA/MEDICARE TAXES	8,980.00	660.85	4,244.15	47.26	0.00	4,735.85
36-3052 WORKMEN'S COMPENSATION	2,237.00	0.00	1,807.98	80.82	0.00	429.02
36-3053 EMPLOYMENT TAXES	1,800.00	0.00	0.00	0.00	0.00	1,800.00
36-3054 RETIREMENT	17,576.00	0.00	7,512.31	42.74	0.00	10,063.69
36-3055 HEALTH INSURANCE	18,357.00	0.00	11,307.26	61.60	0.00	7,049.74
36-3056 LIFE INS	174.00	0.00	76.56	44.00	0.00	97.44
36-3057 DENTAL	1,641.00	0.00	745.92	45.46	0.00	895.08
36-3058 LONG-TERM DISABILITY	472.00	37.68	188.40	39.92	0.00	283.60
TOTAL SALARIES, WAGES & BENEFIT	168,623.00	9,649.60	79,989.89	47.44	0.00	88,633.11
SUPPLIES						
36-3503 OFFICE SUPPLIES	1,200.00	118.23	118.23	9.85	0.00	1,081.77
36-3504 WEARING APPAREL	900.00	0.00	280.00	31.11	0.00	620.00
36-3510 MANUALS AND PERIODICALS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
36-3514 FUEL AND OIL	135,000.00	8,700.07	59,423.18	44.02	0.00	75,576.82
36-3523 TOOLS/EQUIPMENT	1,900.00	166.47	1,206.19	63.48	0.00	693.81
36-3529 VEHICLE REPAIR PARTS	40,000.00	7,937.85	23,381.56	58.45	0.00	16,618.44
36-3535 SHOP SUPPLIES	4,500.00	173.69	1,008.43	22.41	0.00	3,491.57
TOTAL SUPPLIES	184,500.00	17,096.31	85,417.59	46.30	0.00	99,082.41
MAINTENANCE--EQUIPMENT						
36-4520 AUTO REPAIR/OUTSOURCED	65,000.00	3,961.48	24,278.60	39.59	1,451.80	39,269.60
TOTAL MAINTENANCE--EQUIPMENT	65,000.00	3,961.48	24,278.60	39.59	1,451.80	39,269.60
SERVICES						
36-5020 COMMUNICATIONS	1,800.00	193.90	698.73	38.82	0.00	1,101.27
36-5027 MEMBERSHIP	700.00	0.00	499.00	71.29	0.00	201.00
36-5029 TRAVEL/TRAINING	2,300.00	163.00	665.52	28.94	0.00	1,634.48
TOTAL SERVICES	4,800.00	356.90	1,863.25	38.82	0.00	2,936.75
SUNDRY						
36-5405 LICENSES/PERMITS	850.00	220.75	446.94	52.58	0.00	403.06
TOTAL SUNDRY	850.00	220.75	446.94	52.58	0.00	403.06
OTHER SERVICES						
TOTAL						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
36-FLEET SERVICES
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>CAPITAL OUTLAY</u>						
36-6572 SPECIAL EQUIPMENT	7,000.00	0.00	2,899.99	41.43	0.00	4,100.01
36-6574 COMPUTER SOFTWARE	<u>3,200.00</u>	<u>0.00</u>	<u>2,760.00</u>	<u>86.25</u>	<u>0.00</u>	<u>440.00</u>
TOTAL CAPITAL OUTLAY	10,200.00	0.00	5,659.99	55.49	0.00	4,540.01
<u>INTERFUND ACTIVITY</u>						
36-9772 TECHNOLOGY USER FEE	1,000.00	0.00	0.00	0.00	0.00	1,000.00
36-9781 EQUIP. PURCHASE CONTRIBUTION	<u>49,560.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>49,560.00</u>
TOTAL INTERFUND ACTIVITY	<u>50,560.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,560.00</u>
TOTAL 36-FLEET SERVICES	484,533.00	31,285.04	197,656.26	41.09	1,451.80	285,424.94

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
39-PARKS & RECREATION
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
39-3001 SALARIES	418,798.00	26,206.87	147,296.88	35.17	0.00	271,501.12
39-3002 WAGES	49,824.00	90.00	1,031.38	2.07	0.00	48,792.62
39-3003 LONGEVITY	3,888.00	240.00	1,425.20	36.66	0.00	2,462.80
39-3007 OVERTIME	1,800.00	22.66	259.01	14.39	0.00	1,540.99
39-3051 FICA/MEDICARE TAXES	36,285.00	1,895.00	11,525.14	31.76	0.00	24,759.86
39-3052 WORKMEN'S COMPENSATION	8,318.00	0.00	5,887.72	70.78	0.00	2,430.28
39-3053 EMPLOYMENT TAXES	11,700.00	0.00	564.01	4.82	0.00	11,135.99
39-3054 RETIREMENT	63,556.00	0.00	20,148.65	31.70	0.00	43,407.35
39-3055 HEALTH INSURANCE	147,313.00	0.00	48,259.99	32.76	0.00	99,053.01
39-3056 LIFE INS	870.00	0.00	255.20	29.33	0.00	614.80
39-3057 DENTAL	9,500.00	0.00	2,868.72	30.20	0.00	6,631.28
39-3058 LONG-TERM DISABILITY	<u>1,775.00</u>	<u>99.03</u>	<u>446.50</u>	<u>25.15</u>	<u>0.00</u>	<u>1,328.50</u>
TOTAL SALARIES, WAGES & BENEFIT	753,627.00	28,553.56	239,968.40	31.84	0.00	513,658.60
SUPPLIES						
39-3504 WEARING APPAREL	2,000.00	100.94	639.21	31.96	0.00	1,360.79
39-3506 CHEMICALS	2,200.00	1,091.27	1,257.62	57.16	0.00	942.38
39-3523 TOOLS/EQUIPMENT	3,900.00	625.07	1,603.82	41.12	0.00	2,296.18
39-3531 RECREATION & EVENTS	15,000.00	3,561.59	12,981.94	86.55	0.00	2,018.06
39-3534 EQUIP REPAIR PARTS	7,500.00	543.23	2,699.13	35.99	0.00	4,800.87
39-3536 LANDSCAPING MATERIALS	<u>6,890.00</u>	<u>145.45</u>	<u>3,779.63</u>	<u>54.86</u>	<u>0.00</u>	<u>3,110.37</u>
TOTAL SUPPLIES	37,490.00	6,067.55	22,961.35	61.25	0.00	14,528.65
MAINTENANCE--BLDGS, STRUC						
39-4007 POOL MAINTENANCE	17,500.00	238.25	2,986.25	76.14	10,337.50	4,176.25
39-4008 PARK MAINTENANCE	<u>16,800.00</u>	<u>2,233.99</u>	<u>4,027.54</u>	<u>23.97</u>	<u>0.00</u>	<u>12,772.46</u>
TOTAL MAINTENANCE--BLDGS, STRUC	34,300.00	2,472.24	7,013.79	50.59	10,337.50	16,948.71
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
39-5012 PRINTING	1,000.00	0.00	26.05	2.61	0.00	973.95
39-5020 COMMUNICATIONS	2,661.00	32.30	230.80	8.67	0.00	2,430.20
39-5022 EQUIPMENT RENTAL	1,600.00	0.00	0.00	0.00	0.00	1,600.00
39-5029 TRAVEL/TRAINING	<u>3,000.00</u>	<u>406.41</u>	<u>2,706.11</u>	<u>90.20</u>	<u>0.00</u>	<u>293.89</u>
TOTAL SERVICES	8,261.00	438.71	2,962.96	35.87	0.00	5,298.04
CAPITAL OUTLAY						
39-6516 PARKS & LANDSCAPING PROJS	<u>131,500.00</u>	<u>0.00</u>	<u>10,450.00</u>	<u>17.11</u>	<u>12,050.00</u>	<u>109,000.00</u>
TOTAL CAPITAL OUTLAY	131,500.00	0.00	10,450.00	17.11	12,050.00	109,000.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

01 -GENERAL FUND
39-PARKS & RECREATION
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
INTERFUND ACTIVITY						
39-9772 TECHNOLOGY USER FEE	875.00	0.00	0.00	0.00	0.00	875.00
39-9781 EQUIP. PURCHASE CONTRIBUTION	20,000.00	0.00	0.00	0.00	0.00	20,000.00
39-9791 EQUIPMENT USER FEE	<u>11,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,800.00</u>
TOTAL INTERFUND ACTIVITY	<u>32,675.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,675.00</u>
TOTAL 39-PARKS & RECREATION	<u>997,853.00</u>	<u>37,532.06</u>	<u>283,356.50</u>	<u>30.64</u>	<u>22,387.50</u>	<u>692,109.00</u>
*** TOTAL EXPENSES ***	<u>24,680,055.70</u>	<u>727,510.67</u>	<u>10,273,345.41</u>	<u>41.79</u>	<u>41,162.56</u>	<u>14,365,547.73</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>(8,221,619.70)</u>	<u>191,672.26</u>	<u>(195,469.72)</u>	<u>2.88</u>	<u>(41,162.56)</u>	<u>(7,984,987.42)</u>
*** PROJECTED FUND BALANCE ***	<u>1,401,525.31</u>		<u>9,427,675.29</u>			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

03 -DEBT SERVICE FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	393,736.74		393,736.74			
<u>PROPERTY TAXES</u>						
50-7101 CURRENT PROPERTY TAXES	1,360,000.00	21,040.30	1,202,602.87	88.43	0.00	(157,397.13)
50-7102 DELINQUENT PROPERTY TAX	30,000.00	1,765.33	(12,193.57)	40.65-	0.00	(42,193.57)
50-7103 PENALTY, INTEREST, COSTS	<u>15,000.00</u>	<u>1,941.38</u>	<u>2,457.08</u>	<u>16.38</u>	<u>0.00</u>	<u>(12,542.92)</u>
TOTAL PROPERTY TAXES	1,405,000.00	24,747.01	1,192,866.38	84.90	0.00	(212,133.62)
<u>INTEREST EARNED</u>						
50-9601 INTEREST EARNED	<u>9,000.00</u>	<u>1,432.35</u>	<u>6,347.61</u>	<u>70.53</u>	<u>0.00</u>	<u>(2,652.39)</u>
TOTAL INTEREST EARNED	9,000.00	1,432.35	6,347.61	70.53	0.00	(2,652.39)
<u>INTERFUND ACTIVITY</u>						
50-9752 TRANSFER FROM UTILITY FUND	<u>90,262.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(90,262.00)</u>
TOTAL INTERFUND ACTIVITY	<u>90,262.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(90,262.00)</u>
*** TOTAL FUND REVENUES ***	<u>1,504,262.00</u>	<u>26,179.36</u>	<u>1,199,213.99</u>	<u>79.72</u>	<u>0.00</u>	<u>(305,048.01)</u>
*** TOTAL AVAILABLE REVENUES ***	<u>1,897,998.74</u>		<u>1,592,950.73</u>			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

03 -DEBT SERVICE FUND
51-DEBT SERVICE
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>DEBT SERVICE</u>						
51-6121 PRINCIPAL/DEBT SERVICE	1,180,000.00	1,180,000.00	1,180,000.00	100.00	0.00	0.00
51-6122 INTEREST/DEBT SERVICE	335,400.00	173,600.00	173,600.00	51.76	0.00	161,800.00
51-6123 MAINTENANCE FEE/DEBT SERVICE	<u>9,000.00</u>	<u>0.00</u>	<u>1,250.00</u>	<u>13.89</u>	<u>0.00</u>	<u>7,750.00</u>
TOTAL DEBT SERVICE	1,524,400.00	1,353,600.00	1,354,850.00	88.88	0.00	169,550.00
<hr/>						
<u>INTERFUND ACTIVITY</u>						
TOTAL						
<hr/>						
TOTAL 51-DEBT SERVICE	<u>1,524,400.00</u>	<u>1,353,600.00</u>	<u>1,354,850.00</u>	<u>88.88</u>	<u>0.00</u>	<u>169,550.00</u>
<hr/>						
*** TOTAL EXPENSES ***	<u>1,524,400.00</u>	<u>1,353,600.00</u>	<u>1,354,850.00</u>	<u>88.88</u>	<u>0.00</u>	<u>169,550.00</u>
<hr/>						
EXCESS OF REVENUES OVER EXPENDITURES	(20,138.00)	(1,327,420.64)	(155,636.01)	772.85	0.00	135,498.01
<hr/>						
*** PROJECTED FUND BALANCE ***	<u>373,598.74</u>		<u>238,100.73</u>			
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*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

05 -MOTEL TAX FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	385,263.98		385,263.98			
OTHER TAXES						
55-7635 MOTEL OCCUPANCY TAX	<u>150,000.00</u>	<u>4,989.88</u>	<u>37,218.45</u>	<u>24.81</u>	<u>0.00</u>	<u>(112,781.55)</u>
TOTAL OTHER TAXES	150,000.00	4,989.88	37,218.45	24.81	0.00	(112,781.55)
INTEREST EARNED						
55-9601 INTEREST EARNED	<u>8,000.00</u>	<u>518.14</u>	<u>2,888.48</u>	<u>36.11</u>	<u>0.00</u>	<u>(5,111.52)</u>
TOTAL INTEREST EARNED	<u>8,000.00</u>	<u>518.14</u>	<u>2,888.48</u>	<u>36.11</u>	<u>0.00</u>	<u>(5,111.52)</u>
*** TOTAL FUND REVENUES ***	<u>158,000.00</u>	<u>5,508.02</u>	<u>40,106.93</u>	<u>25.38</u>	<u>0.00</u>	<u>(117,893.07)</u>
*** TOTAL AVAILABLE REVENUES ***	<u>543,263.98</u>		<u>425,370.91</u>			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

05 -MOTEL TAX FUND
56-MOTEL TAX
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SERVICES						
56-5043 GENERAL ADVERTISING	25,000.00	6,250.00	12,500.00	50.00	0.00	12,500.00
56-5044 ADVERTISING	<u>34,900.00</u>	<u>1,900.00</u>	<u>12,374.85</u>	<u>35.46</u>	<u>0.00</u>	<u>22,525.15</u>
TOTAL SERVICES	59,900.00	8,150.00	24,874.85	41.53	0.00	35,025.15
PROFESSIONAL SERVICES						
TOTAL						
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
56-9751 TRANSFER TO GENERAL FUND	17,500.00	0.00	0.00	0.00	0.00	17,500.00
56-9753 TRANSFER TO CAPITAL IMP FUND	<u>470,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>470,000.00</u>
TOTAL INTERFUND ACTIVITY	<u>487,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>487,500.00</u>
TOTAL 56-MOTEL TAX	<u>547,400.00</u>	<u>8,150.00</u>	<u>24,874.85</u>	<u>4.54</u>	<u>0.00</u>	<u>522,525.15</u>
*** TOTAL EXPENSES ***	<u>547,400.00</u>	<u>8,150.00</u>	<u>24,874.85</u>	<u>4.54</u>	<u>0.00</u>	<u>522,525.15</u>
EXCESS OF REVENUES OVER EXPENDITURES	(389,400.00)	(2,641.98)	15,232.08	3.91-	0.00	(404,632.08)
*** PROJECTED FUND BALANCE ***	(4,136.02)		400,496.06			

*** END OF REPORT ***

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

10 -CAPITAL IMPROVEMENTS FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	3,460,969.33		3,460,969.33			
<u>INTEREST EARNED</u>						
90-9601 INTEREST EARNED	10,000.00	5,943.06	33,132.14	331.32	0.00	23,132.14
TOTAL INTEREST EARNED	10,000.00	5,943.06	33,132.14	331.32	0.00	23,132.14
<u>INTERFUND ACTIVITY</u>						
90-9751 TRFR F/GENERAL FUND	5,455,000.00	0.00	0.00	0.00	0.00	(5,455,000.00)
90-9753 TRANSFER FROM MOTEL TAX FUND	470,000.00	0.00	0.00	0.00	0.00	(470,000.00)
TOTAL INTERFUND ACTIVITY	5,925,000.00	0.00	0.00	0.00	0.00	(5,925,000.00)
<u>MISCELLANEOUS REVENUE</u>						
TOTAL						
<u>OTHER AGENCY REVENUES</u>						
TOTAL						
*** TOTAL FUND REVENUES ***	5,935,000.00	5,943.06	33,132.14	0.56	0.00	(5,901,867.86)
*** TOTAL AVAILABLE REVENUES ***	9,395,969.33		3,494,101.47			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2019

10 -CAPITAL IMPROVEMENTS FUND
91-CAPITAL IMPROVEMENTS
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>SALARIES, WAGES & BENEFIT</u>						
TOTAL						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<hr/>						
<u>CAPITAL IMPROVEMENTS</u>						
91-7013 LONG TERM RECOVERY	3,880,000.00	96,464.00	180,396.00	13.35	337,624.00	3,361,980.00
91-7105 PARK IMPROVEMENTS	50,000.00	0.00	5,699.00	74.40	31,500.52	12,800.48
91-7117 GOLF COURSE RECLAIM WATER	700,000.00	0.00	3,450.00	0.49	0.00	696,550.00
91-7120 290 EXPANSION	0.00	0.00	7,635.15	0.00	0.00	(7,635.15)
91-7127 NEW TAYLOR BLDG CONSTRUCTION	200,000.00	0.00	0.00	0.00	0.00	200,000.00
91-7129 STREET LIGHTING REHABILITATION	0.00	0.00	0.00	0.00	7,075.00	(7,075.00)
91-7130 FACILITIES IMPROVEMENT	50,000.00	0.00	23,897.25	13.33	(17,232.40)	43,335.15
91-7131 GOLF COURSE CONVENTION CENTER	2,420,000.00	24,780.00	91,369.90	0.24	(85,569.90)	2,414,200.00
91-7132 SPLASH PAD	0.00	0.00	11,500.00	0.00	(11,500.00)	0.00
91-7134 STREET PANELS REPLACEMENT (2)	105,000.00	0.00	0.00	0.00	0.00	105,000.00
91-7135 CITY HALL ENG/ARCHITECT	450,000.00	0.00	0.00	0.00	0.00	450,000.00
91-7136 GATEWAY ENTRANCE	<u>1,000,000.00</u>	<u>150.00</u>	<u>9,968.71</u>	<u>18.55</u>	<u>175,531.29</u>	<u>814,500.00</u>
TOTAL CAPITAL IMPROVEMENTS	8,855,000.00	121,394.00	333,916.01	8.71	437,428.51	8,083,655.48
<hr/>						
<u>INTERFUND ACTIVITY</u>						
TOTAL						
<hr/>						
TOTAL 91-CAPITAL IMPROVEMENTS	<u>8,855,000.00</u>	<u>121,394.00</u>	<u>333,916.01</u>	<u>8.71</u>	<u>437,428.51</u>	<u>8,083,655.48</u>
<hr/>						
*** TOTAL EXPENSES ***	<u>8,855,000.00</u>	<u>121,394.00</u>	<u>333,916.01</u>	<u>8.71</u>	<u>437,428.51</u>	<u>8,083,655.48</u>
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EXCESS OF REVENUES OVER EXPENDITURES	(2,920,000.00)	(115,450.94)	(300,783.87)	25.28	(437,428.51)	(2,181,787.62)
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*** PROJECTED FUND BALANCE ***	<u>540,969.33</u>		<u>3,160,185.46</u>			
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*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

CITY OF JERSEY VILLAGE
PROPERTY TAX COLLECTION
REPORTS

FEBRUARY 2019

Tax Collection System
Distribution Report - PROPERTY TAX
For Deposit Dates: 02/01/2019 thru 02/28/2019

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2018	806,996.20	7,887.23	546.93	3,382.42	818,812.78	0.00	818,812.78	818,265.85	546.93
2017	2,934.58	695.33	387.26	0.00	4,017.17	0.00	4,017.17	3,629.91	387.26
2016	216.62	315.08	264.32	0.00	796.02	0.00	796.02	531.70	264.32
2015	582.80	488.62	297.16	0.00	1,368.58	0.00	1,368.58	1,071.42	297.16
2014	(125.57)	5.48	2.92	0.00	(117.17)	0.00	(117.17)	(120.09)	2.92
Total:	\$810,604.63	\$9,391.74	\$1,498.59	\$3,382.42	\$824,877.38	\$0.00	\$824,877.38	\$823,378.79	\$1,498.59

**Tax Collection System
 Distribution Report - SIT
 For Deposit Dates: 02/01/2019 thru 02/28/2019**

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2018	13,517.98	0.00	0.00	0.00	13,517.98	0.00	13,517.98	13,517.98	0.00
Total:	\$13,517.98	\$0.00	\$0.00	\$0.00	\$13,517.98	\$0.00	\$13,517.98	\$13,517.98	\$0.00

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 02/01/2019 TO 02/28/2019

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
YEAR 2018	00.742500	7,629,973.57	2,821
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL

2018	7,629,973.57	4,339.70	331,445.77	820,514.18	7,702,402.59	259,016.75	96.75	0.00
2017	75,862.32	238.65	66,640.67-	2,934.58	20,814.56-	30,036.21	25.71-	0.00
2016	26,008.76	893.24-	2,157.64-	216.62	1,899.29	21,951.83	7.96	0.00
2015	16,189.17	414.39-	543.42-	582.80	1,232.83	14,412.92	7.88	0.00
2014	11,210.27	69.57	145.60	125.57-	31.17-	11,387.04	.27-	0.00
2013	9,338.04	.00	185.62	0.00	26.52	9,497.14	.28	0.00
2012	9,494.16	.00	0.00	0.00	0.00	9,494.16		0.00
2011	11,209.10	.00	0.00	0.00	0.00	11,209.10		0.00
2010	14,169.18	.00	0.00	0.00	0.00	14,169.18		0.00
2009	20,869.36	.00	0.00	0.00	0.00	20,869.36		0.00
2008	8,041.93	.00	0.00	0.00	0.00	8,041.93		0.00
2007	3,645.10	.00	0.00	0.00	0.00	3,645.10		0.00
2006	2,335.76	.00	0.00	0.00	0.00	2,335.76		0.00
2005	1,938.93	.00	0.00	0.00	0.00	1,938.93		0.00
2004	1,343.86	.00	0.00	0.00	0.00	1,343.86		0.00
2003	611.89	.00	0.00	0.00	0.00	611.89		0.00
2002	636.52	.00	0.00	0.00	0.00	636.52		0.00
2001	589.88	.00	0.00	0.00	0.00	589.88		0.00
2000	870.75	.00	0.00	0.00	0.00	870.75		0.00
1999	153.99	.00	0.00	0.00	0.00	153.99		0.00
1998	14.48	.00	0.00	0.00	0.00	14.48		0.00
****	7,844,507.02	3,340.29	262,435.26	824,122.61	7,684,715.50	422,226.78		0.00
CURR	7,629,973.57	4,339.70	331,445.77	820,514.18	7,702,402.59	259,016.75		0.00
DELO	214,533.45	999.41-	69,010.51-	3,608.43	17,687.09-	163,210.03		0.00

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 02/01/2019 TO 02/28/2019

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
YEAR 2018	00.742500	7,961,419.34	2,824
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL

2018	7,629,973.57	4,339.70	331,445.77	820,514.18	7,702,402.59	259,016.75	96.75	0.00
2017	75,862.32	238.65	66,640.67-	2,934.58	20,814.56-	30,036.21	25.71-	0.00
2016	26,008.76	893.24-	2,157.64-	216.62	1,899.29	21,951.83	7.96	0.00
2015	16,189.17	414.39-	543.42-	582.80	1,232.83	14,412.92	7.88	0.00
2014	11,210.27	69.57	145.60	125.57-	31.17-	11,387.04	.27-	0.00
2013	9,338.04	.00	185.62	0.00	26.52	9,497.14	.28	0.00
2012	9,494.16	.00	0.00	0.00	0.00	9,494.16		0.00
2011	11,209.10	.00	0.00	0.00	0.00	11,209.10		0.00
2010	14,169.18	.00	0.00	0.00	0.00	14,169.18		0.00
2009	20,869.36	.00	0.00	0.00	0.00	20,869.36		0.00
2008	8,041.93	.00	0.00	0.00	0.00	8,041.93		0.00
2007	3,645.10	.00	0.00	0.00	0.00	3,645.10		0.00
2006	2,335.76	.00	0.00	0.00	0.00	2,335.76		0.00
2005	1,938.93	.00	0.00	0.00	0.00	1,938.93		0.00
2004	1,343.86	.00	0.00	0.00	0.00	1,343.86		0.00
2003	611.89	.00	0.00	0.00	0.00	611.89		0.00
2002	636.52	.00	0.00	0.00	0.00	636.52		0.00
2001	589.88	.00	0.00	0.00	0.00	589.88		0.00
2000	870.75	.00	0.00	0.00	0.00	870.75		0.00
1999	153.99	.00	0.00	0.00	0.00	153.99		0.00
1998	14.48	.00	0.00	0.00	0.00	14.48		0.00
****	7,844,507.02	3,340.29	262,435.26	824,122.61	7,684,715.50	422,226.78		0.00

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 02/01/2019 THRU 02/28/2019
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2014	RF190220	201412	134.71-	0.00	0.00	0.00 49	134.71	0.00 RF
2014	RF190220	201412	0.00	0.00	0.00	0.00 49	134.71-	134.71-RF
	2014 TOTAL		134.71-	0.00	0.00	0.00	0.00	134.71-
2015	RF190222	201511	0.00	0.00	0.00	0.00 39	119.40-	119.40-RF
2015	RF190222	201511	119.40-	0.00	0.00	0.00 39	119.40	0.00 RF
2015	RF190222	201511	574.42-	0.00	0.00	0.00 39	574.42	0.00 RF
2015	RF190222	201511	0.00	0.00	0.00	0.00 39	574.42-	574.42-RF
	2015 TOTAL		693.82-	0.00	0.00	0.00	0.00	693.82-
2016	RF190225	201611	0.00	0.00	0.00	0.00 27	127.35-	127.35-RF
2016	RF190225	201611	127.35-	0.00	0.00	0.00 27	127.35	0.00 RF
2016	RF190225	201612	765.89-	0.00	0.00	0.00 27	765.89	0.00 RF
2016	RF190225	201612	0.00	0.00	0.00	0.00 27	765.89-	765.89-RF
	2016 TOTAL		893.24-	0.00	0.00	0.00	0.00	893.24-
2017	01902041191R	201801	408.71-	0.00	0.00	0.00 0	0.00	408.71-TR
2017	RF190225	201712	0.00	0.00	0.00	0.00 17	141.93-	141.93-RF
2017	RF190225	201712	141.93-	0.00	0.00	0.00 17	141.93	0.00 RF
2017	RF190225	201712	127.35-	0.00	0.00	0.00 17	127.35	0.00 RF
2017	RF190225	201712	0.00	0.00	0.00	0.00 17	127.35-	127.35-RF
2017	RF190201	201803	77.48	0.00	0.00	0.00 16	0.00	77.48 RF
	2017 TOTAL		600.51-	0.00	0.00	0.00	0.00	600.51-
2018	01902041530R	201801	1,259.89-	0.00	0.00	0.00 0	0.00	1,259.89-TR
2018	01902041151R	201801	1,679.07-	0.00	0.00	0.00 0	0.00	1,679.07-TR
2018	RF190205	201812	0.00	0.00	0.00	0.00 4	70.62-	70.62-RF
2018	RF190205	201812	70.62-	0.00	0.00	0.00 4	70.62	0.00 RF
2018	01902041191R	201801	1,052.82-	0.00	0.00	0.00 0	0.00	1,052.82-TR
2018	RF190226	201812	288.09-	0.00	0.00	0.00 5	288.09	0.00 RF
2018	RF190226	201812	0.00	0.00	0.00	0.00 5	288.09-	288.09-RF
2018	01902041211R	201801	2,413.13-	0.00	0.00	0.00 0	0.00	2,413.13-TR
2018	RF190205	201812	371.25-	0.00	0.00	0.00 4	371.25	0.00 RF
2018	RF190205	201812	0.00	0.00	0.00	0.00 4	371.25-	371.25-RF
2018	01902041218R	201801	1,297.89-	0.00	0.00	0.00 0	0.00	1,297.89-TR
2018	01902041151R	201801	1,391.69-	0.00	0.00	0.00 0	0.00	1,391.69-TR
2018	01902041199R	201801	1,274.60-	0.00	0.00	0.00 0	0.00	1,274.60-TR

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 02/01/2019 THRU 02/28/2019
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT	
2018	RF190226	105-864-000-0012	201811	371.25-	0.00	0.00	0.00 5	371.25	0.00 RF
2018	RF190226	105-864-000-0012	201811	0.00	0.00	0.00	0.00 5	371.25-	371.25-RF
2018	01902041151R	107-438-000-0026	201801	1,645.26-	0.00	0.00	0.00 0	0.00	1,645.26-TR
2018	C0206191	107-441-000-0020	201901	1,370.66-	0.00	0.00	0.00 0	0.00	1,370.66-TR
2018	RF190205	107-443-000-0006	201901	197.30-	0.00	0.00	0.00 4	197.30	0.00 RF
2018	RF190205	107-443-000-0006	201901	0.00	0.00	0.00	0.00 4	197.30-	197.30-RF
2018	RF190226	107-448-000-0001	201812	371.25-	0.00	0.00	0.00 5	371.25	0.00 RF
2018	RF190226	107-448-000-0001	201812	0.00	0.00	0.00	0.00 5	371.25-	371.25-RF
2018	01902041152R	107-448-000-0003	201801	2,090.41-	0.00	0.00	0.00 0	0.00	2,090.41-TR
2018	01902041147R	107-451-000-0004	201801	1,596.62-	0.00	0.00	0.00 0	0.00	1,596.62-TR
2018	01902041146R	107-452-000-0007	201801	2,056.93-	0.00	0.00	0.00 0	0.00	2,056.93-TR
2018	RF190205	107-452-000-0027	201901	133.87-	0.00	0.00	0.00 4	133.87	0.00 RF
2018	RF190205	107-452-000-0027	201901	0.00	0.00	0.00	0.00 4	133.87-	133.87-RF
2018	RF190205	107-452-000-0040	201901	371.25-	0.00	0.00	0.00 4	371.25	0.00 RF
2018	RF190205	107-452-000-0040	201901	0.00	0.00	0.00	0.00 4	371.25-	371.25-RF
2018	RF190205	114-035-000-0003	201901	0.00	0.00	0.00	0.00 5	991.45-	991.45-RF
2018	RF190205	114-035-000-0003	201901	991.45-	0.00	0.00	0.00 5	991.45	0.00 RF
2018	01902041222R	117-698-010-0007	201801	1,297.89-	0.00	0.00	0.00 0	0.00	1,297.89-TR
2018	RF190226	118-085-071-0005	201812	274.16-	0.00	0.00	0.00 5	274.16	0.00 RF
2018	RF190226	118-085-071-0005	201812	0.00	0.00	0.00	0.00 5	274.16-	274.16-RF
2018	01902041186R	118-819-000-0002	201801	2,628.45-	0.00	0.00	0.00 0	0.00	2,628.45-TR
2018	RF190226	120-553-001-0006	201812	0.00	0.00	0.00	0.00 5	290.90-	290.90-RF
2018	RF190226	120-553-001-0006	201812	290.90-	0.00	0.00	0.00 5	290.90	0.00 RF
2018	01902041207R	122-482-001-0025	201801	2,145.42-	0.00	0.00	0.00 0	0.00	2,145.42-TR
2018	RF190226	127-250-005-0035	201901	221.80-	0.00	0.00	0.00 5	221.80	0.00 RF
2018	RF190226	127-250-005-0035	201901	0.00	0.00	0.00	0.00 5	221.80-	221.80-RF
2018	01902042012R	207-986-550-0000	201801	21.56-	0.00	0.00	0.00 1	0.00	21.56-TR
2018	RF190226	208-608-120-0000	201901	0.00	0.00	0.00	0.00 5	493.01-	493.01-RF
2018	RF190226	208-608-120-0000	201901	493.01-	0.00	0.00	0.00 5	493.01	0.00 RF
2018	01902042006R	220-178-380-0000	201801	1,484.11-	0.00	0.00	0.00 0	0.00	1,484.11-TR
2018	RF190226	221-266-210-0000	201811	0.03	0.00	0.00	0.00 5	0.00	0.03 RF
2018	01902041211R	222-930-500-0000	201801	339.46-	0.00	0.00	0.00 3	0.00	339.46-TR
2018	01902041181R	507-699-230-0000	201801	497.48-	0.00	0.00	0.00 0	0.00	497.48-TR
2018 TOTAL				31,989.51-	0.00	0.00	0.00	0.00	31,989.51-
YEAR 2014									
REFUNDS				134.71-	0.00	0.00	0.00	0.00	134.71-
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				0.00	0.00	0.00	0.00	0.00	0.00
TOTAL				134.71-	0.00	0.00	0.00	0.00	134.71-

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 02/01/2019 THRU 02/28/2019
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
YEAR 2015								
	REFUNDS		693.82-	0.00	0.00	0.00	0.00	693.82-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		693.82-	0.00	0.00	0.00	0.00	693.82-
YEAR 2016								
	REFUNDS		893.24-	0.00	0.00	0.00	0.00	893.24-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		893.24-	0.00	0.00	0.00	0.00	893.24-
YEAR 2017								
	REFUNDS		191.80-	0.00	0.00	0.00	0.00	191.80-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		408.71-	0.00	0.00	0.00	0.00	408.71-
	TOTAL		600.51-	0.00	0.00	0.00	0.00	600.51-
YEAR 2018								
	REFUNDS		4,446.17-	0.00	0.00	0.00	0.00	4,446.17-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		27,543.34-	0.00	0.00	0.00	0.00	27,543.34-
	TOTAL		31,989.51-	0.00	0.00	0.00	0.00	31,989.51-
ALL YEARS								
	REFUNDS		6,359.74-	0.00	0.00	0.00	0.00	6,359.74-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		27,952.05-	0.00	0.00	0.00	0.00	27,952.05-
	TOTAL		34,311.79-	0.00	0.00	0.00	0.00	34,311.79-

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 SUMMARY OF PAYMENTS AND REVERSALS
 FROM: 02/01/2019 THRU 02/28/2019
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2014 TOTAL		9.14	0.00	5.48	2.92	0.00	17.54
	2015 TOTAL		1,276.62	0.00	488.62	297.16	0.00	2,062.40
	2016 TOTAL		1,109.86	0.00	315.08	264.32	0.00	1,689.26
	2017 TOTAL		3,535.09	0.00	695.33	387.26	0.00	4,617.68
	2018 TOTAL		852,503.69	0.00	7,887.23	546.93	0.00	860,937.85
	TOTAL PAYMENTS		858,434.40	0.00	9,391.74	1,498.59	0.00	869,324.73
	2014 TOTAL		134.71-	0.00	0.00	0.00	0.00	134.71-
	2015 TOTAL		693.82-	0.00	0.00	0.00	0.00	693.82-
	2016 TOTAL		893.24-	0.00	0.00	0.00	0.00	893.24-
	2017 TOTAL		600.51-	0.00	0.00	0.00	0.00	600.51-
	2018 TOTAL		31,989.51-	0.00	0.00	0.00	0.00	31,989.51-
	TOTAL REVERSALS		34,311.79-	0.00	0.00	0.00	0.00	34,311.79-
	TOTAL FOR UNIT		824,122.61	0.00	9,391.74	1,498.59	0.00	835,012.94

General Fund
For the period ended March 31, 2019

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Property Taxes	6,705,000.00	6,705,000.00	5,860,949.18	87.41%	6,705,000.00
Electric Franchise Taxes	360,000.00	360,000.00	181,004.16	50.28%	360,000.00
Telephone Franchise	110,000.00	110,000.00	47,837.75	43.49%	110,000.00
Gas Franchise	32,000.00	32,000.00	15,072.73	47.10%	32,000.00
Cable TV Franchise	75,000.00	75,000.00	36,841.24	49.12%	75,000.00
Telecommunication	35,000.00	35,000.00	7,620.76	21.77%	35,000.00
City Sales Tax	3,000,000.00	3,000,000.00	1,492,993.09	49.77%	3,000,000.00
Sales TX-Reduce Property Taxes	1,500,000.00	1,500,000.00	746,496.60	49.77%	1,500,000.00
Mixed Drink Tax	35,000.00	35,000.00	15,296.20	43.70%	35,000.00
Fines Warrants & Bonds	968,700.00	968,700.00	628,217.62	64.85%	968,700.00
Fees & Charge for Services	390,350.00	390,350.00	185,729.56	47.58%	390,350.00
Licenses & Permits	164,100.00	164,100.00	74,248.14	45.25%	164,100.00
Interest Earned	250,000.00	250,000.00	185,736.97	74.29%	350,000.00
Interfund Activity	1,852,286.00	2,164,286.00	414,257.01	19.14%	2,164,286.00
Misc Revenue	169,000.00	169,000.00	24,331.06	14.40%	169,000.00
Other Agency Revenue	500,000.00	500,000.00	161,243.62	32.25%	500,000.00
Total Revenue	16,146,436.00	16,458,436.00	10,077,875.69	61.23%	16,558,436.00
Expenditures					
Administrative Service	601,345.00	601,345.00	257,337.52	42.79%	601,300.00
Legal/Other Services	7,786,706.00	12,970,409.00	5,674,138.11	43.75%	12,970,400.00
Info Technology	741,895.00	741,895.00	213,123.89	28.73%	741,800.00
Purchasing	21,600.00	21,600.00	10,666.62	49.38%	21,600.00
Accounting Services	329,043.00	329,043.00	158,009.64	48.02%	329,000.00
Customer Services	142,335.00	142,335.00	64,313.27	45.18%	142,000.00
Municipal Court	407,663.00	407,663.00	160,916.25	39.47%	407,600.00
Police Department	2,918,170.70	3,230,170.70	1,527,999.99	47.30%	3,230,100.00
Communications	829,861.00	829,861.00	299,141.45	36.05%	829,800.00
Fire Department	1,696,484.00	1,696,484.00	593,495.42	34.98%	1,696,400.00
Public Works	254,171.00	254,171.00	100,193.03	39.42%	254,000.00
Community Development	498,709.00	498,709.00	166,648.89	33.42%	498,700.00
Streets	745,855.00	745,855.00	297,850.80	39.93%	745,800.00
Building Maintenance	291,561.00	291,561.00	97,077.51	33.30%	291,500.00
Solid Waste	436,568.00	436,568.00	171,420.26	39.27%	436,500.00
Fleet Services	484,533.00	484,533.00	197,656.26	40.79%	484,500.00
Parks & Recreation	938,353.00	997,853.00	283,356.50	28.40%	997,800.00
Total Expenditures	19,124,852.70	24,680,055.70	10,273,345.41	41.63%	24,678,800.00

Utility Fund
For the period ended March 31, 2019

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	4,320,000.00	4,320,000.00	1,878,852.38	43.49%	4,320,000.00
Interest Earned	50,000.00	50,000.00	49,377.33	98.75%	75,000.00
Interfund Activity	-	-	-		
Miscellaneous Revenue	57,500.00	57,500.00	28,674.18	49.87%	60,000.00
Other Agency Revenue	-	-	-		-
Total Revenue	<u>4,427,500.00</u>	<u>4,427,500.00</u>	<u>1,956,903.89</u>	<u>44.20%</u>	<u>4,455,000.00</u>
Expenditures					
Water & Sewer	3,898,058.00	3,898,058.00	965,218.48	24.76%	3,898,050.00
Utility Capital Projects	1,625,000.00	1,625,000.00	791,809.60	48.73%	1,625,000.00
	-	-	-		-
Total Expenditures	<u>5,523,058.00</u>	<u>5,523,058.00</u>	<u>1,757,028.08</u>	<u>31.81%</u>	<u>5,523,050.00</u>

JERSEY VILLAGE CITY COUNCIL MEMORANDUM

TO: Jersey Village City Council
From: Isabel Kato, Director of Finance
Date: April 4, 2019
Subject: Investment Report-Quarter Ended March 31, 2019

In accordance with the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to City Council a quarterly report of investment transactions of all funds for the preceding period.

Funds of the City are invested in two portfolios, which utilize specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios. The two portfolios are Operating Depository Account Government Money Market Funds, and TexPool. All these is in accordance with instructions from City Council and City policy and are invested to earn the maximum rate of return within the policies imposed by its safety.

Enclosed are details of the City investment transactions for Quarter Ended March 31, 2019. This information shows that on the TexPool portfolio, the beginning market value as of December 31, 2018 was \$25,927,062 and the ending market value on March 31, 2019 was \$30,142,926. Also included are spreadsheets showing the TexPool portfolio's book value additions of \$5,515,325 and book value withdrawals of \$1,300,000 for the quarter by fund as well as the TexPool portfolio's book value and market value by fund.

The book value and market value for the beginning and end of the reporting period are as follows:

	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>
December 31, 2018	\$25,928,699	\$25,957,062
March 31, 2019	\$30,144,024	\$30,142,926

The Tex Pool money market fund has an AAAM rating by Standard & Poor's. The Net Asset Value (N.A.V.) for the quarter was at all times within the range specified by the Public Funds Investment Act. The N.A.V. at the beginning and end of the reporting period is as follows:

	<u>NET ASSET VALUE (N.A.V.)</u>
December 31, 2018	0.99990
March 31, 2019	0.99995

The Weighted Average Maturity of the TexPool Portfolio as of March 31, 2019 using SEC Rule 2a-7 was 27 days. The Weighted Average Maturity of the TexPool Portfolio as of March 31, 2019 using the final maturity of any floating rate instruments held was 89 days. The total interest distributed for the quarter to TexPool participants was \$48,207,172.35 TexPool has a current invested balance of \$22,993,704,344.14 and the management fee collected during the quarter was \$875,383.80, which is currently at 0.0473% of TexPool's invested balance.

The City of Jersey Village has focused on preserving the safety of the investment portfolios while trying to keep a balance between maintaining adequate liquidity for ongoing operations and the ability to earn more interest. The City continues to invest in TexPool. In addition, the City is investing in the Wells Fargo Government Money Market Sweet Account. This product focuses primarily on preserving capital

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

and maintaining a high level of liquidity by actively managing a diversified portfolio of short-term U.S. government debt and repurchase agreements collateralized by U.S. government obligations, which will likely generate higher yields than a portfolio that invests exclusively in U.S. Treasury debt.

The City investment policy requires that bank deposits be fully collateralized with Obligations, including letters of credit of the United States or its agencies and instrumentalities. The total interest earned on the City investments for the quarter was \$191,649. The interest earned by Portfolio is listed in the spreadsheet.

“I certify that the investments of the City of Jersey Village shown on this report are in compliance with the Public Funds Investment Act and the City’s investment policy.”

Signed 
Investment Officer

QUARTERLY INVESTMENT REPORT

**TEXPOOL SUMMARY OF INVESTMENTS
QUARTER ENDING MARCH 31, 2019**

FUND	BEGINNING BALANCE	DEPOSITS	WITHDRAWALS	ENDING BALANCE
GENERAL	\$ 12,297,447	\$ 4,229,290	\$ 1,000,000	\$ 15,526,737
UTILITY	\$ 4,009,766	\$ 727,109	\$ -	\$ 4,736,875
DEBT	\$ 380,281	\$ 504,106	\$ 300,000	\$ 584,387
IMPACT	\$ 881,487	\$ 5,229	\$ -	\$ 886,716
MOTEL	\$ 251,486	\$ 1,492	\$ -	\$ 252,977
ASSET FORFEITURE	\$ 50,069	\$ 297	\$ -	\$ 50,366
CAPITAL REPLACEMENT	\$ 4,661,308	\$ 27,651	\$ -	\$ 4,688,959
CAPITAL IMPROVEMENT	\$ 2,884,694	\$ 17,112	\$ -	\$ 2,901,807
GOLF COURSE	\$ 512,161	\$ 3,038	\$ -	\$ 515,199
TOTAL	\$ 25,928,699	\$ 5,515,325	\$ 1,300,000	\$ 30,144,024

**INVESTMENT BY FUND IN TEXPOOL
QUARTER ENDING MARCH 31, 2019**

FUND	BOOK VALUE	MARKET VALUE
GENERAL	\$ 15,526,737	\$ 15,526,171
UTILITY	\$ 4,736,875	\$ 4,736,703
DEBT	\$ 584,387	\$ 584,365
IMPACT	\$ 886,716	\$ 886,684
MOTEL	\$ 252,977	\$ 252,968
ASSET FORFEITURE	\$ 50,366	\$ 50,364
CAPITAL REPLACEMENT	\$ 4,688,959	\$ 4,688,789
CAPITAL IMPROVEMENT	\$ 2,901,807	\$ 2,901,701
GOLF COURSE	\$ 515,199	\$ 515,180
TOTAL	\$ 30,144,024	\$ 30,142,926

TEX POOL MARCH AVERAGE YIELD

2.4164%

Net Asset Value

0.99995

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

**TEXPOOL FUNDS INVESTMENT PORTFOLIO
 QUARTER ENDING MARCH 31, 2019**

FUND	BOOK VALUE	MARKET VALUE
<u>CITY OF JERSEY VILLAGE</u>		
UNINVESTED BALANCE	\$ 1,648	\$ 1,648
RECEIVABLE FOR INVESTMENTS SOLD	\$ -	\$ -
ACCRUAL OF INTEREST INCOME	\$ 43,761	\$ 43,760
INTEREST /MANAGEMENT FEE PAYABLE	\$ (63,199)	\$ (63,197)
PAYABLE FOR INVESTMENTS PURCHASED	\$ -	\$ -
ACCRUED EXPENSES & TAXES	\$ (109)	\$ (109)
US TREASURY INFLATION PROT SECURITIES	\$ -	\$ -
REPURCHASE AGREEMENTS	\$ 12,334,346	\$ 12,333,897
MUTUAL FUNDS INVESTMENTS	\$ 1,252,071.99	\$ 1,252,026
GOVERNMENT SECURITIES	\$ 11,622,073	\$ 11,621,650
US TREASURY INFLATION PROT SECURITIES	\$ 1,649,834	
US TREASURY BILLS	\$ 1,621,460	\$ 1,621,401
US TREASURY NOTES	\$ 1,682,138	\$ 1,682,077
TOTAL	<u>\$ 30,144,024</u>	<u>\$ 30,142,926</u>
 <u>TEXPOOL</u>		
UNINVESTED BALANCE	1,257,039	1,257,039
RECEIVABLE FOR INVESTMENTS SOLD	-	-
ACCRUAL OF INTEREST INCOME	33,380,936	33,380,936
INTEREST /MANAGEMENT FEE PAYABLE	(48,207,971)	(48,207,971)
PAYABLE FOR INVESTMENTS PURCHASED	-	-
ACCRUED EXPENSES & TAXES	(83,457)	(83,457)
US TREASURY INFLATION PROT SECURITIES	-	-
REPURCHASE AGREEMENTS	9,408,575,000	9,408,575,000
MUTUAL FUNDS INVESTMENTS	955,074,000	955,074,000
GOVERNMENT SECURITIES	8,865,257,094	8,864,510,060
US TREASURY INFLATION PROT SECURITIES	1,258,484,424	1,258,180,470
US TREASURY BILLS	1,236,841,126	1,236,866,367
US TREASURY NOTES	1,283,126,153	1,283,314,312
TOTAL	<u>22,993,704,344</u>	<u>22,992,866,756</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

**WELLS FARGO GOVERNMENT MONEY MARKET SUMMARY
QUARTER ENDING**

FUND	BEGINNING BALANCE	SHARES PURCHASED	SHARES REDEEMED	ENDING BALANCE
DEPOSITORY	\$ 3,682,574	\$ 5,994,903	\$ (7,314,466)	\$ 2,363,011
TOTAL	\$ 3,682,574	\$ 5,994,903	\$ (7,314,466)	\$ 2,363,011

**WELLS FARGO GOVERNMENT MONEY MARKET
QUARTER ENDING MARCH 31, 2019**

FUND	BOOK VALUE	MARKET VALUE
DEPOSITORY	\$ 2,363,011	\$ 2,363,011
TOTAL	\$ 2,363,011	\$ 2,363,011
DEPOSITORY ANNUALIZED YIELD	2.3780%	
INTEREST EARNED BY PORTFOLIO		
TEXPOOL	\$ 171,060	
DEPOSITORY	\$ 20,589	
TOTAL INTEREST INCOME FOR QUARTER	\$ 191,649	

No	Last Name	First Name	Date Info Requested	Description of Info Requested	Department Routed	Date Fwd to Dept	Date Received from Dept	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
1	Oliver	Glen D/	10/11/2018	Complete Vendor Listing	Isabel	10/16/2018	10/16/2018	10/16/2018	\$0.00	10/16/2018 via email	NO	YES		15 minutes accumulated 15 minutes
2	Mauriello	Mike	10/15/2018	Request copies of all information, reports or any City of Jersey correspondence related to any and all environmental surveys, studies, investigations, data and assessments including Phase I Environmental Site Assessments (ESAs) and Phase II ESA's, in connection with the properties as described in the Appraisal Report dated August 7, 2008 "Jones Road Holding & Project Vacant Land East and west Side of Jones road, South of U.S. 290, Houston, TX 77044".	Lorri	10/15/2018	10/15/2018	10/15/2018 with Partial release of info along with a req. to clarify	\$0.00	10/15/2018 via email	YES	NO		25 minutes accumulated 25 minutes
3	Hughes	Simon	10/16/2018	please provide copies of all documents referenced in item 10 D, E, F, G, of the Real Estate Purchase Agreement (Jones Rd) and including any new survey obtained by the City	Lorri	10/17/2018	10/17/2018	10/17/2018	\$0.00	10/17/2018 via email	NO	YES		20 minutes accumulated 20 minutes
4	Villarreal	Nina	10/16/2018	I am requesting a list of all residential properties in the city of Jersey Village that have had the water shut off, due to delinquent payments, any time between September 15, 2018 and October 15, 2018. I only need the property addresses. I do not want any customer information or reason for shut off. I authorize you to redact confidential information in accordance with Section 182.052 of the Utilities Code	Maria	10/16/2018	10/17/2018	10/17/2018	\$0.00	10/17/2018 via email	NO	YES		15 minutes accumulated 15 minutes
5	Hughes	Simon	10/18/2018	Please provide all documents which support Council Member Mitcham's statement that the construction of the new Golf Course Clubhouse / Convention Center will, "introduce a new revenue stream to the golf course fund that will potentially remove any need for general fund supplementals. The request lists specific documents being requested.	Jason	10/29/2018	10/29/2018	10/29/2018	37.50 PD 11-28-18	10/29/2018 via email	NO	YES		150 minutes accumulated 170 minutes
6	Falke	Cathy	10/18/2018	Any permit issue 16306 Delozier	Ashley	10/19/2018	10/19/2018	10/19/2018	\$0.00	10/19/2018 via email	NO	YES		25 minutes accumulated 25 minutes
7	Johnson	Rudy	10/21/2018	I am requesting the dash cam video for this accident report. This accident is on the dash cam of the officer who wrote the report.	JVPD	10/24/2018	10/24/2018	10/24/2018	\$0.00	10/24/2018 handled by JVPD	NO	YES		N/A
8	Deforges	Cheryl	10/22/2018	1995 - 2006 CC Minutes, 2012-2017 CC Minutes, and Historical Elections Record	Lorri	10/29/2018	10/29/2018	10/29/2018	\$0.00	10/29/2018 via email	NO	YES		15 minutes accumulated 15 minutes
9	Hyde	Apriell	10/19/2018	Documents (such as site plans, applications, and building permits) on all self-storage facilities that have been proposed, zoned, started construction, opened, or started/completed an expansion. Please state what phase they are in. Ex. planned only, received building permit but no construction, started construction.	Ashley	10/29/2018	10/29/2018	10/29/2018	\$0.00	10/29/2018 redundant req. Letter sent via email	NO	YES		N/A
10	Lopez	Shanna	10/29/2018	Current Solid Waste Contract	Lorri	10/29/2018	10/29/2018	10/29/2018	\$0.00	10/29/2018 via email	NO	YES		15 minutes accumulated 15 minutes
11	Harwood	Aleisha	10/31/2018	Commerical and Residential Building Permits 10-01-2018 thru 10-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	10/31/2018	11/1/2018	11/2/2018	\$0.00	11/2/2018 via email	NO	YES		15 minutes accumulated 15 minutes
12	Beazley	Merrilee	11/1/2018	Any and all reports for the Jersey Crossing Property to include the following: Hazardous Chemical Studies; Environmental Impact Studies; Water Well Studies; EPA Violations; OSHA Violations.	Lorri	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		15 minutes accumulated 15 minutes
13	Beazely	Merrilee	11/1/2018	Request for ownership of the properties located in Jersey Crossing	Lorri	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		15 minutes accumulated 30 minutes

14	Beazley	Merrilee	11/1/2018	The reports on the recent fire in October at the house on Leeds and Philipine.	Mark Bitz	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		15 minutes accumulated 45 minutes
15	O'Neill	Alia	11/1/2018	Police Department Salary, Benefits, Staffing, etc. records	Trelena	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		30 minutes accumulated 30 minutes
16	Ngueyn	Leon	11/1/2018	Blueprint for the house at 15905 Capri Drive, Jersey Village, Texas	Ashley	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/02/2018 No Response Info - via email	NO	YES		15 minutes accumulated 15 minutes
17	Hughes	Simon	11/1/2018	Can you please provide a copy of each of the active / outstanding general obligation refunding bond instruments executed by the city? (I believe there are two from 2012 and 2016.). Can you please include documents showing the current balance and principal and interest payments scheduled?	Isabel	11/2/2018	11/2/2018	11/2/2018	\$0.00	11/02/2018 via email	NO	YES		15 minutes accumulated 185 minutes
18	Burttschell	Heath	11/5/2018	List of HOA	Lorri	11/5/2018	11/5/2018	11/5/2018	\$0.00	11/05/2018 via email	NO	YES		15 minutes accumulated 15 minutes
19	Running	Todd	11/16/2018	Request for ordinance violations at ten (10) addresses in JV - January 1, 2016 to present	Gordon	11/16/2018	11/20/2018	11/20/2018	\$0.00	11/20/2018 via email	NO	YES		30 minutes accumulated 30 minutes
20	Tasi	Peter	11/26/2018	15814 Tahoe Drive - Floor Plan, Inspeciton reports, all permits, flood damage reports	Ashley	11/26/2018	11/29/2018	11/29/2018	\$0.00	11/29/2018 via email	NO	YES		45 minutes accumulated 45 minutes
21	Morgan	Paul	11/16/2018	In connection with records from the JVPD since 01-01-2008 concerning violation of Jersey Village Police Department rules and/or regulations, the names of officers, job assignments, the nature of the violation, the date of occurrence, the date of the sustained finding and any disciplinary finding. Additionally, the names of officers receiving complaints, suspensions, or letters of reprimand and the names of officers who have a sustained or un-sustained finding of a violation of Jersey Village Police Department rules and/or regulations, other acts of misconduct, and/or conviction(s) where the matter was referred to an outside agency such as the District Attorney's Office, Federal Bureau of Investigation, etc., for further or additional investigation and/or action.	Trelena	11/29/2018	Estimate Letter written 11-29-2018							WITHDRAWN OPERATION OF LAW
22	Villareal	Nina	12/3/2018	all residential properties that have had the water disconnected within the last 30 days. If clarification is needed, due to delinquent payments. You may redact all information included in 182.052 of the Texas utilities code, but property address must be included according to the Utilities Code in Chapter 182 Section 05.	Maria	12/3/2018	12/3/2018	12/3/2018	\$0.00	12/03/2018 via email	NO	YES		15 minutes accumulated 15 minutes
23	Harwood	Aleisha	12/1/2018	Commerical and Residential Building Permits 11-01-2018 thru 11-30-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	12/4/2018	12/4/2018	12/4/2018	\$0.00	12/4/2018 via email	NO	YES		15 minutes accumulated 30 minutes
24	Horsman	Marla	12/5/2018	Public Improvement District Documents on all created since 2015	Lorri	12/5/2018	12/5/2018	12/5/2018 - No Responsive Records	\$0.00	12/05/2018 via email	NO	YES		15 minutes accumulated 15 minutes
25	Medrano	Jessica	12/7/2018	Permits for the coverec patio located at 15301 Jersey Dr.	Ashley	12/7/2018	12/10/2018	12/10/2018	\$0.00	12/10/2018 via email	NO	YES		15 minutes accumulated 15 minutes

26	Hennes	Rebecca	12/7/2018	the total amount of money that the Jersey Village Police Department seized (property and cash) through civil asset forfeiture in 2017 and 2018 to date. Please provide separate reports for each year.	Sonya	12/7/2018	12/10/2018	12/10/2018	\$0.00	12/10/2018 via email	NO	YES		15 minutes accumulated 15 minutes
27	Ramlal	Ramon	12/10/2018	All permits for property address 15814 Singapore Lane	Ashley	12/10/2018	12/10/2018	12/10/2018	\$0.00	12/10/2018 via email	NO	YES		15 minutes accumulated 15 minutes
28	Dickinson	B.	12/12/2018	Cost of installing RLC	Eric	12/12/2018	12/12/2018	12/12/2018	\$0.00	12/12/2018 via email	NO	YES		15 minutes accumulated 15 minutes
29	Advantage	Masonry	12/12/2018	Foundation Repair Permits for 2014 thru 2018	Ashley	12/12/2018	12/13/2018	12/13/2018	\$0.00	12/13/2018 via email	NO	YES		15 minutes accumulated 15 minutes
30	Garay	Rey	12/14/2018	Jones Road Project Property - Please provide copies of all permits submitted/approved, certificates of occupancy and building plans	Ashley	12/14/2018	12/17/2018	12/17/2018	\$0.00	12/17/2018 via email	NO	YES		15 minutes accumulated 15 minutes
31	Garay	Rey	12/14/2018	Jones Road Project Property - Any record of responses, underground storage tank (UST) presence, encounters with hazardous materials, violations and inspections at the above location and/or adjacent properties.	Mark Bitz	12/14/2018	12/17/2018	12/17/2018	\$0.00	12/17/2018 via email	NO	YES		35 minutes accumulated 35 minutes
32	Beazley	Merrilee	12/17/2018	Business Plan related to the golf course	Jason	12/17/2018	12/19/2018	12/19/2018	\$0.00	12/19/2018 via email	NO	YES		15 minutes accumulated 60 minutes
33	Desforges	Cheryl	12/17/2018	Business Plan related to the golf course	Jason	12/17/2018	12/19/2018	12/19/2018	\$0.00	12/19/2018 via email	NO	YES		15 minutes accumulated 15 minutes
34	Tatom	Cathy	12/21/2018	Fire and EMS response to calls information	Mark Bitz	12/21/2018	1/2/2019	1/2/2019	\$0.00	01/02/2019 via email	NO	YES		30 minutes accumulated 30 minutes
35	Carter	Van	12/27/2018	Questions concerning the proposals for the bank depository services	Orlando with Wells Fargo	1/2/2019	1/8/2019	1/8/2019	\$0.00	01/08/2019 via email	NO	YES		30 minutes accumulated 30 minutes
36	Overall	Leah	1/2/2019	Commerical and Residential Building Permits for July, Sept, Oct, Nov, and Dec 2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and	Ashley	1/2/2019	1/2/2019	1/2/2019	\$0.00	01/02/2019 via email	NO	YES		15 minutes accumulated 15 minutes
37	Harwood	Aleisha	1/2/2019	Commerical and Residential Building Permits 12-01-2018 thru 12-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	1/2/2019	1/2/2019	1/2/2019	\$0.00	01/02/2019 via email	NO	YES		15 minutes accumulated 45 minutes
38	Ward	James	12/26/2018	Name and Email address of sworn officers	Bob	1/4/2019	1/4/2019	1/4/2019	\$0.00	01/04/2019 via email	NO	YES		15 minutes accumulated 15 minutes
39	Nech	Heather	1/7/2019	Residential Foundation Repair Permit Report for December 2018	Ashley	1/7/2019	1/8/2019	1/8/2019	\$0.00	01/08/2019 via email	NO	YES		15 minutes accumulated 15 minutes
40	Aguilar	Natalie	1/10/2019	Copies of performance evaluations, disciplinary documents, training records, and any classes they have taken from the Personnel Files - Sgt. E. Bruss and Officer J. Boughter	Trelena	10/1/2019	1/22/2019	01/16/2019 - Sent Estimate Ltr - 01-18-2019 Reequestor narrowed and clarified scope	\$22.50	01/22/2019 via email	NO	YES		90 minutes accumulated 90 minutes
41	Beazley	Merrilee	1/14/2019	"A full and complete copy of any and all Internal Affairs investigations related to James Singleton during his employment at the City of Jersey Village Police Department. This request shall include any Internal Affairs investigation regardless of the manner and means of ultimate determination of outcome."	Lorri	1/14/2019	1/14/2019	1/14/2019	\$0.00	01/14/2019 via email - REDUNDANT REQUEST	NO	YES		15 minutes accumulated 75 minutes

42	Dunaway	Sheila	1/17/2019	Cloramine Project Bid Tab	Lorri	1/17/2019	1/17/2019	1/17/2019	\$0.00	01/17/2019 via email	NO	YES		15 minutes accumulated 15 minutes
43	Dunaway	Sheila	1/17/2019	Listing of Proposals for FMA Grant	Lorri	1/17/2019	1/17/2019	1/17/2019	\$0.00	01/17/2019 via email	NO	YES		15 minutes accumulated 30 minutes
44	Collard	Nicole	1/28/2019	any information on new or expanded self-storage facilities that have gone through zoning, planning or construction in the last six months. Specifically applications, site plans, meeting minutes or any issued permits.	Ashley	1/28/2019	1/28/2019	1/28/2019	\$0.00	1/28/2019 via email	NO	YES		15 minutes accumulated 15 minutes
45	Strickland	Megan Cantu	1/28/2019	All permits, surveys, elevation certificaes, permit applications, citations, coimunications and other records relating to the real property located at 15534 Congo Lane, Jersey Village, Texas	Ashley	1/28/2019	1/28/2019	1/28/2019	\$0.00	1/28/2019 via email	NO	YES		15 minutes accumulated 15 minutes
46	Andrews	Jenny	1/28/2019	any documents which may contain information regarding a grant, contract or other agreement between the city (including any department or office of the city or any employee of the city in his/her official capacity) and an abortion provider or their affiliate including, but not limited to, any form of the name Planned Parenthood or Whole Woman's Health. This includes an agreement for volunteer or free services, as well as those agreements which include payment for services or any other transfer of money.	Lorri	1/28/2019	1/28/2019	1/28/2019	\$0.00	1/28/2019 via email	NO	YES		15 minutes accumulated 15 minutes
47	Harwood	Aleisha	2/1/2019	Commerical and Residential Building Permits 01-01-2019 thru 01-31-2019, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	2/1/2019	042/04/2019	2/4/2019	\$0.00	02/04/2019 via email	NO	YES		15 minutes accumulated 60 minutes
48	Adjain	Cynthia	2/4/2019	Copy of November 18, 1996 Smoking Ordinance	Lorri	2/4/2019	2/4/2019	2/4/2019	\$0.00	02/04/2019 via email	NO	YES		15 minutes accumulated 15 minutes
49	Beazley	Merrilee	2/5/2019	information regarding a lawsuit that I believe was between Mr. Hall, who is now deceased, and the city of Jersey Village. He lived at 16324 Acapulco	Trelena/Lorri	2/5/2019	2/12/2019	2/12/2019 - NO RECORDS	\$0.00	02/12/2019 via email	NO	YES		15 minutes accumulated 90 minutes
50	Hamil	Colleen	2/5/2019	a list of Job Titles by Department budgeted this year for your city, with the employee counts and whether the position is full-time, part-time, seasonal, or temporary (Job Type). Please include the full-time equivalent (FTE) total for the current budget year.	Trelena	2/5/2019	2/8/2019	2/8/2019	\$0.00	02/08/2019 via email	NO	YES		15 minutes accumulated 15 minutes
51	Mark	Jonathan	2/5/2019	Code Violations reports to City Council 07-2018 to current	Lorri	2/5/2019	2/5/2019	2/5/2019	\$0.00	02/05/2019 via email	NO	YES		15 minutes accumulated 15 minutes
52	Villarreal	Nina	2/8/2019	a list of all residential properties that have had the water shut off any time between JANUARY 1, 2019 and FEBRUARY 1ST, 2019	Maria	2/11/2019	2/11/2019	2/11/2019 - No Records	\$0.00	2/11/2019 via email	NO	YES		15 minutes accumulated 30 minutes
53	Gonzalez	Alejandra	2/11/2019	Copies of variances, special exceptions, conditional use permits or zoning relief of any kind, existing certificates of occupancy, and any site plans of file for 18800 and 18900 Northwest Freeway and 9110 N. Eldride Parkway. 02-14-2019 - Amended Scope to inspect Site Plan docs and receive copies of Certificates of Occupancy - Site Plan Inspection completed on 02-22-2019	Ashley	2/11/2019	2/14/2019	2/14/2019	\$0.00	02/14/2019 via email	NO	YES		15 minutes accumulated 15 minutes
54	Ellard	Logan	2/11/2019	Lindswy Almaguer's employment status with the City and documentation needed to get new insurance coverage for minor child	Trelena	2/11/2019	2/14/2019	2/14/2019	\$0.00	02/14/2019 via email	NO	YES		15 minutes accumulated 15 minutes
55	Arrajj	Shawn	2/12/2019	Candidate Filings	Lorri	2/12/2019	2/12/2019	2/12/2019	\$0.00	02/12/2019 via email	NO	YES		15 minutes accumulated 15 minutes

56	Nech	Heather	2/13/2019	Residential Foundation Repair Permit Report for January 2019	Ashley	2/14/2019	2/14/2019	2/14/2019	\$0.00	02/14/2019 via email	NO	YES		15 minutes accumulated 30 minutes
57	Oler	Chelsea	2/18/2019	15106 Lakeview Drive - Most Recent Drawings, 2014, all interior drawings (graph paper) - Master bath plumbing	Ashley	2/18/2019	2/18/2019	2/18/2019	\$0.00	2/18/2019 via email	NO	YES		15 minutes accumulated 15 minutes
58	Arrajj	Shawn	2/18/2019	Additional Candidate Filings	Lorri	2/18/2019	2/18/2019	2/18/2019	\$0.00	2/18/2019 via email	NO	YES		15 minutes accumulated 30 minutes
59	Taylor	Fred G.	2/25/2019	The completed Application for Placement on the Ballot for your candidates	Lorri	2/25/2019	2/25/2019	2/25/2019	\$0.00	02/25/2019 via email	NO	YES		15 minutes accumulated 15 minutes
60	Finlay	Deborah	2/25/2019	a copy of the survey plat being used for construction at 17300 Jersey Meadow Drive, Jersey Village, Texas - 02-27-2018 - Site Inspection of Site Plan	Jim Bridges	2/27/2019	2/27/2019	2/27/2019	\$0.00	02/27/2019 via inspection of site plan	NO	YES		15 minutes accumulated 15 minutes
61	Overall	Leah	2/26/2019	Commerical and Residential Building Permits for Jan 2019 including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	2/26/2019	2/27/2019	2/27/2019	\$0.00	02/27/2019 via email	NO	YES		15 minutes accumulated 30 minutes
62	Property Solutions		2/26/2019	Site Assessment - Lonestar Chevrolet - Permit Records	Ashley	02/26/2019	2/28/2019	2/28/2019	\$0.00	02/28/2019 via email	NO	YES		25 minutes accumulated 95 minutes
63	Property Solutions		2/26/2019	Site Assessment - Lonestar Chevrolet - Fire Records	Mark Bitz	2/26/2019	2/27/2019	2/27/2019	\$0.00	2/27/2019 via email	NO	YES		55 minutes accumulated 55 minutes
64	Property Solutions		2/26/2019	Site Assessment - Lonestar Chevrolet - Utility Records	Maria	2/26/2019	2/27/2019	2/27/2019	\$0.00	2/27/2019 via email	NO	YES		15 minutes accumulated 70 minutes
65	Humphrey	Heather	2/27/2019	Building Permit and associated application for construction at 16002 Acapulco Drive	Ashley	2/27/2019	2/28/2019	2/28/2019	\$0.00	02/28/2019 via email	NO	YES		15 minutes accumulated 15 minutes
66	Harwood	Aleisha	3/1/2019	Commerical and Residential Building Permits 02-01-2019 thru 02-28-2019, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	3/1/2019	3/1/2019	3/1/2019	\$0.00	03/01/2019 via email	NO	YES		15 minutes accumulated 75 minutes
67	Axenie	Antonio	3/1/2019	a list of project/permit applications or zoning change requests regarding self-storage	Ashley	3/4/2019	3/4/2019	3/4/2019	\$0.00	03/04/2019 via email	NO	YES		15 minutes accumulated 15 minutes
68	Olvera	Leo	3/4/2019	Did the home located at 15802 Acapulco Flood during the tax day floods.	Ashley	3/4/2019	3/4/2019	3/4/2019	\$0.00	03/04/2019 via email	NO	YES		15 minutes accumulated 15 minutes
69	Pryce	Chevall	3/5/2019	Applications for Place on May 4 2019 City Election	Lorri	3/5/2019	3/5/2019	03/05/20109	\$0.00	03/05/2019 via email	NO	YES		15 minutes accumulated 15 minutes
70	Alva	Maximilian	3/5/2019	Oath and Statement of Officer for all current officers that issue citations, all training certificates, Memorandum of Unerstanding with DPS concerning procedures of the inspection program and if none a statement stating same.	Trelena - Sonya - Lorri	3/5/2019	3/18/2019	3/18/2019	\$0.00	03/18/2019 via email	NO	YES		180 minutes accumulated 180 minutes
71	Schreiner	Stephanie	3/8/2019	An electronic copy of any and all employees for year of 2018, (fiscal or calendar year). Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title.	Trelena	3/11/2019	3/11/2019	03/11/201	\$0.00	03/11/2019 via email	NO	YES		30 minutes accumulated 30 minutes
72	Munive	Javier	3/8/2019	Copy of Plumbing Plans for 17360 Northwest Freeway	Ashley	3/25/2019	3/25/2019	03-11-19 Sent Estimate Letter	\$0.00	03/25/2019 via email	NO	YES		30 minutes accumulated 30 minutes

73	Beazley	Merrilee	3/13/2019	RLC Contracts and emails from TML about RLC Legislation since 10-1-2018.	Lorri	3/13/2019	3/14/2019	03/13/2019 - Request to clarify - Rec'd clarification 03/14/2019	\$0.00	03/14/2019 via email	NO	YES		15 minutes accumulated 135 minutes
74	Beazley	Merrilee	3/13/2019	Justin Ray Campaign Finance Reports	Lorri	3/13/2019	3/13/2019	3/13/2019	\$0.00	03/13/2019 via email	NO	YES		30 minutes accumulated 120 minutes
75	Yalcin	Zoe	3/15/2019	Purchasing Information 08-29-18 to present	Isabel	3/18/2019	3/18/2019	3/18/2019	\$0.00	03/18/2019 via email	NO	YES		30 minutes accumulated 30 minutes
76	Beazley	Merrilee	3/15/2019	Please provide any and all tickets which were issued while the City of Jersey Village had Red Light Cameras in place.	Justin McDole	3/18/2019		3/18/2019 sent cost email						
77	Whaley	Mark A.	3/18/2019	Copy of Schedule of Fees	Lorri	3/18/2019	3/18/2019	3/18/2019	\$0.00	03/18/2019 via US Mail	NO	YES		15 Minutes accumulated 15 minutes
78	Smith	C. Stacey	3/28/2019	Any and all information gathered during the application process and the reason why disqualified for the dispatch position (February 2019) Applicant called and reduced scope to exclude criminal history information	Trelena	3/28/2019	4/1/2019 - Sent Info to City Atty for review	4/9/2019 sent partial release of information to the requestor via email. Balance sent to City ATTY for AG submittal	\$0.00	04/09/2019 partial response via email	YES	NO	YES	45 Minutes accumulated 45 minutes
79	Lewis	Kylan	3/28/2019	Homes flooded during Harvey	Danielle	3/28/2019	3/28/2019	3/28/2019	\$0.00	3/28/2019 via email	NO	YES		15 Minutes accumulated 15 minutes
80	Nech	Heather	3/28/2019	Residential Foundation Repair Permit Report for January 2019	Ashley	3/28/2019	3/29/2019	3/29/2019	\$0.00	03/29/2019 via email	NO	YES		15 Minutes accumulated 30 minutes
81	Murphy	Thom	4/1/2019	Address of all overhead signals in Jersey Village	Sonya	4/1/2019	4/1/2019	4/1/2019	\$0.00	04/01/2019 via email	NO	YES		15 Minutes accumulated 15 minutes
82	Harwood	Aleisha	4/1/2019	Commerical and Residential Building Permits 03-01-2019 thru 03-31-2019, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	4/1/2019	4/1/2019	4/1/2019	\$0.00	04/01/2019 via email	NO	YES		15 minutes accumulated 90 minutes
83	Sureshchandra	Suma	4/1/2019	Building Permits Issued from March 1 , 2019 through March 31, 2019 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools	Ashley	4/1/2019	4/2/2019	4/2/2019	\$0.00	04/02/2019 via email	NO	YES		15 Minutes accumulated 15 minutes
84	Yates	David	4/2/2019	Copy of RLC Contract and Copy of 380 Agreement for Village Center	Lorri	4/2/2019	4/2/2019	4/2/2019	\$0.00	04/02/2019 via email	NO	YES		15 Minutes accumulated 15 minutes
85	Ayson	Brian K.	4/5/2019	Mark E. Divel employment file,	Trelena	4/5/2019								

MONTHLY REPORT – March 2019

Jersey Village Fire Department

EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	3	6	2										11
Fire/ETJ	0	2	0										2
Fire/JV	24	19	25										68
EMS/County	2	1	4										7
EMS/ETJ	4	8	3										15
EMS/JV	64	54	70										188
TOTAL	97	90	104										291
Transports	44	38	55										137
Aid received	2	1	0										3
Aid given	2	2	2										6

FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	64	43	46										153

PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	8	7	9										24
Audience	156	1364	246										1766

FIRE INVESTIGATIONS CONDUCTED

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
0	0	0										0

- We continue to have the Citizens Fire Academy every Thursday and will run through April 23th. The class has 16 participants.
- We have had Zoll Cardiac Monitors tested per NFPA standards.
- On the 13th Childtime Learning Center came over for a tour of the station
- Girl Scout tour came and talked about first aid, toured the fire trucks and upstairs and talked about being physically fit, so they can earn their First Aid Badge.
- We continue to give Girl Scout and preschool tours at the station
- We also continue to have Fire drills at the Elementary and High School

Respectfully submitted,
Mark Bitz
Fire Chief/Fire Marshal

MARCH 2019

Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Mar	81	0	11	52	69	3	4	220
2-Mar	64	4	7	52	61	0	0	188
3-Mar	42	4	17	33	54	4	0	154
4-Mar	53	4	26	46	54	1	5	189
5-Mar	52	5	21	34	44	11	11	178
6-Mar	51	6	11	43	35	5	5	156
7-Mar	74	2	27	48	48	1	1	201
8-Mar	60	3	22	42	42	1	3	173
9-Mar	45	5	22	37	63	13	1	186
10-Mar	34	6	15	22	45	3	13	138
11-Mar	44	2	13	32	33	3	0	127
12-Mar	63	0	15	64	45	1	3	191
13-Mar	89	1	9	57	65	3	0	224
14-Mar	73	2	18	60	48	0	0	201
15-Mar	72	3	27	49	52	3	0	206
16-Mar	88	4	14	54	61	2	0	223
17-Mar	61	4	15	49	52	0	0	181
18-Mar	59	2	5	55	46	4	13	184
19-Mar	55	2	15	41	41	5	9	168
20-Mar	69	3	16	51	50	1	2	192
21-Mar	72	1	23	43	36	4	5	184
22-Mar	78	3	16	47	49	0	6	199
23-Mar	92	5	14	58	64	1	0	234
24-Mar	38	3	18	27	46	1	0	133
25-Mar	61	2	17	45	43	0	0	168
26-Mar	84	3	19	62	54	3	1	226
27-Mar	49	6	9	25	34	2	0	125
28-Mar	68	6	19	52	48	1	5	199
29-Mar	73	2	27	50	53	2	6	213
30-Mar	49	5	34	37	45	1	5	176
31-Mar	50	4	21	33	41	2	10	161
Totals	1943	102	543	1400	1521	81	108	5698

This month TCO's Stacy Jones and Ashley Hunter attended Stress for the TCP at Webster PD. TCO Ashley Hunter was also able to attend Spanish for the TCO at Ft. Bend County. We also held testing and interviews for our vacant spot. We have one full time and one part time applicant in background.

JERSEY VILLAGE POLICE DEPARTMENT

Criminal Investigation Division Report for March 2019

Sex Crimes/Child Cases (2): The following Sex Crimes were initiated this month:

1. A sexual assault investigation is under active investigation from the Palace Inn located at 8135 Jones Road.
2. A “Sexting” case is under active investigation from the 15800 block of Jersey Drive.

Assault Cases (0): no new assault cases were initiated this month

Property Crimes/Burglaries and Thefts:

Robbery (1): An aggravated robbery investigation is under active investigation from the O’Reilly’s store located at 7314 Senate. Detectives have identified the vehicle used in the robbery and is working with other agencies to identify the suspects.

Home / Business Burglaries (4): the following structure burglaries were investigated this past month:

1. (3) Storage rooms were burglarized at Public Storage located at 18106 Northwest Freeway. This business has refused to allow our department to install surveillance cameras on the property to identify theft suspects.
2. An attempted break in to a storage shed located at 11011 Pleasant Colony is under active investigation

Vehicle Burglaries (3): the following new vehicle burglaries were initiated this past month:

1. A vehicle was forcible entered in the 7300 block of Senate, after being followed from a bank in the unincorporated area of Harris County (commonly referred to as a “jugging”. Detectives have identified the suspect vehicle and are attempting to identify the suspects.
2. A trailer was burglarized while at Public Storage located at 18106 Northwest Freeway. This business has refused to allow our department to install surveillance cameras on the property to identify theft suspects.
3. A vehicle was burglarized while at Public Storage located at 18106 Northwest Freeway. This business has refused to allow our department to install surveillance cameras on the property to identify theft suspects.

Criminal Mischief (0): no new criminal mischief investigations were initiated this month

Identity Theft/Fraud (2): the following new fraud cases were investigated this month:

1. A fraud investigation was conducted at Joe Myers Ford, whereby a suspect used another person's identity to attempt to purchase new vehicles. *The suspect was identified and charged with several felonies.*
2. A second fraud investigation was conducted at Joe Myer's Ford, whereby the suspect purchased a vehicle under the name of another person. *The suspect was identified and charged with two felonies.*

Hit and Run Crashes (1): The following hit and run crashes were investigated this month:

1. A hit and run crash in the 17000 block of Northwest freeway was investigated by detectives. The suspect has not been identified as of this date.

Thefts (1): the following general thefts were investigated:

1. The theft of wheels from a vehicle at 11011 Pleasant Colony is under active investigation. Detectives have identified a possible suspect in the Channelview Area.

Stolen Vehicles/Trailers (1): the following stolen vehicle investigations were initiated this month:

1. A stolen vehicle report is under active investigation from the apartments located at 12613 Steepleway. Detectives are reviewing surveillance video.

Miscellaneous:

- Ninety-four (94) new pieces of property and evidence were processed and submitted into the Property Room.
- Zero (0) destruction orders were completed for submission to the Harris County District Attorney's Office this past month for items to be removed from the Property Room.
- A camera was placed at a covert location to assist with possible future crimes in the area (illegal dumping)
- An internal affairs investigation was conducted for policy violations (IAD 1901)
- Detectives documented and submitted a \$7500.00 cash seizure to the Harris County District Attorney's Office for distribution.

Training Report:

Below is a summary of the training given to our employees this past month:

<u>Date</u>	<u>Officer</u>	<u>Course</u>	<u>Hours</u>	<u>Notes</u>
3/4/2019	1	Glock Handgun Orientation	2	JVPD Academy
3/4/2019	4	SABA Trauma Class	8	JVPD Academy
3/5/2019	4	Firearms Simulator	8	JVPD Academy
3/7/2019	4	Oxygen Training Webinar	8	Online Webinar
3/11/2019	Brandon	Civilian Interaction Training	8	HCSO
3/12/2019	3	NIBRS Training	48	DPS Conroe
3/21/2019	17	De-Escalation	136	JVPD Academy
3/22/2019	Bryant/Elassaad	Advanced Search Seizure	16	Galveston
3/28/2019	Brandon	Intoxilyzer	40	Pearland
		Total Training Hours for Month	274	

March 2019

	February 2019	March 2019
Warrants Executed	444	701
Warrants Issued	514	850
Letters Mailed	279	257
Phone Calls	1,433	1,412
Door Hangers	0	3
Arrests	0	2
Amount collected	\$114,433.65	\$142,963.46

280 Emails Sent (Reduces Letters Mailed Out)

4 1/2 Days Municipal Court Bailiff

2 Vacation Days

14 1/2 Total Days Warrants Worked

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2019

MAJOR CRIME INDEX

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
VIOLENT CRIME:													
MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	2	0	0	0	0	0	0	0	0	0	2
AGG. ASSAULT	2	2	0	1	0	0	0	0	0	0	0	0	5
PROPERTY CRIME:													
BURGLARY-RESIDENCE	2	0	0	0	0	0	0	0	0	0	0	0	2
BURGLARY-BUSINESS	3	3	4	0	0	0	0	0	0	0	0	0	10
ALL THEFTS:	4	15	5	0	0	0	0	0	0	0	0	0	24
<i>From Vehicles</i>	2	11	3	0	0	0	0	0	0	0	0	0	16
<i>From Coin Machines</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
AUTO THEFTS	1	5	2	0	0	0	0	0	0	0	0	0	8
MAJOR CRIMES:	12	25	13	1	0	0	0	0	0	0	0	0	51

ARRESTS: (Only Highest Classified Charge Counted Per Arrest)													
MUNICIPAL MISD.(C)	22	22	30	0	0	0	0	0	0	0	0	0	74
MISDEMEANORS (A&B)	14	13	10	3	0	0	0	0	0	0	0	0	40
<i>Misd. Narcotic Arrests</i>	1	0	2	1	0	0	0	0	0	0	0	0	4
ALL FELONIES	9	6	6	0	0	0	0	0	0	0	0	0	21
<i>Fel. Narcotic Arrests</i>	7	2	3	0	0	0	0	0	0	0	0	0	12
ARRESTS NOT BOOKED	55	51	56	1	0	0	0	0	0	0	0	0	163
TOTAL ARRESTS:	100	92	102	4	0	0	0	0	0	0	0	0	298

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2019

OTHER CALLS FOR SERVICE

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
ACCIDENTS:													
Accident Major	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major Auto-Ped	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major FSRA	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Minor	89	112	81	6	0	0	0	0	0	0	0	0	288
Accident Minor FSGI	12	28	22	0	0	0	0	0	0	0	0	0	62
MISDEMEANOR CRIMINAL INVESTIGATIONS													
Assault	8	13	4	0	0	0	0	0	0	0	0	0	25
Criminal Mischief	6	12	9	1	0	0	0	0	0	0	0	0	28
Disturbance	19	30	50	0	0	0	0	0	0	0	0	0	99
Terroristic Threat	2	0	4	0	0	0	0	0	0	0	0	0	6
Trespass	0	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	0	6	3	0	0	0	0	0	0	0	0	0	9
Solicitor	4	3	9	0	0	0	0	0	0	0	0	0	16
City Ordinance Violation.	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrant Service	14	4	3	0	0	0	0	0	0	0	0	0	21
POLICE ASSISTANCE													
911 Hang Up	0	0	0	0	0	0	0	0	0	0	0	0	0
Alarms	0	0	0	0	0	0	0	0	0	0	0	0	0
Welfare Check	69	44	65	10	0	0	0	0	0	0	0	0	188
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist JVFD/EMS	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Other Agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Public	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Control	3	1	1	0	0	0	0	0	0	0	0	0	5
Crime Prevention	22	30	107	3	0	0	0	0	0	0	0	0	162
Multiple Unit Response	0	0	0	0	0	0	0	0	0	0	0	0	0
MISCELLANEOUS POLICE INVESTIGATIONS													
Abandoned Vehicle	1	4	3	0	0	0	0	0	0	0	0	0	8
Found Article	0	0	0	0	0	0	0	0	0	0	0	0	0
Found Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Humane	13	28	28	0	0	0	0	0	0	0	0	0	69
Information	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigation	6	8	2	0	0	0	0	0	0	0	0	0	16

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2019

Open Door/Window	30	20	8	1	0	0	0	0	0	0	0	0	0	59
Recovery - Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Person/Vehicle	202	254	271	8	0	0	0	0	0	0	0	0	0	735
Traffic Hazard	35	18	26	0	0	0	0	0	0	0	0	0	0	79
Other Misc. Calls-For-Service	856	814	1042	27	0	0	0	0	0	0	0	0	0	2739
Other CFS Totals:	1391	1429	1738	56	0	0	0	0	0	0	0	0	0	4614
Maj.Crime & CFS Tots:	1403	1454	1751	57	0	0	0	0	0	0	0	0	0	4665

Police Department Open Positions/Recruitment

March 2019

As of March 31, 2019, the Jersey Village Police Department is fully staffed. No applications are being reviewed at this time.

No	Last Name	First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Completed	AG Opinion	PROCESS TIME
1	MCCLEES LAW	FIRM	10/1/2018	COPY OF VIDEO FROM DWI ARREST ON 9/23/18, JACKSON, CHRISTOPHER LEON			10/11/18 VIA MAIL	YES	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
2	WILLIAMS	KHERKHER	10/2/2018	COPIES OF 911, ALL RECORDINGS, FIELD NOTES, WITNESS STATEMENTS FOR ACCIDENT 18-13283			10/5/18 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
3	LEXUS	NEXIS	10/2/2018	CITATIONS ISSUED FOR THE MONT OF SEPT.			10/3/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
4	CHRISS	JORI	10/2/2018	CFS & OFFENSE REPORTS FROM 1/2017 TO PRESENT DATE FOR 8655 JONES RD # 321	12/17/18 WITHHOLD PER AG		10/8/18 VIA PU	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
5	FOGLE	WAYNE		VIOLENT CRIMES/ INDEX CRIMES IN THE AREA OF ENERGY CAPITAL CREDIT UNION FROM 10/1/17 TO 9/30/18			10/8/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
6	KALIDAS	HAMANT	10/3/2018	LAST 2 WEEKS OF CITATIONS ISSUED			10/8/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
7	BENDOKAS	CHERYL	10/4/2018	PHOTO CD OF ACCIDENT 18-15845		\$3.00	10/9/18 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
8	COUPE	DEVIN	10/4/2018	CFS FOR 15514 CONGO FOR THE LAST 2 YEARS			10/4/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
9	OKOH-BROWN	LISA	10/8/2018	18-14107 OFFENSE REPORT OCCURRED ON 8/20/18 ARREST OF JOSEFINA RAMIREZ ARAUJO	11/1/18 WITHHOLD PER AG			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
10	SLOYER	KATY	10/9/2018	COPY OF 18-16657 REPORT TX LP JHK0333							
11	LOPEZ	EILEEN	10/10/2018	POLICE REPORT ARREEST ON 8/19/18 OF JOSEFINA RAMIERZ				YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
12	VU	STEPHANY	10/10/2018	COPY OF POLICE REPORT 18-16079 9/23/18	12/17/18 WITHHOLD PER AG			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
13	KALIDAS	HAMANT	10/15/2018	LAST 2 WEEKS OF CITATIONS ISSUED			10/18/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 01 HRS 00 MIN
14	GUSS	STEWART J.	10/15/2018	COPY OF REPORT 18-15648			10/15/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
15	JOHNSON	RUDOLPH	10/22/2018	COPY OF 'DASH CAM VIDEO OF ACCIDENT 18-14281	11/15/18 WITHHOLD PER AG			NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
16	KALIDAS	HAMANT	10/25/2018	LAST 2 WEEKS OF CITATIONS ISSUED			10/29/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN
17	PARMAR	RAHULKUMAR	10/30/2018	COMPLETE COPY OF 18-17258			11/12/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
18	LEXUS	NEXIS	11/1/18	CITATIONS ISSUED FOR THE MONT OF OCT.			11/1/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
19	KALIDAS	HAMANT	11/3/2018	LAST 2 WEEKS OF CITATIONS ISSUED			11/12/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
20	DOUGLAS	MELVINA	11/7/2018	COPY OF PICUTRES FOR 18-14154 AND A LIST OF CFS FOR THIS LOCATION FOR THE LAST 3 YEARS	12/17 HOLD PER AG		11/12/18 VIA PU	NO	YES	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
21	SMITH	DANIELLE	11/9/2018	COPY OF CASE 18-18023			11/12/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
22	ABC 13		11/9/2018	COPY OF BOOKING PHOTOS LANDAVERDE, EDWIN AND GULERMO HERNANDEZ			11/9/18 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
23	WILEY	ALVIN	11/13/2018	COPY OF DASH CAM FOR C0050884 11/12/18 B. ELASSAAD	11/29/18SENT TO AG OFFICE 2/14 AG RELEASED THE CD	\$3.00		YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
24	FARRIS	JAMES	11/14/2018	CFS FOR 8621 KARI CT FROM 2014-PRESENT			11/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN

25	CONNER	CLAIRE	11/14/2018	COPY OF OFFENSE REPORT 02-5468 INVOLVING DAVILA, CHRISTIAN			11/21/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
26	KALIDAS	HAMANT	11/15/2018	LAST 2 WEEKS OF CITATIONS ISSUED			11/21/18 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 2 HRS 30 MIN
27	VENEZIO	MATT	11/15/2018	1/31/2006 COPY OF CALL HOLLY @ 11011 PC	SENT TO AG OFFICE 3/20/19 WITHDRAWN			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
28	MORGAN	PAUL	11/16/2018	SINCE 2008 TO PRESENT LIST OF OFFICER WHO HAVE SUSTAINED A VIOLATION OF JVPD RULES & REGULATIONS	REF TO CITY SECR.						
29	ESPINOZA	ALEJANDRA	11/19/2018	18-18006 COPY OF OFFESNE REPORT	SENT TO AG OFFICE 1/7 AG RULING WITHHOLD OR			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
30	KALIDAS	HAMANT	11/27/2018	LAST 2 WEEKS OF CITATIONS ISSUED			12/4/18 VIA EMAIL	YES	NO	YES	00 HRS 20 MIN ACCUM 3 HRS 00 MIN
31	MARTINEZ	PETRA	11/27/2018	COPY OF CASE 18-14473 INCLUDING PHOTOS		\$3.00	11/30/18 READY FOR PICK UP	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
32	GORE	SHANTON	11/28/2018	COPY OF ARREST REPORT 18-19329	SENT TO AG OFFICE 2/7/19 WITHHOLD PER AG OFFICE			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
33	LEXUS	NEXIS	12/3/2018	LAST MONTH OF CITATIONS ISSUED			12/4/18 VIA EMAIL	YES	NO	YES	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
34	STUART	LIPPMAN	12/3/2018	INFORMATION ON A ARREST FOR CASE NUMBER 17-21528			12/4/18 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
35	ARANDIA	VIVIAN	12/5/2018	COPY OF REPORT 18-16679	SENT TO AG OFFICE			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
36	CARRON	RONALD	12/5/2018	COPY OF REPORT 18-20025 AND PHOTO CD			12/6/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 02 HRS 00 MIN
37	REZSOFI	COLE	12/6/2018	CFS FOR WHATABUGER 17234 WBSR FROM 12/6/17-12/6/2018			12/13/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
38	ARRAZOLO	KARINA	12/6/2018	COPY OF TRAFFIC STOP W/TX LP BNS8733 IN MAY 2017			12/6/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
39	KALIDAS	HAMANT	12/11/2018	LAST 2 WEEKS OF CITATIONS ISSUED			12/17/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN
40	VOZAR	MARGARETT	12/17/2018	CFS FROM 2014 TO PRESENT DAY FOR 14000-16000 CONGO & AUSTRALIA			12/17/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
41	KALIDAS	HAMANT	12/21/2018	LAST 2 WEEKS OF CITATIONS ISSUED			12/27/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
42	KPRC		12/21/2018	2018 CRIMINAL MISCHIEF REPORTS AND BMV'S			12/28/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
43	WARD	JAMES	12/26/2018	SWORN OFFICERS NAME & WORK EMAIL IN EXCEL SPREADSHEET FORMAT			1/3/19 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
44	SIMON	FLETCHER	12/31/2018	18-9857 FALL @ COACHES	REF TO JVFD		1/4/19 VIA EMAIL				
45	LEXUS	NEXIS	1/2/2019	LAST MONTH OF CITATIONS ISSUED			1/7/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN
46	KALIDAS	HAMANT	1/3/2019	LAST 2 WEEKS OF CITATIONS ISSUED			1/7/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
47	DISCOVERY	RESOURCES	1/8/2019	COPY OF ACCIDENT 16-22860, 911 RECORDINGS, PHOTOS, BODY CAM, DISPATCH RECORDS, AUDIO RECORDINGS, WITNESS STATEMENTS			1/16/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
48	NIELSEND	LAW FIRM	1/9/2019	COPY OF CRASH ID 18-21128, PHOTOS, VIDEO & AUDIO RECORDED, 911 RECORDING		3 PD 2/19/19	1/16/19 VIA CRRR	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN

49	ALVA	MAXIMILIAN E	1/15/2019	UNK DOCUMENTS	1/16/19 CLARIFICATION EMAIL SENT , 1/23/19 MAILED EMAIL REQUEST FOR CLARIFICATION BY CRRR		SENT TO CITY SECRETARY					
50	MARTIN	CHRIS	1/15/2019	COPY OF STOLEN VEHICLE REPORT 19-000244	1/16/18 EMAIL SENT TO REQUESTOR 1/18 WITHDREW REQUEST	XXX	XXXX	XXX	XXX	XX		XXXX
51	PEREZ	ANMANUELA	1/15/2019	6/4/2015 PI ARREST			1/16/19 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 00 HRS 30 MIN
52	KALIDAS	HAMANT	1/15/2019	LAST 2 WEEKS OF CITATIONS ISSUED			1/18/19 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 4 HRS 30 MIN
53	BEAZLEY	MERRILEE	1/15/2019	COPY OF ALL RECORDINGS TO A TRAFFIC STOP ON 12/31/18@ 930 BIKE RIDER @ JV ANIMAL HOSPITAL	1/23/19 SENT TO AG OFFICE							
54	DURKOVIC	KRISTY	1/16/2019	19-822 COPY OF COMPLETE REPORT, CD'S ETC...			1/23/19 VIA CRRR 7017 0190 0001 1887 4846	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN
55	AGUILAR	BRENDA	1/16/2019	17-24561 COPY OF REPORT	1/24/19 SENT TO AG OFFICE 3/25/19 AG STATED TO WITHOLD							
56	MONTGOMERY	STEPHANY	1/18/2019	COPY OF REPORT 15-17886 FROM 11/23/2015			1/21/19 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 00 HRS 30 MIN
57	ROJAS	VICTOR	1/22/2019	COPY OF OFFENSE REPORT 18-16679			1/28/19 VIA PU	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN
58	WALTER	BEVERLY	1/24/2019	CFS FOR 12400 CASTLEBRIDGE # 125 FROM 4/2018 TO PRESENT TIME			1/24/19 VIA MAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 00 HRS MIN
59	KALIDAS	HAMANT	1/25/2019	LAST 2 WEEKS OF CITATIONS ISSUED			1/29/19 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 5 HRS 00 MIN
60	FARRIS	MILAGROS	2/4/2019	ALL RECORDS FOR CASE NUMBER 19-2036			2/13/19 VIA EMAIL	NO	YES	NO		2 HRS 30 MIN ACCUM 2 HRS 30 MIN
61	LEXUS	NEXIS	2/4/2019	LAST MONTH OF CITATIONS ISSUED			2/13/19 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 3 HRS 00 MIN
62	KALIDAS	HAMANT	2/4/2019	LAST 2 WEEKS OF CITATIONS ISSUED			2/13/19 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 5 HRS 30 MIN
63	KPRC		2/4/2019	BOOKING PHOTO OF GONZALEZ, RICARDO			2/4/19 VIA EMAIL	YES	YES	NO		00 HRS 30 MIN ACCUM 2 HRS 30 MIN
64	ZAND	SARA	2/4/2019	COPY OF AUDIO CFS & REPORT FOR CASE NUMBER 19-2036			2/13/19 VIA EMAIL	NO	YES	NO		2 HRS 30 MIN ACCUM 2 HRS 30 MIN
65	HARRELL	CORNELIOUS	2/6/2019	DASH CAM FOR C0051655-01	2/13/2019 SENT TO AG OFFICE . OPEN CASE W/JV COURT			YES	NO	YES		2 HRS 30 MIN ACCUM 2 HRS 30 MIN
66	SMITH	TRISH	2/7/2019	COPY OF CFS AND REPORT FOR 19-2097 ?	2/13/19 WITHDREW REQUEST							
67	ARCENEUX	AMANDA	2/12/2019	COPY OF ENTIRE REPORT 19-2124			2/13/19 VIA PU	NO	YES	NO		2 HRS 30 MIN ACCUM 2 HRS 30 MIN
68	FISCHER	JOHN	2/13/19	COPY OF INVESTIGATIVE REPORT 11-10591			2/20/19 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN
69	KALIDAS	HAMANT	2/14/2019	LAST 2 WEEKS OF CITATIONS ISSUED			2/20/19 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 6 HRS 00 MIN
70	FARRIS	MILAGROS	2/14/2019	CFS FOR THE LAST 3 YEARS FROM 86721 KARI CT			2/20/19 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN

71	ELLARD	LOGAN	2/15/2019	CFS @ 126 SADDLE ON 2/8			2/22/19 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
72	LIZMI	DENISE	2/19/2019	COPY OF ANY AND ALL REPORTS INVOLVING MYSELF			2/19/19 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
73	ALMAGUER	LINDSEY	2/19/2019	REPORT OR ANY DOCUMENTS PERTAINING TO LOGAN ELLARD DOB 5/1/91 @ 126 SADDLE DR OR MYSELF LINDSEY ALMAGUER DOB 1/26/ 93 FOR THE LAST 2 YEARS			2/22/19 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
74	HAMILTON	SHIRLEY	2/20/2019	COMPLETE COPY OF 19-2103	LT. DOOLEY STATED OK TO RELEASE		2/22/19 VIA EMAIL	YES	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
75	TRUESDALE	VANESA	2/20/2019	COMPLETED COPY OF 19-2952	3/7/19 SENT TO AG						
76	EASLEY	WHITNEY	2/26/2019	19-0346 COMPLETE REPORT INCLUDING CD'S	3/7/19 SENT TO AG						
77	KALIDAS	HAMANT	2/26/2019	LAST 2 WEEKS OF CITATIONS ISSUED			3/7/19 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 6 HRS 20 MIN
78	FARRIS	MILAGROS	3/1/2019	COPY OF CFS @ 8621 KARI CT THIS PAST WED 2/27			3/1/19 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 2 HRS 20 MIN
79	LEXUS	NEXIS	3/1/2019	LAST MONTH OF CITATIONS ISSUED			3/7 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
80	KELLER	VERONICA	3/1/2019	ALL CHARGES AND DISPOSITION DOCUMENTS INVOLVING OROZCO, EUSEBIO DOB 9/3/86 DPS ID # 50115806			3/7/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
81	INNOVATIVE LEGAL	SOLUSTIONS	3/4/2019	COPYS OF REPORT FROM 9/08/2013 @ JONES & 290 FEEDER RD			3/7/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
82	JOSEPH	GRACE	3/6/2019	2 YEAR HISTORY OF 8218 ARGENTINA			3/7/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
83	SCARBOROUGH	ROBERT	3/7/2019	COMPLETE COPY OF 12-11108 INCLUDING PHOTOS/CD'S			3/15/19 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
84	KALIDAS	HAMANT	3/8/2019	LAST 2 WEEKS OF CITATIONS ISSUED			3/15/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 00 MIN
85	FBI	NICS	3/11/2019	COPY OF REPORT VALIANTE, TERRI ARRESTED ON 2/13/92			3/14/19 VIA FAX	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
86	FARRIS	MILGROS	3/11/2019	COPY OF ENTIRE REPORT INCLUDING CD'S 19-4005	3/13/19 WITHDREW REQUEST						XXXX
87	VON BLON	MICHAEL	3/11/	COPY OF ENTIRE REPORT INCLUDING CD'S 19-4005	3/13/19 WITHDREW REQUEST						XXXX
88	FARRIS	MILAGROS	3/18/2019	COPY OF CFS @ 8621 KARI CT FOR 3-18-19 INCIDENT			3/18/19 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 2 HRS 20 MIN
89	RAMJI	LAW FIRM	3/20/2019	COPY OF OTHER 6 ACCIDENTS OCCURRED ON 12/4/2016							
90	KALIDAS	HAMANT	3/20/2019	LAST 2 WEEKS OF CITATIONS ISSUED			3/25/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 30 MIN
91	ROMERO	MARIA	3/20/2019	COPY OF 17-16777 REPORT	3/26 SENT TO AG FOR OPINION						
92	KALIDAS	HAMANT	3/20/2019	LAST 2 WEEKS OF CITATIONS ISSUED							
93	FARRIS	JAMES	3/28/2019	COPY OF LAST 4 REPORTS AT 8621 KARI CT							
94	CLARK	VANESSA	3/29/2019	COPY OF REPORT 16-12624							
95	LEXUS	NEXIS	4/2/2019	LAST MONTH OF CITATIONS ISSUED							
96											

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS**

MONTH	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	TOTAL
	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	
Jan	\$81,073.44	\$9,079.92	\$626.86	\$1,387.22	\$1,849.68	\$276.86	\$134.25	\$45,322.05	\$139,750.28
Feb	\$93,059.49	\$16,083.61	\$1,050.31	\$1,637.07	\$2,182.77	\$324.42	\$70.00	\$60,625.93	\$175,033.60
Mar	\$102,939.19	\$18,827.66	\$1,204.28	\$1,746.24	\$2,332.29	\$346.85	\$0.00	\$69,510.25	\$196,906.76
Apr									
May									
June									
July									
Aug									
Sept									
Oct									
Nov									
Dec									
Totals	\$277,072.12	\$43,991.19	\$2,881.45	\$4,770.53	\$6,364.74	\$948.13	\$204.25	\$175,458.23	\$511,690.64

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

**Municipal Courts
Activity Detail
March 1, 2019 to March 31, 2019**

**100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1**

Court: Jersey Village

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
Cases Pending 3/1/2019:							
<i>Active Cases</i>	9,235	62	0	96	685	106	10,184
<i>Inactive Cases</i>	17,798	41	0	162	5,724	51	23,776
Docket Adjustments	0	0	0	0	0	0	0
Cases Added:							
New Cases Filed	864	1	0	10	268	12	1,155
Cases Reactivated	434	2	0	1	167	0	604
All Other Cases Added	0	0	0	0	0	0	0
Total Cases on Docket	10,533	65	0	107	1,120	118	11,943
Dispositions:							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	331	1	0	1	83	1	417
Dismissed by Prosecution	232	0	0	1	49	1	283
Total Dispositions Prior to Court Appearance or Trial	563	1	0	2	132	2	700
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	1	0	0	0	0	0	1
<i>By the Court</i>	10	0	0	0	3	0	13
<i>By the Jury</i>	0	0	0	0	0	0	0
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	11	0	0	1	6	0	18
Total Dispositions at Court Appearance or Trial	22	0	0	1	9	0	32
Compliance Dismissals:							
After Driver Safety Course	44	---	---	---	---	---	44
After Deferred Disposition	95	0	0	3	2	0	100
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	10	---	---	---	---	---	10
All Other Transportation Code Dismissals	128	0	0	0	0	0	128
Total Compliance Dismissals	277	0	0	3	2	0	282
All Other Dispositions	1	0	0	0	2	0	3
Total Cases Disposed	863	1	0	6	145	2	1,017
Cases Placed on Inactive Status	565	1	0	2	272	0	840
Cases Pending 3/31/2019:							
<i>Active Cases</i>	9,105	63	0	99	703	116	10,086
<i>Inactive Cases</i>	17,929	40	0	163	5,829	51	24,012
Show Cause and Other Required Hearings Held	65	0	0	1	9	0	75
Cases Appealed:							
After Trial	0	0	0	0	0	0	0
Without Trial	1	0	0	0	0	0	1

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

Municipal Courts
Activity Detail
March 1, 2019 to March 31, 2019
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CIVIL/ADMINISTRATIVE CASES	
	Total
Cases Pending 3/1/2019:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
Cases Added:	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
Total Cases on Docket	0
Dispositions:	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
Total Cases Disposed	0
Cases Placed on Inactive Status	0
Cases Pending 3/31/2019:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Cases Appealed:	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	4
Non-Driving Alcoholic Beverage Code Cases Filed.....	1
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	8
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i>	0
<i>Discretionary Transfer</i>	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i>	0
<i>Statements Certified</i>	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

Municipal Courts
Activity Detail
March 1, 2019 to March 31, 2019
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i>	0	--
<i>Class A and B Misdemeanors</i>	0	0
<i>Felonies</i>	0	0
		Total
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i>		830
<i>Class A and B Misdemeanors</i>		0
<i>Felonies</i>		0
Capiases Pro Fine Issued		58
Search Warrants Issued		0
Warrants for Fire, Health and Code Inspections Filed		0
Examining Trials Conducted		0
Emergency Mental Health Hearings Held		0
Magistrate's Orders for Emergency Protection Issued		0
Magistrate's Orders for Ignition Interlock Device Issued		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
Driver's License Denial, Revocation or Suspension Hearings Held		0
Disposition of Stolen Property Hearings Held		0
Peace Bond Hearings Held		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i>		0
<i>Full Satisfaction</i>		1
Cases in Which Fine and Court Costs Satisfied by Jail Credit		35
Cases in Which Fine and Court Costs Waived for Indigency		0
Amount of Fines and Court Costs Waived for Indigency		\$ 0
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i>		\$ 135,364
<i>Remitted to State</i>		\$ 47,361
<i>Total</i>		\$ 182,726

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO</u>	<u>% TO</u>	<u>SHOWED</u>	<u>% TO</u>	<u>PAYMENT</u>	<u>% TO</u>	<u>DOCKET</u>	<u>% TO</u>
			<u>SHOWED</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>PLAN</u>	<u>TOTAL</u>	<u>CLOSED</u>	<u>TOTAL</u>
<u>March 4, 2019</u>	Judge Chancia	256	182	71%	74	29%	12	16%	15	20%
<u>AM Docket</u>	Tracie Middleton									
<u>March 4, 2019</u>	Judge Chancia	140	108	77%	32	23%	3	9%	11	34%
<u>PM Docket</u>	Tracie Middleton									
<u>March 6, 2019</u>	Judge Halick	229	108	47%	121	53%	20	17%	48	40%
<u>AM Docket</u>	Bret Kisluk									
<u>March 6, 2019</u>	Judge Halick	194	110	57%	84	43%	20	24%	22	%
<u>PM Docket</u>	Bret Kisluk									
<u>March 11, 2019</u>	Judge Chancia	88	9	10%	79	90%	9	11%	37	47%
<u>AM Docket</u>	Lance Long									
<u>March 11, 2019</u>	Judge Chancia	78	51	65%	27	35%	3	11%	4	15%
<u>PM Docket</u>										
<u>March 13, 2019</u>	Judge Brashear	82	8	10%	74	90%	6	8%	45	61%
<u>AM Docket</u>	Lance Long									
<u>March 13, 2019</u>	Judge Brashear	135	7	5%	128	95%	5	4%	49	38%
<u>PM Docket</u>										
<u>March 27, 2019</u>	Judge Brashear	15	0	0%	21	100%	0	0%	10	50%
<u>AM Docket</u>	Lance Long									
<u>TOTAL</u>		1,217	583	48%	640	53%	78	12%	241	38%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

Beginning Citation Date.....: 03/01/2019

Ending Citation Date.....: 03/31/2019

Type of Citation.....: Regular

Type of Offense.....: Include: All

Agency.....: Include: PD

Specific Offenses.....: Include: 3001, 3001S, 3001SZ, 3006, 3006I

Entered By.....: Include: All

Summary or Detail.....: Detail

Sort By.....: Offense Code

Citation Date: 3/01/2019 - 3/31/2019 Detail

3006 RAN STOP SIGN

Statute: 545.151 TRANSPORTATION CODE

RAN STOP SIGN 0

T C0053137 -01 3/21/2019 IA SPEEDING 36 MPH in a 25 MPH PHILLIPINE ST

Totals for Offense

Number of Citations for Offense.....: 1

Number of Violations for Offense.....: 1

Number of Citations to Juveniles.....: 0

Number of Citations to Minors.....: 0

Offenses

SPEEDING 1

3006I RAN STOP SIGN - INTERSECTION

Statute: TC 545.151

T C0052777 -01 3/01/2019 CL RAN STOP SIGN - INTERSECTION U 15600 LAKEVIEW DR

Totals for Offense

Number of Citations for Offense.....: 1
 Number of Violations for Offense.....: 1
 Number of Citations to Juveniles.....: 0

Number of Citations to Minors.....: 0

Offenses
 RAN STOP SIGN - INTERSECTION 1

Grand Totals

Total Number of Citations.....: 2
 Total Number of Violations.....: 2
 Total Number of Citations Juveniles.: 0

Total Number of Citations Minors.....: 0

Total Number of Offenses
 RAN STOP SIGN 0
 RAN STOP SIGN - INTERSECTION 1
 SPEEDING 1

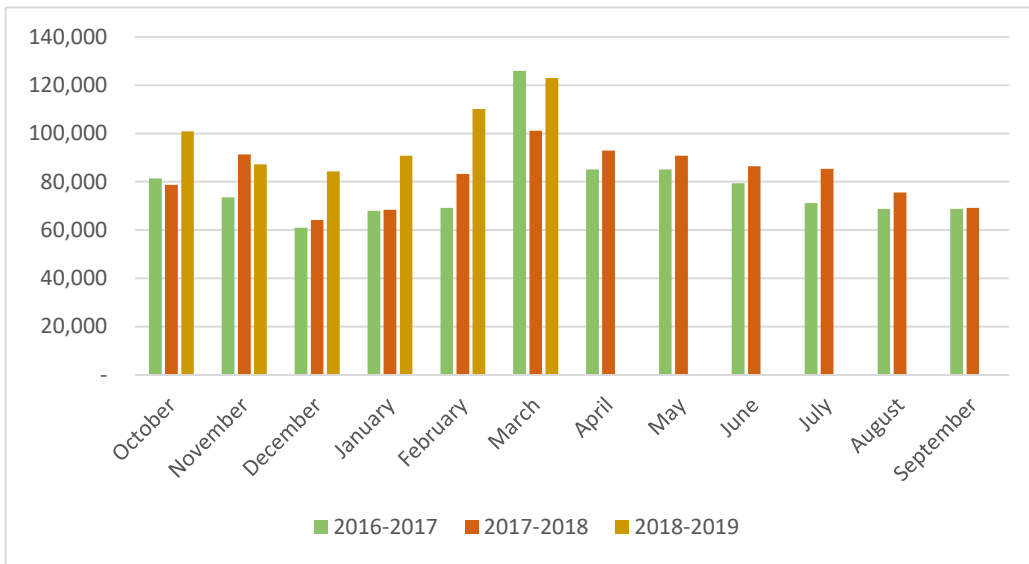
JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2016, 2017, 2018

	2016-2017	2017-2018	2018-2019
October	81,429	78,666	100,832
November	73,598	91,263	87,251
December	61,011	64,109	84,302
January	68,006	68,431	90,781
February	69,140	83,276	110,193
March	125,944	101,163	122,971
April	85,083	92,902	
May	85,083	90,836	
June	79,360	86,467	
July	71,219	85,337	
August	68,725	75,503	
September	68,797	69,179	
FY Total	\$ 937,398	\$ 987,132	\$ 596,329

Average Per Month \$ 78,116 \$ 82,261 \$ 99,388



CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT 2019 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	WATER											
WATER PLANT #1 SEATTLE	0	0	0									
WATER PLANT #2 VILLAGE	0.50	0.43	0									
WATER PLANT #3 WEST	0.85	0.58	0									
CITY OF HOUSTON (SEATTLE)	31.984	28.233	34.03									
INTERCONNECT(529)	0.05	0	0.18									
TOTAL(Million Gallons)	32.169	28.334	34.048									
MAX DAILY FLOW	1.418	1.970	2.839									
METER READS	3258	3264	3265									
WATER OFF/ON	12	15	7									
METER ACCURACY TESTS	0	0	0									
MAIN BREAKS REPAIRED	0	0	0									
WATER LEAKS REPAIRED	6	8	11									
FIRE HYDRANTS SERVICED	1	0	0									
METER INSTALLATIONS	76	50	27									
SERVICE INSPECTIONS	0	0	19									
QUALITY	1	0	2									
PRESSURE	0	3	0									
SEWER COMPLAINTS	2	0	0									
	WHITE OAK BAYOU											
AVG. DAILY FLOW (EFFLUENT)	1.051	0.8688	*									
JV PORTION	0.3859	0.3151	*									
% OF PLANT	23.0%	34.6%	*									
	GARBAGE											
Residential Customers	2172	2173	2173									
Complaints	4	2	5									
	COMMUNITY DEVELOPMENT											
Plans Checked	16	12	3									
Sign Plan Reviews	2	1	4									
Permits Issued	95	78	91									
Inspections (Permit)	90	155	59									
Insp (Site)	41	52	33									
Conferences	4	6	2									
Certificate of Occupancy (Residential)	1	0	0									
Certificate of Occupancy (Commercial)	3	4	1									
Street/Sidewalk Repairs (in yards)	3	1	0									
Sign repairs	2	0	0									
	CODE ENFORCEMENT											
Violation Letters	26	32	27									
Red tags for ordinance violations	35	37	47									
Conferences	45	27	31									
Signs picked up-bandit and ROW signs	27	12	23									
Animals picked up	3	3	4									
Animals taken to HC	0	1	1									
Traps Issued	2	2	2									
	FLEET											
Work Orders	49	45	49									
Preventative Maintenance	15	6	7									
Unscheduled Repairs	35	30	29									
New Vehicle Set ups	0	5	0									

* - unavailable at this time

To: Austin Bleess
City Manager

April 8, 2019

From: Kevin T. Hagerich, MPA
Director of Public Works

Subject: Construction / Field Projects Update

1. DOT Sound wall. TxDOT has postponed the installation until year end. Working on a meeting later in April 2019.
2. Meter Replacement Phase IV: Completed Book 8. Will be starting on Book 9 of 9.
3. Berm project / Wall Street: Over 75% design.
4. Taylor Road building: Reviewed 65% design and returned comments. Have cost proposal. Will get with Frank and start the bid process.
5. Castlebridge project: Have most of clarifier concrete work done.
6. Street Sweeping was going as planned. Have additional routes during rain events.
7. Water tank inspection received. Working on bid proposals.

Jersey Meadow Golf Course
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FY 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241							13932
Tournament Rounds	582	393	299	257	297	367							2195
Range buckets	1265	955	970	1031	1046	1284							6551
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21							(5,227.92)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6057.91							17,857.19
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85369.39							358,880.79
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11481.95							61,887.27
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7889.27							40,021.97
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00							1,909.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14104.40							75,518.44
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4628.91							20,453.65
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3071.00							9,301.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62							\$580,602.99
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W							59W / 15RO / 2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
Total Income	\$121,033.50	\$122,953.35	\$86,093.88	\$70,085.75	\$59,891.51	\$139,649.05	\$155,493.61	\$149,440.82	\$135,213.57	\$126,329.06	\$133,667.26	\$79,702.57	\$1,383,523.99
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	1W/1RO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82
FY 2016 - 2017													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14,276
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$95,806.14	\$131,996.56	\$138,192.35	\$116,176.10	\$119,560.42	\$77,886.82	\$119,171.90	\$1,260,444.72
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91	\$34.57	\$33.71	\$33.83	\$34.61	\$32.64	\$32.21	\$34.17

Jersey Meadow Golf Course
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

FY 2015 - 2016													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
Total Income	\$106,470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104,082.04	\$112,704.56	\$127,650.38	\$118,778.63	\$133,135.75	\$78,677.88	\$93,473.53	\$1,197,924.35
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	\$36.11
FY 2014 - 2015													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	\$1,187,047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	\$36.70
FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	\$1,329,727.02
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	\$35.94

Jersey Meadow Golf Course
Monthly Report

FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1180	1569	1345	1471	1206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
Total Income	\$126,863.43	\$108,840.98	\$87,981.14	\$77,017.19	\$102,765.52	\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	\$1,429,496.16
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	\$36.64
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1137	689	1472	1821	1605	1467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	\$1,472,005.66
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	\$37.27
FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1,274	1,876	2,048	1,770	1,257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
Total Income	\$139,179.00	\$90,653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	\$1,417,630.32
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	\$35.68

Jersey Meadow Golf Course
Monthly Report

FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1,294	1,704	1,732	1,117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
Total Income	\$103,207.76	\$96,493.13	\$58,881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41	\$119,120.02	\$105,992.38	\$1,239,887.19
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	\$35.29
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1,501	1,283	1,482	1,808	2,449	1,747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,293.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	\$1,533,455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	\$36.23
FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1,046	670	1,139	1,692	2,003	1,847	1,599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	\$1,479,664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-like	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	\$35.62

Jersey Meadow Golf Course
Monthly Report

FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1,329	1,282	1,032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	\$1,215,716.48
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	\$34.22
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,370.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	\$1,221,728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	\$32.70
FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	796,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	\$1,057,758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	\$31.65

Jersey Meadow Golf Course
Monthly Report

FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1,124	1,015	614	512	903	1,746	1,431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	\$830,768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	\$27.96
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1,084	861	752	415	1,256	2,003	1,941	1,532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21
Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29
FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	\$1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	\$30.63

Jersey Meadow Golf Course
Monthly Report

FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	\$1,144,014.51
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	\$32.65
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

CITY OF JERSEY VILLAGE, TEXAS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSET
GOLF COURSE FUND
March 31, 2019
Fiscal Year October 1, 2018 thru September 30, 2019
Unaudited

	March 2019	FISCAL YEAR TO DATE
OPERATING REVENUES		
Charges for Services	130,625	580,274
Total Operating Revenue	<u>\$130,625</u>	<u>\$580,274</u>
OPERATING EXPENSES		
Personal services	49,854	426,387
Supplies	23,148	58,002
Repairs and Maintenance	4,579	15,830
Contractual Services	7,685	46,226
Other	53,765	162,951
Depreciation	27,791	166,746
Total Operating Expenses	<u>\$166,821</u>	<u>\$876,140</u>
Operating Income (Loss)	<u>(\$36,196)</u>	<u>(\$295,866)</u>
NON OPERATING REVENUES		
Interest and investment revenue	1,055	5,563
Sales of Fixed Assets	0	0
	<u>\$1,055</u>	<u>\$5,563</u>
Total non operating revenue (expenses)	\$1,055	\$5,563
Income (loss) before contributions and transfers		
Transfers In	0	0
Transfers out	0	0
Change in net assets	(\$35,141)	(\$290,303)
Total net assets beginning of the year		\$2,345,606
Total net assets end of the year**		\$2,055,303 **

** These are preliminary non-audited numbers

Golf Course Fund
For the period ended March 31, 2019

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	1,310,000.00	1,310,000.00	580,273.79	44.30%	1,310,000.00
Interest Earned	7,000.00	7,000.00	5,563.59	79.48%	8,000.00
Interfund Activity	634,067.00	634,067.00	-	0.00%	634,067.00
Miscellaneous Revenue	7,500.00	7,500.00	-	100.00%	7,500.00
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	1,958,567.00	1,958,567.00	585,837.38	29.91%	1,959,567.00
Expenditures					
Club House	713,308.00	713,308.00	312,492.00	43.81%	713,308.00
Course Maintenance	926,875.00	926,875.00	287,654.22	31.03%	926,875.00
Building Maintenance	46,500.00	46,500.00	16,644.73	35.80%	46,500.00
Capital Improvement	143,000.00	143,000.00	48,009.18	0.00%	143,000.00
Equipment Maintenance	128,884.00	128,884.00	44,594.18	34.60%	128,884.00
Total Expenditures	1,958,567.00	1,958,567.00	709,394.31	36.22%	1,958,567.00

Jersey Meadow Golf Course

Social Media Summary Report

April 2019

Statistics are for the month of March 2019

Facebook



Page Likes	New Likes	Posts	Page Reach	Page Engagement
553	8	33	11,865	771
Prior Year				
		72	15,657	
New Reviews	Total Reviews	Total Rating		
1	58	4		

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
36	1	2	585	18
Prior Year				
33	1	9	1405	31

Yelp



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	11	3.5
Prior Year			
1	5	8	3.5

Golf Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
5	3	197	3.5
Prior Year			
3	3	147	3.5

Trip Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	6	4
Prior Year			
0	0	5	4

Google



New Reviews	Avg. Rating	Total Reviews	Total Rating
6	4.00	131	3.8
Prior Year			
1	5.00	67	4

City of Jersey Village
Parks and Recreation Department

TO: Mayor and City Council
CC: Austin Bleess, City Manager
FROM: Jason Alfaro, Parks & Recreation Director
DATE: April 9, 2019
SUBJECT: Parks and Recreation Department Update

Golf Course:

Financial Report - For the month of January, the course received \$85,369 in green fees, and \$11,481 in tournament fees. According to the monthly report the course had 3,241 rounds of golf and 367 rounds of tournament play. The average income received per round was \$35.13. There were five (5) days that the weather affected play. Merchandise sales for the month totaled \$14,104.

Maintenance/Pro Shop Report – Our sand trap renovation project has been completed. During this phase of renovations, we were able to renovate half of our sand traps at the course. Staff has also been busy working on the driving range, chipping green and new tee boxes. The driving range area will be expanded in anticipation of losing some of the mats due to the expanded parking lot area. The chipping green is being expanded and we are created a dedicated teaching area on the driving range next the chipping green. Also, with the new putting green construction taking place our maintenance staff has been busy prepping the area and rerouting irrigation lines for the new putting green. The new putting green area was contracted out and should be completed by mid-April. Once the dirt work is completed we will sprig the new green with Champion Bermuda turf. Staff has also been building our new friendly tees along the course. The friendly tee boxes will allow novice and beginner golfers a better experience when playing on the course.

Our pro shop staff has been very busy as well. We have now officially transitioned from a par 71 course to a par 70 golf course. Our new merchandiser is making positive changes to our merchandise and has rearranged the pro shop layout to increase sales. We have been very busy with tournaments and clinics this month. Golf course staff attended the Spring Fling event this month and handed out information on our course and lessons. We have also started a last call special that will allow individuals to play a quick round for cheaper than normal prices during the last hours the pro shop is open for operations. We recently started this program in hopes to entice more play during the typical slow hours of the day, mainly between 6-7pm.

Parks, Recreation, and Facilities:

Parks – The parks maintenance employee have been busy with routine maintenance and small projects. The parks staff is continuing to repair washouts along the retention pond trail and raising low areas to allow for drainage off the walking path. The Splash Pad is now open for the season from 7am to 8pm daily. We are still awaiting the announcement of the Texas Parks and Wildlife Department grant pertaining to the trails grant that we applied for early in February.

Parks Projects:

Dog Park – The survey has been completed and the construction documents are final. Frank had a meeting with HCFCF during late March and he said it was a good meeting. He was given access to the HCFCF e-permits portal that was created by staff to place the documents needed for HCFCF to review.

Gateway and Entry Signs - The locations that were submitted to Clark Condon have been surveyed and geotechnical has been conducted at those locations as well. We had a meeting with Clark Condon to review the sites and landscaping plans as well as discuss any potential issues with the proposed sites. Clark Condon and City staff are planning to have a meeting with the County to discuss some of the locations that would be located in the County right-of-way.

Clubhouse/Convention Center - PGAL submitted 50% completion of construction documents to city staff for review. Staff had an opportunity to review and discuss any major issues/concerns. No major issues/concerns were found but we did receive some comments/suggestion from staff that has been sent to PGAL. We plan to have a meeting with PGAL to discuss the construction documents and interior options in mid-April.

Clark Henry Park – The new fence at Clark Henry Pool has been completed. The painting project at the pool will start during the first full week of April. The pool will have new paint placed on all metal surfaces of the facility as well as adding a fresh coat to all existing painted surfaces. The restrooms at Clark Henry Park have been repaired and new fixtures are being placed in the restrooms. We will have a fresh coat of paint in the restrooms and new coated flooring that will take place after the fixtures have been secured.

Recreation – We had a great turnout at the Spring Fling event that was held at Clark Henry Park in March. There was an estimated 600-700 people in the park throughout the time of the event. The event was very well received and we plan on expanding this event a bit more next year. We are gearing up for our next event, the East Egg Festival that will be held in Clark Henry Park this year. We've had a huge response on social media and are planning to have 12,000 stuffed eggs for the event. We will also have face painting, cookie decorating, and the East Bunny at the event. Our Farmer's Market is doing well and we are continuing to receive new vendor applications for the market weekly.

Facility Maintenance:

We have been busy with building maintenance requests and projects. Majority of the time has been dedicated to work order requests and preventative maintenance items. Staff has been securing quotes for various projects at facilities. We have also been replacing fixtures and outdated or worn items with new LED and high efficiency use items as they go out.

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
0 Seattle	No Solicitors Permit	x		3/1/19	y
16022 Kevindale	RV - parked/stored over 7 days		x	3/1/19	y
16006 Country Club	Obstructing use of sidewalk	x		3/1/19	y
15618 Singapore	No foundation permit	x		3/1/19	y
8317 N Tahoe	Trash cans visible		x	3/4/19	y
8501 Wyndham Ct	Trash/Recycling/Yard Waste at curb too early	x		3/4/19	y
8502 Wyndham Ct	Trash/Recycling/Yard Waste at curb too early	x		3/4/19	y
16118 Comgo	Trash/Recycling/Yard Waste at curb too early	x		3/4/19	y
16421 Cornwall	No fence permit	x		3/5/19	y
16226 St Helier	No plumbing permit	x		3/5/19	y
16034 Crawford	Vehicle parked on unpaved surface		x	3/5/19	y
16421 Jersey Hollow	Dog/Pet - Unregistered		x	3/5/19	y
16206 Congo	Signs - In City ROW	x		3/6/19	y
16022 Wall	Yard/Lot Maintenance		x	3/6/19	y
16306 Congo	Signs - In City ROW	x		3/6/19	y
15319 Welwyn	No fence permit	x		3/6/19	y
110 Windrose	Signs - In City ROW	x		3/11/19	y
16218 Congo	Trash/Recycling/Yard Waste at curb too early	x		3/11/19	y
16225 Congo	Trash/Recycling/Yard Waste at curb too early	x		3/11/19	y
12500 Castlbridge	Blight	x		3/11/19	y
16022 Wall	Residential Maintenance		x	3/12/19	y
6 Oakmont Ct	Signs - General	x		3/12/19	y
16222 Lakeview	Signs - In City ROW	x		3/12/19	y
15702 Jersey	Yard/Lot Maintenance		x	3/13/19	y
15810 Jersey	Yard/Lot Maintenance		x	3/13/19	y
15606 Shanghai	No building permit	x		3/13/19	y
16210 Acapulco	No plumbing permit	x		3/13/19	y
15705 Juneau	Blowing Grass into storm drain		x	3/14/19	y
16107 Lakeview	Trash/Recycling/Yard Waste at curb too late	x		3/14/19	y
16110 Congo	Trash/Recycling/Yard Waste at curb too early	x		3/14/19	y
16114 Congo	Trash/Recycling/Yard Waste at curb too early	x		3/14/19	y

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
16109 Wall	Trailer (Box/Gooseneck/Utility) parked-stored		x	3/15/19	y
16330 Jersey	Trailer (Box/Gooseneck/Utility) parked-stored		x	3/15/19	y
15913 Singapore	No building permit	x		3/15/19	y
15918 Singapore	No Dumpster permit	x		3/15/19	y
15901 Jersey	Trash/Recycling/Yard Waste at curb too early	x		3/18/19	y
16017 Lakeview	Trash/Recycling/Yard Waste at curb too early	x		3/18/19	y
16233 Congo	Trash/Recycling/Yard Waste at curb too early	x		3/18/19	y
16309 Wall	Blight		x	3/18/19	y
16017 Lakeview	Tree/Stump/Shurb - Dead to remove		x	3/19/19	n
16125 Singapore	Blight	x		3/19/19	y
15302 Jersey	No plumbing permit	x		3/19/19	y
8509 Ivy Falls	Signs - In City ROW	x		3/19/19	y
15714 Jersey	No Flood Development Review	x		3/20/19	y
15610 Lakeview	No Flood Development Review	x		3/20/19	y
8605 Meadowview	No plumbing permit	x		3/20/19	y
15902 Juneau	Trailer (Box/Gooseneck/Utility) parked-stored		x	3/20/19	y
16210 Koester	Yard/Lot Maintenance		x	3/21/19	y
15613 Honolulu	Trailer (Box/Gooseneck/Utility) parked-stored		x	3/21/19	y
16437 Wall	Yard/Lot Maintenance		x	3/21/19	n
16122 Singapore	Trash/Recycling/Yard Waste at curb too early	x		3/21/19	y
15526 Jersey	Yard/Lot Maintenance		x	3/22/19	y
15813 Honolulu	Trailer (Box/Gooseneck/Utility) parked-stored		x	3/22/19	y
15601 Congo	Yard/Lot Maintenance	x		3/22/19	y
15530 Congo	Yard/Lot Maintenance	x		3/22/19	y
16229 Congo	Trash/Recycling/Yard Waste at curb too early	x		3/25/19	y
16014 Kube	Yard/Lot Maintenance	x		3/25/19	y
8221 Rio Grande	Yard/Lot Maintenance	x		3/25/19	y
15817 Jersey	Trailer (Box/Gooseneck/Utility) parked-stored		x	3/25/19	y
8610 Argentina	No fence permit	x		3/26/19	y
15926 Lakeview	No plumbing permit	x		3/26/19	y
8302 Hanley	Yard/Lot Maintenance	x		3/26/19	y

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
16106 Jersey	Trailer (Box/Gooseneck/Utility) parked-stored		x	3/26/19	y
15905 Singapore	Vehicle - Blight/Junk		x	3/27/19	p
8601 Kari Ct	Dog/Pet - Unregistered		x	3/27/19	y
15713 Elwood	Yard/Lot Maintenance	x		3/27/19	y
14913 Lakeview	Trash/Recycling/Yard Waste at curb too early	x		3/28/19	y
15713 Sierra	Trailer (Box/Gooseneck/Utility) parked-stored		x	3/28/19	y
16218 Seattle	Trash/Recycling/Yard Waste at curb too early	x		3/28/19	p
15618 Shanghai	RV - parked/stored over 7 days		x	3/28/19	y
0 Senate	Yard/Lot Maintenance		x	3/29/19	p
0 Hillcrest	Yard/Lot Maintenance		x	3/29/19	p
15325 Jersey	No roofing permit	x		3/29/19	y
5 Epernay	No Flood Development Review	x		3/29/19	y

City of Jersey Village

Social Media Summary Report

April 2019

Statistics are for the month of March 2019

Facebook



Current Year				
Page Likes	New Likes	Posts	Page Reach	Page Engagement
1,635	42	63	32,043	3,518
Prior Year				
		82	14,085	1,914

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
285	10	80	11,600	74
Prior Year				
		74	7,099	70

Constant Contact



Campaigns	Emails	Open Rate	Click Through Rate
3	1,657	70%	20%
Prior Year			
2	1,470	49%	18%
		Benchmark Open Rate	Benchmark Click Through Rate
		23%	9%

Benchmark metric is provided by Constant Contact comparing us to other Governmental users of their services

Nextdoor



Current Year		
Posts	Thanks	Impressions
9	44	4,051
Prior Year		
7	36	5,951

YouTube



Current Year		
Live Views	Recorded Views	Subscribers
57	1,877	52
Prior Year		
8	30	4

Instagram



Followers	Posts	Engagements
137	31	152

MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MARCH 15, 2019 AT 2:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Ray at 2:00 p.m. with the following present:

Mayor, Justin Ray
Council Member, Andrew Mitcham
Council Member, Greg Holden
Council Member, Bobby Warren
Council Member, James Singleton
Council Member, Gary Wubbenhorst

City Manager, Austin Bless
City Secretary, Lorri Coody
City Attorney, John Hightower
City Attorney, Justin Pruitt

Mayor, Justin Ray was not present at this meeting.

B. RECESS THE SPECIAL SESSION

Mayor Ray recessed the Special Session at 2:00 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 – Economic Development Negotiations, Section 551.072 Real Property, and Section 551.071 Consult with Attorney.

C. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.**

D. ADJOURN EXECUTIVE SESSION

Mayor Ray adjourned the Executive Session at 5:12 p.m. and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive Session.

E. RECONVENE THE SPECIAL SESSION

- 1. Discuss and take appropriate action regarding Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.**

No discussion had. No action taken.

F. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 5:12 p.m.



Lorri Coody, City Secretary

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MARCH 18, 2019 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray	City Manager, Austin Bless
Council Member, Andrew Mitcham	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Scott Bounds
Council Member, Bobby Warren	City Attorney, Justin Pruitt
Council Member, James Singleton	
Council Member, Gary Wubbenhorst	

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Finance Director; and Jason Alfaro, Director of Parks and Recreation.

Kevin T. Hagerich, Director of Public Works, was not present at this meeting.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

- 1. Prayer and Pledge by: Frank Maher, Assistant Fire Chief**

C. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

Michael Stembridge, 15422 Jersey Drive, Jersey Village, Texas (713) 983-8647 – Mr. Stembridge congratulated City Council on Jersey Center, the new development on the South side of US HWY 290. He supports this development and believes it will contribute additional revenues to the City. He believes this development came about because of forward thinking and it may even defer taxes in the future. He is excited. He also thanked City Council for the FEMA grant that will elevate 18 homes in Jersey Village. This is awesome and he hopes that there will be additional grant funding to elevate more homes in the City in the future. He has much hope and faith now concerning flooding in Jersey Village. He also told City Council that he would like it if they could responded to citizen comments and suggested that Council have a practice run to see how it might work.

In completing his comments, City Attorney, Scott Bounds responded to Mr. Stembridge, explaining that the Texas Open Meetings Act does not permit Council to comment on any items that have not been officially posted as part of the meeting agenda.

Merrilee Beazley, 14910 Lakeview Drive, Jersey Village, Texas (346) 332-6074. Mrs. Beazley thanked the police department for checking on her while many thought she was in trouble, but was picking pine cones. She appreciated the concern. She also spoke to the reinstallation of Red Light Cameras (RLC) in Jersey Village. She mentioned that she believes that Governor Abbott is going to place a ban on these cameras state wide. She believes that the cameras are not safe and presented

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – MARCH 18, 2019

City Council with a handout of articles to support same. She also addressed the grant monies that were recently received to elevate 18 homes in Jersey Village. She stated that more homes need to be elevated and at the rate of only 18 a year it will take too long. She is concerned that City Council is doing too little to mitigate flooding in Jersey Village. She also told City Council that the Jersey Village tax rate is too high and she stated that Council should not conduct Special Session Meetings with Executives Sessions at 5:30 p.m. She believes that 7:00 p.m. would work better.

Curtis Haverty, 15405 Ashburton, Jersey Village, Texas (713) 896-8408. Mr. Haverty told City Council that 15 years ago the City Council concluded that several parcels of land were needed to further support the City. With this in mind, that City Council annexed land into the City on the South side of US HWY 290. Since that time, this annexed land has netted the City some \$21 million in revenue. He told City Council that a second phase to finding additional ways to support growth in the City was to find a parcel of land that could render even more revenues for the City. This desire brought about Jersey Crossing. At the time, it was exciting and resulted in the development of form based codes in order to plan for a walkable, family development. Since then, it was difficult to find a developer with the same vision until now. The planned development with Collaborate is good for Jersey Village. He thanked City Council for their perseverance and their hard work. He believes that in three (3) to five (5) years from now we will look back and know that this Council had Jersey Village's best interests in mind.

D. CITY MANAGER'S REPORT

In addition to his monthly report that follows, City Manager Bless told City Council that we received grant funding in the amount of \$3.35 million for the elevation of 18 homes in Jersey Village.

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – January 2019, General Fund Budget Projections as of February 2019, and Utility Fund Budget Projections – February 2019.**
2. **Open Records Requests – Non-Police**
3. **Fire Departmental Report and Communication Division's Monthly Report**
4. **Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.**
6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**
9. **City Social Media Summary Report**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

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E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Special Session Meetings held on February 2, 2019, February 16, 2019, and March 11, 2019, the Work Session Meeting held on March 4, 2019, and the Regular Session Meeting held on February 18, 2019.**

Council Member Mitcham moved to approve item 1 on the consent agenda. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

The Executive Session items F through H were not called and the Executive Session was not conducted. Accordingly, Mayor Ray called the next item on the agenda, Item II.

F. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 – Economic Development Negotiations, Section 551.072 Real Property, and Section 551.071 Consult with Attorney.

G. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.**

H. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

I. RECONVENE THE REGULAR SESSION

- 1. Consider Resolution No. 2019-10, reviewing and accepting the 2018 Comprehensive Annual Financial Report (CAFR).**

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Isabel Kato, Finance Director, introduced the item. She told Council that the City of Jersey Village is required to publish each year a complete set of financial statements presented in conformity with Generally Accepted Accounting Principles (GAAP), and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants.

She introduced the Consultant Robert Belt from Belt Harris & Associates LLLP who gave an overview of the audit findings and the financial position of the City.

After a brief question and answer session concerning the findings, Council Member Mitcham moved to approve Resolution No. 2019-10, reviewing and accepting the 2018 Comprehensive Annual Financial Report (CAFR). Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, REVIEWING AND ACCEPTING THE 2018 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR).

2. Consider Resolution No. 2019-11, selecting three (3) contractors to complete home elevation work in relation to the FY2017 FEMA Flood Mitigation Assistance Grant.

Austin Bless, City Manager, introduced the item. Background information is as follows:

City staff has gone out for RFQ for Home Elevation Contractors to complete the work for elevating 18 homes utilizing the grant funding the City has recently received. We received responses from 6 different contractors.

All of the responses were judged on the following categories:

Item:	Scoring Percentage
Qualifications of firm	35%
Demonstrated ability to perform building elevation services as requested in the Scope of Services	40%
Ability to efficiently provide building elevation services at project sites within Jersey Village	25%
Total	100%

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The team that reviewed these proposals included Jason Alfaro, Mark Bitz, Christian Somers, and myself. Here is a summary of our rankings:

Company	Average	Total
Excello	92	366
Arkitektura	89	356
Planet Three	89	355
Ducky Johnson	83	333
Emmert	72	287
Olshan	69	276

In discussions with our Grant Administrator, he recommends the City select three contractors to do the work for the home elevations. The top three contractors have extensive experience in elevating homes, and doing so according to the grant standards set out by FEMA and TWDB. Staff feels confident these three contractors will do a good job on this project.

The companies will contract directly with the homeowners to do the work, the City will not be involved with that contract. This list simply narrows down the companies that can do the work, making sure it stays a manageable project for the city.

The City will host a meeting with the grant administrator, the selected contractors, and the homeowners on April 9th to explain the process, and to allow the contractors and homeowners a chance to meet.

Council engaged in discussion about the criteria for the RFQ's. Some members wanted to know how this criteria is set and how the proposers respond to same. City Manager Bless explained that the City's desired criteria is set out in the RFQ and is weighted according to importance. The proposers use this criteria to create and submit information about their company. Some members wanted to know what other steps, beside responses from the proposers, were taken into consideration in choosing these contractors, for example were site visits performed. City Manager Bless stated that site visits were not performed. Council Member Warren offered that he has expertise in this process. He explained that the private sector gathers information for projects in the same manner and site visits are not performed on projects of this size. He stated that only in very large, high dollar projects would there be a site visit and even then they are not likely.

City Manager Bless explained that a meeting has been set up on April 9 for residents to meet with the selected contractors in order to ask questions and get answers. It will be during that time that the residents can get to know the contractors in order to make their selection. City Manager Bless explained that the home owner will choose the contractor they desire from the three (3) contractors selected this evening.

With no further discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2019-11, selecting three (3) contractors to complete home elevation work in relation

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to the FY2017 FEMA Flood Mitigation Assistance Grant. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SELECTING THREE (3) CONTRACTORS TO COMPLETE HOME ELEVATION WORK IN RELATION TO THE FY2017 FEMA FLOOD MITIGATION ASSISTANCE GRANT

- 3. Consider Ordinance 2019-06, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees related to miscellaneous services, and to add a new subsection “k” concerning park user fees.**

Jason Alfaro, Director of Parks and Recreation, introduced the item. Background information is as follows:

Over the past year we have noticed an increase in rental requests for facilities and play areas throughout the parks system. Staff has been approached by individuals wanting to rent the multi-purpose fields at Clark Henry Park, the gazebos at Carol Fox and Philippine Park, open space requests have also been made, and other fitness and wellness classes have also made similar requests regarding use or rental of the park grounds. With this increase in demand for park use we have looked at our park fees and noticed areas that need to be adjusted.

The department recently conducted an online survey for residents asking them what type of recreation activities they would like to see in the community. We had a very large response of people wanting more sports activities and leagues. With this survey information and discussions with our recreation and events coordinator we would like to offer swim lessons at the pool this year. Since some of our lifeguards will now be water safety instructor certified, we will be able to conduct in house swim lessons to the community. After reviewing the fee schedule for the pool we will need to add classes and other water activities to the schedule, and update our private party rental fee and procedures.

We have reviewed other parks and recreation agency rates in the area and also looked at private organizations, such as the YMCA, to make sure we were comparable when adjusting our park fees.

Council engaged in discussion about the changes that were made since the last time this item was brought to Council for approval. Parks Director Alfaro explained that since that time, Staff has reviewed all the fees again. Last time there was an issue concerning the

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aerobics fee versus the open swim fee. Mr. Alfaro explained that the aerobics pass is to participate in a class which will require that life guards be present, adding an expense to the City. This is why the aerobics pass is separate from the open swim pass. The aerobics pass will permit access to some 50 classes throughout the season.

There was also discussion about the pool rental fees. They have increased considerably from \$50 to \$225 for residents and \$150 to \$300 for non-residents. Mr. Alfaro explained that in the past, when the pool was rented, the life guard service was taken care of by the renter. The increases being proposed for these fees allows the City to provide the necessary life guards as part of the rental fee.

With no further discussion on the matter, Council Member Holden moved to approve Ordinance 2019-06, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees related to miscellaneous services, and to add a new subsection “k” concerning park user fees. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2019-06

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 2, SECTION 2-142 TO AMEND THE SCHEDULE OF FEES RELATED TO MISCELLANEOUS SERVICES.

- 4. Consider Ordinance 2019-07, amending the Golf Course Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 by increasing line item 11-82-4599 (miscellaneous equipment) in the amount of \$22,000 and decreasing line item 11-82-3526 (landscaping materials) in the amount of \$22,000.**

Jason Alfaro, Director of Parks and Recreation, introduced the item. Background information is as follows: The golf course maintenance division has historically contracted out all of our aeration for the greens, fairways, and tee’s. Each year we budget \$35,000 for this contracted service. There have been instances in the past where the golf course was not able to be aerated due to the weather, or the aeration has been delayed due to the contractor’s schedule. Due partly to this reason the golf course superintendent has stated that this is a job duty that staff can take on if equipped with the proper machinery. If staff is able to purchase some equipment this year, golf maintenance staff will be able to perform the aeration on the course without the need of a contractor.

We are requesting that council consider moving \$22,000 of the \$35,000 that was allotted for contract aeration from the 82-3536 (landscaping materials) account to 82-4599 (misc.

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equipment) for the purchase of the ground maintenance equipment. The first piece of equipment that we are proposing to purchase is an aer-vator machine. This machine will allow us to aerate the surface without disrupting play. Our staff would be able to select the appropriate time to aerate and have this completed in-house within a day or two. The second piece of equipment we are wanting to purchase is the Greens King IV. The addition of this machine will allow us to stay ahead of the golfers on a daily/weekly basis, and also allow staff to catch up after prolonged rain events. Also, the golf course staff will be adding more tees to the course to help increase play and give amateur and junior players a better experience on the course and this piece of equipment will be able to reduce maintenance time significantly.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance 2019-07, amending the Golf Course Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 by increasing line item 11-82-4599 (miscellaneous equipment) in the amount of \$22,000 and decreasing line item 11-82-3526 (landscaping materials) in the amount of \$22,000. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2019-07

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GOLF COURSE FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 BY INCREASING LINE ITEM 11-82-4599 (MISCELLANEOUS EQUIPMENT) IN THE AMOUNT OF \$22,000 AND DECREASING LINE ITEM 11-82-3526 (LANDSCAPING MATERIALS) IN THE AMOUNT OF \$22,000.

5. Discuss and take appropriate action concerning the preferred procedure/steps to be used to fill the vacancy created on City Council once the May 4, 2019 election becomes final.

Lorri Coody, City Secretary, introduced the item. Background information is as follows: Council Member Mitcham has submitted his application for a place on the May 4, 2019 ballot as Mayor. Given that no other applicants have submitted for this position, Council Member Mitcham is running unopposed. Accordingly, once he takes the oath as Mayor on May 13, 2019, he will automatically resign his position as Council Member Place 1, creating a vacancy on City Council.

The City Charter provides that vacancies on the Council arising from any cause shall be filled by a vote of the Council. There are no further guidelines; however, this instance

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occurred back in 2015 when Mayor Ray ran unopposed and resigned his seat as Council Member Place 1 upon taking the oath a Mayor.

At that time, the following steps were taken:

1. During the March 2015 City Council Meeting, Council directed that an ad be placed in the JV Star and on the City website seeking applicants to fill the vacancy.
2. A special meeting was scheduled to receive presentations from interested applicants and make the appointment.
3. The oath of office for the appointee was taken as part of the swearing in ceremony of elected official after the canvass.

Should Council desire to take the same steps as were taken in 2015, the following direction for Staff is needed:

1. Approval of the suggested JV Star Article
2. Set a deadline for applications
3. Select a date to hold a Special Meeting to receive applicant presentations and make the appointment.

Council engaged in discussion about the desired process and arrived at a consensus to take the steps that were taken back in 2015 to fill the upcoming vacancy.

With no further discussion on the matter, Council Member Warren moved to approve the appointment article for publication in the April JV Star and on City social media sites, to set May 1, 2019 as the deadline for applications, and to set May 6, 2019 as the date to hold a Special Session Meeting to receive applicant presentations. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

6. **Consider Resolution No. 2019-12, authorizing the City Manager to enter into a Chapter 380 economic development agreement between the City and Collaborate Special Projects, LLC for a commercial development on approximately 43 acres of land on the south side of Highway 290 adjacent to Jones Road.**

Austin Bless, City Manager, introduced the item. He told City Council that he has been City Manager of Jersey Village for almost two (2) years. He stated that when he first came here, there were two pressing issues for the City, flood mitigation and the development on the South side of US HWY 290.

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This past week, the FEMA grant for the elevation of 18 homes was approved in the amount of \$3.35 million and tonight we announce plans for the development of the land on the South side of US HWY 290.

City Manager Bless then played a short video promoting the development to be called Village Center. In completing the video, City Manager Bless called upon Saul Valentin with Collaborate Special Projects, LLC (Collaborate) to give a short presentation concerning plans for the Village Center development.

Mr. Valentin gave a presentation stating that the Village Center development's vision is based upon four (4) words: LIVE – LEARN – WORK – PLAY.

He explained that the development will be 43 acres of business and community partner opportunities. It will be pedestrian friendly with green space for the community to enjoy. It is expected that the development time line will be 36 to 48 months. He provided information about the development team and about Collaborate Special Projects, LLC. He closed the presentation displaying a picture that depicts the vision for this development.

Council engaged in discussion about this development. Some wondered why the developer was interested in this area. Mr. Valentin explained that many of the major highways in the Houston Area – I-10, SH 288, US HWY 59, and I-45 all have similar developments. There is a need for this type of development on US HWY 290. He explained that at the beginning of the process, a feasibility study was conducted. This study showed the need for this type of development with an upscale hotel and high-end multi-family apartment living.

Mr. Valentin was asked about the concern for flooding. He explained that the area has already been prepared to mitigate flooding given it has a large detention area. He also explained that his development team includes a team of engineers with expertise in flooding issues to make sure that the development does not cause any additional flooding issues.

The types of retail establishments for the development were discussed. Mr. Valentin stated that they are still working on the list of retailers to locate in the development and hope to have that list completed by this summer.

There was discussion about the proposed development and how it will spark economic energy that will produce more revenue and jobs for the area.

Mayor Ray gave a brief overview, stating the steps that have been taken over the years to get to this point. He is excited for the future of Jersey Village. He stated that the City has struggled to find a contractor that shares the City's vision for this area. Collaborate has embraced our vision. The partnership with Collaborate will include a Chapter 380 Agreement, Collaborate will purchase the 23 acres that the City purchased from Jones Road Holding a few months back, and the City will assign its option on the remaining 10 acres to Collaborate. Collaborate will receive rebates but no ad valorem tax or CCPD tax rebates.

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Village Center will be a fantastic space for retail, a new City Hall, an upscale Hotel, and high-end multi-family apartments. The Mayor thanked City Council, City Manager Bleess, and City Staff for all the hard work that went into planning for this development.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2019-12, authorizing the City Manager to enter into a Chapter 380 economic development agreement between the City and Collaborate Special Projects, LLC for a commercial development on approximately 43 acres of land on the south side of Highway 290 adjacent to Jones Road. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CHAPTER 380 ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY AND COLLABORATE SPECIAL PROJECTS, LLC FOR A COMMERCIAL DEVELOPMENT ON APPROXIMATELY 43 ACRES OF LAND ON THE SOUTH SIDE OF HIGHWAY 290 ADJACENT TO JONES ROAD.

J. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Wubbenhorst: Council Member Wubbenhorst recognized the efforts of Staff, noting the successful CAFR, the preparation of the spreadsheets for the recent homestead exemption meeting, and the success with finding a developer for Village Center. Amazing Work!

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Council Member Singleton: Council Member Singleton concurs with Council Member Wubbenhorst. Village Center is a major accomplishment. The City took a risk and we now have a developer that shares our vision for a development on the South side of US HWY 290.

Council Member Mitcham: Council Member Mitcham thanked Mayor Ray for his hard work in the success of Village Center. He told the Mayor that he will be a hard act to follow. Council Member Mitcham also thanked City Manager Bless and City Staff for their hard work. He told Saul Valentin that this will be a great partnership. It was a lot of hard work; but our visions for this area align.

Council Member Holden: Council Member Holden congratulated City Manager Bless on getting the \$3.35 Million grant for the 18 home elevations. Without your hard work and efforts, the City would not have received these dollars. He also thanked the Mayor for the project with Collaborate. Council Member Holden told that Mayor that he sees Village Center as the Mayor's vision for this area and his hard work has paid off. It will be a \$145 Million project which is unprecedented for a City our size. We should be proud of your efforts. There is much information in the Chapter 380 Agreement and much more to come regarding Village Center.

Council Member Warren: Council Member Warren stated that it is hard to see how things could be, but easy to see where things have been. Vision is required to move forward. He thanked the members of this Council and of those past Councils for their vision to make Village Center a reality. He thanked City Staff for their hard work and he thanked the residents for sharing in this vision and for their enthusiasm. The vision belongs to all!

Mayor Ray: Mayor Ray stated that this is an exciting night for Jersey Village. He is thankful to serve and to be a part of all that has been accomplished. He thanked City Council, Staff and the Residents.

K. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 8:06 p.m.

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: April 15, 2019

AGENDA ITEM: G02

AGENDA SUBJECT: Consider Resolution No. 2019-13, authorizing the City Manager to enter into a contract with Microsoft Corporation to renew the three-year Software Enterprise Agreement.

Department/Prepared By: IT/Bob Blevins

Date Submitted: April 11, 2019

EXHIBITS: [Resolution No. 2019-13](#)
[EX A](#) - Microsoft Enterprise Agreement

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

Our current 3 Year Microsoft Enterprise Agreement expires on April 30, 2019. I have been working with Microsoft and SHI Government Solutions (the State of Texas DIR Microsoft reseller) since February on our Enterprise Agreement renewal. The City of Jersey Village entered into a 3 Year Contract Agreement with Microsoft back on March 29, 2004 that entitles the City to the current versions of the Microsoft Server, Desktop, Office Software and User licensing currently in use at the city. It places these products on Software Assurance, an annual maintenance plan covering the costs of future updates for the next 3 years. This agreement was renewed in 2007, 2010, 2013 and in 2016. The last renewal in 2016 was for \$23,509.40 per year. Since then, there were budgeted and approved increases from a Supplemental totaling \$8,300. This year the 3 Year Agreement renewal was quoted for \$32,467.77 per year, an increase of \$8,958.37, which includes the budget additions of \$8,300 mentioned above. That results in an increase over the next 3 years of \$658.37 per year.

The 3-year agreement is covered under the State of Texas DIR Contract. There are sufficient funds in the budget to cover the cost of this agreement.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2019-13, authorizing the City Manager to enter into a contract with Microsoft Corporation to renew the three-year Software Enterprise Agreement.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

RESOLUTION NO. 2019-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MICROSOFT CORPORATION TO RENEW THE THREE-YEAR SOFTWARE ENTERPRISE AGREEMENT.

WHEREAS, the City Council of the City of Jersey Village has an existing Microsoft three year Software Enterprise Agreement that expires April 30 2019; and

WHEREAS, the original three year contract was approved by council on March 29 2004; and

WHEREAS, the City has renewed this contract in April 2007, April 2010, April 2013 and April 2016; and

WHEREAS, the three year agreement is covered under the State of Texas DIR Contract; and

WHEREAS, the proposed vendor is currently listed as a State of Texas Authorized Vendor to perform such services; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

The City Manager is hereby authorized to enter into a contract with Microsoft Corporation, an approved vendor under the State of Texas DIR Contract, for a new agreement to replace the existing three year agreement generally in substantially the form presented in the attached "Exhibit A."

PASSED AND APPROVED this the 15th day of April, A.D., 2019.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary



Exhibit A
Microsoft Enterprise Agreement

Program Signature Form

MBA/MBSA number	<input type="text"/>	Proposal ID
Agreement number	<input type="text"/>	

Note: Enter the applicable active numbers associated with the documents below. Microsoft requires the associated active number be indicated here, or listed below as new.

For the purposes of this form, "Customer" can mean the signing entity, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

This signature form and all contract documents identified in the table below are entered into between the Customer and the Microsoft Affiliate signing, as of the effective date identified below.

Contract Document	Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code

By signing below, Customer and the Microsoft Affiliate agree that both parties (1) have received, read and understand the above contract documents, including any websites or documents incorporated by reference and any amendments and (2) agree to be bound by the terms of all such documents.

Customer
Name of Entity (must be legal entity name)*
Signature* _____
Printed First and Last Name*
Printed Title
Signature Date*
Tax ID

* indicates required field

Microsoft Affiliate
Microsoft Corporation
Signature _____ Printed First and Last Name Printed Title Signature Date (date Microsoft Affiliate countersigns)
Agreement Effective Date (may be different than Microsoft's signature date)

Optional 2nd Customer signature or Outsourcer signature (if applicable)

Customer
Name of Entity (must be legal entity name)* Signature* _____ Printed First and Last Name* Printed Title Signature Date*

** indicates required field*

Outsourcer
Name of Entity (must be legal entity name)* Signature* _____ Printed First and Last Name* Printed Title Signature Date*

** indicates required field*

If Customer requires physical media, additional contacts, or is reporting multiple previous Enrollments, include the appropriate form(s) with this signature form.

After this signature form is signed by the Customer, send it and the Contract Documents to Customer's channel partner or Microsoft account manager, who must submit them to the following address. When the signature form is fully executed by Microsoft, Customer will receive a confirmation copy.

Microsoft Corporation
 Dept. 551, Volume Licensing
 6100 Neil Road, Suite 210
 Reno, Nevada 89511-1137
 USA

Enterprise Enrollment (Indirect)

Corporate

Enterprise Enrollment number <i>Microsoft to complete</i>	
Previous Enrollment number <i>Reseller to complete</i>	

This Enrollment must be attached to a signature form to be valid.

This Microsoft Enterprise Enrollment is entered into between the entities identified on the signature form as of the effective date. Enrolled Affiliate represents and warrants it is the same Customer, or Customer's Affiliate, that entered into the Enterprise Agreement identified on the signature form.

This Enrollment consists of: (1) these terms and conditions, (2) the terms of the Enterprise Agreement identified on the signature form, (3) the terms of either the Microsoft Business Agreement or Microsoft Business and Services Agreement ("Master Agreement") identified on the signature form, (4) the Product Selection Form, (5) the Product Terms, (6) the Online Service Terms, (7) any Supplemental Contact Information form, Previous Agreement/Enrollment form and other forms that may be required, (8) the Online Services Supplemental Terms and Conditions if Customer's Master Agreement is a version 2009 or earlier and Enrolled Affiliate is ordering Online Services, and (9) any order submitted under this Enrollment. This Enrollment may only be entered into under a 2011 or later Enterprise Agreement. By entering into this Enrollment, Enrolled Affiliate agrees to be bound by the terms and conditions of the Enterprise Agreement and the Master Agreement.

Effective date. If Enrolled Affiliate is renewing Software Assurance or Subscription Licenses from one or more previous Enrollments or agreements, then the effective date will be the day after the first prior Enrollment or agreement expires or terminates. If this Enrollment is renewed, the effective date of the renewal term will be the day after the Expiration Date of the initial term. Otherwise, the effective date will be the date this Enrollment is accepted by Microsoft. Any reference to "anniversary date" refers to the anniversary of the effective date of the applicable initial or renewal term for each year this Enrollment is in effect.

Term. The initial term of this Enrollment will expire on the last day of the month, 36 full calendar months from the effective date of the initial term. The renewal term will expire 36 full calendar months after the effective date of the renewal term. Any reference in this Enrollment to "day" will be a calendar day.

Prior Enrollment(s). If renewing Software Assurance or Subscription Licenses from another Enrollment or agreement, the previous Enrollment or agreement number must be identified in the respective boxes above. If renewing from multiple Enrollments or agreements, or transferring Software Assurance or MSDN details, the Previous Agreement/Enrollment form must be used.

Terms and Conditions

1. Definitions.

Terms used but not defined in this Enrollment will have the definition in the Enterprise Agreement and applicable Master Agreement. The following definitions also apply:

"Additional Product" means any Product identified as such in the Product Terms and chosen by Enrolled Affiliate under this Enrollment.

“Enterprise Online Service” means any Online Service designated as an Enterprise Online Service in the Product Terms and chosen by Enrolled Affiliate under this Enrollment. Enterprise Online Services are treated as Online Services, except as noted.

“Enterprise Product” means any Desktop Platform Product that Microsoft designates as an Enterprise Product in the Product Terms and chosen by Enrolled Affiliate under this Enrollment. Enterprise Products must be licensed for all Qualified Devices and Qualified Users on an Enterprise-wide basis under this program.

“Expiration Date” means the date upon which the Enrollment expires.

“Industry Device” (also known as line of business device) means any device that: (1) is not useable in its deployed configuration as a general purpose personal computing device (e.g., personal computer), a multi-function server, or a commercially viable substitute for one of these systems, and (2) only employs an industry or task-specific software program (e.g., a computer-aided design program used by an architect or a point of sale program) (“Industry Program”). The device may include features and functions derived from Microsoft software or third-party software. If the device performs desktop functions (e.g., email, word processing, spreadsheets, database, network or Internet browsing, or scheduling, or personal finance), then the desktop functions: (1) may only be used for the purpose of supporting the Industry Program functionality, and (2) must be technically integrated with the Industry Program or employ technically enforced policies or architecture to operate only when used with the Industry Program functionality.

“Managed Device” means any device on which any Affiliate in the Enterprise directly or indirectly controls one or more operating system environments. Examples of Managed Devices can be found in the Product Terms.

“Qualified Device” means any device that is used by or for the benefit of Enrolled Affiliate’s Enterprise and is: (1) a personal desktop computer, portable computer, workstation, or similar device capable of running Windows Pro locally (in a physical or virtual operating system environment), or (2) a device used to access a virtual desktop infrastructure (“VDI”). Qualified Devices do not include any device that is: (1) designated as a server and not used as a personal computer, (2) an Industry Device, or (3) not a Managed Device. At its option, the Enrolled Affiliate may designate any device excluded above (e.g., Industry Device) that is used by or for the benefit of the Enrolled Affiliate’s Enterprise as a Qualified Device for all or a subset of Enterprise Products or Online Services the Enrolled Affiliate has selected.

“Qualified User” means a person (e.g., employee, consultant, contingent staff) who: (1) is a user of a Qualified Device, or (2) accesses any server software requiring an Enterprise Product Client Access License or any Enterprise Online Service. It does not include a person who accesses server software or an Online Service solely under a License identified in the Qualified User exemptions in the Product Terms.

“Reseller” means an entity authorized by Microsoft to resell Licenses under this program and engaged by an Enrolled Affiliate to provide pre- and post-transaction assistance related to this agreement.

“Reserved License” means for an Online Service identified as eligible for true-up in the Product Terms, the License reserved by Enrolled Affiliate prior to use and for which Microsoft will make the Online Service available for activation.

“Software” means licensed copies of Microsoft software identified in the Product Terms. Software does not include Online Services or Services Deliverables, but Software may be part of an Online Service.

“Use Rights” means, with respect to any licensing program, the use rights or terms of service for each Product and version published for that licensing program at the Volume Licensing Site. The Use Rights supersede the terms of any end user license agreement (on-screen or otherwise) that accompanies a Product. The Use Rights for Software are published by Microsoft in the Product Terms. The Use Rights for Online Services are published in the Online Services Terms.

2. Order requirements.

- a. **Minimum order requirements.** Enrolled Affiliate's Enterprise must have a minimum of 500 Qualified Users or Qualified Devices. The initial order must include at least 500 Licenses in a single Product pool for Enterprise Products or Enterprise Online Services.
 - (i) **Enterprise commitment.** Enrolled Affiliate must order enough Licenses from the Product pool for each Enterprise Product ordered to cover all Qualified Users and/or all Qualified Devices. Enrolled Affiliate may elect to mix Enterprise Products and Enterprise Online Services within a Product pool as long as all Qualified Devices not covered by a License are only used by users covered with a user License.
 - (ii) **Enterprise Online Services only.** If no Enterprise Product is ordered, then Enrolled Affiliate need only maintain at least 500 Subscription Licenses for Enterprise Online Services.
- b. **Additional Products.** Upon satisfying the minimum order requirements above, Enrolled Affiliate may order Additional Products and Services.
- c. **Use Rights for Enterprise Products.** For Enterprise Products, if a new Product version has more restrictive use rights than the version that is current at the start of the applicable initial or renewal term of the Enrollment, those more restrictive use rights will not apply to Enrolled Affiliate's use of that Product during that term.
- d. **Country of usage.** Enrolled Affiliate must specify the countries where Licenses will be used on its initial order and on any additional orders.
- e. **Resellers.** Orders must be submitted to an authorized Reseller who will transmit the order to Microsoft. The Reseller and Enrolled Affiliate determine pricing and payment terms as between them, and Microsoft will invoice the Reseller based on those terms. Resellers and other third parties do not have authority to bind or impose any obligation or liability on the Microsoft Affiliate that enters into this Enrollment.
- f. **Adding Products.**
 - (i) **Adding new Products not previously ordered.** New Enterprise Products or Enterprise Online Services may be added at any time by contacting a Microsoft Account Manager or Reseller. New Additional Products, other than Online Services, may be used if an order is placed in the month the Product is first used. For Additional Products that are Online Services, an initial order for the Online Service is required prior to use.
 - (ii) **Adding Licenses for previously ordered Products.** Additional Licenses for previously ordered Products other than Online Services may be added at any time but must be included in the next true-up order. Additional Licenses for Online Services must be ordered prior to use unless the Online Services are (1) identified as eligible for true-up in the Product Terms or (2) included as part of other Licenses.
- g. **True-up requirements.** Enrolled Affiliate must submit an annual true-up order that accounts for changes since the initial order or last order. If there are no changes, then an update statement must be submitted instead of a true-up order.
 - (i) **Enterprise Products.** For Enterprise Products, Enrolled Affiliate must determine the number of Qualified Devices and Qualified Users (if ordering user-based Licenses) at the time the true-up order is placed and must order additional Licenses for all Qualified Devices and Qualified Users that are not already covered by existing Licenses, including any Enterprise Online Services.
 - (ii) **Additional Products.** For Additional Products that have been previously ordered under this Enrollment, Enrolled Affiliate must determine the maximum number of Additional Products used since the latter of the initial order, the last true-up order, or the prior anniversary date and submit a true-up order that accounts for any increase.

(iii) Online Services. For Online Services identified as eligible for true-up in the Product Terms, Enrolled Affiliate may place a reservation order for the additional Licenses prior to use, and payment may be deferred until the next true-up order. Microsoft will provide a report of Reserved Licenses ordered but not yet invoiced to Enrolled Affiliate and its Reseller. Reserved Licenses will be invoiced retroactively to the month in which they were ordered.

(iv) Subscription License reductions. Enrolled Affiliate may reduce the quantity of Subscription Licenses at the Enrollment anniversary date on a prospective basis if permitted in the Product Terms, as follows:

- 1) For Subscription Licenses that are part of an Enterprise-wide purchase, Licenses may be reduced if the total quantity of Licenses and Software Assurance for an applicable group meets or exceeds the quantity of Qualified Devices or Qualified Users (if ordering user-based Licenses) identified on the Product Selection Form, and includes any additional Qualified Devices and Qualified Users added in any prior true-up orders. Step-up Licenses and add-on Subscription Licenses do not count towards this total count.
- 2) For Enterprise Online Services in a given Product pool that are not a part of an Enterprise-wide purchase, Licenses can be reduced as long as the initial order minimum requirements are maintained.
- 3) For Additional Products available as Subscription Licenses, Enrolled Affiliate may reduce the Licenses. If the License count is reduced to zero, then Enrolled Affiliate's use of the applicable Subscription License will be cancelled.

Invoices will be adjusted to reflect any reductions in Subscription Licenses at the true-up order Enrollment anniversary date and effective as of such date.

(v) Update statement. An update statement must be submitted instead of a true-up order if, since the initial order or last true-up order, Enrolled Affiliate's Enterprise has not: (1) changed the number of Qualified Devices and Qualified Users licensed with Enterprise Products or Enterprise Online Services, and (2) increased its usage of Additional Products. This update statement must be signed by Enrolled Affiliate's authorized representative.

(vi) True-up order period. The true-up order or update statement must be received by Microsoft between 60 and 30 days prior to each Enrollment anniversary date. The third-year true-up order or update statement is due within 30 days prior to the Expiration Date, and any license reservations within this 30 day period will not be accepted. Enrolled Affiliate may submit true-up orders more often to account for increases in Product usage, but an annual true-up order or update statement must still be submitted during the annual order period.

(vii) Late true-up order. If the true-up order or update statement is not received when due, Microsoft will invoice Reseller for all Reserved Licenses not previously invoiced and Subscription License reductions cannot be reported until the following Enrollment anniversary date (or at Enrollment renewal, as applicable).

h. Step-up Licenses. For Licenses eligible for a step-up under this Enrollment, Enrolled Affiliate may step-up to a higher edition or suite as follows:

- (i) For step-up Licenses included on an initial order, Enrolled Affiliate may order according to the true-up process.
- (ii) If step-up Licenses are not included on an initial order, Enrolled Affiliate may step-up initially by following the process described in the Section titled "Adding new Products not previously ordered," then for additional step-up Licenses, by following the true-up order process.

i. Clerical errors. Microsoft may correct clerical errors in this Enrollment, and any documents submitted with or under this Enrollment, by providing notice by email and a reasonable

opportunity for Enrolled Affiliate to object to the correction. Clerical errors include minor mistakes, unintentional additions and omissions. This provision does not apply to material terms, such as the identity, quantity or price of a Product ordered.

- j. **Verifying compliance.** Microsoft may, in its discretion and at its expense, verify compliance with this Enrollment as set forth in the Master Agreement.

3. **Pricing.**

- a. **Price levels.** Each Product is assigned to a Product pool as shown in the Product Terms. Price levels (A, B, C or D) are set separately for each pool. Price levels for the applicable Product pools are set forth in the Product Selection Form.
- b. **Setting prices.** Enrolled Affiliate's prices for each Product or Service will be established by its Reseller. Except for Online Services designated in the Product Terms as being exempt from fixed pricing, Microsoft's prices to Reseller for each Product or Service ordered will be fixed throughout the applicable initial or renewal Enrollment term, provided that Enrolled Affiliate qualifies for the same price level for the entire term. Price levels and Microsoft's prices to Reseller are reestablished at the beginning of the renewal term. If Enrolled Affiliate qualifies for a different price level during the applicable initial or renewal term, Microsoft may at its discretion establish a new price level for future new orders either upon Enrolled Affiliate's request or on its own initiative. Any changes will be based upon price level rules in the Product Selection Form.

4. **Payment terms.**

For the initial or renewal order, Enrolled Affiliate may pay upfront or elect to spread its payments over the applicable Enrollment term. If an upfront payment is elected, Microsoft will invoice Enrolled Affiliate's Reseller in full upon acceptance of this Enrollment. If spread payments are elected, unless indicated otherwise, Microsoft will invoice Enrolled Affiliate's Reseller in three equal annual installments. The first installment will be invoiced upon Microsoft's acceptance of this Enrollment and remaining installments will be invoiced on each subsequent Enrollment anniversary date. Subsequent orders are invoiced upon acceptance of the order and Enrolled Affiliate may elect to pay annually or upfront for Online Services and upfront for all other Licenses.

5. **End of Enrollment term and termination.**

- a. **General.** At the Expiration Date, Enrolled Affiliate must immediately order and pay for Licenses for Products it has used but has not previously submitted an order, except as otherwise provided in this Enrollment.
- b. **Renewal option.** At the Expiration Date of the initial term, Enrolled Affiliate can renew Products and Services by renewing this Enrollment for one additional 36 month term or by signing a new Enrollment. Microsoft must receive a Renewal Form, Product Selection Form, and renewal order prior to or at the Expiration Date. Microsoft will not unreasonably reject any renewal. Microsoft may make changes to this program that will make it necessary for Customer and its Enrolled Affiliates to enter into new agreements and Enrollments at renewal.
- c. **If Enrolled Affiliate elects not to renew.**
 - (i) **Software Assurance.** If Enrolled Affiliate elects not to renew Software Assurance for any Product under its Enrollment, then Enrolled Affiliate will not be permitted to order Software Assurance later without first acquiring a new License with Software Assurance.
 - (ii) **Online Services eligible for an Extended Term.** For Online Services identified as eligible for an Extended Term in the Product Terms, the following options are available at the end of the Enrollment initial or renewal term.

- 1) **Extended Term.** If Enrolled Affiliate does not renew prior to the Expiration Date, access to the Online Services will automatically continue month-to-month in accordance with the terms of the Enrollment (“Extended Term”) for up to one year unless designated in the Product Terms to continue until cancelled. For the first twelve months of the Extended Term, Online Services will be invoiced monthly at the then-current published price for Enrolled Affiliate’s price level as of the Expiration Date plus a 3% administrative fee. As of the first day of the thirteenth month of the Extended Term, Online Services that continue until cancelled will be invoiced at the then-current published price for price level A plus a 3% administrative fee. If Enrolled Affiliate does not want an Extended Term, Enrolled Affiliate must submit a request to Microsoft at least 30 days prior to the Expiration Date.
- 2) **Cancellation during Extended Term.** At any time during the first year of the Extended Term, Enrolled Affiliate may terminate the Extended Term by submitting a notice of cancellation to Microsoft for each Online Service. Thereafter, either party may terminate the Extended Term by providing the other with a notice of cancellation for each Online Service. Cancellation will be effective at the end of the month following 30 days after Microsoft has received or issued the notice.

(iii) **Subscription Licenses and Online Services without an Extended Term.** If Enrolled Affiliate elects not to renew, the Licenses will be cancelled and will terminate as of the Expiration Date. Any associated media must be uninstalled and destroyed and Enrolled Affiliate’s Enterprise must discontinue use. Microsoft may request written certification to verify compliance.

- d. **Termination for cause.** Any termination for cause of this Enrollment will be subject to the “Termination for cause” section of the agreement.
- e. **Early termination.** If an Enrolled Affiliate terminates its Enrollment as a result of a breach by Microsoft, or if Microsoft terminates this Enrollment because Enrolled Affiliate has ceased to be Customer’s Affiliate, then Enrolled Affiliate will have the following options for Licenses, excluding Subscription Licenses:
 - (i) It may immediately pay the total remaining amount due, including all installments, in which case, Enrolled Affiliate will have perpetual rights for all Licenses it has ordered (for the latest version of Products ordered under Software Assurance coverage in an initial or renewal term), or
 - (ii) It may pay only amounts due as of the termination date, in which case Enrolled Affiliate will have perpetual Licenses (for the latest version of Products ordered under Software Assurance coverage in an initial or renewal term) for (1) all copies of Products for which payment has been made in full, and (2) a proportional number of copies of Products it has ordered for which payment has been made.

For Subscription Licenses, in the event of a breach by Microsoft, or if Microsoft terminates an Online Service for regulatory reasons, Microsoft will issue Reseller a credit for any amount paid in advance for the period after termination.

Enrollment Details

1. Enrolled Affiliate's Enterprise.

- a. Identify which Affiliates are included in the Enterprise (Required). Affiliates must be separate legal entities, not departments, divisions, or business units.

Check **only one box** in this section. If no boxes are checked, Microsoft will deem the Enterprise to include the Enrolled Affiliate only. If more than one box is checked, Microsoft will deem the Enterprise to include the largest number of Affiliates.

- Enrolled Affiliate only
- Enrolled Affiliate and all Affiliates
- Enrolled Affiliate and the following Affiliate(s) (Only identify specific affiliates to be included if fewer than all Affiliates are to be included in the Enterprise.):

- Enrolled Affiliate and all Affiliates, with following Affiliate(s) excluded:

- b. Please indicate whether Enrolled Affiliate's Enterprise will include all new Affiliates acquired after the start of this Enrollment: <Choose One>

2. Contact information.

Each party will notify the other in writing if any of the information in the following contact information page(s) changes. The asterisks (*) indicate required fields. By providing contact information, Enrolled Affiliate consents to its use for purposes of administering this Enrollment by Microsoft, its Affiliates, and other parties that help administer this Enrollment. The personal information provided in connection with this Enrollment will be used and protected in accordance with the privacy statement available at <https://www.microsoft.com/licensing/servicecenter>.

- a. **Primary contact.** This contact is the primary contact for the Enrollment from within Enrolled Affiliate's Enterprise. This contact is also an Online Administrator for the Volume Licensing Service Center and may grant online access to others. The primary contact will be the default contact for all purposes unless separate contacts are identified for specific purposes.

Name of entity (must be legal entity name)*

Contact name: First* Last*

Contact email address*

Street address*

City*

State/Province*

Postal code* -
(For U.S. addresses, please provide the zip + 4, e.g. xxxxx-xxxx)
Country*
Phone
Tax ID
** indicates required field*

- b. Notices contact and Online Administrator.** This contact (1) receives the contractual notices, (2) is the Online Administrator for the Volume Licensing Service Center and may grant online access to others, and (3) is authorized to order Reserved Licenses for eligible Online Services, including adding or reassigning Licenses and stepping-up prior to a true-up order.

Same as primary contact (default if no information is provided below, even if box is not checked)

Contact name: First* Last*
Contact email address*
Street address*
City*
State/Province*
Postal code* -
(For U.S. addresses, please provide the zip + 4, e.g. xxxxx-xxxx)
Country*
Phone
Language preference. Choose the language for notices. English
 This contact is a third party (not Enrolled Affiliate). Warning: This contact receives personally identifiable information of the Customer and its Affiliates.
** indicates required field*

- c. Online Services Manager.** This contact is authorized to (1) manage the Online Services ordered under the Enrollment and (2) reserve Licenses for eligible Online Services, including adding or reassigning Licenses and stepping-up prior to a true-up order.

Same as notices contact and Online Administrator (default if no information is provided below, even if box is not checked)

Contact name: First* Last*
Contact email address*
Phone
 This contact is from a third party organization (not the entity). Warning: This contact receives personally identifiable information of the entity.
** indicates required field*

- d. Reseller information.** Reseller contact for this Enrollment is:

Reseller company name*
Street address (PO boxes will not be accepted)*
City*
State/Province*
Postal code*
Country*
Contact name: First* Last*
Phone
Contact email address*
** indicates required field*

By signing below, the Reseller identified above confirms that all information provided in this Enrollment is correct.

Signature* _____
Printed name*
Printed title*
Date*

* indicates required field

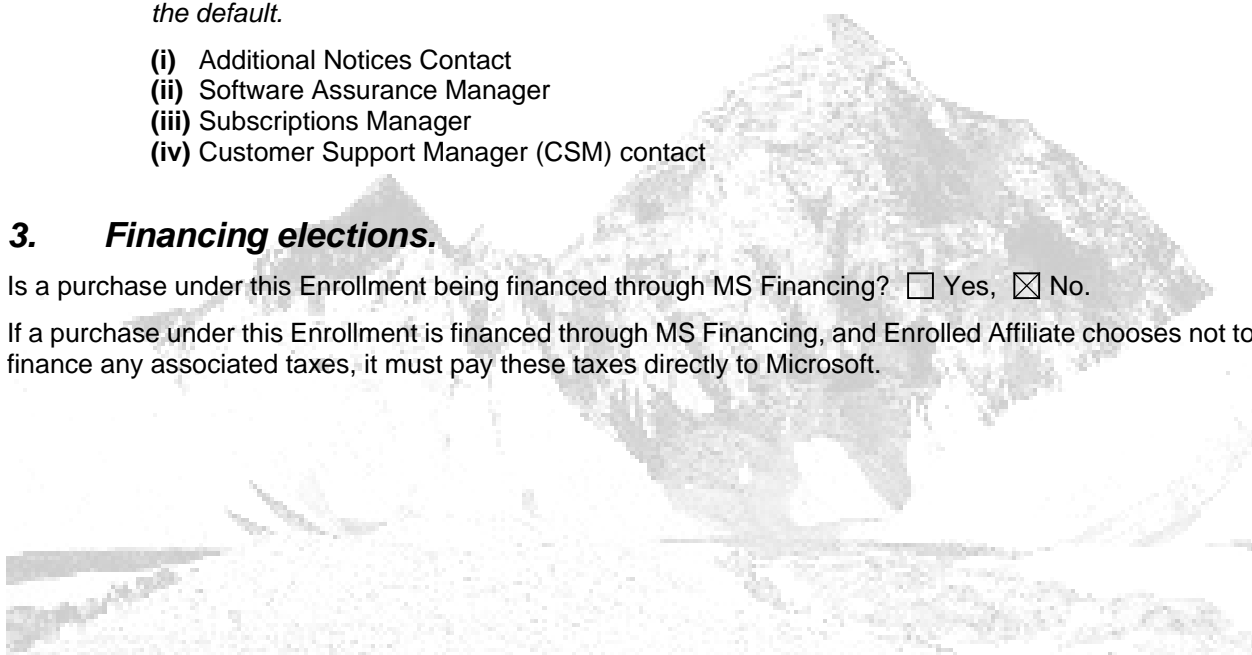
Changing a Reseller. If Microsoft or the Reseller chooses to discontinue doing business with each other, Enrolled Affiliate must choose a replacement Reseller. If Enrolled Affiliate or the Reseller intends to terminate their relationship, the initiating party must notify Microsoft and the other party using a form provided by Microsoft at least 90 days prior to the date on which the change is to take effect.

- e. If Enrolled Affiliate requires a separate contact for any of the following, attach the Supplemental Contact Information form. *Otherwise, the notices contact and Online Administrator remains the default.*
 - (i) Additional Notices Contact
 - (ii) Software Assurance Manager
 - (iii) Subscriptions Manager
 - (iv) Customer Support Manager (CSM) contact

3. **Financing elections.**

Is a purchase under this Enrollment being financed through MS Financing? Yes, No.

If a purchase under this Enrollment is financed through MS Financing, and Enrolled Affiliate chooses not to finance any associated taxes, it must pay these taxes directly to Microsoft.





Pricing Proposal
 Quotation #: 16859945
 Reference #: 8075219
 Created On: 3/20/2019
 Valid Until: 4/30/2019

CITY OF JERSEY VILLAGE

Inside Account Manager

Bob Blevins

16501 JERSEY DRIVE
 BLDG 1 ATTN: A/P
 HOUSTON, TX 77040
 United States
 Phone: (713) 466-2100
 Fax:
 Email: bblevins@ci.jersey-village.tx.us

Brett Yajcaji

290 Davidson Ave
 Somerset, NJ 08873
 Phone: 732-564-8573
 Fax:
 Email: Brett_Yajcaji@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 CoreCALBridgeO365FromSA ALNG SubsVL MVL Pltfrm PerUsr Microsoft - Part#: AAA-12417 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	150	\$15.48	\$2,322.00
2 O365AdvThrtPrtctPln1GCC ShrdSvr ALNG SubsVL MVL PerUsr Microsoft - Part#: 3GU-00001 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	150	\$18.72	\$2,808.00
3 O365GCCE1FromSA ShrdSvr ALNG SubsVL MVL PerUsr Microsoft - Part#: 7R6-00001 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	130	\$64.80	\$8,424.00
4 O365GCCE3fromSA ShrdSvr ALNG SubsVL MVL PerUsr Microsoft - Part#: AAA-11924 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	20	\$183.72	\$3,674.40
5 SQLCAL ALNG SA MVL DvcCAL Microsoft - Part#: 359-00792 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	40	\$33.56	\$1,342.40
6 SQLSvrStd ALNG SA MVL Microsoft - Part#: 228-04433 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	2	\$144.89	\$289.78
7 WINENTperDVC ALNG SA MVL Pltfrm Microsoft - Part#: KV3-00353 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	121	\$38.47	\$4,654.87

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

8	WinRmtDsktpSrvcsCAL ALNG SA MVL DvcCAL Microsoft - Part#: 6VC-01253 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	30	\$18.01	\$540.30
9	WinSvrDCCore ALNG SA MVL 2Lic CoreLic Microsoft - Part#: 9EA-00278 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	16	\$124.43	\$1,990.88
10	WinSvrSTDCore ALNG SA MVL 2Lic CoreLic Microsoft - Part#: 9EM-00270 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	58	\$18.01	\$1,044.58
11	SQLSvrStdCore ALNG LicSAPk MVL 2Lic CoreLic Microsoft - Part#: 7NQ-00302 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	4	\$1,344.14	\$5,376.56
			Total	\$32,467.77

Additional Comments

Service Level Agreements:

- 1. Quotes:** Quote requests will be acknowledged within 4 business hours of each request. Under normal circumstances, quotes will be provided within 24-48 hours of the initial request. If quotes will take longer than this timeframe, status updates will be provided at reasonable intervals.
- 2. Orders:** All valid orders will be processed within 24 hours.
- 3. Contract Documents:** All submissions will be reviewed and responded to within 24 business hours. Actual processing time will vary based on quality and complexity of the submission.

Thank you for choosing SHI-GS! To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI-GS Inside Sales Representative at (800) 870-6079.

SHI Government Solutions, Inc. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3695478; DUNS# 14-724-3096

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: April 15, 2019 **AGENDA ITEM:** H01

AGENDA SUBJECT: Consider Resolution No. 2019-14, suspending the May 27, 2019 effective date of the proposal by CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston Division to implement interim grip rate adjustments for gas utility investment in 2018 and requiring delivery of this resolution to the company and legal counsel.

Department/Prepared By: Lorri Coody **Date Submitted:** April 1, 2019

EXHIBITS: [Resolution No. 2019-14](#)

BACKGROUND INFORMATION:

On March 28, 2019 CenterPoint Gas made Interim Rate Adjustment or “GRIP” filings with the Cities in their Houston Division. The Company is seeking recovery of \$99,461,495 in invested capital. Last year the increase was \$112,238,512. The current filing will increase rates to residential customers by \$.58 per month. This will increase the current residential customer charge from \$15.93 to \$16.51 per month.

Increases are currently scheduled to go into effect on May 27.

Under the GRIP statute cities may not challenge the Company’s request. The only action you may take is to suspend the effective date of the rate increase by 45 days. The proposed Resolution, if adopted, will suspend the rate increase that would otherwise go into effect on May 27, 2019 for 45 days.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2019-14, suspending the May 27, 2019 effective date of the proposal by CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston Division to implement interim grip rate adjustments for gas utility investment in 2018 and requiring delivery of this resolution to the company and legal counsel.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

RESOLUTION NO. 2019-14

A RESOLUTION BY THE CITY OF JERSEY VILLAGE, TEXAS SUSPENDING THE MAY 27, 2019 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON DIVISION TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2018 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Jersey Village, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas–Houston Division, (“CenterPoint” or “the Company”) and a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) in March 2019, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective May 27, 2019; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE TEXAS, THAT:

1. The May 27, 2019, effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

2. A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall, at CenterPoint–Houston Division, 1111 Louisiana Street, Houston, Texas 77002-5231 and to Thomas Brocato, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

Signed this 15th day of April 2019.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: April 15, 2019 **AGENDA ITEM:** H02

AGENDA SUBJECT: Consider Resolution No. 2019-15, suspending the May 10, 2019 effective date of CenterPoint Energy Houston Electric, LLC's requested rate change to permit the City time to study the request and to establish reasonable rates; approving continued cooperation with the Golf Coast Coalition of Cities; hiring Lloyd Gosselink Attorneys and Consulting Services to negotiate with the Company and direct any necessary litigation and appeals; requiring reimbursement of Cities' rate case expenses; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring Notice of this Resolution to the company and legal counsel.

Department/Prepared By: Lorri Coody **Date Submitted:** April 8, 2019

EXHIBITS: [Resolution No. 2019-15](#)
[Model Staff Report](#)

BACKGROUND INFORMATION:

CenterPoint Energy Houston Electric, LLC filed an application on April 5, 2019 to increase system-wide transmission and distribution rates by \$161 million per year. The Company asks to approve an increase in \$154 million in retail transmission and distribution rates (an increase of about 7.4%) and \$6.8 million in wholesale transmission rates (an increase of about 1.8%). According to CenterPoint, the impact on an average residential customer would be an increase of about \$2.38 per month.

This resolution suspends the May 10, 2019 effective date of the Company's rate increase for the maximum period permitted by law to allow the City, working in conjunction with other members of GCCC served by CenterPoint, to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take some action regarding the filing before the effective date, CenterPoint's rate request is deemed approved.**

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2019-15, suspending the May 10, 2019 effective date of CenterPoint Energy Houston Electric, LLC's requested rate change to permit the City time to study the request and to establish reasonable rates; approving continued cooperation with the Golf Coast Coalition of Cities; hiring Lloyd Gosselink Attorneys and Consulting Services to negotiate with the Company and direct any necessary litigation and appeals; requiring reimbursement of Cities' rate case expenses; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring Notice of this Resolution to the company and legal counsel.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

RESOLUTION NO. 2019-15

RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, SUSPENDING THE MAY 10, 2019 EFFECTIVE DATE OF CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC'S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING CONTINUED COOPERATION WITH THE GULF COAST COALITION OF CITIES; HIRING LLOYD GOSSELINK ATTORNEYS AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING REIMBURSEMENT OF CITIES' RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, on or about April 5, 2019, CenterPoint Energy Houston Electric, LLC ("CenterPoint" or "Company"), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Jersey Village ("City") a Statement of Intent to change electric delivery rates in all municipalities exercising original jurisdiction within its service area, effective May 10, 2019; and

WHEREAS, the City is a member of the Gulf Coast Coalition of Cities ("GCCC") and will cooperate with the other similarly situated city members and other city participants in conducting a review of the Company's application and to hire and direct legal counsel and consultants to prepare a common response and to negotiate with the Company and direct any necessary litigation; and

WHEREAS, GCCC's member cities have previously authorized intervention in electric utility rate case proceedings before the Public Utility Commission of Texas; and

WHEREAS, GCCC has previously authorized the hiring of Thomas Brocato and Chris Brewster of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, make recommendations regarding reasonable rates and to direct any necessary administrative proceedings or court litigation associated with an appeal of a rate ordinance and the rate case filed with the City or Public Utility Commission; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking activities are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

1. That the May 10, 2019, effective date of the rate request submitted by CenterPoint on or about April 5, 2019, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

2. That the City is authorized to cooperate with GCCC to coordinate efforts to protect the interests of the City and protect the interests of CenterPoint’s end-use customers residing and conducting business within municipal limits.

3. That the City’s reasonable rate case expenses shall be reimbursed by CenterPoint on a timely basis.

4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

5. A copy of this Resolution shall be sent to CenterPoint, care of Patrick Peters, CenterPoint Energy, Inc., 1005 Congress Avenue, Suite 650, Austin, Texas 78701 (patrick.peters@centerpointenergy.com), and to Chris Brewster at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701 (cbrewster@lglawfirm.com).

PASSED AND APPROVED this 15th day of April 2019.

Justin Ray, Mayor



ATTEST:

Lorri Coody, City Secretary

MODEL STAFF REPORT

*****ACTION MUST BE TAKEN TO SUSPEND THE EFFECTIVE DATE BEFORE MAY 10, 2019*****

PURPOSE:

CenterPoint Energy Houston Electric, LLC (“CenterPoint” or “Company”) filed an application on April 5, 2019 with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by \$161 million per year. The Company asks the City to approve an increase in \$154 million in retail transmission and distribution rates (an increase of about 7.4%) and \$6.8 million in wholesale transmission rates (an increase of about 1.8%). According to CenterPoint, the impact on an average residential customer would be an increase of about \$2.38 per month.

The resolution suspends the May 10, 2019 effective date of the Company’s rate increase for the maximum period permitted by law to allow the City, working in conjunction with other members of GCCC served by CenterPoint to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take some action regarding the filing before the effective date, CenterPoint’s rate request is deemed approved.**

DISCUSSION

The City of Jersey Village is a member of a coalition of political subdivisions in the Greater Houston area known as the Gulf Coast Coalition of Cities (“GCCC”). The Coalition has been in existence since the early 1990s. The GCCC represents the interests of its members on gas and electric utility matters before the Public Utility Commission, the Railroad Commission, the Electric Reliability Council of Texas and the courts. For the past 20 years, GCCC has protected the authority of municipalities over monopoly electric and natural gas providers and has defended the interests of the residential and small commercial customers within the cities. Cities are often the only consumer advocates that work to keep utility rates reasonable. The work undertaken by GCCC has saved ratepayers millions of dollars in unreasonable charges. The GCCC has previously approved the hiring of Thomas Brocato and Chris Brewster of the Lloyd Gosselink law firm and consultants to intervene in matters related to the electric utility rate case filings, representing GCCC members’ interests.

Current members include the following 39 cities: Alvin, Brazos Country, Brookshire, Bunker Hill Village, Clear Lake Shores, Deer Park, Dickinson, Friendswood, Fulshear, Galveston, Hedwig Village, Hilshire Village, Hunters Creek, Iowa Colony, Jersey Village, Kemah, Lake Jackson, La Marque, Manvel, Missouri City, Mont Belvieu, Morgan’s Point,

Nassau Bay, Oyster Creek, Piney Point Village, Pleak, Rosenberg, Santa Fe, Seabrook, Sealy, Simonton, South Houston, Spring Valley Village, Sugar Land, Taylor Lake Village, Texas City, Tiki Island, Webster, and Weston Lakes.

Explanation of “Be It Resolved” Paragraphs:

Section 1. The City is authorized to suspend the rate change for 90 days after the date that the rate change would otherwise be effective for any legitimate purpose. Time to study and investigate the application is always a legitimate purpose. Please note that the resolution refers to the suspension period as “the maximum period allowed by law” rather than ending by a specific date. This is because the Company controls the effective date and can extend the deadline for final city action to increase the time that the City retains jurisdiction if necessary to reach settlement on the case. If the suspension period is not otherwise extended by the Company, the City must take final action on CenterPoint’s request to raise rates by May 10, 2019.

Section 2. This provision authorizes the City to participate in a coalition of cities served by CenterPoint, GCCC, in order to more efficiently represent the interests of the City and their citizens.

Section 3. The Company will reimburse the cities for their reasonable rate case expenses. Legal counsel and consultants approved by the GCCC cities will submit monthly invoices that will be forwarded to CenterPoint for reimbursement. No individual city incurs liability for payment of rate case expenses by adopting a suspension resolution.

Section 4. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

Section 5. This section provides that both CenterPoint’s counsel and counsel for the cities will be notified of the City’s action by sending a copy of the approved and signed resolution to certain designated individuals.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: April 15, 2019

AGENDA ITEM: H03

AGENDA SUBJECT: Consider Resolution No. 2019-16, approving the Assignment of the Purchase Option of approximately 10.56 acres of land Southeast of US 290 on either side of Jones Road in Jersey Village, Texas, to Collaborate Special Projects LLC; and authorizing the City Manager to take all appropriate and necessary steps to complete the assignment.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** April 8, 2019

EXHIBITS: [Resolution No. 2019-16](#)
[EX A](#) – Assignment of Option Agreement

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

Tonight the Council can take another step forward in the development of Village Center. In July 2018 the city entered into a Settlement Agreement with Jones Road Project LTD, which included a purchase option for the property on Jones Road, identified on the plat map as Restricted Reserve “D” and “E” of Jones Rd. 290 Commercial Reserves.

As part of the Chapter 380 Agreement the city entered into with Collaborate Special Projects LLC in March, the city needs to assign our purchase option of the property to them. As such Collaborate will be purchasing the property, and the city will not. If for some reason Collaborate Special Projects does not complete the purchase of the property, the city would have the right to do so before the timelines in the purchase agreement expire.

The attached Resolution authorizes the assignment of the Purchase Option, and authorizes the City Manager to take all appropriate and necessary steps to complete the assignment.

RECOMMENDED ACTION:

To approve Resolution 2019-16, assigning the purchase option of Restricted Reserve “D” and “E” of Jones Rd. 290 Commercial Reserves to Collaborate Special Projects LLC

RECOMMENDED MOTION:

To approve Resolution 2019-16, approving the Assignment of the Purchase Option of approximately 10.56 acres of land Southeast of US 290 on either side of Jones Road in Jersey Village, Texas, to Collaborate Special Projects LLC; and authorizing the City Manager to take all appropriate and necessary steps to complete the assignment.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

RESOLUTION NO. 2019-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE ASSIGNMENT OF THE PURCHASE OPTION OF APPROXIMATELY 10.56 ACRES OF LAND SOUTHEAST OF US 290 ON EITHER SIDE OF JONES ROAD IN JERSEY VILLAGE, TEXAS, TO COLLABORATE SPECIAL PROJECTS LLC; AND AUTHORIZING THE CITY MANAGER TO TAKE ALL APPROPRIATE AND NECESSARY STEPS TO COMPLETE THE ASSIGNMENT.

WHEREAS, on July 17, 2018 the City of Jersey Village (the City) entered into a Settlement Agreement (the “Settlement”) and an Option Agreement with Jones Road Project LTD (the “Owner”) to settle the claims asserted by Jones Road Project Ltd. in Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3; and

WHEREAS, the City and the Owner included an Option Agreement (the “Option”) in the Settlement that allowed the City to purchase from the Owner a certain portion of real property in Harris County, Texas (the “Property”) according to the terms of the Settlement and the Option; and

WHEREAS, the City and the Owner agreed to make the Option assignable by the City to any entity or entities; and

WHEREAS, the City desires to assign, transfer, and convey to Collaborate Special Projects LLC (the “Assignee”) all of the City's right, title, and interest in, to, and under the Option; and

WHEREAS, the Assignee is desirous of receiving and assuming all of the City's right, title, and interest in, to, and under the Option; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1: The statements set forth in the preamble of this Resolution are hereby found and determined to be true and correct and are incorporated herein for all purposes.

Section 3 The City Manager is hereby authorized to take all appropriate and necessary steps to complete the assignment of the Option to Collaborate Special Projects LLC, including but not limited to, entering into the Assignment of Option Agreement To Purchase Real Property agreement provided herein as Exhibit A.

PASSED AND APPROVED this 15th day of April 2019.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary



EXHIBIT A

**ASSIGNMENT OF OPTION AGREEMENT
TO PURCHASE REAL PROPERTY**

ASSIGNMENT OF OPTION AGREEMENT TO PURCHASE REAL PROPERTY

This Assignment of Option Agreement to Purchase Real Property (the “Assignment”) is made by and between the City of Jersey Village, a State of Texas home rule municipal corporation (the “City”), and Collaborate Special Projects, LLC, a State of Texas limited liability company (the “Assignee”) (with the City and the Assignee each an individual “Party”, and collectively being the “Parties”), with each Party acting by and through its representative officers or elected officials, and is entered into by the Parties on the date of execution below.

RECITALS

WHEREAS, the City entered into a Settlement Agreement (the “Settlement”) with Jones Road Project, Ltd. (the “Owner”), with a copy of said Settlement attached to this Agreement as “Exhibit A”; and

WHEREAS, the City and the Owner included an Option Agreement (the “Option”) in the Settlement that allowed the City to purchase from the Owner a certain portion of real property in Harris County, Texas (the “Property”) according to the terms of the Settlement and the Option; and

WHEREAS, the City and the Owner agreed to make the Option assignable by the City to any entity or entities; and

WHEREAS, the City desires to assign, transfer, and convey to the Assignee all of the City's right, title, and interest in, to, and under the Option; and

WHEREAS, the Assignee is desirous of receiving and assuming all of the City's right, title, and interest in, to, and under the Option; and

NOW, THEREFORE, for and in consideration of the sum of ten dollars (\$10.00) and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, the Parties agree to the following:

ASSIGNMENT

Section 1. The City hereby assigns, transfers, and conveys unto the Assignee all of the City's right, title, and interest in, to, and under the Option, except for any right, title, or interest in the Option reserved by the City as described herein.

Section 2. The Assignee hereby receives and assumes all of the City's right, title, and interest in, to, and under the Option, including the duties and obligations of the City under the Option, subject to any reservation by the City of any right, title, or interest in the Option as described herein.

Section 3. This Assignment is contingent upon the Assignee's executing a purchase agreement for the Property before July 1, 2019.

- a. If the Assignee fails to execute a purchase agreement for the Property before July 1, 2019, then the City hereby reserves the right to execute a purchase agreement for the Property under the terms of the Settlement and the Option. The City’s reservation of its right to execute a purchase agreement for the Property after July 1, 2019 does not absolve the Assignee from its obligations under the Option if the Assignee fails to execute a purchase agreement for the Property according to the terms of the Option.
- b. If the Assignee intends to execute a purchase agreement for the Property after July 1, 2019, then it shall provide written notice of such intent to the City before July 1, 2019, and the Parties shall use reasonable efforts to satisfy the obligations of the Option.

Section 4. This Assignment shall be binding upon the Parties and shall inure to the benefit of the Assignee and its successors, heirs, and assigns.

SIGNATURES

IN WITNESS WHEREOF this Assignment is hereby signed, sealed, and delivered by the City and Assignee as of this _____ day of _____, 2019.

FOR THE CITY:

FOR THE ASSIGNEE:

Austin Bleess, City Manager

Saul Valentin, Manager

[ACKNOWLEDGMENT ON FOLLOWING PAGE]

ACKNOWLEDGMENT: FOR CITY

THE STATE OF TEXAS §
§
COUNTY OF HARRIS §

This instrument was acknowledged before me on the _____ day of _____ 2019,
Day Month

by _____ the _____ of _____.
Name Title Entity

[SEAL]

Notary Public
In and for the State of Texas

My Commission Expires: _____

ACKNOWLEDGMENT: FOR ASSIGNEE

THE STATE OF TEXAS §
§
COUNTY OF HARRIS §

This instrument was acknowledged before me on the _____ day of _____ 2019,
Day Month

by _____ the _____ of _____.
Name Title Entity

[SEAL]

Notary Public
In and for the State of Texas

My Commission Expires: _____

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

EXHIBIT A: Settlement Agreement (incl. Option Agreement)



McFARLAND

Charles B. McFarland
CMCFARLAND@MCFARLANDPLLC.COM
DIRECT 713. 325. 9701

July 26, 2018

Allison Killian
Olson & Olson, LLP
2727 Allen Parkway, Suite 600
Houston, Texas 77019



Re: Cause No. 1074704; *Jones Road Project Ltd v. City of Jersey Village Texas.*; County Civil Court at Law No. 3, Harris County, Texas

Dear Allison:

As requested, I have enclosed a fully-executed original of the Settlement Agreement in the above-referenced litigation.

If you have any questions or comments, please do not hesitate to contact me directly at 713.325.9701

Very truly yours,

Charles B. McFarland
Charles B. McFarland

Enclosure

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

SETTLEMENT AGREEMENT

This Settlement Agreement (“**Settlement Agreement**”) is entered into on the date it is signed by the parties as shown below (the “**Signature Date**”) between JONES ROAD PROJECT LTD., a limited partnership, (“**Project**”), and the CITY OF JERSEY VILLAGE, Texas, a Municipal Corporation principally situated in Harris County, Texas, (the “**City**”), acting through its governing body, the City Council of the City of Jersey Village, Texas (hereafter, Project, and the City are collectively referred to as the “**Parties**”).

RECITALS

The Parties agree that the following recitals are included solely as an aid to the proper construction of this Settlement Agreement.

WHEREAS, a dispute arose between Project and the City when the City adopted District D zoning regulations (through Ordinance No. 2011-25), which restricted development in an area of the City encompassing Project’s property;

WHEREAS, Project owns approximately 10.56 acres of vacant land in the City, located south of US 290, on either side of Jones Road (the “**Property**”), more accurately described in the Option Agreement, which is attached to this Settlement Agreement as **Exhibit “A”**;

WHEREAS, Project claims that the City’s enforcement of the District D regulations limits the development of the Property to uses that are not economically viable and amounts to a regulatory taking;

WHEREAS, the City disputes Project’s claims and contends that Project has failed to ripen its regulatory takings claim because it failed to seek a final decision by the City on an application for a special development plan, failed to fully explore any other development options, and failed to explore the City’s amenability to necessary zoning changes;

WHEREAS, in order to resolve the current dispute, representatives of the parties attended a settlement meeting on April 2, 2018 and reached a tentative agreement to settle the case and to fully and finally resolve Project’s claims against the City, contingent upon the approval of this Settlement

Agreement by the City Council of the City, and in accordance with the terms contained herein.

NOW, THEREFORE, in consideration of the mutual promises, obligations, and benefits contained herein, the Parties mutually agree as follows:

AGREEMENT

1. City's Purchase Option. The City agrees to pay, and Project agrees to accept, the sum of Seventy Thousand Dollars (\$70,000.00) for a six-month option to purchase the Property for the option price of Two Million Nine Hundred and Fifty Thousand Dollars (\$2,950,000.00) as more fully described in the Option Agreement attached as Exhibit A.

2. City's Right to Extend the Purchase Option. The City shall have the right to extend the first purchase option for an additional six months by paying to Project, on or before the date the first option period expires, the additional sum of Seventy Thousand Dollars (\$70,000.00) as more fully described in the Option Agreement attached as Exhibit A.

3. Project's Right to Share in Profits of Sale in Certain Circumstances. In the event that the City, or its assignee: a) exercises an option to purchase the Property as provided under this Settlement Agreement; b) the City grants a variance from the District D regulating plan with regard to the Property (other than a "minor modification" as defined in the District D regulating plan), or changes the zoning of the Property to another district, before the sale or as a condition of the sale; and c) the City realizes gross proceeds from that sale of the Property that exceed Two Million Nine Hundred Fifty Thousand Dollars (\$2,950,000.00), the City shall pay to Project, within thirty (30) calendar days, fifty percent (50%) of that amount of the gross proceeds received by the City from the sale, that exceeds Two Million Nine Hundred Fifty Thousand Dollars (\$2,950,000.00). In the event the City realizes gross proceeds from the sale of the Property in combination with the sale of any other piece of property, Project shall only be entitled to 50% of the gross proceeds attributable to the sale of the Property.

4. Release of Project's claims. Project agrees that its claims against the City, including those claims asserted in Cause No. 1074704; *Jones Road Project Ltd. v. City of Jersey Village, Texas*, in the Harris County Civil Court at Law No. 3 (the "**Lawsuit**"), are released, without further

action of the Parties, when and if either of the following events occur: a) the City, or its assignee, purchases the Property; or b) the City amends its zoning ordinances to rezone the Property to District K, in its current form. The release described in this paragraph shall apply to the City, and its current or former council members, agents, servants, officials, employees, and assigns and shall cover all claims that Project has asserted, or could have asserted as of the date this Settlement Agreement is approved by the City Council, against any of the parties released.

5. Release of City's claims. The City agrees that any claims it has against Project, are released without further action of the parties, when and if Project's claims against the City are released as provided in paragraph 4, above. The release described in this paragraph shall apply to Project, and its current or former principals, agents, servants, employees, or assigns and shall cover all claims that the City could have asserted as of the date this Settlement Agreement is approved by the City Council, against any of the parties released.

6. Dismissal of current lawsuit. Project agrees to non-suit the Lawsuit, without prejudice, within ten (10) business days after the City Council approves this Settlement Agreement. Notwithstanding the dismissal, Project shall have the right to file a new lawsuit, asserting the same or different claims, if the release of those claims does not become effective as described in paragraph 4 above. With respect to the claims or causes of action relating to, arising out of, or in connection with the Lawsuit, the Parties hereby stipulate that any applicable statute of limitations, laches, and other possible time-bars and defenses based in whole or in part on the time which may elapse from the accrual of such claims to the filing of an action shall be deemed tolled from the effective date of this Agreement until 180 days after the date the City notifies Project in writing that the City will not purchase the Property and will not amend its zoning ordinances to rezone the Property to District K, in its current form.

7. Notices. Any formal notices or other communications ("Notice") required to be given by one party to another by this Settlement Agreement shall be given in writing addressed to the party to be notified at the address set forth below for the party, (a) by delivering the Notice in person, (b) by depositing the Notice in the United States Mail, certified or registered, return receipt requested, postage prepaid, addressed to the party to be notified, (c) by depositing the Notice with Federal Express or another nationally recognized courier service guaranteeing next day delivery, addressed to the

party to be notified, or (d) by sending the Notice by telefax with confirming copy sent by mail. Notice deposited in the United States mail in the manner herein above described shall be deemed effective from and after the third business day following the date of such deposit. Notice given in any other manner shall be effective only if and when received by the party to be notified. For the purposes of Notice, the addresses of the Parties, until changed as provided below, shall be as follows:

All Notices required or permitted under this Settlement Agreement shall be in writing and shall be served on the Parties at the following address:

City: City of Jersey Village
ATTN: City Manager
16327 Lakeview Drive
Jersey Village, Texas 77040
(713) 466-2100

Courtesy copy to:
City of Jersey Village
ATTN: City Secretary
16327 Lakeview Drive
Jersey Village, Texas 77040
(713) 466-2100

Project: Jones Road Project Ltd.

12651 Briarforest Dr.
Suite - 300
Houston Tx - 77077

Courtesy copy to:
Charles B. McFarland
811 Louisiana Street, Suite 2520
Houston, Texas 77002
(713) 325-9701

The Parties may from time to time change their respective addresses, and each may specify as its address any other address within the United States of America by giving at least five (5) business days written notice to the other party. If any date or any period provided in this Settlement Agreement ends on a Saturday, Sunday, or legal holiday, the applicable period for calculating the notice shall be extended to 5:00 p.m. C.S.T. on the first business day following the Saturday, Sunday or legal holiday.

8. Warranties. Each party or signatory to this Settlement Agreement warrants that the party or signatory has the power to enter into and perform this Settlement Agreement and has not assigned any rights or claims provided or released by this Settlement Agreement; and this Settlement Agreement's execution by such party or signatory has been duly authorized by all necessary action and that this Settlement Agreement constitutes a valid and binding obligation on that party, enforceable in accordance with its terms. Each party and signatory to this Settlement Agreement warrants that it or he has no suit, action, arbitration, or legal, administrative, or other proceeding or governmental investigation pending or threatened against any other party, any other party's business or properties, its financial or other condition, or the transactions contemplated under this Agreement.

9. No Admission of Liability. This Settlement Agreement is a compromise of disputed claims and shall not at any time or for any purpose be deemed an admission of liability by any party.

10. Binding Effect. The Parties understand and expressly agree that this Settlement Agreement shall be binding upon and inure to the benefit of the Parties, their successors, agents, servants, employees, attorneys, representatives, independent contractors, or any other individuals or entities acting in privity or concert with them.

11. Modification. This Settlement Agreement may be supplemented, amended, or modified only by the mutual agreement of the Parties. No supplement, amendment, or modification of this Settlement Agreement shall be binding unless it is in writing and signed by the party to be charged.

12. Merger. This Settlement Agreement constitutes the final, complete, and exclusive statement of the terms of the Settlement Agreement between the Parties pertaining to the subject matter of this Settlement Agreement and supersedes all prior and contemporaneous understandings or

agreements of the Parties. No party has been induced to enter into this Settlement Agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Settlement Agreement.

13. Review by Counsel. Each party has participated fully in the review and revision of this Settlement Agreement. Each party has been afforded sufficient time and opportunity to review the Settlement Agreement with legal counsel of its choice. Any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in interpreting this Settlement Agreement.

14. Headings. The headings in this Settlement Agreement are including principally for convenience and shall not by themselves affect the construction or interpretation of any provision in this Settlement Agreement, nor affect any of the rights or obligations of the Parties to this Settlement Agreement.

15. Further Documents. The Parties agree that at any time after execution of this Settlement Agreement, they will, upon request of the other party, execute and deliver the further documents and do the further acts and things as the other party may reasonably request in order to effectuate the terms of this Settlement Agreement.

16. Incorporation of Other Documents by Reference. All other documents attached to or referred to in this Settlement Agreement are incorporated into this Settlement Agreement by reference for the purposes set forth in this Settlement Agreement.

17. Counterparts. This Settlement Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

18. Effectiveness. This Settlement Agreement will become effective on the date it is approved by the City Council.

IN WITNESS WHEREOF, the Parties have, through their authorized representatives and on the dates shown below, signed this Settlement Agreement in multiple copies, each of which shall be an original, as of the date first given above.

[EXECUTION PAGES FOLLOW]

CITY OF JERSEY VILLAGE,
TEXAS

By: Austin Blase

Date: July 19, 2018

ATTEST:

[Signature]
City Secretary, Lorri Coody

APPROVED AS TO FORM:

City Attorney



JONES ROAD PROJECT LTD.

By: M. P. ITHL, -

Name: SOPAL IBRAHIMA

Title: Manager

Date: 7/23/18

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

EXHIBIT A OPTION AGREEMENT

OPTION AGREEMENT

1. **THIS OPTION AGREEMENT** (the “Option Agreement”) is entered into as of the date on which the Settlement Agreement, to which it is attached as an exhibit, is approved by the Jersey Village City Council and is made by and between the City of Jersey Village, Texas (the “City”), a home rule municipal corporation, its successors and assigns, and Jones Road Project Ltd., a limited partnership, its successors and assigns (“Project”).

2. Project is the owner of 10.56 acres of real property located south of US 290, on either side of Jones Road, in the City (the “Property”). The Property is more specifically described in **Exhibit A-1** attached hereto and made a part hereof.

3. **NOW THEREFORE**, in consideration of the sum of Seventy Thousand Dollars (\$70,000.00) (the “Option Money”), to be delivered to Project upon full execution of this Agreement by the City and Project and approval by the City Council of the City, Project grants to the City, the exclusive assignable right and option (the “Option”) to purchase the Property in accordance with the terms and conditions set forth herein. and in the Proposed Real Estate Purchase Agreement to be attached hereto as **Exhibit A-2** (the “Purchase Agreement”).

4. **Option Period.** The Option may be exercised at any time within six (6) months from the date City Council approves the Option Agreement (the “Option Period”). At the City’s election, and upon the City’s written notice to Project prior to expiration of the Option Period, the Option Period may be extended for an additional period of six (6) months, with an additional payment of Seventy Thousand Dollars (\$70,000.00) by the City to Project for the extension of the Option Period. The Option Period shall not extend beyond twelve (12) months unless the Purchase Agreement is executed prior to the end of the Option Period, including any extension, and the Purchase Agreement’s feasibility or due diligence period extends beyond twelve (12) months from the date of City Council’s approval of this Option Agreement, in which case the Option Period shall be extended for the period of the feasibility or due diligence period that extends beyond the twelve (12) months but not to exceed ninety (90) days. The City agrees to pay Three Hundred and Eighty-Four Dollars (\$384.00) to Project for each day the Option Period is extended beyond twelve (12) months. To the extent a purchase of the Property closes before the end of the Option Period, Project agrees to reimburse the City the amount of \$384.00 for each day from the closing date through the remaining term of the Option Period. If the City chooses not to

exercise the Option within the Option Period, as it may thereafter be extended as provided herein, the Option shall terminate, all rights and privileges granted hereunder shall be deemed completely surrendered, Project shall retain all money paid for the Option except as provided above, and no additional money shall be payable by either party to the other.

5. Delivery of Option Money. Within ten (10) business days of approval by City Council of this Option Agreement, the City shall deliver the Option Money to Project.

6. Assignment. The City may assign any or all of its Option at any time during the Option Period to any entity or entities. An assignment by the City hereunder shall not release the City from any of its obligations to Project pursuant to this Option Agreement, unless the City's assignee assumes the City's obligations under this Option Agreement and Project expressly consents to such assumption.

7. Copy. The City agrees to provide Project with a copy of any real estate purchase agreement for the Property executed by the City or its assignee within seven (7) business days of execution.

8. Title Policy. The City, at the City's option and sole expense, may obtain a title insurance policy, title commitment, title report, abstract, or any other reports to insure the suitability of the Property for development. Project agrees to fully cooperate with the City's efforts to obtain the above mentioned documents or obtain requested documentation as required by the title insurance company. Project represents it owns good and indefeasible title, free and clear of any and all liens.

Title Company:	Chicago Title, Houston Betty Hull
Address:	3700 Buffalo Speedway Suite 400 Houston, Texas 77098
Phone:	713-248-0880

9. Inspections. Project shall permit the City during the Option Period, and any extension thereof, free ingress, egress and regress to the Property by the City and its employees, agents and contractors to conduct

subsurface boring tests, radio frequency tests, environmental tests and such other tests, investigations and similar activities as the City may deem necessary, at the sole cost of the City. The City and its employees, agents, and contractors shall have the right to bring the necessary vehicles and equipment onto the Property to conduct such tests, investigations and similar activities. Project grants the City the right to clear all trees, tree limbs, undergrowth, or other obstructions which may interfere with, in the City's sole discretion, the City's ability to conduct such tests, investigations and similar activities.

10. Surveys. Project grants to the City the right to conduct surveys of the Property, including any easements, or any portion thereof. Project will provide the City a precise metes and bounds description (the "Legal Description") of the Property, or one shall be obtained from a boundary survey of the Property prepared by a public land surveyor registered in the state in which the Property is located. If necessary, the cost for such survey work shall be borne by the City. Notwithstanding that this Option and the Purchase Agreement may have been fully executed, upon delivery to Project from the City, Project and the City hereby agree that such survey or Legal Description shall be appended hereto, and to the Purchase Agreement, and shall constitute the determinative description of the Property.

11. Exercise of Option. At the City's or the City's assignee's election, the City or the City's assignee shall exercise the Option by written notice to Project, and the notice shall be deemed effective on the date it is posted. In the event the City or the City's assignee exercises the Option as herein provided, the Purchase Agreement shall become immediately effective upon that exercise and upon payment by the City or its assignee to Project of the consideration provided therein to be paid upon such exercise. No further action by Project or the City shall be required in order for the Purchase Agreement to be effective and in full force and effect. The actual Commencement Date of the Real Estate Purchase Agreement shall be the first day of the month during which the Option is exercised. The City and Project further agree that, if necessary, they will formally execute one or more originals of the Purchase Agreement, and prepare and execute such other documents as may be necessary to consummate the purchase of the Property as contemplated in this Option Agreement, in accordance with the agreed terms of that purchase.

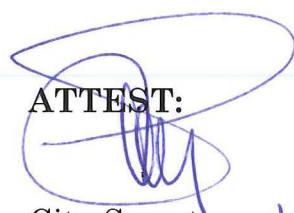
12. Option Price. If the City or the City’s assignee exercises the Option, the City or its assignee agrees to purchase the Property for Two Million, Nine-Hundred and Fifty Thousand Dollars (\$2,950,000.00) (the “Option Price”) in accordance with the Purchase Agreement.

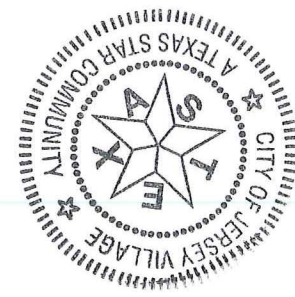
JONES ROAD PROJECT LTD.

By: Gov. P. Bathia
Printed name: GOV. P. BATHIA
Title: Manager
Date: 7/23/18

CITY OF JERSEY VILLAGE, TEXAS

By: Austin Bless
Printed name: Austin Bless
Title: City Manager
Date: July 19, 2018

ATTEST:

City Secretary, Lorri Coody



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

ACKNOWLEDGMENT

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on the 23 day of July 2018, by GORAL IBATHISA, the Manager of Jones Road Project Ltd.

Dasia Cole

Notary Public
In and for the State of Texas

My Commission Expires: 12-15-18



ACKNOWLEDGMENT

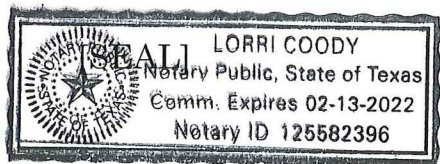
THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on the 19th day of July 2018, by Austin Bleess, the City Manager of the City of Jersey Village, Texas, for and on behalf of the City of Jersey Village.

Lorri Coody

Notary Public
In and for the State of Texas

My Commission Expires: 02/13/2022



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

OPTION AGREEMENT

Exhibit A-1

Description of the Property

EXHIBIT A-1

Description of the Property

All of Restricted Reserve "D" of JONES RD. 290 COMMERCIAL RESERVES, a subdivision in Harris County, Texas according to the map or plat recorded in/under Volume 631037 of the Map Records of Harris County, Texas and being the same 5.58 acre tract of land described therein.

All of Restricted Reserve "E" of JONES RD. 290 COMMERCIAL RESERVES, a subdivision in Harris Count, Texas according to the map or plat recorded in/under Volume 631037 of the Map Records of Harris County, Texas and being the same 4.98 acre tract of land described therein.

OPTION AGREEMENT

Exhibit A-2

Proposed Real Estate Purchase Agreement

(To be attached at a later date)

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: April 15, 2019

AGENDA ITEM: H04

AGENDA SUBJECT: Consider Resolution No. 2019-17, authorizing the City Manager to execute an Agreement with Collaborate Architects LLC for architectural and engineering services for Jersey Village City Hall located in the Village Center Development.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** April 5, 2019

EXHIBITS: [Resolution No. 2019-17](#)
[EX A](#) – Design Services Agreement – Collaborate Architects LLC

BUDGETARY IMPACT:	Required Expenditure:	\$647,500
	Amount Budgeted:	\$450,000
	Appropriation Required:	\$

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

With the announcement of the Village Center Development a new City Hall is proposed in the development. By putting City Hall there we can offer a lot of savings to the tax payer and synergy for the development.

They estimate this new City Hall to be approximately 28,800 square feet in size at a construction cost of \$5,184,000. That does not include Furniture, Fixtures, and Equipment. A facility of this size will allow for some future growth that may be necessary over the next 50 years. It is important to note that the new city hall will house more than what we have today, and it will also serve the community for the next 50 years and beyond.

The proposal for Architectural and Engineering Services for Jersey Village City Hall located in the Village Center Development is on the following pages. The proposed services include pre-design services, schematic design phase, design development phase, construction documents, assistance with permitting, putting the work out to bid, construction administration, Furniture, Fixtures, and Equipment (FF&E) Services, and Project Management Services.

For this fiscal year we have budgeted \$450,000 for the design services. For the next two fiscal years we have earmarked \$8,000,000 for the construction of the building, for a total project budget of \$8,450,000.

We have the proposal before the Council tonight and the architects are ready to get started on the design quickly.

RECOMMENDED ACTION:

To approve Resolution 2019-17, authorizing the City Manager to enter into a contract for services for Architectural and Engineering Services for Jersey Village City Hall located in the Village Center Development with Collaborate LLC.

RECOMMENDED MOTION:

To approve Resolution 2019-17, authorizing the City Manager to execute an Agreement with Collaborate Architects LLC for architectural and engineering services for Jersey Village City Hall located in the Village Center Development.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

RESOLUTION NO. 2019-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH COLLABORATE ARCHITECTS LLC FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR JERSEY VILLAGE CITY HALL LOCATED IN THE VILLAGE CENTER DEVELOPMENT.

WHEREAS, as part of the Fiscal Year 2019 Budget the City Council allocated funds to for architectural and engineering services for a new City Hall; and

WHEREAS, On March 18, 20219 the City Council approved a Chapter 380 agreement providing for the development in Village Center, located on Jones Road south of 290; and

WHEREAS, the City Council finds the construction of a new City Hall in Village Center provides cost savings and cohesion for the project; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

That the City Manager is authorized to execute a contract on behalf of the City of Jersey Village with Collaborate Architects LLC for architectural and engineering services for a new Jersey Village City Hall to be located in the Village Center development in substantially to the form as attached Exhibit A.

PASSED AND APPROVED this 15th day of April 2019.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary



EXHIBIT A

DESIGN SERVICES AGREEMENT WITH COLLABORATE ARCH LLC FOR A NEW CITY HALL BUILDING IN VILLAGE CENTER

**CITY OF JERSEY VILLAGE
STANDARD CONTRACT FOR GENERAL SERVICES**

I. General Information and Terms.

Contractor's Name and Address: Collaborate Arch LLC, 3302 Canal St. #36, Houston, TX 77003

Description of Services: Design Services for New City Hall Building in Village Center

Maximum Contract Amount: \$647,500

Effective Date: On the latest date of the dates executed by both parties.

Termination Date: (See III C)

Contract Parts: This Contract consists of the following parts:

- I. General Information and Terms
- II. Signatures
- III. Standard Contractual Provisions
- IV. Additional Terms or Conditions
- V. Additional Contract Documents

II. Signatures. By signing below, the parties agree to the terms of this Contract:

CITY OF JERSEY VILLAGE

CONTRACTOR:

By: _____
Austin Bless, City Manager

By: _____

Date: _____

Date: _____

III. Standard Contractual Provisions.

A. Contractor's Services. The Contractor will provide to the City the scope of services fully described in Section V Attachment A and fully incorporated by reference for all purposes.

B. Billing and Payment. The Contractor will bill the City for the services provided at intervals of at least 30 days, except for the final billing. The City will pay the Contractor for the services provided for in this Contract with current revenues available to the City, but all of the City's payments to the Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the provisions of Chapter 2251 of the Government Code. The City is not liable to the Contractor for any taxes which the City is not liable by law, including state and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any bill.

C. Termination Provisions.

(1) Unless terminated earlier as allowed by this Contract, this Contract terminates:

(a) On the termination date, if any, specified in the General Information in Part 1, but the obligation of a party to complete a contract requirement pending on the date of termination survives termination; or

(b) If there is no termination date specified in the General Information in Part 1, the Contract terminates when both parties have completed all their respective obligations under the Contract.

(2) The City's city manager may terminate this Contract during its term at any time for any reason by giving written notice to the Contractor not less than five business days prior to the termination date, but the City will pay the Contractor for all services rendered in compliance with this Contract to the date of termination.

(3) If the City's city council does not appropriate funds to make any payment for a fiscal year after the City's fiscal year in which the Contract becomes effective and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

D. Liability and Indemnity. Any provision of the Contract is void and unenforceable if it: (1) limits or releases either party from liability that would exist by law in the absence of the provision; (2) creates liability for either party that would not exist by law in the absence of the provision; or (3) waives or limits either party's rights, defenses, remedies, or immunities that would exist by law in the absence of the provision.

E. Assignment. The Contractor may not assign this Contract without the City's prior written consent.

F. Law Governing and Venue. This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in or having jurisdiction in Harris County, Texas.

G. Entire Contract. This Contract represents the entire Contract between the City and the Contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by both parties.

H. Independent Contractor. The Contractor will perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor

or Contractor's officers or employees in the means, methods, or details of the work to be performed by Contractor.

I. Dispute Resolution Procedures. If either party disputes any matter relating to this Contract, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The parties will each pay one-half of the mediator's fees.

J. Attorney's Fees. Should either party to this Contract bring suit against the other party for any matter relating to this Contract, neither party will seek or be entitled to an award of attorney's fees or other costs relating to the suit.

K. Severability. If a court finds or rules that any part of this Contract is invalid or unlawful, the remainder of the Contract continues to be binding on the parties.

L. Contractual Limitations Period. Any provision of the Contract that establishes a limitations period that does not run against the City by law or that is shorter than two years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

M. Conflicting Provisions. If there is a conflict between a provision in the Contractor's Additional Contract Documents and a provision in the remainder of this Contract, the latter controls.

O. Copyright. Any original work (the Work), including any picture, video, music, brochure, writing, trademark, logo or other work created by the Contractor for the use of the City under this Contract is a "work made for hire," as defined by federal copyright law. If the Work is not by law a "work made for hire," the Contractor by execution of this Contract assigns to the City all of its rights to the Work, including the copyright. The City, as the author and owner of the copyright to the Work, may alter, reproduce, distribute, or make any other use of the Work as it deems appropriate.

P. Boycott Prohibition. Contractor must provide a written verification that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

Q. Conflict Disclosures. Contractor must make all required conflict disclosures under Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

IV. Additional Terms or Conditions.

A. Contractor agrees to comply with all City Codes and state and federal laws.

V. Additional Contract Documents. The following documents attached to this Contract are part of this Contract:

A. Standard Form of Agreement Between Owner and Architect for the Jersey Village City Hall Village center on Jones Road between FM529 and US 290 Project.



AIA[®] Document B101[™] – 2017

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the ninth day of April
in the year Two Thousand and Nineteen
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

The City of Jersey Village
16327 Lakeview Drive
Jersey Village, Texas 77040

and the Architect:
(Name, legal status, address and other information)

Collaborate Arch LLC
3302 Canal Street, Suite 36
Houston, Texas 77003

for the following Project:
(Name, location and detailed description)

Jersey Village City Hall
Village Center on Jones Rd.between FM 529 and US 290

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The Owner and Architect agree as follows.

Init.

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT’S RESPONSIBILITIES
3	SCOPE OF ARCHITECT’S BASIC SERVICES
4	SUPPLEMENTAL AND ADDITIONAL SERVICES
5	OWNER’S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION
10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as “not applicable” or “unknown at time of execution.”)

§ 1.1.1 The Owner’s program for the Project:

(Insert the Owner’s program, identify documentation that establishes the Owner’s program, or state the manner in which the program will be developed.)

The program will be developed with the owner as part of the services included in this agreement

§ 1.1.2 The Project’s physical characteristics:

(Identify or describe pertinent information about the Project’s physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

The new City Hall Building will be two stories, approximately 28,800 square feet in area and will house municipal offices, city services, and city council chambers. The project will include the public plaza adjacent to City Hall, a water feature, parking, and access from Jones Road.

§ 1.1.3 The Owner’s budget for the Cost of the Work, as defined in Section 6.1:
(Provide total and, if known, a line item breakdown.)

The Owner's budget for the Cost of the Work is to be developed with the Owner

§ 1.1.4 The Owner’s anticipated design and construction milestone dates:

- .1 Design phase milestone dates, if any:
Commence on April 15, 2019

- .2 Construction commencement date:
February 1, 2020

- .3 Substantial Completion date or dates:
February 1, 2021

- .4 Other milestone dates:

§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:
(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)

Negotiated Contract

§ 1.1.6 The Owner’s anticipated Sustainable Objective for the Project:
(Identify and describe the Owner’s Sustainable Objective for the Project, if any.)

§ 1.1.6.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™–2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner’s Sustainable Objective. If E204–2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204–2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

Init.

§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:
(List name, address, and other contact information.)

Austin Bless, City Manager
City of Jersey Village
16327 Lakeview Drive
Jersey Village, Texas 77040
ableess@ci.jersey-village.tx.us
714-466-2109

§ 1.1.8 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:
(List name, address, and other contact information.)

§ 1.1.9 The Owner shall retain the following consultants and contractors:
(List name, legal status, address, and other contact information.)

.1 Geotechnical Engineer:

Earth Engineering Consultants LLC
4877 Langfield Road
Houston, Texas 77040

.2 Civil Engineer:

Civil Engineer to be included in Architect's scope of work

.3 Other, if any:

(List any other consultants and contractors retained by the Owner.)

Surveyor retained by the Owner to be determined

§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:
(List name, address, and other contact information.)

Dwayne Mollard AIA
Principal, Collaborate Arch LLC
3302 Canal Street, Suite 36
Houston, Texas 77003
dmollard@collaborate-llc.com
713-425-9429

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:
(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

.1 Structural Engineer:

Carlos Gutierrez PE; Principal
CSF Consulting LP
11301 Fallbrook, Suite 320
Houston, Texas 77065
carlosg@csfengineers.com 832-678-2110

.2 Mechanical Engineer:

Rahim Tazeh PE
Infrastructure Associates
6117 Richmond Ave, Suite 200
Houston, Texas 77057
rt1@iahouston.com 713-622-0120

.3 Electrical Engineer:

Rahim Tazeh PE
Infrastructure Associates
6117 Richmond Ave, Suite 200
Houston, Texas 77057
rt1@iahouston.com 713-622-0120

§ 1.1.11.2 Consultants retained under Supplemental Services:

§ 1.1.12 Other Initial Information on which the Agreement is based:

Civil Engineer to be included in Architect's services;
Darren Huckert PE; Vice President Graza EMC Inc.
9801 Westheimer Road, Suite 803, Houston, Texas 713-491-6049

Reference Exhibit A; Collaborate proposal, dated April 1, 2019

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's

Init.

sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than one million dollars (\$1,000,000) for each occurrence and one million dollars (\$ 1,000,000) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than one million dollars (\$ 1,000,000) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than one million dollars (\$ 1,000,000) each accident, one million dollars (\$ 1,000,000) each employee, and one million dollars (\$ 1,000,000) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than one million dollars (\$ 1,000,000) per claim and one million dollars (\$ 1,000,000) in the aggregate.

§ 2.5.7 **Additional Insured Obligations.** To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the

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Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.1.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 Procurement Phase Services

§ 3.5.1 General

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

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§ 3.5.2 Competitive Bidding

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by:

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 organizing and conducting a pre-bid conference for prospective bidders;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda; and,
- .4 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 Negotiated Proposals

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by:

- .1 facilitating the distribution of Proposal Documents for distribution to prospective contractors and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors;
- .3 preparing responses to questions from prospective contractors and providing clarifications and interpretations of the Proposal Documents to the prospective contractors in the form of addenda; and,
- .4 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 If the Proposal Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 Construction Phase Services**§ 3.6.1 General**

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™-2017, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201-2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work

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completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Contractor

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect’s responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

(Designate the Architect’s Supplemental Services and the Owner’s Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

Supplemental Services	Responsibility <i>(Architect, Owner, or not provided)</i>
§ 4.1.1.1 Programming	Architect
§ 4.1.1.2 Multiple preliminary designs	Architect
§ 4.1.1.3 Measured drawings	Architect
§ 4.1.1.4 Existing facilities surveys	Not Provided
§ 4.1.1.5 Site evaluation and planning	Not Provided
§ 4.1.1.6 Building Information Model management responsibilities	Not Provided
§ 4.1.1.7 Development of Building Information Models for post construction use	Not Provided
§ 4.1.1.8 Civil engineering	Architect
§ 4.1.1.9 Landscape design	Architect
§ 4.1.1.10 Architectural interior design	Architect
§ 4.1.1.11 Value analysis	Not Provided
§ 4.1.1.12 Detailed cost estimating beyond that required in Section 6.3	Architect
§ 4.1.1.13 On-site project representation	Not Provided
§ 4.1.1.14 Conformed documents for construction	Not Provided
§ 4.1.1.15 As-designed record drawings	Architect
§ 4.1.1.16 As-constructed record drawings	General Contractor
§ 4.1.1.17 Post-occupancy evaluation	Not Provided
§ 4.1.1.18 Facility support services	Not Provided
§ 4.1.1.19 Tenant-related services	Not Provided
§ 4.1.1.20 Architect’s coordination of the Owner’s consultants	Architect
§ 4.1.1.21 Telecommunications/data design	Architect
§ 4.1.1.22 Security evaluation and planning	Not Provided
§ 4.1.1.23 Commissioning	Not Provided
§ 4.1.1.24 Sustainable Project Services pursuant to Section 4.1.3	Not Provided
§ 4.1.1.25 Fast-track design services	Not Provided
§ 4.1.1.26 Multiple bid packages	Not Provided
§ 4.1.1.27 Historic preservation	Not Provided
§ 4.1.1.28 Furniture, furnishings, and equipment design	Architect
§ 4.1.1.29 Other services provided by specialty Consultants	Not Provided
§ 4.1.1.30 Other Supplemental Services	Not Provided

Supplemental Services	Responsibility <i>(Architect, Owner, or not provided)</i>
4.1.1.31 Owner's Representative Project Mgmt Services	Architect

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

Owner's Representative Project Management Services as described in Exhibit A, Collaborate Proposal, dated April 1, 2019

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;

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- .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .8 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of entities providing bids or proposals;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or,
- .11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor
- .2 Forty-Eight (48) visits to the site by the Architect during construction
- .3 Two (2) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 Two (2) inspections for any portion of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within Twenty-Five (25) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™-2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 The Owner shall include the Architect in all communications with the Contractor that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.15 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead

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and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, the Procurement Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services for modifying the Construction Documents shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

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§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is

stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator’s fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

- Arbitration pursuant to Section 8.3 of this Agreement
- Litigation in a court of competent jurisdiction
- Other: (Specify)

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect’s option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days’ written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect’s services. The Architect’s fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect’s services. The Architect’s fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days’ written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days’ written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days’ written notice to the Architect for the Owner’s convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect’s termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

- .1 Termination Fee:
to be agreed upon by both parties

- .2 Licensing Fee if the Owner intends to continue using the Architect’s Instruments of Service:
to be agreed upon by both parties

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum
(Insert amount)

Four Hundred Eighty Thousand Dollars (\$ 480,000)

- .2 Percentage Basis
(Insert percentage value)

percent (%) of the Owner's budget for the Cost of the Work,
as calculated in accordance with Section 11.6.

- .3 Other
(Describe the method of compensation)

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Owner's Representative Project Management Services; Stipulated Sum of One Hundred Sixty-Seven Thousand Five Hundred Dollars (\$167,500) to be paid monthly

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

to be agreed upon by both parties based on Architects hourly rates

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus ten percent (10 %), or as follows:
(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

to be agreed upon by both parties based on Consultants hourly rates

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	twenty	percent (20	%)
Design Development Phase	twenty	percent (20	%)
Construction Documents Phase	thirty-five	percent (35	%)
Procurement Phase	five	percent (5	%)
Construction Phase	eighteen	percent (18	%)
Project Closeout Phase	two	percent (2	%)
Total Basic Compensation		one hundred percent	(100%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner’s most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner’s budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect’s consultants are set forth below. The rates shall be adjusted in accordance with the Architect’s and Architect’s consultants’ normal review practices. *(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

Reference Exhibit A; Collaborate proposal to the City of Jersey Village, dated April 1, 2019

Employee or Category	Rate (\$0.00)
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§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect’s consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner’s prior written approval, the Architect’s consultants’ expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect’s consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;

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- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and,
- .12 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect’s consultants plus ten percent (10 %) of the expenses incurred.

§ 11.9 Architect’s Insurance. If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:
(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.5, and for which the Owner shall reimburse the Architect.)

§ 11.10 Payments to the Architect

§ 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of zero dollars

(\$0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner’s account in the final invoice.

§ 11.10.1.2 If a Sustainability Certification is part of the Sustainable Objective, an initial payment to the Architect of Not Applicable

() shall be made upon execution of this Agreement for registration fees and other fees payable to the Certifying Authority and necessary to achieve the Sustainability Certification. The Architect’s payments to the Certifying Authority shall be credited to the Owner’s account at the time the expense is incurred.

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect’s invoice. Amounts unpaid

Thirty-One (31) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

%

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect’s compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:
(Include other terms and conditions applicable to this Agreement.)

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B101™–2017, Standard Form Agreement Between Owner and Architect
- .2 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this agreement.)

.3 Exhibits:
(Check the appropriate box for any exhibits incorporated into this Agreement.)

AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this agreement.)

Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

Exhibit A; Collaborate's proposal to the City of Jersey Village dated April1, 2019

.4 Other documents:
(List other documents, if any, forming part of the Agreement.)

Exhibit A; Collaborate's proposal to the City of Jersey Village dated April1, 2019

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

Austin Bless, City Manager, City of Jersey Village
(Printed name and title)



ARCHITECT *(Signature)*

Martin Needle AIA, Founding Principal; Tx 13686
(Printed name, title, and license number, if required)



Init.



April 1, 2019

Mr. Austin Bleess
 City Manager
 City of Jersey Village
 16327 Lakeview Dr.,
 Jersey Village, Texas 77040
ableess@ci.jersey-village.tx.us
 713.466.2109

Re: Proposal for Architectural and Engineering Services for Jersey Village City Hall located in the Village Center Development; REVISION 2

Dear Mr. Bleess;

Collaborate Architects is pleased to submit this proposal for Architectural and Engineering services for the proposed Jersey Village City Hall to be located in the Village Center Development located off of Jones Road between FM529 (Spencer Road) and US Highway 290.

Scope of Work:

The project will include the proposed City Hall structure and the surrounding area which will include community space, green space, and associated surface parking. The City Hall structure will be a two-story structure, approximately 28,800 sf in area that will house offices for city government and services and city council chambers.

The proposed services for this project are as follows:

- Pre-design Services: Develop a building program and conceptual site and building layout to define the scope and scale of the project.
- Schematic Design Phase: this phase will include validation of the building program through meetings with the client, refinement of the conceptual plan, life safety review, development of building exterior, building sections, and site improvements.
- Design Development Phase: Further develop the schematic design package incorporating architectural detail as well as mechanical, electrical, plumbing, structural, and civil elements. Outline specifications, equipment, finishes, windows, doors, and typical wall sections will be defined.
- Construction Documents: Architectural documentation for permitting and construction of the facility will be produced. Civil, structural, mechanical, electrical, and plumbing will be coordinated. The deliverable will include a complete set of

construction documents inclusive of documents provided by the consultant team. Drawings will be submitted for permit to the Authority having jurisdiction (AHJ) for permitting.

- Assist with permitting/approval by the authority having jurisdiction (AHJ). Design and construction documents will meet Building Code requirements of the AHJ.
- Collaborate will assist with Bid/Negotiation services. This will include attending a pre-proposal meeting, responding to contractor questions, and assistance with the evaluation of proposals.
- Construction administration: Construction phase services to help ensure the project is being constructed as designed will be provided. This will include attendance at a preconstruction meeting, review of contractor shop drawings and submittals, bi-weekly site visits/attendance at site meetings, responses to contractor requests for information, certification of contractor's pay application, review of change orders, and project closeout.
- FF&E services: Provide interior design services and management of the procurement of furnishings for the project. This will include selection of furnishings, interior design services for the selection of materials, fabrics and colors, and managing the furniture procurement process through various vendors.
- Provide Project Management Services for the project. Project Management services to be performed include:
 - Serve as Owner's Representative during the design, pre-construction and construction of new facility
 - Attend project meetings and coordinate meetings as needed or requested
 - Review, advise and monitor contractor's construction schedule, budget and adherence with project plans and specifications
 - Communicate with the AE team, other Consultants, and construction contractors on Owner's behalf
 - Review budgets, cost, and assist in selection of suppliers and other vendors
 - Maintain project records for the Owner
 - Prepare monthly progress reports to the Owner
 - Review Owner contractor payment requests for the Owner's approval
 - Provide construction and material testing administration
 - Monitor site protection efforts of contractors
 - Assist with identification, evaluation and documentation of project scope changes and contractor requests for clarification
 - Monitor contractor's development of as-built drawings
 - Coordinate project close-out and warranty services
 - Assist team in coordinating its move into the facility

Owner Provided Information and services for the project:

The proposed fee is based on the owner providing the following:

1. Geotechnical reports identifying foundation and paving recommendations by a geotechnical engineer based on the soil conditions of the site.
2. Topographic, improvements, and boundary survey of the site
3. Payment of Fees for review/coordination by the Utility District if required.
4. Approval of the design and layout prior to the commencement of construction documents. Owner revisions to the design after approval of the design development and commencement of the construction documents phase of the work will be an additional service.
5. Collaborate will submit the plans to the AHJ (*authority having jurisdiction*) for permitting on behalf of the owner. The owner will pay all drawings permit review fees required by the AHJ. Collaborate will assist owner in addressing any AHJ comments pertaining to the scope of work to obtain permits.

Construction Budget:

The estimated construction budget for the proposed structure is \$ 5,184,000.

Proposed Fee:

Collaborate Architects will provide basic services described in the scope of work section of this proposal for a lump sum fee \$ 647,500 **(Six Hundred Forty-Seven Thousand Five Hundred Dollars)**. The proposed fee will be broken down into the following milestones:

Phase	Proposed phase fee
Pre-design/Programming	\$ 20,100
Schematic Design	\$ 60,300
Design Development	\$ 80,400
Construction Documents	\$ 140,700
Bid/Negotiation	\$ 20,100
Construction Administration	\$ 72,360
Project Closeout	\$ 8,040
FF&E Services	\$ 78,000
Project Management Services	\$ 167,500
TOTAL	\$ 647,500

The proposed fee includes services of the following consultants:

- Civil Engineering
- Landscape Architectural services
- Structural Engineering
- MEP Engineering
- Data, Communications, and Security design services
- Cost Estimating Services

We propose that fees be paid on a monthly basis based for work performed. Fees are to be paid within 30 days from receipt of invoice.

Schedule:

Collaborate is available and ready to commence with the work upon approval by the City of Jersey Village and receipt of a notice to proceed with the work. A schedule will be developed upon commencement of the project

Exclusions, Reimbursable Expenses, and Additional Services: The proposed fee does not include the following services:

- Geotechnical services
- Re-platting or Platting services
- Work outside the project area including extension of utilities to and from the site, street work, and work in the public right of way.
- Services of Environmental Consultants.
- Services related to obtaining LEED certification or better
- Fundamental or Enhanced Commissioning Services
- Services of Special Consultants not included in basic A/E services listed in the scope of work section of this proposal (ie: lighting, sound system, roofing, envelope, food service, pool consultant)
- Traffic Studies
- Record drawings after the completion of construction showing “as-built” conditions.
- Professional Rendering or animation produced outside Collaborate’s office
- Design of Streets, turning lanes, and work in the Public Right of Way,

We proposed that reimbursable expenses be paid at cost with a 10% markup. Mileage will not be marked up. Proposed reimbursable expenses will include the following:

- Mileage related to the project at \$ 0.58 per mile.
- Courier services, shipping and delivery charges
- Reproductions Printing of plans and specifications for review, permitting, and construction
- Fees for review by government agencies including permitting review and inspection fees and review and inspection fees for Accessibility as required by the state.

We propose that additional services, should they occur, be calculated in an equitable manner based on Collaborate’s hourly rates and the cost of consultant services plus 10% mark up. Collaborate’s current hourly rates for principals and staff are as follows:

Principal:	\$150
Sr. Project Manager	\$120
Project Manager	\$ 95
Sr. Architect:	\$120
Architect:	\$ 95
CAD/Designer III:	\$ 85
CAD/Designer II:	\$ 75

CAD/Designer I:	\$ 65
Construction Administrator:	\$ 95
Intern:	\$ 45
Clerical:	\$ 55

We hope this proposal meets with The City of Jersey Village approval as we are eager to commence work on the project. Upon acceptance of this proposal Collaborate and the City of Jersey Village will execute the appropriate AIA contract documents. Please contact me if you have any questions or comments. We look forward to working with you. Thank you.

Yours truly,



Martin Needle AIA
Founding Principal;
Collaborate Arch LLC.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: April 15, 2019

AGENDA ITEM: H05

AGENDA SUBJECT: Consider Ordinance No. 2019-09, adopting a Water Conservation Plan for the City of Jersey Village; amending the Code of Ordinances of the City of Jersey Village, Chapter 70, Utilities, by amending Article VI., *Water Conservation Plan*; providing a severability clause; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date.

Dept/Prepared By: Kevin Hagerich, Public Works Director **Date Submitted:** April 9, 2019

EXHIBITS: [Ordinance No. 2019-09](#)
[Exhibit A](#) – Water Conservation Plan

BACKGROUND INFORMATION:

Since 2014 the City has been required by the Texas Water Development Board (TWDB) to have a Water Conservation Plan, as we have more than 3,300 meter connections. That plan must be updated every 5 years.

The Texas Water Code requires retail public water suppliers with more than 3,300 connections to:

1. Conduct and submit a water loss audit annually
2. Report annually to the TWDB on the process in implementing their current water conservation plan
3. Develop and submit an updated water conservation plan to the TWDB every five years

The water audit addresses four main points of water loss; loss from distribution lines, inaccuracies in meters, deficiencies in accounting practices, and theft of service.

The Utility Profile provides information related to the City of Jersey Villages historical usage, as well as current residential and commercial usage.

The Public Works Department has also created a Water Conservation Plan. The plan identifies conservation goals, best management practices and water conservation methods that the city will target over a five to ten year period. City staff will identify cost associated with the program and address them accordingly within its capital improvement plan.

Currently, the public works department has completed the annual water loss audit, utility profile report, water conservation plan, and submitted completed reports before the May 1, 2019 deadline for review.

This agenda item is to adopt the Water Conservation Plan, and amend the Code of Ordinances to set forth the rules and regulations of the plan.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2019-09, adopting a Water Conservation Plan for the City of Jersey Village; amending the Code of Ordinances of the City of Jersey Village, Chapter 70, Utilities, by amending Article VI., *Water Conservation Plan*; providing a severability clause; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON APRIL 15, 2019

ORDINANCE NO. 2019-09

AN ORDINANCE ADOPTING A WATER CONSERVATION PLAN FOR THE CITY OF JERSEY VILLAGE; AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, CHAPTER 70, UTILITIES, BY AMENDING ARTICLE VI, WATER CONSERVATION PLAN; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council of the City of Jersey Village recognizes that the amount of water available to its customers is limited and subject to depletion during periods of extended drought; and

WHEREAS, in the best interest of its customers, City Council is authorized to adopt ordinances it deems are necessary and expedient to preserve and conserve its water resources to prepare for drought; and

WHEREAS, City Council desires to comply with the rules of the Texas Water Development Board, and adopt a Water Conservation Plan; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The Water Conservation Plan, attached hereto as “Exhibit A” is hereby adopted as the official policy of the City of Jersey Village.

Section 3. The Code of Ordinances of the City of Jersey Village is amended by deleting from Chapter 70, Article VI, Section 70-201 the language shown below in struckthrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**), with the new Section 70-201 to read as follows:

Sec. 70-201. Adoption of Water Conservation Plan.

The City of Jersey Village Water Conservation Plan, dated April ~~2014~~ 2019, is hereby adopted for the city and is incorporated by reference herein. A true and correct copy of the City of Jersey Village Water Conservation Plan shall be filed and maintained in the office of the city secretary and available for public viewing during normal business hours.

Section 4. Severability. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 5. Penalty. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

Section 6. Effective Date. This ordinance shall be in full force and effect from and after its passage.

PASSED, APPROVED, AND ADOPTED this 15th day of April 2019.

Justin Ray, Mayor

ATTEST:

Lorri Coody, City Secretary



EXHIBIT A

WATER CONSERVATION PLAN



WATER CONSERVATION PLAN

APPROVED BY CITY COUNCIL
ORDINANCE 2019 – 09
APRIL 15, 2019

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INTRODUCTION

In response to the continuation of drought conditions that exist across the State, the 83rd Texas Legislature passed House Bill 857 (HB 857), amending the Texas Water Code 16.0121, effective September 1, 2013 regarding the water loss audit that is required of all public utilities providing potable water. The passage of HB 857 requires that all utilities perform a water loss audit annually, for those utilities that exceed 3,300 connections.

In June of 2000 the City of Jersey Village signed a water supply contract with the City of Houston for distribution and use of domestic and commercial purposes. Prior to the agreement the City of Jersey Village produced water from wells located in Regulatory Area Three of the Harris-Galveston Coastal Subsidence District. The Subsidence District regulations permitted groups of entities to join together in a regional ground water reduction plan. Per the two parties agreement the City of Houston would include Jersey Village in tis Ground Water Reduction Plan in accordance with the regulations and rules of the Harris-Galveston Coastal Subsidence District.

The City of Jersey Village City Council approved Ordinance 2000-25 in August of 2000 approving a Drought Contingency Plan.

The City of Jersey Village's water production and distribution and wastewater collection systems are owned by the City of Jersey Village. Wastewater is collected and treated by the City of Jersey Village and the White Oak Bayou Joint Powers Board. The system serves an area of approximately 3.3 square miles. All residential and commercial sites use the City water and wastewater, with approximately 200,000 gallons a day being treated at the City owned Castlebridge Wastewater Treatment Plant and approximately 800,000 gallons being treated by the White Oak Bayou Joint Power Board.

Through conservation and to protect the City from adverse effects of drought, it is the goal to the City to enact a Water Conservation Plan along with Drought Contingency Plan to achieve an average water consumption of 188 gallons per capita per day for the five years beginning in the year 2014 and an average consumption of 180 gallons per capita per day for the five years 2019. In addition the City of Jersey Village has set a goal to achieve a water loss of 10 gallons per capita (or less) for the five years beginning in the year 2014 and 9 gallons (or less) for five years beginning in the year 2019.

UTILITY PROFILE

CUSTOMER DATA

- Service Area Size – 3.36 square miles
- Current (2019) Total Population of Service Area – 7,970
- Current Population Served by the Utility
 - Water – 7,970
 - Wastewater – 7,970

Population Served by Water Utility for the Previous Five Years

Year	Population
2018	7,970
2017	7,929
2016	7,928
2015	7,898
2014	7,901

(Population information obtained from the United States Census Bureau)

Projected Population to be Served by Water Utility for the Next Decades

Year	Population
2020	8025
2030	8766
2040	9029
2050	9300
2060	9579

(Projected populations estimated based on new multifamily being developed in and around Village Center)

ACTIVE CONNECTIONS

- Current Number of Active Connections (All connections are metered)
 - Residential Single Family – 2,237
 - Residential Multi Family – 0
 - Commercial – 192
 - Industrial – 0
 - Public & Institutional – 52
 - Other –
 - Total Unmetered - 0
- Total Connections – 2,481
- Total project connections by 2020 – 3,226 (The City is ninety five percent built out and population is not expected to increase significantly)

- New connections in the past three years – 100

HIGH VOLUME CUSTOMERS

Customer	Use (1000's gal/yr.)	Treated or Raw
Promenade JV	27,376	Treated
Trails @ Rock Creek	17,265	Treated
Trails @ Corinthian Creek	12,038	Treated
CFISD	10,135	Treated
Prologis	3,206	Treated

WATER USE DATA FOR SERVICE AREA

Water Accounting Data

- Water Use for Pervious Five Years (in 1000's gal) – Treated Water Only

YEAR	Residential	Commercial	Municipal		Other	Total Sold
2018	206,402	152,513	8,693			367,608
2017	203,434	162,452	10,177			376,063
2016	208,660	165,028	9,171			382,859
2015	217,125	165,872	12,014			395,011
2014	215,018	172,350	10,698			398,066

(Above data were determined by master meter at points of entry)

- Amount of Water (in 1000's gal) delivered (sold) as recorded by account types

YEAR	Residential	Commercial	Municipal		Other	Total Sold
2018	206,260	158,279	8,626			373,165
2017	194,937	178,166	10,080			383,183
2016	208,510	164,210	8,964			381,684
2015	216,947	165,624	11,183			393,754
2014	214,875	171,998	10,612			397,445

- Water Loss Data

YEAR	Water Loss Amount (Gal)
2018	5,557
2017	7,120
2016	1,175
2015	1,257
2014	621

- Peak to Average Daily Use

YEAR	Average (MGD)	Peak (MGD)	Ratio
2018	1.056	3.2	1 : 3.03
2017	1.194	1.8	1 : 1.50
2016	1.265	3.2	1 : 2.53
2015	1.285	4.9	1 : 3.81
2014	1.285	4.9	1 : 3.81

- Total Per Capita Use for Previous Five Years

Year	Population	Total Diverted (1000's gal)	Per Capita (gpcd)
2018	7,970	5,557	25.9
2017	7,929	7,120	25.66
2016	7,928	1,175	26.32
2015	7,898	1,257	27.49
2014	7,901	621	27.21

Projected Water Demands

- **Projected Water Supply Requirements for Next Ten Years**
 - It is anticipated that water supply requirements for the next ten years will remain constant. The City of Jersey Village is a landlocked city that is ninety five percent built out. Population is not expected to increase significantly.

WATER SUPPLY SYSTEM

Water Supply Sources

	Source	Amount Available
Surface Water	N/A	0.0 MGD
Groundwater	2 – Water Wells	3.0 MGD
Contracts	City of Houston	750,000 MGD
Other	MUD 168	As Needed/Emergency

Treatment and Distribution System

- Design Daily Capacity of the System – 2,500,000 GPD
- Storage Capacity
 - Elevated – 750,000 Gallons
 - Ground – 2.0 MG
- Water production system
 - 2 – 0.5 MG Ground Storage Tanks
 - 1 – 20,000 Pressure Tank
 - 1 – 380,000 Gallon Ground Storage Tank
 - 1 – 420, 000 Gallon Ground Storage Tank
 - 1 – 250,000 Elevated Storage Tank
 - 1 – 500,000 Elevated Storage Tank

WASTEWATER UTILITY SYSTEM

- Wastewater System Data
 - The City of Jersey Village owns and operates one 800,000 GPD wastewater treatment plant located at 12103 Castlebridge.
 - The City of Jersey Village is a member of the White Oak Bayou Joint Powers Board which operates a 2.0 MGD Wastewater Treatment Plant. NPDES permit number is TCEQ – TPDES WQ0012681001, Issued 10/17/2017, Expires 3/1/2022.
 - Disinfection of the treated effluent is achieved by chlorination.
 - The effluent point of discharge is located approximately 1,000 feet west of Beltway 8, into White Oak Bayou.

Wastewater Data for Service Area

- Percent of water service area served by wastewater utility system 100%.

WATER CONSERVATION PLAN

INTRODUCTION

The 2019 Water Conservation Plan outlines specific water conservation goals for the next five years by the City of Jersey Village, as set in the Water Conservation Plan. This is an update to the plan that was originally approved by the City Council in May of 2014. The City updates this plan every five years. The Water Conservation Plan contains strategies for reducing consumption of water, improving the efficiency of the use of water, preventing the pollution of water and contains Best Management Practices (BMP) to meet identified targets and goals, and minimum requirements contained in Texas Commission of Environmental Quality rule Title 30, Texas Administrative Code (TAC), Chapter 288.

CONSERVATION GOALS

Conservation is expected to be a long term program, with a time frame of at least ten years duration. It is expected to take ten years to educate the community to practice water conservation techniques. The City will encourage all new construction or substantial modification to use water saving plumbing fixtures, e.g. low flow toilets, shower heads, and faucets. Owners of existing structures will be encouraged to retrofit with water saving devices. The city currently has established the following BMP's

- Water Conservation Pricing
- Prohibition on Wasting Water
- Golf Course Conservation
- Water Rate Study
- Water Line Replacement
- Meter Replacement Program
- Public Information

The City will focus on establishing additional BMP's such as;

- Water Reuse
- Park Conservation

In general, water conservation goals are set so that the amount of water used per year decreases or remains the same as population increases and total demand decreases relative to total consumption. There are two basic types of conservation: voluntary and mandatory.

- Voluntary – All or most water conservation measures that are noncompulsory. Many of the goals developed are of this type.
- Mandatory – The water conservation measures that are compulsory. They will be complied with whether they are passive and already in place, or mandated by local

government. In addition to any mandatory conservation goals elected in this plan, the City may also implement its Drought Contingency Plan when necessary.

PUBLIC INVOLVEMENT

The City of Jersey Village holds regular Council Meetings on the third Monday of each month at 7:00 P.M. Meetings are open to the public, and citizens are free to speak on any subject during the portion of the meeting designated for this purpose. The draft plan will be posted on the City's Web Site (www.jerseyvillagetx.com). The city also promotes this plan via social media and through community mailings.

WATER CONSERVATION METHODS

Water conservation methods are typically divided into two categories, Demand Management Methods and Supply Management Methods. Demand management methods deal with water use on the downstream side of a customer's meter. Demand Management provides for education or incentives to reduce water use by the consumer. This method of conservation generally results in a decrease in water revenues because less water is being purchased from the City.

Supply Management Methods deals with the utility's water system upstream of the customer's meter. The goal of Supply management is to improve efficiency and reduce waste within the production, treatment, and distribution system. Supply management usually results in decreased costs to the utility as water losses in the system are reduced.

DEMAND MANAGEMENT METHODS

Demand Management Methods considered in the City of Jersey Village Water Conservation Plan include the following:

- Public Information
- Plumbing Codes
- Park Conservation
- Water Reuse

PUBLIC INFORMATION

The most readily available and lowest cost method of promoting water conservation is to inform water users about ways to save water inside homes and other buildings, in landscaping and lawn uses, and in recreational uses. The City of Jersey Village intends to provide conservation materials to its residents and to its commercial customers via handouts, mail outs, local media sources, the website, and social media.

The initial handout will explain the purpose of the Conservation Plan, and will coincide with a published article which will present various water conserving methods in landscaping and irrigation, and good water use practices to conserve water.

PLUMBING CODES

Water saving plumbing codes for new construction and for replacement of plumbing in existing structures has been adopted. The standards recommended by the Texas Water Development Board represent readily available technologies and do not involve additional cost when compared with “standard” fixtures. Water conserving plumbing codes can be specifically tailored to be adopted by each individual entity, in addition to the 2018 International Plumbing Codes and 2018 International Residential Codes which are currently adopted. The City of Jersey Village will continue to promote the use of the plumbing codes for all its water users.

PARK CONSERVATION

Park irrigation conservation practices as well as the careful use of water in operation and maintenance of park facilities can effectively reduce water demands. Under this BMP the City of Jersey Village will develop a conservation plan for each of its parks. A written comprehensive water procedure will be implemented for operation and maintenance of the parks irrigation systems. Under the plan the Director of Parks and Recreation will implement a watering regimen that uses only the amounts of water necessary to maintain the viability of the turf and landscape material appropriate for the use of the park. Also, within the plan shall be the requirement the replacement of all manually controlled or quick couple irrigation systems with automatic irrigation systems and controllers.

WATER REUSE

The City of Jersey Village is actively implementing a water reuse program. Direct use of reclaimed water is appropriate for a number of domestic, industrial, and irrigation needs where human contact is limited. The City intends to use reclaimed water for irrigation purposes for its golf course. The City’s effluent water quality will be tested to determine if any additional treatment is needed. Direct use of reclaimed water is regulated by the TCEQ under Chapter 210 of the TAC (2) and Safe Drinking Water Act Standards. The City will need approval from TCEQ before any reclaimed water use as all design guidelines for reclaimed water systems have to be met. Under this BMP the will install new grey water lines for distribution of reclaimed water. The City will reduce the amount of water need by its distribution system for irrigation purposes, an estimated one million gallons will be saved by the introduction of this process.

SUPPLY MANAGEMENT METHODS

Supply management Methods considered in the City of Jersey Village Water Conservation Plan included the following:

- Meter Replacement Program
- Leak Detection and Repair
- Water Rate Study
- Water Line Replacement

METER REPLACEMENT PROGRAM

The City has implemented a meter replacement system. This replacement will be complete in 2019. Also, the City has installed and maintains Master Meters on all sources.

LEAK DETECTION AND REPAIR

Utility employees in the Public Works Department periodically check for leaks when reading meters and when driving around the City during regular maintenance. Major leaks are usually quickly detected by either City employees or customers and are repaired within 5 hours. Porous soils in the area are generally shallow and, therefore, leaks appear at the ground surface quite readily.

The City will implement a biannual leak detection program. Leak detection technology will be utilized in areas where there is potential for water loss.

WATER RATE STUDY

In 2015 the City of Jersey Village conducted a Water and Wastewater rate study. The study was conducted by Freese and Nichols. The goal was to establish long-term viability to the City's utility fund. The adoption of new water and sewer rates in 2015 by the Jersey Village City Council provided stability and accountability by insuring that revenues will be adjusted annually. This report will be updated again in 2020 and the City Council may need to adjust rates again at that time.

WATER LINE REPLACEMENT

The City has completed several major water line replacement projects over a ten year period. Areas of the City that were experiencing constant main breaks due to line deterioration and ground shifting have been address. The City has replaced approximately 6.6 miles of water distribution line. The City is preparing a 10-year street replacement schedule that will allow for all of the identified streets to have new water lines.

IMPLEMENTATION

The City of Jersey Village will administer its own water Conservation Program. In this capacity, it will oversee the execution and implementation of all elements of the program. The City will also oversee record keeping for program verification.

In addition, Jersey Village will be responsible for the submission of an annual report to the TCEQ. The report will include the following elements:

- Progress made in the implementation of the program
- Response to the program by the public
- Quantitative effectiveness of the program
- Proposed administration and goals of plan for the following year

The program will be initiated through adoption of the Water Conservation Plan by Resolution by the City of Jersey Village City Council.

ENFORCEMENT

Enforcement will be carried out through proper passage of appropriate Ordinances. Any violation of the mandatory provisions of the Drought Contingency Plan may result in a penalty and/or interruption of water service. The City Manager is empowered to enforce the mandatory provisions and may interrupt water service based upon repeated violations. Penalties shall be paid before water service is restored. Violations will be reported by all City personnel to the City Manager.

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: April 15, 2019 **AGENDA ITEM:** H06

AGENDA SUBJECT: Consider Resolution No. 2019-18, appointing a member to the Board of Adjustment to fill the unexpired term for Place A2.

Department/Prepared By: Lorri Coody **Date Submitted:** April 10, 2019

EXHIBITS: [Resolution No. 2019-18](#)
[Nestor Mina](#) - Application

BACKGROUND INFORMATION:

The Board of Adjustment is created by Sec. 14-22(a) which states:

There shall be a board of adjustment consisting of five voting members and two alternates. Members shall be appointed by the mayor with approval of council during the month of October. Each member shall be a resident of the city. The members of the board shall be identified by place numbers (1) through (5) and alternates (1) and (2). Places (1), (2) and (3) and alternate (1) shall be appointed initially for a term no greater than one year; places (4) and (5) and alternate (2) shall be initially appointed for a term no greater than two years. Thereafter, all members shall be appointed for a term of two years. Should a vacancy occur, the mayor, with approval of the council, shall appoint a person to complete the unexpired term of the position.

As you know, Joyce Berube, a member of this Board, passed away on April 8, 2019. She served in Place A2. The term of office for Place A2 began on October 1, 2018 and will expire on September 30, 2020. She had served on this Board since October of 2018.

In order to prepare for this item the following actions were taken to inform residents of this opening and extend invitation for consideration of applications:

1. A notice was placed on the City's website
2. A notice was placed on the City's Facebook Page

The applications of qualified candidates are attached for Council's review.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2019-18, appointing a member to the Board of Adjustment to fill the unexpired term for Place A2.

RESOLUTION NO. 2019-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A MEMBER TO THE BOARD OF ADJUSTMENT TO FILL THE UNEXPIRED TERM FOR PLACE A2.

WHEREAS, appointment of members of the Board of Adjustment shall be by the mayor with approval of council; and

WHEREAS, each member shall be a resident of the city with members of the board being identified by place numbers (1) through (5) and alternates (1) and (2); and

WHEREAS, all members shall be appointed for a term of two years with vacancies being appointed for the unexpired term of the position; and

WHEREAS, the following position is vacant on the Board and requires appointment:

- Place A2 for the Unexpired Term that began on October 1, 2018 and will expire on September 30, 2019; and

WHEREAS, qualified applicants have submitted applications for consideration of this appointment;
NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

_____ be appointed to the Board of Adjustment,
Place A2 for the unexpired term beginning October 1, 2018 and ending September 30, 2020 Term.

PASSED AND APPROVED this the **15th** day of **April, 2019**.

ATTEST:

Justin Ray, Mayor

Lorri Coody, City Secretary



I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.