

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, July 19, 2021, at 6:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Upon completion of Agenda Items A through L, City Council will take a short recess in order to reconvene the remaining agenda item (M. Work Session Agenda, including Budget Items in the City of Jersey Village Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the [Second Quarter Award](#) – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Bobby Warren, Mayor*

D. JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION

1. Conduct a [Joint Public Hearing](#) with the Planning and Zoning Commission for the purpose of receiving oral comments from any interested person(s) concerning the proposal to amend Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include “massage establishment” as a specific use regulation in District F; and to amend Section 14-5 by adding definitions for “massage establishment” and “massage therapy.” *Bobby Warren, Mayor*

E. CITY OF JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT

1. [Receive the adopted fiscal year 2021-2022 budget](#) from the Jersey Village Crime Control and Prevention District (CCPD). *Lorri Coody, City Secretary and CCPD Secretary*
2. [Conduct a public hearing](#) on the Jersey Village Crime Control and Prevention District’s budget for the fiscal year 2021-2022. *Bobby Warren, Mayor*

3. Consider [Resolution No. 2021-44](#), adopting the Jersey Village Crime Control and Prevention District's Budget for fiscal year 2021-2022. *Bobby Warren, Mayor*

F. CITY OF JERSEY VILLAGE FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT

1. [Receive the adopted fiscal year 2021-2022 budget](#) from the Jersey Village Fire Control Prevention, and Emergency Medical Services District (FCPEMSD). *Lorri Coody, City Secretary and CCPD Secretary*
2. [Conduct a public hearing](#) on the Jersey Village Fire Control Prevention, and Emergency Medical Services District's budget for the fiscal year 2021-2022. *Bobby Warren, Mayor*
3. Consider [Resolution No. 2021-45](#), adopting the Jersey Village Fire Control Prevention, and Emergency Medical Services District's Budget for fiscal year 2021-2022. *Bobby Warren, Mayor*

G. FISCAL 2021-2022 MUNICIPAL BUDGET ITEMS

1. [Conduct a public hearing](#) on the City of Jersey Village municipal budget for fiscal year 2021-2022. *Bobby Warren, Mayor*
2. Consider [Resolution No. 2021-46](#), electing to postpone the final budget vote on the 2021-2022 Municipal Budget until August 16, 2021. *Austin Bleess, City Manager*
3. Consider [Resolution No. 2021-47](#), setting the maximum proposed ad valorem tax rate; setting date for the public hearing on tax increase; and setting the date City Council will adopt the fiscal year 2021-2022 ad valorem tax rate. *Austin Bleess, City Manager*

H. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

I. CITY MANAGER'S REPORT

1. [Monthly Fund Balance Report](#), [Enterprise Funds Report](#), [Governmental Funds Report](#), [Property Tax Collection Report](#) – May 2021, [General Fund Budget Projections](#) as of June 2021, [Utility Fund Budget Projections](#) – June 2021 and June [Quarterly Investment Report](#).
2. [Fire Departmental Report](#) and [Communication Division's Monthly Report](#)
3. [Police Department Monthly Activity Report](#), [Warrant Report](#), [Staffing/Recruitment Report](#), and [Police Open Records Requests](#)
4. [Municipal Court Collection Report](#), [Municipal Court Activity Report](#), [Municipal Court Courtroom Activity Report](#), [Speeding and Stop Sign Citations within Residential Areas Report](#), and [Court Proceeds Comparison Report](#)
5. [Public Works Departmental Status Report](#)
6. [Golf Course Monthly Report](#), [Golf Course Financial Statement Report](#), [Golf Course Budget Summary](#), [Parks and Recreation Departmental Report](#) and [Greens Summer Improvement Report](#)
7. [Code Enforcement Report](#)

J. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on [June 21, 2021](#) and the Special Session Meeting held on [June 15, 2021](#). *Lorri Coody, City Secretary*
2. Consider approval of the Corrected Version of the Minutes for the Regular Session Meeting held on [May 10, 2021](#). *Lorri Coody, City Secretary*
3. Consider [Resolution No. 2021-48](#), authorizing the City Manager to enter in an Affiliation Agreement with Rice University to permit the Jersey Village Fire Department EMS Staff to proctor Rice University EMS students during 911 Response Training. *Mark Bitz, Fire Chief*
4. Consider [Ordinance No. 2021-28](#), amending the Code of Ordinances of the City of Jersey Village, by amending, Chapter 14, "Building and Development," Article XXI, "Stormwater Management," at Section 14-671, "Purpose/intent;" Section 14-672, "Definitions;" Section 14-673, "Protection of stormwater drainage; permit required;" by adding a new Section 14-674.1, "Stormwater pollution prevention plans (SWPPP);" by amending Section 14-676, "Inspection;" and Section 14-677, "Enforcement;" providing a severability clause; providing for repeal; providing for penalty; and providing an effective date. *Harry Ward, Director of Public Works*
5. Consider [Resolution 2021-49](#), authorizing the City Manager to submit the grant application to the State Energy Conservation Office (SECO) for LED Light Conversions at the Police Department. *Austin Bleess, City Manager*
6. Consider [Resolution 2021-50](#), authorizing the City Manager to negotiate a contract with Aguirre & Fields for the design services, permitting, and construction management of the E127 Project. *Austin Bleess, City Manager*
7. Consider [Ordinance 2021-29](#), amending the Capital Improvement Fund Budget for the Fiscal year beginning October 1, 2020 and ending September 30, 2021 by transferring from 10-91-7103 (New City Hall Construction) to line item 10-91-9765 (Transfer TIRZ 2) an amount not to exceed \$42,000 and at the same time amending the TIRZ 2 Fund Budget for the Fiscal year beginning October 1, 2020 and ending September 30, 2021 by allocating \$42,000 to line item 14-90-9760 (Transfer from CIP) and by increasing line item 14-95-7103 (New City Hall Construction) by an amount not to exceed \$42,000. *Isabel Kato, Finance Director*
8. Consider [Resolution 2021-51](#), submitting the name of a qualified person for election to the TML Health Benefits Board of Trustees for Region 14. *Lorri Coody, City Secretary*
9. Consider [Ordinance 2021-30](#), amending the Jersey Village Code of Ordinances at Chapter 2, Article IV, Division 2, Section 2-142 to provide for revisions to the schedule of fees related to permits and other miscellaneous services. *Harry Ward, Director of Public Works*
10. Consider [Ordinance 2021-31](#), amending the Golf Course Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 by transferring from line item 11-82-3001 (salaries) to line item 11-82-5515 (consultant services) with an amount not to

exceed \$6,400 and authorizing the City Manager to execute all documents with David Banks for Golf Course Personal Services. *Austin Bleess, City Manager*

K. REGULAR SESSION

1. Consider [Resolution No. 2021-52](#), receiving the Planning and Zoning Commission's Final Report concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include "massage establishment" as a specific use regulation in District F; and to amend Section 14-5 by adding definitions for "massage establishment" and "massage therapy." *Rick Faircloth, Chairman, Planning and Zoning Commission*
2. Consider [Ordinance No. 2021-32](#), amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 14, Article I, Section 14-5 by adding definitions for "massage establishment" and "massage therapy"; amending Chapter 14, Article IV, Section 14-105(a)(21) by adding a new subsection (e) to include "massage establishment" as a use allowed in zoning District F through a specific use permit; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the code; and, providing an effective date. *Harry Ward, Director of Public Works*

L. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Upon completion of Agenda Items A through L, City Council will take a short recess in order to reconvene the remaining agenda item M. Work Session Agenda, including Budget Items in the City of Jersey Village Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas.

M. WORK SESSION AGENDA

1. Review and discuss the [proposed fiscal year 2021-2022](#) municipal budget. *Austin Bleess, City Manager*

N. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City

Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on July 14, 2021 at 2:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

