

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: January 20, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

Public comments were received from:

Bob Biggs, 16540 Village Drive, stated he was against establishing a no parking/tow away zone on Village Drive.

James Fields, 16413 St. Helier, commented on the need of improving the enforcement of code violations.

David Muse, 16502 Village Drive, commented on the on street parking issue on Village Drive.

Don Turbyville, 8310 Hanley Street, commended the city for offering on several occasions the classes on disaster preparedness and stated his concern for the lack of an audible early warning system.

Jim Pulliam, 15713 Tenbury, reported for the Jersey Village Concerned Citizens Committee (JVCCC) their continued concern of the potential for flooding in Jersey Village and actions that should be taken to prevent another flood. Mr. Pulliam stated that the City should continue to work with the Harris County Flood Control District to implement the channel improvements and acquire additional acreage for detention ponds above the City. Mr. Pulliam further stated that the JVCCC offers to assist the City and Flood Control in these efforts.

JOINT PUBLIC HEARING

A joint public hearing was held with the City Council and Planning and Zoning Commission to receive public comments regarding a proposal to amend the City's comprehensive zoning ordinance to allow model homes in districts A, B, C, and F and establishing regulations. A builder may have no more than one model home in a subdivision with a temporary certificate of occupancy and may be open for business only between the hours of 6:00 a.m. and 9:00 p.m. The use of the structure as a model home will terminate on the first of the following events to occur: the expiration of 30 days after building permits have been issued for 90% of the lots in the subdivision; the expiration of 30 days after building permits have been issued for all lots owned by the builder in the subdivision; or the expiration of 180 days after issuance of the latest building permit to the builder for a lot in the subdivision.

The public hearing was opened at 7:15 p.m. by Mayor Heathcott and present from the Planning and Zoning Commission were David Paul, Keith Ormston, Pamela Lightbody, Darcy Mingoia, Joyce Berube, and George Ohler. Noted absent was Bart Adriance.

After a brief description of the proposed zoning amendment by the City Manager, Dale Brown, public comments were received. Michael Tapp commented if there had been any response by the builders for allowing only one model home and B. J. Anello commented on the use of the model home as an office.

With no further comments forthcoming, the public hearing was closed at 7:25 p.m. The Planning and Zoning Commission continued their meeting in the Conference Room.

REPORT FROM HARRIS COUNTY FLOOD CONTROL DISTRICT RELATING TO STATUS OF FLOOD MITIGATION ISSUES AND BUYOUT PROGRAM.

Kirk Hooper and Clay Haynes with the Harris County Flood Control District reported on the status of the projects relating to flood control and the buyout program. Kirk Hooper reported on the status of the projects which include channel improvements for the Jersey Village bypass (north side of city limits to Beltway 8) and the acquisition of property on Jones Road for detention, the 43 acre detention facility under construction within the city limits, removal of the control structure at North Houston Rosslyn, detention basins on Fairbanks North Houston, excavating around a pipeline at Hollister Road to lower the pipeline to allow water to flow across, and improving the channel through Jersey Village to deepen and enlarge. All of these projects could take as long as 18 months to 2 years before completion. Clay Haynes, as Project Coordinator for Precinct 4, stated that the buyout of homes in Jersey Village would be considered only in conjunction with the channel improvements to White Oak Bayou as it runs through Jersey Village and would be a different program than the one currently being mitigated.

CITY MANAGER'S REPORT

The City Manager provided an update on the following matters:

Substandard home at 15801 Tahoe. Mr. Brown reported that a letter had been given to Mr. Pat McDermott (property owner) advising him that he was being given 30 days notice (by February 18) to provide sufficient proof that either the structure had been thoroughly demolished and all materials and debris properly disposed of or that rehabilitation had been undertaken sufficient to protect the health, safety and well being of the inhabitants. If no action has been taken, Council will be prepared to take action to have the structure demolished.

Neighborhood Empowerment Zone. Mr. Brown reported that according to the contract, the shopping center was to expend \$2 million dollars for renovations before the City would provide any rebate on the sales tax. Certified documentation has not been provided to the City that this has occurred. Correspondence was sent to the property owners to provide the information. At this time the City has no obligation to rebate any sales tax.

Senate Avenue and Wall Street Stop Sign. Mr. Brown reported that the data is now being analyzed and close to completion.

Dedication plaque for new Fire Station. Fire Chief Kathy Hutchens reported that the plaque would include current and former elected officials.

Relocation of bulletin boards for public notices. City Secretary, Deborah Loesch, reported that the bulletin board for posting of notices has been relocated to the administrative offices at 16327 Lakeview.

Parking on Village Drive. Mr. Brown reported that the original plat for the subdivision of homes on Village Drive indicated a parcel of common land that was never deeded to the property owners association for which was also never formed. Mr. Brown stated that the City could consider taking over the parcel and condemning the land for a parking facility to make a functional parking lot to provide relief for traffic on Village Drive. No one is paying property taxes on it. A residential development in a commercial zone for which the street was designed as a commercial thoroughfare street has provided a dangerous traffic problem with vehicles parking on the street. The City Attorney will work with staff to look into the acquisition of this tract of land for city ownership. The actual condemnation process will require action of council.

Senior Housing Facility. A developer would like to build an apartment complex in district G, behind the DPS regional headquarters building, for seniors (age 55+). The zoning amendment would allow for the development by a specific use permit. The Planning and Zoning Commission will begin the zoning process at their meeting in February.

Landscaping standards in public right-of-way. Current city ordinance restricts the planting of certain trees in the public right-of-way. Councilmember Preece would like to see this ordinance changed to allow large oak type trees to be planted to add to the curb appeal of the city. The Parks and Landscaping Committee have been reviewing a tree ordinance, but at this time they have not brought it before Council because of various concerns within the committee. The current ordinance has restricted the planting of certain trees such as live oaks because of the damage the root systems can do to the sidewalks, streets, and water and sewer infrastructure. The Council members differed as to whether the current ordinance should be amended. Further review of the issue will be addressed through the Parks and Landscaping Committee meetings.

Capital Improvement Program Update. Rod Hainey, Director of Public Works reported on the status of the following projects: Philippine/Lakeview/Rio Grande street reconstruction should be complete with final inspection due on Wednesday, January 22; Fire Station new construction has been delayed due to problems with the roofing product with completion scheduled for April 2003; Senate Avenue landscaping and lighting conduit work will begin after the contractor drills the piers; 12" water line over White Oak Bayou project is on hold pending the replacement of the existing water line; repainting of Elevated Storage Tank #1 bids need to be rejected and rebid the project; and Lakeview and Chichester Drainage projects are scheduled for bidding.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the December 16, 2002 session.
- B. Approval of amendments to the Harris County Tax Rolls:
 1. Harris County Appraisal District's 2001 Correction Roll #26 as an amendment to the Tax Roll with a decrease in appraised value of \$36,820.00 resulting in a tax decrease of \$248.54 based on a tax rate of \$.675/100.
 2. Harris County Appraisal District's 2000 Correction Roll #33 as an amendment to the Tax Roll with a decrease in appraised value of \$36,820.00 resulting in a tax decrease of \$248.54 based on a tax rate of \$.675/100.
 3. Harris County Appraisal District's 2002 Correction Roll #6 as an amendment to the Tax Roll with a decrease in appraised value of \$481,510.00 resulting in a tax decrease of \$3,250.19 based on a tax rate of \$.675/100.

4. Harris County Appraisal District's 1999 Correction Roll #29 as an amendment to the Tax Roll with a decrease in appraised value of \$36,820.00 resulting in a tax decrease of \$251.88 based on a tax rate of \$.68408/100.
5. Harris County Appraisal District's 1998 Correction Roll #40 as an amendment to the Tax Roll with a decrease in appraised value of \$3,180.00 resulting in a tax decrease of \$21.75 based on a tax rate of \$.68408/100.
6. Harris County Appraisal District's 2002 Supplemental Roll #3 as an amendment to the Tax Roll with an increase in appraised value of \$1,219,200.00 resulting in a tax increase of \$8,229.60 based on a tax rate of \$.675/100.

A motion was made by Councilmember Hamley and seconded by Councilmember Widacki to approve items A through B on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

- C. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A RESOLUTION SUPPORTING HARRIS COUNTY FLOOD CONTROL'S PURCHASE OF TWO TRACTS OF LAND ON JONES ROAD FOR THE PURPOSE OF STORM WATER DETENTION.

A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to adopt Resolution No. 03-1 supporting the purchase by Harris County Flood Control District of two tracts of land on Jones Road for storm water detention.

The motion was amended by Councilmember Holden and seconded by Councilmember Hamley to include the flood of September 11, 1998 and to correct a typographical error in the acreage amount of one of the tracts of land. The amended motion carried unanimously.

The motion as amended carried unanimously.

Councilmember Wubbenhorst stated that she would deliver a copy of the resolution to Commissioner's Court at their next meeting.

- D. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 66-72(A) OF THE CODE OF ORDINANCES ESTABLISHING A NO PARKING/TOW-AWAY ZONE ON VILLAGE DRIVE.

There was no action taken on this item. The item died due to lack of a motion.

E. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 66-43(A) OF THE CODE OF ORDINANCES DEFINING THE TERM "COMMERCIAL VEHICLE".

A motion was made by Councilmember Holden and seconded by Councilmember Widacki to adopt Ordinance No. 03-02 amending the definition of "commercial vehicle".

Under discussion, members discussed at length the definition of "light truck" and should "light truck" be expanded to include trucks heavier than $\frac{3}{4}$ ton. Several members felt that there are a lot of private vehicles that fit this description. This will be addressed at another meeting to allow staff to research further the term of "light truck".

Councilmember Holden made a motion to amend the motion on the table to include the language "for hire". Councilmember Wubbenhorst seconded the motion. The motion carried. Voting: Aye (4) Holden, Wubbenhorst, Hamley, Widacki; Nay (1) Preece.

Councilmember Preece made a motion to amend the motion on the table to change the language from "8 or more persons" to "1 or more persons". Councilmember Widacki seconded the motion. The motion carried unanimously.

With no further discussion forthcoming, a call for the vote was made and the motion, with the two amendments, carried unanimously.

F. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 66-43(C) OF THE CODE OF ORDINANCES PROHIBITING THE PARKING OF COMMERCIAL VEHICLES ON PUBLIC STREETS.

There was discussion with a motion being made by Councilmember Preece and seconded by Councilmember Hamley to table the item for further revisions to create exceptions for services being performed and to allow more time for the City Attorney to rewrite the ordinance if the ordinance is to be more restrictive. The motion carried. Voting: Aye (4) Preece, Wubbenhorst, Hamley, Widacki; Nay (1) Holden.

During discussion Councilmember Preece indicated his desire that the ordinance be more restrictive in the residential zones and take the matter further through the zoning process to amend the zoning regulations regarding off street parking. Councilmember Preece requested that this item be submitted to the Planning and Zoning Commission to review. Councilmember Holden was concerned how this will affect the residents who have their own business and must bring their vehicles home during the day or night.

G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE AWARD OF THE BID FOR THE REHABILITATION OF ELEVATED STORAGE TANK #1.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to reject all the bids received and authorize the rebid of the project

to include specifications to paint around the Sprint equipment. The motion carried unanimously.

H. DISCUSSION WITH POSSIBLE ACTION RELATING TO PRIORITIES AND SCHEDULING OF THE CAPITAL IMPROVEMENT CONSTRUCTION PROJECTS.

There was discussion with no formal action taken. During discussion, Frank Brooks, City Engineer, discussed the schedule and priority of the various projects included in the capital improvement program associated with the \$5 million bonds approved for streets. Jersey Drive will be the first street under construction on the bond program, with 2 sections of Lakeview to follow (east and west of Senate). These projects are scheduled to begin construction in 2004 and continue through 2005. Design work on Jersey Drive has not yet started. The allocation of funds are needed from general fund before the work can begin. Council would like to see an accelerated schedule. Staff advised Council that if an accelerated schedule is established, the City could expect to have a \$0.06 or \$0.07 property tax increase. Council stated they were aware of this and the citizens were made aware of that fact during the bond election.

Staff will present items on the February meeting agenda to amend the budget to allocate funds for the engineering services and design on these projects and to give notice of the intent to expend funds from general fund to be reimbursed from future debt for the projects.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AUTHORIZATION TO ADVERTISE FOR BIDS FOR LAKEVIEW PAVING AND WATER LINE IMPROVEMENTS FROM THE BRIDGE AT WHITE OAK BAYOU TO HONOLULU AND CHICHESTER DRAINAGE.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to authorize staff to proceed with the bid process for the Lakeview paving and drainage improvements and Chichester paving and drainage improvement as an alternate. The motion carried unanimously.

J. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES ALLOWING MODEL HOMES IN ZONING DISTRICTS A, B, C AND F.

A final report from the Planning and Zoning Commission was received recommending adoption of the proposed ordinance allowing model homes in districts A, B, C and F and establishing regulations for the use of model homes.

A motion was made by Councilmember Hamley and seconded by Councilmember Widacki to approve and adopt Ordinance No. 03-04 amending Chapter 14 of the Code of Ordinances allowing model homes in zoning districts A, B, C and F and establishing regulations for the use of model homes. The motion carried unanimously.

K. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2002-2003 TO CLARIFY EXPENDITURES APPROVED IN THE AMOUNT OF \$180,000 FOR ARCHITECTURAL FEES FOR THE FIRE STATION NEW CONSTRUCTION.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to adopt Ordinance No. 03-05 amending the budget for fiscal year 2002-2003. The motion carried unanimously.

L. DISCUSSION WITH POSSIBLE ACTION CONCERNING THE CONTRACT WITH HLS ENTERPRISES REGARDING LANDSCAPE MAINTENANCE.

There was discussion with no formal action taken. During discussion Mr. Rod Hainey, Director of Public Works, reported that HLS had requested to increase the contract amount, otherwise the contract will be terminated effective February 1, 2003. Staff stated that they would modify the specifications and solicit for new proposals for the remainder of the year.

M. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF THE PRELIMINARY PLAT FOR WALLACE ACRES.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve the preliminary plat of Wallace Acres. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki apologized for his comments during the discussion on the Chichester drainage project. It was not directed at anyone personally, but to the Council as a whole. He feels that Council needs to be doing something to help with the flooding.

Councilmember Preece stated he would like to see a plaque designating the training room at the Fire Station dedicated to honor former Councilmember Charlie Wilson.

Councilmember Holden replied to Councilmember Widacki's comment regarding Chichester as being a political matter and requested that we look at further evaluation of resources.

Councilmember Wubbenhorst stated she would like to see emergency numbers posted on the web site, thanked the Police Department for their assistance at an incident during the holidays on Wall Street, and stated that she would like to see a volunteer wall at the Fire Station to recognize all of the volunteers in the department.

Mayor Heathcott thanked the Council members for hanging in for the duration of such a long meeting and distributed a copy of a letter from Senator Jon Lindsay relating to the creation of the Cy-Fair Community Improvement District.

CLOSED MEETING

No Closed Meeting was held.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 12:10 a.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: FEBRUARY 17, 2003

Ordinance Nos. 03-02, 03-04, 03-05 and Resolution No. 03-1 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: February 17, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

There were public comments received.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

A report was presented by Dale Brown, City Manager, on behalf of the Planning and Zoning Commission regarding an application to amend the zoning ordinance to allow for multi-family senior facilities in district G by specific use permit and on a proposal to grant a specific use permit for a multi-family senior housing development on a tract of land, approximately 6 acres, located at Castlebridge and Saville. A developer would like to construct a senior housing apartment complex as an independent living facility for persons 55 years or older. District G is a commercial district which does not allow residential uses or apartments. The project is proposed as a specific use, if approved, the developer would be required to submit an application to have the tract of land designated for the specific use. The Planning and Zoning Commission recommended that Council call for a joint public hearing to receive public comments on the proposal.

A report was presented by Dale Brown, City Manager, on behalf of the Planning and Zoning Commission regarding amending the zoning ordinance relating to the parking of recreational vehicles and parking on unpaved surfaces. A proposal was being considered to amend Section 14-88(6) to include prohibiting the parking of recreational vehicles, including motor homes, travel trailers, campers and boats in side and back yards unless covered by a structure and to include the regulations in zoning districts C, C-2 and M. The amendment would also provide for a 30-day period for the exception for temporary periods not exceeding seven days and for those with sleeping quarters. Also included in the proposal was an amendment to Section 14-88(8) to include zoning districts C, C-2 and M for prohibiting parking or storing on unpaved surfaces. The Planning and Zoning Commission recommended that Council call for a joint public hearing to receive public comments on the proposals.

A report was presented by Dale Brown, City Manager, on behalf of the Planning and Zoning Commission regarding amending the zoning ordinance relating to prohibiting of off street parking of commercial vehicles in residential zones. A proposal was being considered to amend Section 14-88(7) to provide the regulation addressing the parking and storing of commercial vehicles larger than three-quarter (3/4) ton capacity, trailers, other than recreational vehicles and towed vehicles to be prohibited between 2:00 a.m. and 6:00 a.m. in zoning districts A, C, C-2, or M. The Planning and Zoning Commission recommended that Council call for a joint public hearing to received public comment on the proposal.

CITY MANAGER'S REPORT

Dale Brown, City Manager, provided an update on the following matters:

- (1) Flood Advisory Committee Report. The committee met with Professor Philip Bredient of Rice University Engineering School regarding a proposal to do a study using the latest technology to estimate the causes of flooding on White Oak Bayou. Such causes would be due to subsidence and from other sources such as development upstream of Jersey Village. Funding for the study is estimated at about \$20,000. A presentation will be presented at the March council meeting.
- (2) Junk vehicle regulations. Mr. Brown provided documentation to Council of the regulations and enforcement of junk vehicles.
- (3) Driving range netting. Jersey Meadow Golf Course provided information to Council of the desire to renovate the driving range with funds budgeted in the capital improvement account.
- (4) Capital Improvement Program Update: Philippine/Lakeview/Rio Grande street reconstruction is 100% complete; Lakeview to Honolulu water and paving improvements is scheduled for bid opening on February 25, 2003; Fire Station is estimated for completion by the end of March 2003; Senate Avenue landscaping and lighting is scheduled for installation the week of February 21st; 12" water line over White Oak Bayou will be removed from the capital improvement program; repainting of Elevated Storage #1 is being scheduled for rebid; Chichester Drainage Project is scheduled for bid opening on February 25, 2003, and Castlebridge connection is scheduled for bid opening on March 18.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of the January 20, 2003 session.

- B. Approval of the appointment of Megan Sharp to the Parks and Landscaping Committee.
- C. Approval of Ordinance No. 03-09 amending Section 66-11 of the Code of Ordinances of said City, establishing prima facie speed limits on U.S. Hwy 290; providing for severability; providing for repeal; and providing a penalty as provided by Section 1-8 of the Code. (Increasing the speed limit from 55 mph to 65 mph)
- D. Approval of amendments to the Harris County Tax Rolls:
 - 1. Harris County Appraisal District's 2002 Correction Roll #10 as an amendment to the Tax Roll with a decrease in appraised value of \$23,760.00 resulting in a tax decrease of \$160.38 based on a tax rate of \$.675/100.
 - 2. Harris County Appraisal District's 2002 Supplemental Roll #5 as an amendment to the Tax Roll with an increase in appraised value of \$400,740.00 resulting in a tax increase of \$2,705.00 based on a tax rate of \$.675/100.

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to approve items A through D on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

- E. DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY MANAGER TO BEGIN NEGOTIATIONS WITH HARRIS COUNTY AND PATE ENGINEERS REGARDING CONTRACTING FOR ENGINEERING SERVICES WITH PATE ENGINEERS TO COMPLETE A PRELIMINARY ENGINEERING REPORT FOR THE EXTENSION OF JONES ROAD FROM US HWY 290 TO FM 529.

The City has been meeting with Harris County Precinct 4 and Pate Engineers discussing the extension of Jones Road from U.S. Hwy 290 to FM 529. Mr. David Hamilton with Pate Engineers was present at the meeting to explain the proposal to complete a preliminary engineering report (PER) as the first step in formally initiating the project. Once the report is available, the City and County can begin negotiating an interagency agreement and the County can budget funds for the study. The County is agreeable to the project since it was part of the major facilities bond approved by the voters two years ago.

A motion was made Councilmember Preece and seconded by Councilmember Hamley to authorize the City Manager to negotiate with Harris County Precinct 4 and Pate Engineers an interagency agreement and engineering services agreement to be brought back for Council approval. The motion carried unanimously.

F. DISCUSSION WITH POSSIBLE ACTION CONCERNING A SUBSTANDARD STRUCTURE AT 15801 TAHOE.

There was discussion with no formal action taken.

Mr. Ken Kelso informed Council that he has a contract to purchase the property and intends to rehabilitate the structure. Mr. Kelso also indicated that he had incurred a problem with obtaining a title commitment. He will provide copies of the purchase contract and permits for the flood damage repairs and elevation of the structure at the March council meeting.

G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE CALLING FOR A GENERAL ELECTION ON MAY 3, 2003 FOR THE PURPOSE OF ELECTING A MAYOR AND TWO (2) COUNCIL POSITIONS (2 AND 3), AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO ENTER INTO A CONTRACT WITH THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT TO PROVIDE FOR A JOINT ELECTION, AND AUTHORIZE THE EXECUTION OF A CONTRACT WITH HARRIS COUNTY FOR THE USE OF THE ELECTRONIC VOTING SYSTEM AND RELATED ELECTION MATTERS.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve Ordinance No. 03-06 calling for a general election on May 3, 2003 and approving an agreement to conduct a joint election with the Jersey Village Crime Control and Prevention District. The motion carried unanimously.

There was discussion regarding the proposition for the Jersey Village Crime Control District election. Councilmember Preece suggested that there be a change in the length of term from 20 years to 5 years. A motion was made by Councilmember Preece and seconded by Councilmember Widacki to amend the proposition from 20 years to 5 years. The motion failed.

Voting	Aye (2):	Preece, Widacki
	Nay (3)	Holden, Wubbenhorst, Hamley

A motion was then made by Councilmember Hamley and seconded by Councilmember Preece to amend the proposition from 20 years to 10 years. The motion carried.

Voting	Aye (3):	Preece, Hamley, Widacki
	Nay (2):	Holden, Wubbenhorst

H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF A RESOLUTION PROVIDING FOR THE ADOPTION OF AN INTERJURISDICTIONAL COMPREHENSIVE ALL HAZARD MITIGATION PLAN (EMERGENCY MANAGEMENT PLAN) WITH HARRIS COUNTY COMMISSIONERS' COURT.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to approve Resolution No. 03-2. The motion carried unanimously.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 66-43(C) OF THE CODE OF ORDINANCES PROHIBITING THE PARKING OF COMMERCIAL VEHICLES ON PUBLIC STREETS.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve Ordinance No. 03-03. The motion carried.

Voting: Aye (4): Preece, Wubbenhorst, Hamley, Widacki
 Nay (1): Holden

J. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 66-43(A) OF THE CODE OF ORDINANCES DEFINING THE TERM "LIGHT TRUCK".

There was discussion with no formal action taken. The discussion was related the definition of a commercial vehicle as is relates to personal vehicles. Councilmember Preece made a motion to table discussion with a second by Councilmember Holden. The motion carried unanimously. The item will be considered further at the March council meeting.

K. DISCUSSION WITH POSSIBLE ACTION TO RECEIVE AND REVIEW THE DRAFT ANNUAL AUDIT REPORT FROM SANDERSON AND KNOX.

There was discussion with no formal action taken. Greg Cox with Sanderson and Knox reviewed the report and stated that the current fiscal year CAFR will reflect the accounting principles required by GASB 34. The final audit report and management letter will be presented to Council at the March meeting.

L. DISCUSSION WITH POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2002-2003 TO ALLOCATE FUNDS FOR THE FOLLOWING: (1) EXPENDITURES ASSOCIATED WITH ENGINEERING SERVICES FOR CAPITAL IMPROVEMENT PROJECTS; (2) ALLOCATE FUNDS FOR A REPLACEMENT POLICE VEHICLE DECLARED A LOSS DUE TO AN ACCIDENT; AND (3) REMOVE THE 12" WATERLINE ACROSS WHITE OAK BAYOU PROJECT FROM THE CAPITAL IMPROVEMENT PROGRAM.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve Ordinance No. 03-08. The motion carried unanimously.

M. DISCUSSION WITH POSSIBLE ACTION TO APPROVE A RESOLUTION DECLARING THE EXPECTATION TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE DEBT FOR ENGINEERING SERVICES FOR STREET AND DRAINAGE IMPROVEMENTS.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to approve Resolution No. 03-3 declaring the expectation to reimburse

expenditures from general fund or capital improvement fund for engineering services for construction of street and drainage improvements on Jersey and Lakeview Drives with proceeds from future debt. The motion carried unanimously.

- N. DISCUSSION WITH POSSIBLE ACTION TO APPROVE A RESOLUTION AUTHORIZING THE CITY MANAGER TO DECLARE EXPECTATION TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE DEBT FOR ENGINEERING SERVICES FOR STREET AND DRAINAGE IMPROVEMENTS.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to approve Resolution No. 03-4 authorizing the City Manager to declare the expectation to reimburse general fund or capital improvement fund from future debt for engineering services for construction of street and drainage improvements on Jersey and Lakeview Drives. The motion carried unanimously.

- O. DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY MANAGER TO EXECUTE AGREEMENTS WITH BROOKS AND SPARKS FOR ENGINEERING SERVICES AND DESIGN FOR THE FOLLOWING PROJECTS: (1) JERSEY DRIVE STREET AND DRAINAGE (LAKEVIEW TO SENATE); (2) JERSEY DRIVE STREET AND DRAINAGE (SENATE TO EQUADOR); (3) LAKEVIEW STREET AND DRAINAGE (ACAPULCO TO SENATE); (4) LAKEVIEW STREET AND DRAINAGE (SENATE TO WHITE OAK BAYOU); (5) PHILIPPINE LIFT STATION IMPROVEMENTS; (6) 30-INCH SANITARY SEWER REHABILITATION ON PHILIPPINE; AND (7) SANITARY SEWER POINT REPAIR PROGRAM.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to authorize the City Manager to execute agreements with Brooks and Sparks for engineering services for projects included in the capital improvement program. The motion carried unanimously.

- P. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER CALLING FOR A JOINT PUBLIC HEARING WITH THE PLANNING AND ZONING COMMISSION FOR MARCH 17, 2003 AT 7:00 P.M. TO RECEIVE PUBLIC COMMENTS REGARDING THE FOLLOWING AMENDMENTS TO THE ZONING ORDINANCE: (1) TO ALLOW FOR MULTI-FAMILY SENIOR FACILITIES IN DISTRICT G BY SPECIFIC USE PERMIT AND ON A PROPOSAL TO GRANT A SPECIFIC USE PERMIT FOR A MULTI-FAMILY SENIOR HOUSING DEVELOPMENT ON A TRACT OF LAND, APPROXIMATELY 6 ACRES, LOCATED AT CASTLEBRIDGE AND SAVILLE; (2) PARKING OF RECREATIONAL VEHICLES AND PARKING ON UNPAVED SURFACES; AND (3) PROHIBITING OF OFF STREET PARKING OF COMMERCIAL VEHICLES IN RESIDENTIAL ZONES.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to call for a joint public hearing on March 17, 2003 at 7:00 p.m.

Councilmember Holden made a motion to amend the motion to exclude item #2 and Councilmember Wubbenhorst seconded the motion. The motion failed:

Voting Aye (2): Holden, Wubbenhorst
 Nay (3): Hamley, Preece, Widacki

Calling for the question, a vote was taken on the original motion. The motion carried unanimously.

Q. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A REQUEST FOR PROPERTY TAX OVERPAYMENT REFUND TO TRANSAMERICA REAL ESTATE TAX SERVICE IN AN AMOUNT OF \$1,028.03.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to authorize the refund to Transamerica Real Estate Tax Service in an amount of \$1,028.03 for property tax overpayment. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki thanked Jim Pulliam for arranging the meeting with Professor Bedient at Rice University and is looking forward to their presentation before Council in March.

Councilmember Hamley requested an update on the status of the "tree" ordinance.

Councilmember Preece stated his pride in Jersey Village in moving forward to get the major capital projects done such as streets, channel improvements with Harris County Flood Control District. He thanked the Council members for their hard work.

Councilmember Holden reported that Councilmember Wubbenhorst presented the Resolution to Commissioners' Court urging Harris County Flood Control District to purchase land on Jones Road for storm detention. Councilmember Holden also stated that Art Storey was very complimentary of Council on being effective in dealing with the County to resolve the flooding issue.

Councilmember Wubbenhorst requested that Public Works look into complaints received on the need for street repairs on Leeds Lane and reminded members of the luncheon on Wednesday, February 19th at the Chamber offices with Congressman Kevin Brady.

Mayor Heathcott stated his concerns that incorrect information was being circulated through the city about the buy-out program.

CLOSED MEETING

No Closed Meeting was held.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 9:05 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: MARCH 17, 2003

Ordinance Nos. 03-03, ~~03-06~~, ~~03-08~~, 03-09 and Resolution Nos. 03-2, 03-3, 03-4 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: March 17, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Kenneth Wall, City Attorney, was not in attendance.

PUBLIC COMMENTS

Public comments were received from the following:

Bob Karlin, 16548 Village Drive, stated his concerns on the parking and traffic conditions on Village Drive.

Nancy Bond, 15317 Chichester, stated her support of the Chichester drainage project.

Charles King, 15617 Elwood, stated his concerns of the lack of maintenance to White Oak Bayou.

JOINT PUBLIC HEARINGS

Joint public hearings were held before the City Council and the Planning and Zoning Commission to receive oral or written comments regarding the following proposals to amend the City's comprehensive zoning ordinance to:

1. allow for multi-family senior facilities in zoning district G by specific use permit;
2. grant a specific use permit for multi-family senior housing development located on approximately 6 acres at Castlebridge and Saville streets in zoning district G;
3. amend the regulations relating to the parking of recreational vehicles and parking on unpaved surfaces in zoning districts A, B, C, C-2, or M; and

4. amend the regulations relating to prohibiting the parking of commercial vehicles, trailers, other than recreational vehicles, and towed vehicles in front and side yards between the hours of 2:00 a.m. and 6:00 a.m. in zoning districts A, C, C-2, or M.

Mayor Heathcott opened the public hearings at 7:20 p.m. for public comments. Members present from the Planning and Zoning Commission were Joyce Berube, Darcy Mingolia, Pamela Lightbody, George Ohler, and David Paul. Dale Brown, City Manager, presented a brief summary of each amendment.

Mr. Vernon Young, as the developer of the multi-family senior housing facility, explained the proposed facility to be built in District G. No public comments were received regarding the amendment to the zoning regulations in district G, the specific use permit, or relating to the parking of recreational vehicles on unpaved surfaces in zoning districts A, B, C, C-2, and M.

Mr. John Pettijohn commented on the prohibiting of parking of commercial vehicles, trailers, and other recreational vehicles, and towed vehicles in front and side yards in that there are many residents who drive personal vehicles that are $\frac{3}{4}$ ton or larger and are not used as a commercial vehicle.

With no further comments forthcoming, Mayor Heathcott closed the public hearings at 7:40 p.m.

PRESENTATION BY RICE UNIVERSITY

Professor Phil Bédient from the Rice University Engineering School made a presentation on a proposed study on flooding and subsidence on White Oak Bayou. The study would use hydrologic modeling of subsidence and land use impacts in Jersey Village.

CITY MANAGER'S REPORT

Dale Brown, City Manager, provided an update on the following matters:

- (1) Revenue projections. Staff is keeping careful watch on the revenues and will report on this every month.
- (2) Senate Avenue and Wall Street stop sign. Staff will continue to work on other ways to control traffic at this intersection since the traffic engineering study did not support the installation of a stop sign at this time.
- (3) Golf Course Monthly Report. Revenues and rounds played are down due to the rainy weather conditions, anticipate a good recovery during the warmer months.
- (4) Street analysis report. Council was provided with a street rating and estimated replacement cost chart of all streets in the city. This is solely a structural analysis. The street sections were prioritized by their rating. A work session will be held at the next Council meeting in April to review and discuss

condition analysis report, rating and estimated replacement costs and setting a minimum acceptable level of street quality.

- (5) Capital Improvement Program Update: Philippine/Lakeview/Rio Grande street reconstruction is 100% complete; Lakeview to Honolulu water and paving improvements is scheduled for award of bid; Fire Station is estimated for completion by the end of April 2003; Senate Avenue landscaping and lighting, the lights have been installed and scheduling the painting of the light standards; repainting of Elevated Storage #1 is being scheduled for rebid in April; Chichester Drainage Project is scheduled for award of bid, and Castlebridge connection is scheduled for bid by Harris County on June 15, 2003; 30" trunk sewer rehabilitation, sanitary sewer rehabilitation, and Philippine lift station are scheduled projects for bidding in April; Jersey Drive and Lakeview paving and utility improvements are scheduled to bid in August.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the February 17, 2003 session.
- B. Approval of amendments to the Harris County Tax Rolls:
 - 1. Harris County Appraisal District's 2002 Correction Roll #12 as an amendment to the Tax Roll with a decrease in appraised value of \$195,800.00 resulting in a tax decrease of \$1,321.65 based on a tax rate of \$.675/100.
 - 2. Harris County Appraisal District's 2002 Supplemental # 6 as an amendment to the Tax Roll with an increase in appraised value of \$83,410.00 resulting in a tax increase of \$563.02 based on a tax rate of \$.675/100.
- C. Approval of the resignation of Jenny Gonzalez from the Parks and Landscaping Committee.
- D. Approval of the appointment of James E. Loeblein as a Reserve Police Officer.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to approve items A through D on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

E. DISCUSSION WITH POSSIBLE ACTION CONCERNING A SUBSTANDARD STRUCTURE AT 15801 TAHOE.

There was discussion with no formal action taken. Mr. Ken Kelso stated that he is having difficulty closing on the property due to title defects, which may take another 90 days to resolve. Staff will report the status at the April meeting.

F. DISCUSSION WITH POSSIBLE ACTION TO RECEIVE AND ACCEPT THE ANNUAL AUDIT REPORT AND MANAGEMENT LETTER FROM SANDERSON AND KNOX AND REVIEW RESPONSE FROM STAFF.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to accept the audit report and management letter as presented by Sanderson and Knox. The motion carried unanimously. Under discussion Councilmember Preece stated his disappointment in the lack of the auditors efforts in the management letter and on the comments on bank reconciliation's.

G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE AWARD OF THE BID FOR THE LAKEVIEW AND CHICHESTER PAVING AND DRAINAGE PROJECT.

A motion was made by Councilmember Preece and seconded by Councilmember Holden to award the bid for the Lakeview paving and drainage project to Ramos Construction in the amount of \$1,397,904. The motion carried.

Voting: Aye – (4) Preece, Holden, Wubbenhorst, and Widacki
 Nay - (1) Hamley

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to award the bid for the Chichester drainage project to Ramos Construction in the amount of \$994,310. The motion carried.

Voting: Aye – (3) Preece, Hamley, and Widacki
 Nay – (2) Holden, Wubbenhorst

H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE SETTING THE NUMBER OF YEARS FOR CONTINUATION FOR THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to adopt Ordinance No. 03-11 stating that the proposition to the electors should be whether the District should be continued to 10 years. The motion carried unanimously.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2002-2003 RELATING TO PROCEEDS FROM GRANT FROM TEXAS DEPARTMENT OF HEALTH FOR EMS EQUIPMENT AND ACCOUNTING FOR INSURANCE REIMBURSEMENT FOR REPAIRS FOR VEHICLE DAMAGE.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to adopt Ordinance No. 03-10 amending the budget for fiscal year 2002-2003. The motion carried unanimously.

J. DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE A CONTRACT FOR LANDSCAPING MAINTENANCE FROM APRIL 1 TO SEPTEMBER 30, 2003.

A motion was made by Councilmember Preece and seconded by Councilmember Holden to accept the proposal for a 6-month contract with TruGreen Landcare to provide landscaping maintenance along the esplanades. The motion carried unanimously.

K. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 66-43(A) OF THE CODE OF ORDINANCES DEFINING THE TERM "LIGHT TRUCK".

There was discussion with no formal action taken.

L. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF FINAL SUBDIVISION PLAT FOR: (1) WYNDHAM LAKE; AND (2) WALLACE ACRES.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to approve the final plat for Wyndham Lake subject to (1) the developer's construction and the city's acceptance of the required public improvements, or (2) the developer giving assurances approved by the city attorney that guarantee construction of the required improvements. The motion carried unanimously.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Preece to approve the final plat for Wallace Acres subject to (1) the developer's construction and the city's acceptance of the required public improvements or (2) the developer giving assurances approved by the city attorney that guarantee construction of the required improvements, and (3) the Reserve Tract Note as specified in Section 14-136 of the Development Code is added to the plat. The motion carried unanimously.

M. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE ZONING REGULATIONS ALLOWING FOR MULTI-FAMILY SENIOR FACILITIES IN ZONING DISTRICT G BY SPECIFIC USE PERMIT.

A final recommendation was presented from the Planning and Zoning Commission concluding their review of the application and the results of the joint public hearing. The Commission recommended adoption of an ordinance amending the zoning map and allowing multi-family senior housing facilities as a specific use permit in district G.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to adopt Ordinance No. 03-12 amending the zoning regulations applicable in zoning district G to allow multi-family housing for senior citizens by specific use permit. The motion carried unanimously.

N. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE GRANTING A SPECIFIC USE PERMIT FOR MULTI-FAMILY SENIOR HOUSING DEVELOPMENT LOCATED ON APPROXIMATELY 6 ACRES AT CASTLEBRIDGE AND SAVILLE STREETS IN ZONING DISTRICT G.

A final recommendation was presented from the Planning and Zoning Commission concluding their review of the application and the results of the joint public hearing. The Commission recommended adoption of an ordinance approving a specific use permit for multi-family senior housing facility in district G.

A motion was made by Councilmember Preece and seconded by Councilmember Holden to adopt Ordinance No. 03-13 granting to Artisan-American Corporation a specific use permit to allow the construction and operation of senior citizen multi-family housing, including customary ancillary uses thereto, on a six (6) acre tract of land located within zoning district G. The motion carried unanimously.

O. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE ADOPTING THE INTERNATIONAL BUILDING CODE, 2000 EDITION; PROVIDING FOR PERMITS; PROVIDING AMENDMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to adopt Ordinance No. 03-14 adopting the International Building Code, 2000 Edition. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki thanked Emergency Services for their valuable services and stated his appreciation for all the work of the staff and volunteers. He stated that the Golf Course Advisory Committee has been working on recommendations for some detention options on the golf course. He also commented on how much he liked using the laptops for the meeting.

Councilmember Hamley stated relayed his apologies to Emergency Services for missing the annual banquet as he has out of town with his family. He recognized the service that Emergency Services does for the community. He also commented on the request for a stop sign at Senate and Wall Street and the need to convince the County to put the sign up, continuing traffic problems on Village Drive and loss of revenues at the golf course over the past 5 months.

Councilmember Preece stated his apologies to Emergency Services for not being able to make the annual banquet as he was out of town with family for spring break.

Councilmember Holden thanked Emergency Services for the invitation to the banquet. He commented that the laptops were working well and thanked Debbie Loesch for getting the paperless agenda program going.

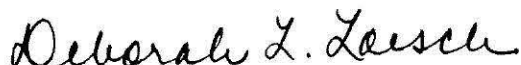
Councilmember Wubbenhorst thanked Emergency Services for allowing her to attend the banquet and reminded everyone that April 12th is the Recreation and Event's egg hunt at the park.

Mayor Heathcott thanked Emergency Services for the invitation to the banquet and to Debbie Loesch for getting the laptops going for the paperless agenda. He also stated his concern on the issue of standing water on the golf course at the homes at the Park at Jersey Village and the need for the city to take action to correct the situation.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 10:15 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: April 21, 2003

Ordinance Nos. 03-10, 03-11, 03-12, 03-13, 03-14, the Comprehensive Annual Financial Report and Management Letter are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A WORK SESSION
AND REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: April 21, 2003

TIME: 6:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

WORK SESSION

A work session was held at 6:00 p.m. to review and discuss a comprehensive street analysis program. In attendance were Mayor Ed Heathcott; Council members Rusty Preece, Greg Holden, Russell Hamley, and A. J. Widacki; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Councilmember Frances Wubbenhorst was not present at the work session. Rod Hainey, Director of Public Works, presented the program. There was discussion with no formal action taken. The street condition analysis report, along with the street rating and estimated replacement cost data were reviewed. This program will be part of the comprehensive infrastructure analysis evaluating the condition of all residential streets within the city limits, which are maintained by the City.

The scope of the analysis is limited to the structural condition of the street and does not include any evaluation of the water, sewer or storm drainage facilities adjacent to the street driving surfaces.

The purpose is to provide a basis for future capital improvement program in the planning and decision making process. This program will also satisfy the requirements of GASB 34. Council will determine the minimum acceptable rating criteria.

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:10 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Secretary Deborah Loesch; and City Attorney Kenneth Wall.

INTRODUCTIONS

Kathy Hutchens, Fire Chief, introduced the Fire Cadet Class graduates.

PROCLAMATIONS

Mayor Ed Heathcott read the Proclamation for Municipal Clerks Week, April 27 – May 3, 2003.

PRESENTATIONS

Kevin Shandley, a landscape architect, with SWA Group made a presentation on the designs for recreational uses of bayous, storm water detention facilities, golf courses, etc. This presentation was made through the combined efforts of the Flood Advisory Committee and the Golf Course Advisory Committee.

PUBLIC COMMENTS

Public comments were received from the following:

Robert Yeamans, 16301 DeLozier, commented on the proposed amendments for the parking and storage of motor homes.

Robert Gant, 15403 Philippine, stated concerns about the development of apartments across the beltway at Philippine and the effect it will have on run-off during heavy rains.

Joe Minavi, 7938 Wright Road, with Sparkle Sign Co., commented on the regulations for electronic signs and requirements for permits for banner signs.

Charles King, 15617 Elwood, concerned with the lack of maintenance on White Oak Bayou.

The following citizens made statements for or against the appropriation of funds for the Chichester drainage improvement project:

FOR

Arthur Jones, 15318 Mauna Loa
Bruce Bowden, 16325 Lewis
Mike Descant, 15901 Singapore
Jim Fields, 16413 St. Helier
Rick Garza, 15002 Lakeview
Peter M. Blute, 15325 Chichester
John Turner, 15405 Chichester

AGAINST

Kevin Ormston, 16105 Wall
Charles Monteith, 15810 Jersey
A. Desmond, 16126 Wall
Dorothy Starkey, 16206 St. Helier
Anna Lewandowski, 16226 Capri
Gary Wubbenhorst, 16202 Wall
Joyce Berube, 15926 Juneau

A petition was submitted by Gary Wubbenhorst to the City Secretary claiming over 650 signatures against the funding of the Chichester drainage improvement project.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

Golf Course Advisory Committee Quarterly Report. Mr. Bob Biggs, representing the Committee, provided a brief summary of the report for the first quarter of 2003. The Committee has been considering many issues such as increasing rounds played, scheduling more golf tournaments, reviewed and studied a GPS system which attaches to the golf carts showing layouts of greens, distances, and many other functions, improving the club house, food services, driving range, and capital improvements of the irrigation system and drainage.

Planning and Zoning Commission Final Report on parking of recreational vehicles and parking on unpaved surfaces. Dale Brown, City Manager, on behalf of the Planning and Zoning Commission, reported that the Commission has reviewed the proposals submitted and comments received from the public hearings and recommend the amendments to Section 14-88 (6) and (8) to read:

(6) Recreational vehicles, including motor homes, minimotor homes, travel trailers, campers and boats shall not be parked or stored in front yards, in zoning districts A, B, C, C-2, and M, except for temporary periods of time not exceeding seven days within a 30 day period. Such vehicles shall not be parked or stored in side or rear yards on corner lots except behind an opaque fence not less than six feet in height. No sleeping quarters other than those within a permanent residential structure, hotel or motel shall be used for longer than seven days within a 30-day period.

(8) No vehicle shall be parked or stored on an unpaved surface in a front or side yard in zoning districts A, B, C, C-2 or M.

CITY MANAGER'S REPORT

Dale Brown, City Manager, provided an update on the following matters:

- (1) Council Retreat, May 17, 2003. Dale Brown requested if council members had specific topics they wanted to discuss during the retreat to send those to him by email to include on the agenda.
- (2) Capital Improvement Program Update: Council requested that the report form be corrected to provide two additional columns of date information (design column and a construction column).

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of the March 17, 2003 session.

- B. Acceptance of the resignation of Bart Adriance from the Planning and Zoning Commission.
- C. Approval of the appointment of Betty Jennings to the Parks and Landscaping Committee.
- D. Approval of Resolution No. 03-5 relating to Section 33.07 and 33.08 of the Texas Property Tax Code authorizing additional 15% penalty for delinquent taxes as of July 1, 2003.
- E. Approval of Ordinance No. 03-15 amending Chapter 14 of the Code Of Ordinances of the City Of Jersey Village, Texas; adopting The International Plumbing Code, 2000 Edition; adopting the International Residential Code, 2000 Edition; adopting the International Fuel Gas Code, 2000 Edition; adopting the International Mechanical Code, 2000 Edition; providing related matters; providing for severability; providing for repeal; and providing a penalty as provided by section 1-8 of the code.
- F. Approval of amendments to the Harris County Tax Rolls:
 - 1. Harris County Appraisal District's 1998 Correction Roll #41 with a decrease in appraised value of \$11,850.00 resulting in a tax decrease of \$81.06 based on a tax rate of .68408/100.
 - 2. Harris County Appraisal District's 2000 Correction Roll #34 with a decrease in appraised value of \$39,890.00 resulting in a tax decrease of \$269.26 based on a tax rate of \$.675/100.
 - 3. Harris County Appraisal District's 2001 Correction Roll #27 with a decrease in appraised value of \$744,040.00 resulting in a tax decrease of \$5,022.27 based on a tax rate of \$.675/100.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to approve items A through F on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

- G. DISCUSSION WITH POSSIBLE ACTION CONCERNING A SUBSTANDARD STRUCTURE AT 15801 TAHOE.

There was discussion with no formal action taken. Council directed the City Manager to carry out the order as issued by Council subject to completion of a new title search and definitive documentation of ownership.

- H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ENGINEERING ANALYSIS FOR A DRAINAGE PROPOSAL FOR JERSEY MEADOW GOLF COURSE.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to authorize the City Manager to contract with the City Engineer (Brooks & Sparks) to perform a drainage analysis of the golf course to reduce flooding along Rio Grande and make use of ponds for additional detention.

The motion carried unanimously.

Under discussion, Mayor Heathcott indicated his desire to continue the use of the golf course while providing minimal detention. Councilmember Widacki stated he would like to maintain the economic viability while using the course for detention.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2002-2003 RELATING TO:

1. supplementary appropriation for capital improvement program projects:
 - (a) Chichester drainage improvements;
 - (b) water line over little White Oak Bayou (Senate at Wall);
 - (c) Lakeview and Philippine street reconstruction;
 - (d) Tahoe lift station rehabilitation;
 - (e) SCADA utility system; and
 - (f) Drainage analysis for Jersey Meadow Golf Course.
2. landscape maintenance contract;
3. transfer of funds from donation account for Emergency Services and accounting for grant funds from SETTRAC for EMS equipment;
4. adjustments for FEMA grant for purchase of UHF radios;
5. adjustments for sales commissions at golf course;
6. funding for Rice University Engineering School's flood analysis on White Oak Bayou;
7. adjustments in revenues and expenditures relating to EMS billing;
8. expenditures relating to police services printing costs and software maintenance agreement.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to adopt Ordinance No. 03-16 amending the budget for 2002-2003 for items listed as 1(b)-(f) and 2 thru 8. The motion carried unanimously.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to amend the budget for fiscal year 2002-2003 for item 1(a), to provide supplementary appropriations for the Chichester drainage improvements project. The motion failed.

Voting: Aye (2) – Preece, Hamley

Nay (3) – Holden, Wubbenhorst, Widacki

It was so noted for the minutes that the project would be excluded from the contract with Ramos Industries.

Under discussion, each Councilmember responded to their position on this subject.

Councilmember Widacki explained his position against the project at this time based upon additional information received from the City Engineer that the project would not reduce any flooding in other areas. He stated that he does not believe he can justify the expenditure at this time; however, he does not wish to abandon the project completely and should be considered in the future.

Councilmember Hamley requested additional information from the City Engineer, Frank Brooks. Questions were related to the following: (1) direction of the flow of water from street flooding to the by-pass channel, which would not reduce flooding from the bayou; (2) other projects done to reduce street flooding such as Lakeview and Rio Grande because it was impassible; (3) alternatives for diverting street drainage through the use of the by-pass channel; (4) overall improvement of drainage in area; (5) street flooding vs. bayou flooding; (6) projects that could be done to reduce bayou flooding are the responsibility of the Harris County Flood Control District. Frank Brooks stated that the Council should continue to pressure the County to correct the problems on White Oak Bayou and that there are other problems more severe than Chichester, such as the golf course. With the new FEMA maps coming out in the near future, the golf course will be put into the flood plain. Therefore, some re-grading of the course will be needed to stop run-off on to Rio Grande.

Mayor Heathcott stated that he was opposed to the project at this time and was in agreement with Councilmember Widacki.

Councilmember Preece stated that he realizes the number one concern is flooding and that this Council has been working to get the Harris County Flood Control projects moved up on the time line, but there are other issues that need to be addressed. The Chichester problem has never been about drivability and he will continue to do what is right.

Councilmember Holden stated that the Chichester drainage improvement project was not included in the bond election, as everyone seems to believe. His concerns that the project was bid over budget, it would not help with the overall flooding problem, and was in favor of anything that would reduce the risk of flooding. However, with possible short falls in revenues, he could not justify the approval of the appropriation.

Councilmember Wubbenhorst stated that all streets should be prioritized through the use of a database established to rate the condition of the streets for structural and drainage. She stated her concerns of the \$200,000 mobilization costs in the bid and commented that streets are secondary retention areas during heaving rains.

J. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 66-43(A) OF THE CODE OF ORDINANCES DEFINING THE TERM "LIGHT TRUCK".

There was discussion with no action taken.

K. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 14-88 OF THE CODE OF ORDINANCES RELATING TO PARKING AND STORAGE OF VEHICLES, TRAILERS, AND BOATS.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to adopt Ordinance No. 03-17 amending Section 14-88 (6) and (8) of the Code of Ordinances relating to the parking and storage of vehicles, trailers and boats. The motion carried unanimously.

L. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A RESOLUTION APPROVING AND AUTHORIZING DISTRIBUTION OF AN OFFICIAL NOTICE OF SALE AND A PRELIMINARY OFFICIAL STATEMENT WITH RESPECT TO CITY OF JERSEY VILLAGE, TEXAS, GENERAL OBLIGATION BONDS, SERIES 2003.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve a resolution authorizing the distribution of an official notice of sale and a preliminary official statement with the respect to the City of Jersey Village, Texas, General Obligation Bonds, Series 2003. The motion carried unanimously.

M. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AUTHORIZATION TO SOLICIT FOR BIDS FOR 30" TRUNK SEWER LINE AND SANITARY SEWER REHABILITATION.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to authorize staff to solicit for bids. The motion carried unanimously.

Councilmember Widacki requested that the bid specifications include a lump sum for mobilization costs not to exceed 5% or whatever is appropriate.

N. DISCUSSION WITH POSSIBLE ACTION CONCERNING PROPOSED LEGISLATION CREATING AND ESTABLISHING THE CY-FAIR COMMUNITY IMPROVEMENT DISTRICT.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Preece in favor of supporting SB 1726 creating the Cy-Fair Community Improvement District. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Wubbenhorst welcomed the new fire cadets and thanked the Recreation and Events Committee on a successful Easter egg hunt and activities in the park. She also congratulated Deborah Loesch, City Secretary, on her election as President of the Salt Grass Chapter of the Texas Municipal Clerks Association.

Councilmember Holden also congratulated Deborah Loesch on her presidency. He also stated his disappointment in the inadequate knowledge of the facts and the lack of awareness by the residents.

Councilmember Preece requested information on the proof of investment at the shopping center for the tax abatement agreement and requested a thorough review by the Finance Department. He also requested to see a comparison of the water contract, as it relates to the City's contract, between the City of Houston and the North Harris County Regional Water Authority. He suggested that the sidewalk rehabilitation program get on a priority schedule. He requested that an item be placed on next month's agenda to amend the budget for the

reallocation of excess funds from the Lakeview project and the funds allocated for Chichester project to general fund.

Councilmember Hamley also congratulated Deborah Loesch on her presidency and indicated his appreciation for a job well done. He also stated that he thought Council handled the public comments very diplomatically.

Councilmember Widacki also congratulated Deborah Loesch on her presidency and requested to meet with Frank Brooks to continue to look over the Chichester project.

Mayor Heathcott also congratulated Deborah Loesch and stated that he knows she will represent the City well in this capacity. He thanked Recreation and Events Committee on a successful egg hunt. He requested information on the dollar amount of inventory for the industry replacing Compaq at the distribution facility.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 10:30 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: May 19, 2003

Ordinance Nos. 03-15, 03-16, 03-17, Resolution No 03-5 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A SPECIAL SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: May 6, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the special meeting of Council to order at 7:10 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that the City Attorney Kenneth Wall was not in attendance.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD MAY 3, 2003, FOR THE PURPOSE OF ELECTING A MAYOR AND TWO (2) COUNCILMEMBERS.

The returns of the May 3, 2003 election were reviewed by Council indicating the election of Ed Heathcott for Mayor, Greg Holden, Council Place No. 2, and Frances Wubbenhorst, Council Place No. 3.

A motion was made by Councilmember Hamley and seconded by Councilmember Preece to approve and adopt Ordinance No. 03-18 declaring the results of the May 3, 2003 election official. The motion carried unanimously.

ADMINISTER OATH OF OFFICE TO ELECTED OFFICERS

Deborah Loesch, City Secretary, administered the oath of office to Mayor Heathcott, Council members Holden and Wubbenhorst.

DISCUSSION WITH POSSIBLE ACTION TO ELECT A MAYOR PRO TEM.

A motion was made by Councilmember Holden and seconded by Councilmember Widacki to nominate Councilmember Wubbenhorst as Mayor Pro Tem. Councilmember Preece made an additional nomination of Councilmember Hamley, which was seconded by Councilmember Hamley.

Voting: For Frances Wubbenhorst (3): Widacki, Holden, Wubbenhorst
For Russell Hamley (2): Preece, Hamley

Councilmember Wubbenhorst was elected Mayor Pro Tem.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Widacki to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 7:15 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: May 19, 2003

Ordinance No. 03-18 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A WORK SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: May 17, 2003
TIME: 8:00 A.M.
LOCATION: Northwest Forest, Alamo Classroom II
12715 Telge Road, Cypress, Texas

OPEN MEETING

Mayor Ed Heathcott called the work/planning session to order at 8:00 a.m.

In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki, Mayor Ed Heathcott, City Manager Dale Brown, and City Secretary Deborah Loesch, Assistant to the City Manager, Bobby Pennington, Department Directors, Kathy Hutchens, Rod Hainey, Steve Lawrenz, Charles Wedemeyer, and Sam Hewitt. It was also noted that Frank Brooks as City Engineer was present for the afternoon session.

WORK SESSION

A work session was held on the following topics with discussion of general interest and no decisions were made:

1. Departmental goals and strategies (Administration, Finance, Police, Emergency Services, Public Works, and Golf Course)
2. Comprehensive Plan for future land use and transportation, water distribution, and sewer collections.
3. Capital Improvements Plan evaluating all capital needs of the City.
4. Five-year Budgetary/Strategic Planning anticipating revenues versus expenditures for the next five years by fund

The work session was concluded at 4:00 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: June 16, 2003

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: May 19, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Secretary Deborah Loesch; and City Attorney Kenneth Wall.

SALE OF BONDS

Moroney & Beisner, Financial Advisors for the City, were present to announce the results of the sale of the \$5,000,000 "City of Jersey Village, Texas, General Obligation Bonds, Series 2003". They announced that Harris Trust & Savings Bank was the low bidder with an effective interest rate of 3.6295%.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AUTHORIZING THE ISSUANCE OF "CITY OF JERSEY VILLAGE, TEXAS, GENERAL OBLIGATION BONDS, SERIES 2003"; LEVYING AN AD VALOREM TAX; AND AUTHORIZING THE EXECUTION OF A PAYING AGENCY AGREEMENT AND OTHER MATTERS IN CONNECTION THEREWITH.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to approve Ordinance No. 03-19 authorizing the issuance of the bonds through Harris Trust & Savings Bank at an effective interest rate of 3.6295%. The motion carried unanimously.

PROCLAMATIONS

Mayor Ed Heathcott read the Proclamation for EMS Week, May 18 - 25, 2003.

PUBLIC COMMENTS

Public comments were received from the following:

Arthur Jones, 15318 Mauna Loa, stated his disappointment in Council's vote against funding the Chichester drainage improvement project and hoped that funds will be designated to correct street flooding.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

1. Planning and Zoning Commission Preliminary Report on amending the zoning ordinance for district K to provide mini-storage facilities as a specific use. The owner of American Storage at 7302 Senate Ave. submitted an application requesting that the storage facility, which is a non-conforming use, be allowed the opportunity to become a permitted use. The City Manager's office advised that the best course of action was to consider mini-storage facilities allowed by a specific use permit, whereby the City would have the review and approval over all applications. Since the property will be offered for sale in the near future, the new property owners would have to submit a proposal to receive a specific use permit. The Planning and Zoning Commission, having met in regular session to review the proposal, recommended the amendment to district K to provide mini-storage facilities by specific use permit and requested Council to call for a joint public hearing to receive public comments on the amendment.
2. Planning and Zoning Commission Preliminary Report to amend Section 14-101(a)(8) to provide as a permitted use in district A churches or other places of worship and related schools. Epiphany Lutheran Church is expanding its preschool operations into a full, multi-grade, private or parochial school. The language of the zoning ordinance considered only public in considering schools and the same phraseology is used throughout the ordinance. The Planning and Zoning Commission, having met in a special session to review the proposal, recommended the amendment to the zoning ordinance Section 14-101(a)(8) to be revised to read "Churches and other places of worship and related schools" and requested Council to call for a joint public hearing to receive public comments on the amendment.

CITY MANAGER'S REPORT

Dale Brown, City Manager, provided an update on the following matters:

- (1) 15801 Tahoe substandard structure. Dale Brown, City Manager, reported that he has spoken with the owner and prospective purchaser and advised that there are about 20-30 liens still on the property. There is some evidence that some have been cleared, but not all. The title report cannot be released until all the liens have been cleared. Some of the liens are federal IRS liens. According to Mr. Ken Kelso, he is continuing to demolish the interior and expose all the walls. This item will continue to be on future council agendas until the matter has been resolved.
- (2) Capital Improvement Program Update: Rod Hainey, Director of Public Works reported on the status of all the projects. The Lakeview draining and paving improvement project has started with the water line replacement. The department has occupied the Fire Station. Sod has been laid in the esplanades

on Senate Ave. and there are plans to paint the light standards black. Submissions of bids are expected in June on the elevated storage tank #2 rehabilitation and the sanitary sewer rehabilitation projects. Other projects will be bid in August.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Councilmember Preece requested that Item A be removed from the Consent Agenda and be dealt with in the regular course of the agenda.
- B. Approval of an agreement with Health Administration Services to provide consulting services related to employee group medical plans.
- C. Approval of the reappointment of Pat Weirich, Joyce Berube, Betty Jennings, Megan Sharp, Nancy Bond, and Carol Tomko to the Parks and Landscaping Committee.
- D. Approval of the reappointment of Jill Klein, Dorothy Starkey, Karen Listi, Joyce Berube, and Rebecca Camp to the Recreation and Events Committee.
- E. Approval of amendments to the Harris County Tax Rolls:
 - 1. Harris County Appraisal District's 2002 Supplemental Roll #7 as an amendment to the Tax Roll with an increase in appraised value of \$95,380.00. This will result in a tax increase of \$643.82 based on a tax rate of \$.675/100.
 - 2. Harris County Appraisal District's 2002 Supplemental Roll #8 as an amendment to the Tax Roll with an increase in appraised value of \$343,540.00. This will result in a tax increase of \$2,318.90 based on a tax rate of \$.675/100.
 - 3. Harris County Appraisal District's 2002 Correction Roll #14 as an amendment to the Tax Roll with a decrease in appraised value of \$186,430.00. This will result in a tax decrease of \$1,258.40 based on a tax rate of \$.675/100.
 - 4. Harris County Appraisal District's 2002 Correction Roll #16 as an amendment to the Tax Roll with a decrease in appraised value of \$10,520.00. This will result in a tax decrease of \$71.01 based on a tax rate of \$.675/100.
 - 5. Harris County Appraisal District's 2001 Correction Roll #28 as an amendment to the Tax Roll with a decrease in appraised value of \$148,490.00. This will result in a tax decrease of \$1,002.31 based on a tax rate of \$.675/100.

- 6. Harris County Appraisal District's 2001 Supplemental Roll #12 as an amendment to the Tax Roll with an increase in appraised value of \$17,690.00. This will result in a tax increase of \$119.41 based on a tax rate of \$.675/100.
- 7. Harris County Appraisal District's 2000 Supplemental Roll #16 as an amendment to the Tax Roll with an increase in appraised value of \$19,650.00. This will result in a tax increase of \$132.64 based on a tax rate of \$.675/10.

A motion was made by Councilmember Hamley and seconded by Councilmember Preece to approve items B through E on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

- A. APPROVAL OF THE MINUTES OF THE APRIL 21, 2003 AND MAY 6, 2003 SESSIONS.

Councilmember Preece made motion to approve the minutes of the April 21, 2003 and May 6, 2003 sessions with a correction to the April 21, 2003 minutes to correct the statement by Gary Wubbenhorst in presenting a petition to reflect the following: "claiming over 650 signatures". Councilmember Hamley seconded the motion. The motion carried unanimously.

- F. DISCUSSION WITH POSSIBLE ACTION TO CALL FOR TWO JOINT PUBLIC HEARINGS WITH THE PLANNING AN ZONING COMMISSION ON JUNE 16, 2003 AT 7:00 P.M. TO RECEIVE PUBLIC COMMENTS RELATING TO AMENDMENTS TO THE ZONING ORDINANCE TO PROVIDE MIN-STORAGE FACILITIES IN DISTRICT K AS A SPECIFIC USE AND PROVIDE AS A PERMITTED USE IN DISTRICT A CHURCHES OR PLACES OF WORSHIP AND RELATED SCHOOLS.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to call for the joint public hearings on June 16, 2003 at 7:00 p.m. and to give proper public notification of the hearings. The motion carried unanimously.

- G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER EMERGENCY SERVICES DEPARTMENT TENT AND GEAR LOCKERS AS SURPLUS AND AUTHORIZE THE DISPOSAL BY THE CITY MANAGER.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden declaring the tent and gear lockers as surplus property and authorize the city manager to dispose of them in the best possible manner. The motion carried.

Voting:	Aye (4) -	Holden, Wubbenhorst, Hamley, Widacki
	Nay (1) -	Preece

H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A CHANGE ORDER WITH RAMOS CONSTRUCTION FOR THE LAKEVIEW PAVING AND DRAINAGE IMPROVEMENTS RELATING TO SIDEWALKS.

In the specifications for the Lakeview paving and drainage improvement project the plans provided for sidewalks to be placed on the west side of the streets as in accordance with the City's ordinance. Residents on the west side of Lakeview had voiced their opposition to the placement of sidewalks along that side of the street. Therefore, the city engineer recommended that the contract be revised to remove the sidewalks from the plans for the west side of Lakeview.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to approve Change Order No. 1 removing the sidewalk on the west side of Lakeview and reduce the contract by \$23,875.00. The motion carried unanimously.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2002-2003 RELATING TO THE REALLOCATION OF CAPITAL IMPROVEMENT PROGRAM FUNDS, ALLOCATION OF FUNDS TO THE COURT TECHNOLOGY FUND, REALLOCATION OF FUNDS FOR ACCOUNTING ERROR ON PURCHASE ORDER NO. 4013 FOR FIRE STATION CONSTRUCTION, AND PARTICIPATION IN THE EXTENSION OF A SEWER LINE TO AMERICAN STORAGE.

1. Reallocation of Capital Improvement Program Funds. This item was requested for consideration by Councilmember Preece to transfer funds back to the General Fund balance the excess amounts from the Lakeview construction bid in the amount of \$127,434.48 (after allocating all engineering fees) and transfer back to the General Fund balance the excess amounts from the Chichester drainage project in the amount of \$397,973, for a total transfer of \$525,407.48.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to amend the budget for fiscal year 2002-2003 transferring funds from the capital improvement program to general fund in the amount of \$525,407.48. The motion failed.

Voting: Aye (2) - Preece, Hamley
 Nay (3) - Holden, Wubbenhorst, Widacki

2. Allocation of funds to the Court Technology Fund. Staff recommended this amendment to the budget to establish a separate fund for the accounting and controlling of the various court fees that are collected for the betterment of the Court as allowed by state law.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to amend the budget for fiscal year 2002-2003 establishing the court technology fund and approving the transfer for revenues in the amount of \$52,343.44 from fund balance to the court technology fund. The motion carried unanimously.

3. Reallocation of funds for accounting error on Purchase Order No. 4013 for fire station construction. Staff recommended an amendment to the budget to correct an imbalance between the purchase order and the accounts payable system in the amount of \$73,635 relating to billing payments on the fire station construction.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve amending the budget for 2002-2003 to correct the imbalance in the accounting system in the amount of \$73,635. The motion carried unanimously.

4. Participation in the extension of a sewer line to American Storage. The owners of American Storage have requested the City to participate in the construction of a sewer line to the property. The City Engineer has reviewed the proposal and developed a cost estimated at \$34,000.00. The property owner will pay for \$20,000.00 of the cost, with the City's participating in approximately \$14,000.00.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to amend the budget for 2002-2003 allocating funds in amount not to exceed \$14,000.00 for the extension of a sewer line to the tract of land at American Storage. The motion carried unanimously.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to approve Ordinance No. 03-20 amending the budget for fiscal year 2002-2003 to include items listed above as 2, 3, and 4. The motion carried unanimously.

J. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPOINTMENT OF MUNICIPAL COURT JUDGES.

This item was tabled to the June meeting. The mayor will contact each of the judges to see if they are interested in reappointment.

K. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING CHAPTER 30 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING THE INTERNATIONAL FIRE CODE, 2000 EDITION, PROVIDING FOR SEVERABILITY, PROVIDING FOR REPEAL,

AND PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to approve Ordinance No. 03-21 adopting the International Fire Code, 2000 Edition. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Wubbenhorst acknowledged to Public Works her pleasure at seeing the landscaping in place in the esplanades on Senate Avenue, thanked Councilmember Holden and his wife, Louise, for hosting a dinner at their home following the Council retreat, and requested that the Swim Team be advised as to the pool rules and are they being enforced.

Councilmember Holden requested an update from staff on the negotiations with CLR on architectural fees and commented on the appointment of court judges that council should consider such appointments based on performance and any information would help in making this decision.

Councilmember Preece stated his pleasure in the sale of the bonds and showing that the City is moving forward with doing these projects and also indicated his desire to push for an increase in homestead exemptions during the budget discussions.

Councilmember Hamley requested an update on the status of the Dillard property on Senate Avenue, congratulated EMS for the good work they do and expressed his gratitude for their service. He also requested that council members should be better informed on the capital projects specifications in the future.

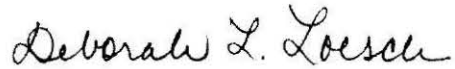
Councilmember Widacki thanked Rick Garza for bringing the sidewalks on Lakeview issue to our attention and also thanked EMS for the good work they do and service they perform. He also commented that he thought the Council retreat went very well, especially with the electronic format, it seemed to make things flow very well.

Mayor Heathcott thanked staff for presenting an excellent retreat format and to Councilmember Holden for hosting the dinner after the retreat.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:45 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: June 16, 2003

Ordinance Nos. 03-19, 03-20, and 03-21 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: June 16, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Secretary Deborah Loesch; and City Attorney Kenneth Wall.

PUBLIC COMMENTS

There were no public comments received.

JOINT PUBLIC HEARINGS

A joint public hearing was held before the City Council and the Planning and Zoning Commission to receive oral and written comments regarding the following proposals to amend the City's comprehensive zoning ordinance. Members present of the Planning and Zoning Commission were Joyce Berube, Pamela Lightbody, Darcy Mingoia, George Ohler, and Keith Ormston. It was noted that David Paul was not in attendance.

- (1) The Planning and Zoning Commission submitted a preliminary report at the May Council meeting recommending amending the zoning ordinance for district K to provide mini-storage facilities as a specific use. The owner of American Storage at 7302 Senate Ave. submitted an application requesting that the storage facility, which is a non-conforming use, be allowed the opportunity to become a permitted use. The City Manager's office advised that the best course of action was to consider mini-storage facilities allowed by a specific use permit, whereby the City would have the review and approval over all applications. Since the property will be offered for sale in the near future, the new property owners would have to submit a proposal to receive a specific use permit. The Planning and Zoning Commission, having met in regular session to review the proposal, recommended the amendment to district K to provide mini-storage facilities by specific use permit and requested Council to call for a joint public hearing to receive public comments on the amendment. Mayor Heathcott opened the hearing for public comments. Receiving none, the hearing was closed.

- (2) The Planning and Zoning Commission submitted a preliminary report at the May Council meeting recommending amending Section 14-101(a)(8) to provide as a permitted use in district A churches or other places of worship and related schools. Epiphany Lutheran Church is expanding its preschool operations into a full, multi-grade, private or parochial school. The language of the zoning ordinance considered only public in considering schools and the same phraseology is used throughout the ordinance. The Planning and Zoning Commission, having met in a special session to review the proposal, recommended the amendment to the zoning ordinance Section 14-101(a)(8) to be revised to read "Churches and other places of worship and related schools" and requested Council to call for a joint public hearing to receive public comments on the amendment. Mayor Heathcott opened the hearing for public comments. Comments were heard from Alan Ganster, 16025 Capri, stating his concerns on any new building structures, increase in traffic, and flooding issues. Rev. Michael Welmer, representing Epiphany Lutheran Church, stated that with the growth of the church there would be additional remodeling of existing buildings, that they expected to expand the school from Kindergarten to Grade 5, with total enrollment expected at 12-15 per classroom, over and above the 119 already enrolled in the preschool program. Councilmember Widacki expressed his concerns regarding detention requirements with any new building program. With no further comments received, Mayor Heathcott closed the public hearing.

CITY MANAGER'S REPORT

Dale Brown, City Manager, provided an update on the following matters:

- (1) 15801 Tahoe substandard structure. Dale Brown, City Manager, reported that according to the title report received there continues to be a clean up of the liens. Councilmember Preece stated his dismay with the situation and asked what needs to be done to resolve this matter.
- (2) Revenue Projections. Dale Brown, City Manager, reported a continuing drop in revenues, especially at the golf course. He has directed staff to be very conservative in their spending.
- (3) Capital Improvement Program Update: Rod Hainey, Director of Public Works reported on the status of all the projects. The Lakeview draining and paving improvement project water line replacement has been installed and ready to begin on the paving. The Emergency Services Department has occupied the Fire Station with about 99% completion, expecting the final punch list to be completed in the next month. Street light standards on Senate Ave. are being painted black. Bids were received in June on the elevated storage tank #2 rehabilitation and the sanitary sewer rehabilitation projects. Other projects will be bid in August.
- (4) Jones Road Extension. Dale Brown, City Manager, reported that we have received a proposal from the engineers for the water and sewer facilities for a

cost estimated at \$1 million. Further discussions with Harris County and Pate Engineers will be pursued to come to an understanding about what the contract specifications will be.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of the May 17, 2003 and May 19, 2003 sessions.
- B. Approval of an agreement with Harris County for a term of one year beginning June 1, 2003, for the housing of city prisoners.
- C. Approval of the appointment of Benny Grimmer to the Building Board of Adjustment to fill a vacancy in Position No. 3.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve items A through C on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

- D. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2002-2003 RELATING TO: (1) A BUDGET TRANSFER FOR MAINTENANCE AGREEMENT FOR CARTEGRAPH SOFTWARE; (2) APPROPRIATION OF ADDITIONAL FUNDING FOR THE REHABILITATION OF THE ELEVATED STORAGE TANK AT SOLOMON; (3) REALLOCATION OF FUNDS FOR HEALTH INSURANCE PREMIUMS FOR EMPLOYEE GROUP MEDICAL COVERAGE; (4) ALLOCATION OF FUNDS TO CREATE A DIVISION 13, INFORMATION TECHNOLOGY, AND ESTABLISH A JOB POSITION OF NETWORK ADMINISTRATOR; AND (5) CREATION OF A GOLF COURSE CLUBHOUSE DIVISION (COMBINING OF GOLF COURSE ADMINISTRATION AND PRO SHOP).

A motion was made by Councilmember Hamley and seconded by Councilmember Holden to adopt Ordinance No. 03-22 amending the budget for fiscal year 2002-2003. The motion carried.

Voting:	Aye (4):	Holden, Wubbenhorst, Hamley, Widacki
	Nay (1):	Preece

E. DISCUSSION WITH POSSIBLE ACTION TO AWARD BIDS FOR (1) REHABILITATION OF ELEVATED STORAGE TANK #2; AND (2) SANITARY SEWER REHABILITATION.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to award the bid to the lowest bidder, Trojan Industrial Coating, for the rehabilitation of elevated storage tank #2 and authorize the City Manager to execute a contract with Trojan Industrial for the project. The motion carried unanimously.

Since only two bids were received for the sanitary sewer rehabilitation project, Council instructed the City Secretary to open the bids and read the amount during the Council meeting. Bids were received from Insituform Technologies, Inc. and BRH Garver. The City Engineer, Frank Brooks, will review the bids and make a recommendation for award at the next council meeting in July.

F. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING THE NATIONAL ELECTRICAL CODE, 2002 EDITION; ADOPTING THE INTERNATIONAL ENERGY CONSERVATION CODE, 2000 EDITION.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to adopt Ordinance No. 03-23. The motion carried unanimously.

G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS PROVIDING REGULATIONS APPLICABLE TO SIGNS.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to adopt Ordinance No. 03-24. The motion carried.

Voting: Aye (4): Holden, Wubbenhorst, Hamley, Widacki
 Nay (1): Preece

H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPOINTMENT OF MUNICIPAL COURT JUDGES AND TO SET THE COMPENSATION RATE.

A motion was made by Councilmember Holden and seconded by Councilmember Preece to reappoint Jerry Adam, Tody Dupont, and Martin Halick as municipal court judges at \$125/hour for court and for call-outs with a minimum of one-hour. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Wubbenhorst commented that the lamp posts on Senate Avenue look good, was glad to see movement on the work on Lakeview, Code Enforcement, visibility of police on Wall Street, received positive comments from the residents noticing the improvement of the golf course, and recognized the dedication of the new Fire Station and the donations made for the facility along with the hours worked by the volunteers. She also requested that Harris County Flood Control District needs to provide another update on the flood control projects.

Councilmember Holden congratulated Emergency Medical Services on the dedication of the Fire Station.

Councilmember Preece stated that during the annual retreat he had brought the idea of increasing the homestead exemptions and now that the updates are available from the appraisal district, it is time to act on this proposal. He proposes to increase the exemption from 4% to 14%.

Councilmember Hamley was encouraged by the construction on Lakeview, however, he noted that having one lane with two-way traffic was dangerous and requested that staff get with the contractor. He apologized for missing the dedication ceremony as he was out of town on vacation with his family.

Councilmember Widacki thanked Kathy Hutchens, Fire Chief, for the tour of the fire station and for the donation of the statute out front and also thanked the volunteers for their hard work getting there. He commented that we should look further into increasing the homestead exemptions.

Mayor Heathcott stated his appreciation to Emergency Services for the ceremony and open house and stated how this symbolizes the spirit of Jersey Village. He also requested that a special meeting of council be held to discuss the homestead exemption in the near future.

CLOSED MEETING

A Closed Meeting was convened in accordance with the authority contained in Section 551.071, to consult with the City Attorney, at 8:25 p.m. and adjourned at 8:32 p.m.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: JULY 21, 2003

Ordinance Nos. 03-22, 03-23, and 03-24 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A SPECIAL SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: July 7, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the special meeting of Council to order at 7:00 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; and City Manager Dale Brown. Kimberly Faircloth, Assistant City Secretary was also present. It was noted that City Secretary Deborah Loesch and City Attorney Kenneth Wall were not in attendance.

WORK SESSION

A work session was held to review and discuss a proposal to increase the residential homestead tax exemptions for the City of Jersey Village. Two alternatives were discussed which did not include funds budgeted for detention projects.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO THE AWARD OF BID FOR THE
SANITARY SEWER REHABILITATION.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to award the bid to Insituform Technologies in the amount of \$886,883.75 and authorize the City Manager to execute the contract and issue notice to proceed with the project. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN AGREEMENT WITH P. B.
BEDIENT AND ASSOCIATES, INC. FOR SERVICES IN PROVIDING AN ADVANCED
HYDROLOGIC MODEL FOR JERSEY VILLAGE AS IT RELATES TO FLOODING
ANALYSIS.

A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to approve the contract with P. B. Bedient and Associates for a flood analysis and authorize the City Manager to execute the contract. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING CHAPTER 62 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS AMENDING SECTION 62-6 THERETO; EXEMPTING A PORTION OF THE APPRAISED VALUE OF A RESIDENTIAL HOMESTEAD FROM AD VALOREM TAXES; HEREAFTER LEVIED BY THE CITY; AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve Ordinance No. 03-25 to amend Section 62-6 to exempt eight and one-half percent (8.5)% of the appraised value of a residential homestead from ad valorem taxes.

Under discussion, Councilmember Holden made an amendment to the motion to make the exemption at 6%, with a second to the motion by Councilmember Wubbenhorst. The motion failed.

Voting: Aye (2) - Holden, Wubbenhorst
 Nay (3) - Preece, Hamley, Widacki

The vote was then called on the original motion made by Councilmember Preece at the 8.5%. The motion carried.

Voting: Aye (3) - Preece, Hamley, Widacki
 Nay (2) - Holden, Wubbenhorst

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Widacki to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: JULY 21, 2003

Ordinance Nos. 03-25 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: July 21, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

There were no public comments received.

Police Chief Charles Wedemeyer introduced a newly appointed Reserve Police Officer, Marina Janet Rosalez.

REPORT FROM HARRIS COUNTY FLOOD CONTROL DISTRICT

Clay Haines and Kirk Hooper with the Harris County Flood Control District provided a status report and answered questions from Council and the public regarding the flood control improvement projects, buy-out programs, and the new flood plain maps.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES.

- A. The Planning and Zoning Commission presented their final recommendations on proposals to amend the City's zoning ordinances as follows:
1. Amending the zoning ordinance for district K to provide mini-storage facilities as a specific use.
 2. Amending Section 14-101(a)(8) to provide as a permitted use in district A churches or other places of worship and related schools.

After receiving public comments on the above proposals the Commission recommended adopting the appropriate ordinances to amend the zoning regulations to provide for mini-storage facilities by specific use in zoning district K and amending the regulations in zoning district A to revise the language to permit churches or other places of worship and related schools.

- B. The Planning and Zoning Commission presented a preliminary report on proposals to amend the City's zoning ordinances as follows:

1. Rezone an approximately 8.36-acre tract of land in Wallace Acres subdivision on the west side of Senate Avenue at US 290 to District G and rezone an approximately 6-acre tract of land in Wallace Acres subdivision along the north side of the proposed Dillard Drive to District F.
2. Rezoning of an approximately 7.4-acre tract of land on Jones Road as a portion of Jersey Meadow Golf Course from District F (commercial) to District A (residential).

Staff has recommended that the original Wallace Acres subdivision plat be rezoned in order to correspond with the latest re-plat of the Dillard property to adjust zoning district F to include the Dillard Drive right-of-way and to rezone Lot 1 of Wallace Acres to District G as it is adjacent to the existing Joe Myer's dealerships that is presently in District G. The Planning and Zoning Commission requested that a joint public hearing be called for August 18, 2003 at 7:00 pm to receive public comments.

Staff also recommended that the 7.4 acre tract on Jones Road that is currently a portion of the Jersey Meadow Golf Course rezoned from District F (Commercial) to District A (Residential) to provide for the entire golf course to be in District A. Doing so would allow any potential use or redevelopment of the golf course to be under one single land use. This would give any future residential development greater access to Jones Road. The Planning and Zoning Commission requested that a joint public hearing be called for August 18, 2003 at 7:00 p.m. to receive public comments.

- C. The Parks and Landscaping Committee presented a report on the condition of the city's parks playground equipment.

Nancy Bond, representing the Parks and Landscaping Committee, reported that regulations regarding playground equipment have changed and have been upgraded since many of the structures were installed in the city's parks. The existing wooden structures were installed more than 10 years ago and are showing signs of wear and deterioration. The Committee will be requesting during the budget process additional funds for the replacement of existing equipment and future upgrades for the parks.

CITY MANAGER'S REPORT

An update of the following items were provided by Dale Brown, City Manager:

1. Status of the substandard structure at 15801 Tahoe. There is an outstanding flood repair permit in effect until August 15, 2003 and the City Attorney has advised that the City should wait until that permit expires before proceeding with the demolition of the structure.
2. Revenue projections. Dale Brown reported that revenues overall were down about \$200,000.
3. Capital Improvement Program. Rod Hainey, Director of Public Works reported on the status of the current program projects. Lakeview paving and drainage improvements: Contractor is installing fire hydrants in advance of the paving, line has not been tested or placed in service, emphasis has been placed on completion of paving between Philippine and White Oak Bayou

bridge prior to school starting. Fire Station project is 99% complete and working on the final paper work with CLR and Construction LTD. Repainting of Elevated Storage Tank #1: preconstruction meeting was held on July 14 and work to proceed immediately. Castlebridge connection: bids were taken June 30 and project has been assigned. Sanitary Sewer Rehabilitation: contracts have been signed and a schedule for projects is anticipated. Philippine lift station: expecting a change order on this project from the City Engineer. Jersey Drive and Lakeview paving (second section) expected for bid in August.

4. Jones Road Extension. Dale Brown reported that we are expecting to receive a contract.
5. Water and sewer rates for vacant homes and new construction. This was brought to staff's attention due to a complaint from a property owner's vacant home. There was discussion regarding the interpretation of the ordinance for water and sewer rates.
6. Street Analysis Program. A Street Analysis by Classification report was provided to council by categorizing the streets classification: commercial, minor collector, and residential.

CONSENT AGENDA.

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the June 16, 2003 and July 7, 2003 sessions.
- B. Approval of the Rerate Notice from TML Intergovernmental Employee Benefits Pool for employees' group dental and life insurance coverage.
- C. Approval of the assignment of the contract for garbage services from Century Industries to Republic Waste Services of Texas.
- D. Approval of the appointment of the following to boards, commissions, and committees:
 1. Clint Childress to the Building Board of Adjustment to fill a vacancy in Position No. 4;
 2. Melissa Walker to the Recreation and Events Committee;
 3. Elyse Ward to the Parks and Landscaping Committee; and
 4. Ernie English to the Planning and Zoning Commission, Position No. 5.
- E. Approval of the appointment of Marina Janet Rosalez as a Reserve Police Officer.

- F. Approval of amendments to the Harris County Appraisal Tax Rolls:
1. Harris County Appraisal District's 2002 Supplemental Roll #9 with an increase in appraised value of \$27,900.00 resulting in a tax increase of \$188.33 based on a tax rate of \$.675/100.
 2. Harris County Appraisal District's 2002 Correction Roll #18 with a decrease in appraised value of \$266,830.00 resulting in a tax decrease of \$1,801.10 based on a tax rate of \$.675/100.
 3. Harris County Appraisal District's 2002 Supplemental Roll #10 with an increase in appraised value of \$101,970.00 resulting in a tax increase of \$688.30 based on a tax rate of \$.675/100.
 4. Harris County Appraisal District's 2001 Supplemental Roll #13 with an increase in appraised value of \$1,700.00 resulting in a tax increase of \$11.48 based on a tax rate of \$.675/100.
 5. Harris County Appraisal District's 2002 Correction Roll #20 with a decrease in appraised value of \$25,820.00 resulting in a tax decrease of \$174.29 based on a tax rate of \$.675/100.

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to approve items A through F on the Consent Agenda. The motion carried unanimously.

REGULAR AGENDA

- G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AUTHORIZING THE SOLICITATION FOR REQUESTS FOR PROPOSAL FOR THE EMPLOYEES' GROUP MEDICAL INSURANCE COVERAGE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to authorize staff to solicit requests for proposals for employees' group medical insurance coverage. The motion carried unanimously.

- H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING CHAPTER 62 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS AMENDING SECTION 62-6 THERETO; EXEMPTING A PORTION OF THE APPRAISED VALUE OF A RESIDENTIAL HOMESTEAD FROM AD VALOREM TAXES, HEREAFTER LEVIED BY THE CITY; AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT.

Pursuant to information from the Harris County Appraisal District that their computer system was unable to accept the tax exemption percentages rate with a decimal, a revised ordinance was considered indicating an eight percent (8%) instead of eight and one-half (8.5%).

A motion was made by Councilmember Holden and seconded by Councilmember Preece to adopt Ordinance No. 03-26 exempting a portion of the appraised value of a residential homestead from ad valorem taxes at a rate of eight percent (8%). The motion carried unanimously.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER SUBMITTING FOR REQUESTS FOR PROPOSALS FOR AUDITING SERVICES AND THE ENGAGEMENT LETTER PROPOSAL FROM SANDERSON KNOX & BELT FOR AUDITING SERVICES.

Two options were provided for Council's consideration: (1) consider an engagement letter proposal from Sanderson Knox & Belt for auditing services for this fiscal year; or (2) consider soliciting for requests for proposals for auditing services for the next three years.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to accept the engagement letter from Sanderson Knox & Belt for one year in amount not to exceed \$22,500. The motion failed unanimously. All members voting Nay.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to authorize staff to solicit for requests for proposals for auditing services. The motion carried unanimously.

J. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE CITY'S COMPREHENSIVE ZONING ORDINANCE BY AMENDING USE REGULATIONS APPLICABLE IN ZONING DISTRICT K TO ALLOW FOR MINI-STORAGE FACILITIES AS A SPECIFIC USE.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to adopt Ordinance No. 03-27 amending Section 14-110(a)(4) of the Code of Ordinances by allowing mini-storage facilities in zoning district K as a specific use. The motion carried unanimously.

K. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE CITY'S COMPREHENSIVE ZONING ORDINANCE BY AMENDING USE REGULATIONS APPLICABLE IN ZONING DISTRICT A TO ALLOW CHURCH-RELATED SCHOOLS.

A motion was made by Councilmember Holden and seconded by Councilmember Widacki to adopt Ordinance No. 03-28 amending Section 14-101(a)(8) to allow churches or other places of worship and related schools in zoning district A. The motion carried unanimously.

L. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A 457 PLAN AND ROTH IRA PLAN AGREEMENT WITH ICMA FOR A DEFERRED COMPENSATION PLAN FOR EMPLOYEES AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to authorize the City Manager to set up payroll deductions for employees for a

457 Individual Retirement Account and Roth Individual Retirement Account with ICMA Retirement Corporation. The motion carried unanimously.

- M. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER CALLING FOR A JOINT PUBLIC HEARING WITH THE PLANNING AND ZONING COMMISSION ON AUGUST 18, 2003, TO RECEIVE PUBLIC COMMENTS FOR THE REZONING OF AN APPROXIMATELY 8.36-ACRE TRACT OF LAND IN WALLACE ACRES SUBDIVISION ON THE WEST SIDE OF SENATE AVENUE AT US 290 TO DISTRICT G, THE REZONING OF AN APPROXIMATELY 6-ACRE TRACT OF LAND IN WALLACE ACRES SUBDIVISION ALONG THE NORTH SIDE OF THE PROPOSED DILLARD DRIVE TO DISTRICT F, AND THE REZONING OF AN APPROXIMATELY 7.4-ACRE TRACT OF LAND AS A PORTION OF JERSEY MEADOW GOLF COURSE ON JONES ROAD FROM DISTRICT F (COMMERCIAL) TO DISTRICT A (RESIDENTIAL).

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to call for a joint public hearing with the Planning and Zoning Commission on August 18, 2003 at 7:00 p.m. to receive public comments on the proposed amendments and direct the City Secretary to give proper legal notification of such hearing. The motion carried unanimously.

- N. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE ESTABLISHING A CURFEW FOR PERSONS UNDER THE AGE OF 17 YEARS, BETWEEN 11:00 P.M. OF ANY SUNDAY, MONDAY, TUESDAY, WEDNESDAY, OR THURSDAY AND 6:00 A.M. OF THE FOLLOWING DAY, AND BETWEEN 12:01 A.M. AND 6:00 A.M. ON ANY SATURDAY OR SUNDAY; MAKING IT UNLAWFUL FOR ANY PERSON UNDER THE AGE OF 17 YEARS TO REMAIN IN ANY PUBLIC PLACE OR ON THE PREMISES OF ANY ESTABLISHMENT WITHIN THE CITY DURING CURFEW HOURS; MAKING IT UNLAWFUL FOR ANY PARENT OR GUARDIAN OF A PERSON UNDER 17 YEARS OF AGE TO KNOWINGLY PERMIT OR, BY INSUFFICIENT CONTROL, ALLOW SUCH PERSON UNDER THE AGE OF 17 YEARS TO REMAIN IN ANY PUBLIC PLACE OR ON THE PREMISES OF ANY ESTABLISHMENT WITHIN THE CITY DURING CURFEW HOURS; MAKING IT UNLAWFUL FOR ANY PERSON OWNING, OPERATING, OR IN THE EMPLOYMENT OF ANY ESTABLISHMENT IN THE CITY TO KNOWINGLY ALLOW A PERSON UNDER 17 YEARS OF AGE TO REMAIN ON THE PREMISES OF SUCH ESTABLISHMENT DURING CURFEW HOURS; PROVIDING DEFENSES TO PROSECUTION FOR VIOLATIONS HEREUNDER; PROVIDING A PENALTY OF AN AMOUNT NOT LESS THAN \$50.00 NOR MORE THAN \$500.00 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; MAKING CERTAIN FINDINGS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to adopt Ordinance No. 03-29 establishing a teen curfew for persons under 17 years of age. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

There was a discussion of the current regulations for storm water detention.

Councilmember Widacki stated that every commercial tract of land should be required to provide one-site detention and in residential developments detention should be provided for all lots.

Councilmember Hamley was in agreement with Councilmember Widacki and stated that Harris County needs to change their regulations on detention. He also requested written documentation of the information provided by Harris County each time it is presented to remind them of their promises.

Councilmember Preece stated his disappointment on the deferred time tables stated by Harris County Flood Control and that we should starting working more on the federal level to get something accomplished.

Councilmember Holden stated that he is looking for some accountability from Harris County Flood Control. He also thanked Ernie English and other citizens for their willingness to serve on boards. He reported that he has met with the general manager at Joe Myer's regarding the city's sign ordinance and has invited him and other auto dealers to attend the next Planning and Zoning Commission meeting to discuss the sign regulations. In addition Councilmember Holden requested a review of the water and sewer impact fees to encourage development in the future and to look into the city doing additional mowing of White Oak Bayou.

Councilmember Wubbenhorst thanked Harris County Flood Control for their presentation and requested that they come to the meetings on a regular basis and also provide a written timeline.

Mayor Heathcott reminded everyone about National Night Out on August 5th. He stated his disappointment in the information provided by Harris County Flood Control in that the quality of the information was not very good, there was information omitted, and that they need to be held more accountable. He will prepare a letter to Mike Talbott of these concerns. He also stated that council would determine the format for the next presentation.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 9:55 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: August 18, 2003

Ordinance Nos. 03-26, 03-27, 03-28, and 03-29 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A WORK SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: August 11, 2003
TIME: 6:00 P.M.
LOCATION: Civic Center Meeting Room
16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the work session of Council to order at 6:00 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was also noted that Department Directors Rod Hainey, Kathy Hutchens, Charles Wedemeyer, and Steve Lawrenz were in attendance as well as Bobby Pennington, Assistant to the City Manager.

WORK SESSION

A work session was held to discuss the proposed budget for fiscal year 2003-2004. There was a review by fund with a general discussion relating to specific changes in accounts.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Widacki to adjourn the work session. The motion carried unanimously. The meeting was adjourned at 9:45 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: September 15, 2003

Consider the function $f(x) = \sin(x)$.
 The derivative of $f(x)$ is $f'(x) = \cos(x)$.

At $x = \frac{\pi}{2}$, the function value is $f(\frac{\pi}{2}) = 1$ and the derivative value is $f'(\frac{\pi}{2}) = 0$.
 At $x = 0$, the function value is $f(0) = 0$ and the derivative value is $f'(0) = 1$.
 At $x = \pi$, the function value is $f(\pi) = 0$ and the derivative value is $f'(\pi) = -1$.
 At $x = \frac{3\pi}{2}$, the function value is $f(\frac{3\pi}{2}) = -1$ and the derivative value is $f'(\frac{3\pi}{2}) = 0$.

The graph of $f(x) = \sin(x)$ shows a periodic wave oscillating between $y = -1$ and $y = 1$.
 The graph of $f'(x) = \cos(x)$ shows a periodic wave oscillating between $y = -1$ and $y = 1$.
 The derivative $f'(x)$ is zero at the peaks and troughs of $f(x)$.

The graph of $f(x) = \sin(x)$ and $f'(x) = \cos(x)$ are shown side-by-side.
 The x-axis is labeled from 0 to 2π .
 The y-axis for $f(x)$ ranges from -1 to 1 , and for $f'(x)$ from -1 to 1 .

The graph shows that $f'(x)$ is the derivative of $f(x)$.
 The derivative $f'(x)$ is the slope of the tangent line to the curve $f(x)$ at any point x .

The derivative of $\sin(x)$ is $\cos(x)$.

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**MINUTES FOR A WORK SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: August 12, 2003
TIME: 6:30 P.M.
LOCATION: Civic Center Meeting Room
16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the work session of Council to order at 6:35 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was also noted that Department Directors Rod Hainey, Kathy Hutchens, Charles Wedemeyer, and Steve Lawrenz were in attendance as well as Bobby Pennington, Assistant to the City Manager.

WORK SESSION

A work session was held to discuss the proposed budget for fiscal year 2003-2004. Betty Jennings, representing the Parks and Landscaping Committee, made a presentation to Council to consider several requests for the next fiscal year. The requests included funding to improve the landscaping on Senate Ave and along Jones Road; hire additional parks personnel; participating in the TXDot program for beautification of US Hwy 290; \$100,000 for playground upgrades and replacements; and an additional pocket park north on Senate Ave. Discussions also included supplemental decision package requests.

CLOSED MEETING

A Closed Meeting was held under provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.074, to discuss personnel matters. The Closed Meeting was convened at 9:40 p.m. and adjourned at 10:35 p.m.

DISCUSSION WITH POSSIBLE ACTION TO SET THE SALARY FOR THE CITY
MANAGER FOR THE 2003-2004 BUDGET YEAR.

No action was taken on this item. The item will be addressed at the August 18, 2003 meeting.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Widacki to adjourn the work session. The motion carried unanimously. The meeting was adjourned at 10:35 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: September 15, 2003

**MINUTES FOR A WORK SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: August 13, 2003
TIME: 6:00 P.M.
LOCATION: Civic Center Meeting Room
16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the work session of Council to order at 6:00 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was also noted that Department Directors Rod Hainey, Kathy Hutchens, Charles Wedemeyer, and Steve Lawrenz were in attendance as well as Bobby Pennington, Assistant to the City Manager.


WORK SESSION

A work session was held to discuss the proposed budget for fiscal year 2003-2004. Discussions included supplemental decision package requests.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the work session. The motion carried unanimously. The meeting was adjourned at 9:15 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: September 15, 2003

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: August 18, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

Public comments were received from the following:

John Atkinson, 15809 Juneau, commented on the home construction across the street from his home has come to a stand still and the dumpster has been full to the top for over a year.

Jo Ann Lehde, 15634 Jersey Drive, commented on the elevation application contact list and why she had not received a call from the city advising her of the application.

Dale Mathews, 15702 Jersey Drive, commented on the FEMA buy-out program for Jersey Village and why she had not received a call regarding the elevation application program.

Lynn Hooper, 15722 Acapulco, requested clarification of the road being built on the property between Senate Ave and US Hwy 290 access road.

JOINT PUBLIC HEARING

A joint public hearing was held with the Planning and Zoning Commission to receive public comments on the following proposals:

1. Reclassifying land located in zoning District F, in the Thomas Hogan Survey, Abstract No. 326, being Lot 1, Wallace Acres subdivision, City of Jersey Village, Harris County, Texas, being 5.7620 acres along US Hwy 290 to zoning District G.
2. Reclassifying land located in zoning District F, in the Charles Clarkson Survey, Abstract No. 190, City of Jersey Village, Harris County, Texas, being 7.4 acres along Jones Road to District A.

Mayor Heathcott opened the joint public hearing at 7:30 p.m. Present for the Planning and Zoning Commission were Darcy Mingora, Pamela Lightbody, Ernie English, Joyce Berube, George Ohler, and Keith Ormston. Dale Brown, City Manager, provided a brief summary of the proposals. Comments were received from Linda Powers regarding the tract of land being rezoned to District G and the requirements for erecting a concrete wall on the tract abutting the residential properties. With no further comments received, the joint public hearing was closed at 7:32 p.m.

CITY MANAGER'S REPORT

An update of the following items were provided by Dale Brown, City Manager:

1. Status of the substandard structure at 15801 Tahoe. It was reported that the flood repair permit on this structure expired on August 15, 2003. A new application for a new permit was submitted on August 18, 2003, for the removal and replacement of sheetrock due to termite damage and painting the exterior. The Building Official required a letter from an engineer regarding the structural integrity of the property. Staff will need to review to see if the estimates for repair are appropriate and re-evaluate whether a permit can be issued.
2. Capital Improvement Program. Lakeview drainage project streetlights had to be removed and Parks and Landscaping Committee would like replacing the light standards with an antique style to complement the light standards on Senate Ave. A change order will be considered at a future meeting.
3. Jones Road Extension. It was reported that Harris County has not provided a contract for this project at this time.

CONSENT AGENDA.

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

Councilmember Preece requested that item B of the Consent Agenda be removed and considered on the regular agenda.

- A. Approval of the Minutes of the July 21, 2003 session.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve item A on the Consent Agenda. The motion carried unanimously.

REGULAR AGENDA

- B. APPROVAL OF THE APPOINTMENT OF RUSSELL HAMLEY, FRANCES WUBBENHORST, AND GREG HOLDEN TO THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT FOR A TWO YEAR TERM BEGINNING SEPTEMBER 1, 2003.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve the appointment of Russell Hamley, Frances Wubbenhorst, and Greg Holden to the Board of Directors for a two-year term beginning September 1, 2003. The motion carried unanimously.

- C. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE AWARD FOR REQUEST FOR PROPOSAL FOR AUDITING SERVICES.

Staff reported that two proposals were received from Sanderson Knox & Belt and Null-Lairson. Under discussion, Councilmember Preece stated his opinion that it is time for a change and a fresh look. However, Mayor Heathcott and Councilmember Wubbenhorst were not in favor of changing firms at this time due to the impact of tasks involved with staff to prepare for the audit with a new firm.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to authorize the City Manager to negotiate a contract with Null-Lairson for auditing services and return a proposed contract for Council's approval. The motion carried unanimously.

- D. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AUTHORIZING STAFF TO SOLICIT FOR BIDS FOR JERSEY DRIVE, FROM RIO GRANDE TO EQUADOR, AND LAKEVIEW DRIVE, FROM SENATE AVENUE TO WHITE OAK BAYOU, PAVING AND UTILITY PROJECTS.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to authorize staff to solicit for bids for the paving and utility projects on Jersey Drive and Lakeview Drive. The motion carried unanimously.

Under discussion Councilmember Hamley asked where were the drawings for the Council to review. Frank Brooks, City Engineer, responded that the specifications had been provided to the City Secretary and that the documents are still under review with Harris County. Frank Brooks also reported that there would be some replacement of storm sewers, with more inlets, and replacement of water meters. There will be an opportunity for property owners to have a second meter installed for sprinklers, if desired.

- E. DISCUSSION WITH POSSIBLE ACTION TO CALL FOR PUBLIC HEARINGS ON SEPTEMBER 15, 2003 AT 7:00 P.M. TO RECEIVE PUBLIC COMMENTS ON

(1) PROPOSED FISCAL YEAR 2003-2004 BUDGET FOR THE CITY; AND (2) THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT PROPOSED FISCAL YEAR 2003-2004 BUDGET.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to call for public hearings on the City's annual budget for fiscal year 2003-2004 and the fiscal year 2003-2004 budget for the Jersey Village Crime Control and Prevention District to be held on September 15, 2003 at 7:00 p.m. The motion carried unanimously.

F. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2002-2003 FOR THE FIRST PAYMENT FOR DEBT SERVICE ON THE \$5,000,000 STREET RECONSTRUCTION BONDS.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to adopt Ordinance No. 03-30 amending the budget for fiscal year 2002-2003. The motion carried unanimously.

G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING ARTICLE XII OF CHAPTER 14 OF THE CODE OF ORDINANCES; ESTABLISHING LANDSCAPING REQUIREMENTS; ESTABLISHING AUTHORITY OF THE URBAN FORESTER; REQUIRING PERMITS AND FEES FOR TREE REMOVAL.

A motion was made by Councilmember Holden and seconded by Councilmember Widacki to table this item to correct the ordinance relating to the designation of the urban forester as the Director of Public Works, and the regulations would only be applicable to residential property. The motion carried unanimously.

H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE REGULATIONS RELATING TO CHARGES FOR WASTEWATER SERVICE.

A motion was made by Councilmember Holden and seconded by Councilmember Widacki to adopt Ordinance No. 03-32 requiring residential and commercial wastewater charges for new construction shall begin with the issuance of the certificate of occupancy for the structure. The motion carried unanimously.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE CHANGING THE CLASSIFICATION OF A 7.4 ACRE TRACT OF LAND PRESENTLY CLASSIFIED IN ZONING DISTRICT F TO ZONING DISTRICT A (SINGLE-FAMILY DWELLING); CHANGING THE CLASSIFICATION OF A 5.7620 ACRE TRACT OF LAND PRESENTLY CLASSIFIED IN ZONING DISTRICT F TO ZONING DISTRICT G (SECOND BUSINESS DISTRICT).

A final report from the Planning and Zoning Commission was received recommending approval of an ordinance reclassifying the two tracts of land.

A motion was made by Councilmember Widacki and seconded by Councilmember Hamley to adopt Ordinance No. 03-33 reclassifying a 5.7620 acres of land from District F to District G and a 7.4 acres of land from District F to District A. The motion carried unanimously.

J. DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE STAFF TO SOLICIT FOR BIDS FOR CONTRACTING FOR LANDSCAPE SERVICES.

Staff requested Council's approval to begin the process for acquiring a contract for landscaping services. The specifications for the contract will be provided to Council at the next meeting.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to authorize the City Manager to solicit bids for landscaping services. The motion carried unanimously.

K. DISCUSSION WITH POSSIBLE ACTION TO SET THE SALARY FOR THE CITY MANAGER AND CITY SECRETARY FOR THE 2003-2004 FISCAL YEAR.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to provide a two percent (2%) increase in salary for the City Manager. The motion carried.

Voting: Aye (3) – Preece, Hamley, Widacki
Nay (2) – Holden, Wubbenhorst

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to set the salary for the City Secretary at \$55,000 annually. The motion carried unanimously.

L. DISCUSSION WITH POSSIBLE ACTION CONCERNING THE PROPOSED BUDGET FOR FISCAL YEAR 2003-2004.

There were further discussions regarding the proposed budget to re-examine the base budget along with the supplemental decision packages to consider for adoption. Councilmember Preece felt that there could be at least \$175,000 reduced from various accounts in the budget. It was debated regarding what programs or funding that should be cut and the justification for additional funding. Mayor Heathcott and Councilmember Widacki agreed that the items discussed for deletion should be left in, while Council members Holden and Wubbenhorst agreed to leave everything in with the exception of the \$30,000 for a wireless network system and additional funds

for Municipal Court over time and Judges. Councilmember Hamley was in favor of removing funds for storm debris clean up and the contribution toward future equipment purchase for the Fire Department. It was the consensus of council to leave all of the items in the budget. There was no formal action taken.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki reminded members to read in their packets the article from the Bayou Preservation Association with their recommendations and ideas addressing flooding and development issues. He stated that he should like to see the City move along with some of these ideas, i.e., requiring detention on all property regardless of size. He also thanked city staff for their hard work on preparing for the budget meetings.

Councilmember Hamley stated that the Jersey Village softball league has requested a more active involvement from the city. He would like to see a person from the league serve on the Recreation and Events Committee. Also, he requested information on the dumpster in the parking lot at Jersey Meadow Golf Course and the closing of the contract on the Fire Station.

Councilmember Preece stated that he was encouraged by how the city is moving forward on major projects. He noted that the budget is not an easy process and thanked everyone for their hard work.

Councilmember Holden extended his regrets in not being able to attend the National Night Out functions.

Councilmember Wubbenhorst thanked everyone on the success of National Night Out.

Mayor Heathcott announced that TML Region 14 meeting was held at the Moody Gardens in Galveston, August 8 and reminded Council of how important TML is to cities. He also thanked Council and staff for their hard work on the budget.

CLOSED MEETING

A Closed Meeting was held in accordance with the provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.071, to consult with the City Attorney. The Closed Meeting was convened at 9:40 p.m. and adjourned at 9:50 p.m.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 9:50 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: September 15, 2003

Ordinance Nos. 03-30, 03-32, and 03-33 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A SPECIAL SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: September 8, 2003
TIME: 7:15 P.M.
LOCATION: Civic Center Auditorium
16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the special session of Council to order at 7:15:00 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Kenneth Wall, City Attorney, was not in attendance.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

Bobby Pennington, Assistant to the City Manager, presented a report from the Jersey Village Crime Control and Prevention District Board of Directors on the proposed budget for fiscal year October 1, 2003 through September 30, 2004. Mr. Pennington reported that a public hearing was held September 8, 2003, prior to the Council meeting to receive public comments on the proposed budget. The budget provided total available funds at \$980,663 with expenditures proposed at \$696,518, leaving a projected ending fund balance of \$284,145. The five-year projected budget included coverage for salaries during that period. Also the Crime District would reimburse the expenditure for the wireless network.

REGULAR AGENDA

A. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE AWARD OF BID FOR GROUP HEALTH INSURANCE.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to approve the renewal of the employees' group health insurance plan at the current benefit level with United HealthCare. The motion carried unanimously.

B. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A CONTRACT WITH NULL LAIRSON FOR AUDITING SERVICES.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to accept the modified proposal from Null Lairson for auditing services and authorize the City Manager to execute the agreement. The motion carried unanimously.

C. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE SPECIFICATIONS FOR A CONTRACT FOR LANDSCAPING SERVICES.

A motion was made by Councilmember Holden and seconded by Councilmember Hamley to authorize the solicitation for bids for landscaping services as specified in the bid documents. The motion carried unanimously.

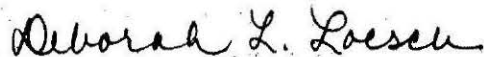
D. DISCUSSION OF PROPOSED BUDGET FOR FISCAL YEAR 2003-2004.

There was no action taken.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the special session. The motion carried unanimously. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: October 20, 2003

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: September 15, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

Public comments were received from the following:

Jacob Corona made a presentation on household hazardous waste for his Eagle Scout project. Also LaWanda Howse of the Harris County Storm Water Quality Section advised that Harris County would be hosting household hazardous waste collection days on October 18 at Harris County Annex 13 & Sport Complex, 17423 Katy Freeway and on October 25 at Barbara Bush Library, 6817 Cypresswood Drive.

PUBLIC HEARINGS

Public hearings were held to receive public comments concerning the (1) Jersey Village Crime Control and Prevention District budget for fiscal year October 1, 2003 through September 30, 2004; and (2) the City's proposed annual budget for fiscal year October 1, 2003 through September 30, 2004.

Mayor Heathcott opened the public hearings for comments. Hearing none, the hearings were closed at 7:10 p.m.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

The Planning and Zoning Commission reviewed an application for a specific use permit for the expansion of the mini storage facility located at 7302 Senate Avenue. The Commission submitted their preliminary report on the application to Council. After having reviewed the application, the Commission agreed that the property owner had satisfied the city's requirements for a specific use in district K. The Commission recommended that Council call for a joint public hearing to receive public comments on the application.

CITY MANAGER'S REPORT

An update of the following items were provided by Dale Brown, City Manager:

1. Jones Road Extension. The City Manager has received a revised contract, which is currently being reviewed by the City Attorney, and has not yet been finalized by the County Attorney.
2. Jersey Meadow Golf Course drainage analysis. The City Engineer is waiting on Harris County Flood Control District to provide information to enter data into the computer model.
3. Flood analysis study. Paul Bedient has not provided a report as of this meeting on the study. We expect a report to be forthcoming in October or November.
4. Fire Station. This project has not been concluded since there are still some outstanding problems that need to be corrected before closing the contract.
5. Jersey Drive/Lakeview paving project. Scheduled a pre-bid meeting for September 23 with bid opening set for September 30.

CONSENT AGENDA.

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the August 11, 12, 13, and 18, 2003 sessions.
- B. Approval of the appointment of Dr. Marvin J. Abrams as the City's Health Officer.
- C. Approval of amendments to the Harris County Appraisal District's Tax Roll:
 1. Harris County Appraisal District's 2001 Correction Roll #29 as an amendment to the Tax Roll with a decrease in appraised value of \$4,110.00 resulting in a tax decrease of \$27.74 based on a tax rate of \$.675/100.
 2. Harris County Appraisal District's 2002 Correction Roll #22 as an amendment to the Tax Roll with a decrease in appraised value of \$1,094,510.00 resulting in a tax decrease of \$7,387.94 based on a tax rate of \$.675/100.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve items A through C on the Consent Agenda. The motion carried unanimously.

REGULAR AGENDA

- D. DISCUSSION WITH POSSIBLE ACTION CONCERNING THE PROPOSED BUDGET FOR FISCAL YEAR 2003-2004: (1) ADDITION OF FUNDS FOR TRAFFIC SIGNAL INSTALLATION AT JONES ROAD AND JERSEY MEADOW DRIVE; (2) ADDITION OF FUNDS FOR OVERSIZE WATER LINE FOR

WALLACE ACRES; (3) ADDITION OF FUNDS FOR FIRE STATION CONSTRUCTION FINAL PAYMENT; (4) ADDITION OF FUNDS FOR THE FLOOD ANALYSIS STUDY BY BEDIENT & ASSOCIATES; AND (5) ADDITION OF FUNDS FOR THE LAST PAYMENT FOR SCADA SYSTEM.

These projects were funded during fiscal year 2002-2003 but will not be final until the next year fiscal year, therefore, this would require budgeting funds for final payments in the new fiscal year budget.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to allow the City Manager to make these revisions to the budget. The motion carried unanimously.

E. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A RESOLUTION NOMINATING A CANDIDATE FOR A POSITION ON THE BOARD OF TRUSTEES OF THE HARRIS COUNTY APPRAISAL DISTRICT.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to nominate Bill Harry as a candidate for the Board of Trustees of the Harris County Appraisal District. The motion carried unanimously.

F. DISCUSSION WITH POSSIBLE ACTION TO CAST A VOTE FOR A CANDIDATE FOR THE BOARD OF TRUSTEES OF TML INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL, REGION 14.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to cast a vote for Mary Coker for the Board of Trustees of TML Intergovernmental Employee Benefits Pool, Region 14. The motion carried unanimously.

G. DISCUSSION WITH POSSIBLE ACTION TO DESIGNATE A REPRESENTATIVE AND AN ALTERNATE TO HGAC'S 2004 GENERAL ASSEMBLY.

A motion was made by Councilmember Holden and seconded by Councilmember Widacki to designate Mayor Heathcott as the representative and Councilmember Wubbenhorst as the alternate to HGAC 2004 General Assembly. The motion carried unanimously.

H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPOINTMENT OF MEMBERS TO THE GOLF COURSE ADVISORY COMMITTEE.

A motion was made by Councilmember Widacki and seconded by Councilmember Hamley to reappoint Bill Smith, Charles Daniels, Bob Biggs, Jim Sun, Bill McCrea,

and John Terrell to the Golf Course Advisory Committee. The motion carried unanimously.

Bill Carey had declined consideration for reappointment, leaving a vacancy on the committee. Councilmember Widacki requested to review the candidates from last year to see if there was any interest. The appointment for that vacancy would be discussed at the next council meeting.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPOINTMENT OF VARIOUS MEMBERS TO THE RECREATION AND EVENTS COMMITTEE, PLANNING AND ZONING COMMISSION, BOARD OF ADJUSTMENT, AND BUILDING BOARD OF ADJUSTMENT.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to reappoint Henry Hermis, Doug Smith-Barry, and Joe Pennington to the Board of Adjustment. The motion carried unanimously.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to reappoint Michael O'Kelley and Gary Vossler to the Building Board of Adjustment. The motion carried unanimously.

A motion was made by Councilmember Hamley and seconded by Councilmember Widacki to appoint Russ Kavanaugh to the Recreation and Events Committee. The motion carried unanimously.

A motion was made by Councilmember Preece and seconded by Councilmember Holden to reappoint Darcy Mingoia, Joyce Berube, Keith Ormston, and George Ohler to the Planning and Zoning Commission. The motion carried unanimously.

J. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPOINTMENT OF A CHARTER REVIEW COMMISSION.

There was no formal action taken. Council directed staff to publish an article seeking interested parties to serve on the Charter Review Commission for 2004 and bring back before Council at the next meeting any candidates.

K. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING ARTICLE XII OF CHAPTER 14 ESTABLISHING LANDSCAPING REQUIREMENTS.

A motion was made by Councilmember Hamley and seconded by Councilmember Preece to adopt Ordinance No. 03-31 establishing landscaping requirements, requiring permits and fees for tree removal, providing for severability, providing for repeal, and providing a penalty. The motion carried. Voting: Aye (4): Preece, Wubbenhorst, Hamley, and Widacki; Nay (1): Holden.

L. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER CALLING FOR A JOINT PUBLIC HEARING REGARDING AN APPLICATION FOR A SPECIFIC USE PERMIT FOR A MINI-STORAGE FACILITY AT 7302 SENATE AVENUE.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to call for a joint public hearing with the Planning and Zoning Commission on October 20, 2003 at 7:00 p.m. to receive public comments on the request for the specific use permit. The motion carried unanimously.

M. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN AGREEMENT WITH HARRIS COUNTY FOR THE INSTALLATION OF A TRAFFIC SIGNAL AT JONES ROAD AND JERSEY MEADOW DRIVE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to approve the participation agreement with Harris County and authorize the Mayor to execute the agreement on behalf of the City. The motion carried unanimously.

N. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2002-2003 FOR EXPENSES RELATED TO FEES FROM BOND ISSUANCE, MUNICIPAL COURT JUDGES, AND GOLF COURSE FLEET REPAIRS.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to approve Ordinance No. 03-34 amending the budget. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki requested information, reports, and stated concerns on the following issues: (1) speeding violations on US Hwy 290; (2) on-site detention requirements in lieu of impact fees; (3) publication of information in the STAR newsletter the County's web site address for site locations of flood gauges on the bayous; (4) encourage residents to purchase flood insurance; (5) requirement of property owners along the bayou to mow property to the center line of the bayou; (6) encourage Harris County to use the evergreen provision with Kevin Shandley for the 43 acre detention facility; (7) encourage Harris County Flood Control District to perform maintenance work on the main channel to correct erosion problems; (8) cite individuals for violations for dumping clippings in bayou; and (9) encouraged the City to become a member of the Bayou Preservation Society.

Councilmember Hamley commented on a recycling program initiated by a city that has turned it into a profitable program.

Councilmember Wubbenhorst thanked the Recreation and Events Committee for a successful ice cream social and announced the fall dance will be October 25. She complimented the Parks and Landscaping Committee for the improved appearance of the right-of-ways and stated that most of the compliments she received were from Chamber members. She also requested contacting Harris County to fix the potholes on Jones Road.

Mayor Heathcott complimented the improved landscaping and reminded everyone about the breakfast meeting with Commissioner Jerry Eversole. He also stated that he has not received a response from Mike Talbot from the Flood Control District.

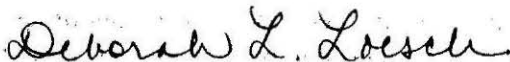
CLOSED MEETING

There was no closed meeting held.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:17 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: October 20, 2003

Ordinance Nos. 03-31 and 03-34 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A SPECIAL SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: September 22, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the special meeting of Council to order at 7:00 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, and Russell Hamley; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Councilmember A. J. Widacki and Kenneth Wall, City Attorney were not in attendance.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

The Planning and Zoning Commission has reviewed an application for the rezoning of a 9.5-acre tract of land located in zoning district C-2 to zoning district F. The Commission recommended that Council call for a joint public hearing to receive public comments on the application.

CITY MANAGER'S REPORT

The City Manager, Dale Brown, reported that the City received a preliminary contract from Harris County on the proposed road improvements for the extension of Jones Road between U.S. Hwy 290 and FM 529. The proposed draft of the agreement was provided to Council for discussion. In general the contract provides for Harris County to fund 100% of the engineering, utility adjustments for utilities not owned by the City and construction costs provided the City funds all costs associated with any water or sanitary sewer improvements and all costs associated with over sizing the proposed storm sewer system. The City will secure the road right of way and detention site(s) either by donation or plat. Harris County will fund right of way acquisition costs for any right of way the City is unable to secure by plat or donation. Professional services are provided by Pate Engineers and the engineering contract and ultimate construction will be managed by the City.

REGULAR AGENDA

- A. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 70-77 OF THE CODE OF ORDINANCES; ESTABLISHING RATES AND CHARGES FOR WATER AND WASTEWATER SERVICE; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Councilmember Preece and seconded by Councilmember Holden to approve Ordinance No. 03-35 establishing rates and charges for water and wastewater service to be effective with the first bill rendered after October 1, 2003. The motion carried unanimously.

- B. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPROVAL OF AN ORDINANCE ADOPTING THE BUDGET FOR FISCAL YEAR OCTOBER 1, 2003 THROUGH SEPTEMBER 30, 2004.

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to approve Ordinance No. 03-36 adopting the budget for fiscal year beginning October 1, 2003. The motion carried unanimously.

- C. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER: (1) APPROVE A MOTION TO SET THE TAX RATE FOR DEBT SERVICE FOR 2003; (2) APPROVE A MOTION TO SET THE TAX RATE FOR MAINTENANCE AND OPERATION FOR 2003; AND (3) ADOPT AN ORDINANCE PROVIDING FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES BY THE CITY OF JERSEY VILLAGE, TEXAS FOR THE YEAR 2003; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to adopt the debt service rate of \$0.33720 per \$100 of valuation for the tax year 2003. The motion carried unanimously.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to adopt the maintenance and operation tax rate of \$0.33780 per \$100 of valuation for the tax year 2003. The motion carried unanimously.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to adopt Ordinance No. 03-37 for the assessment, levy and collection of ad valorem taxes for the year 2003 at the rate of \$0.675 per \$100 valuation. The motion carried unanimously.

- D. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER CALLING FOR A JOINT PUBLIC HEARING WITH THE PLANNING AND ZONING COMMISSION REGARDING THE RECLASSIFICATION OF A 9.5 ACRE TRACT OF LAND AT JONES ROAD AND JERSEY MEADOW DRIVE FROM ZONING DISTRICT C-2 TO ZONING DISTRICT F.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to call for a joint public hearing to be held on October 20, 2003 at 7:00

p.m. in the Civic Center Auditorium to receive public comments on the proposed rezoning request. The motion carried unanimously.

E. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF THE APPOINTMENT OF A MEMBER TO FILL A VACANCY ON THE GOLF COURSE ADVISORY COMMITTEE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to approve the appointment of Bill Schuster to the Golf Course Advisory Committee. The motion carried unanimously.

CLOSED MEETING

There was no closed meeting held.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 7:35 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: October 20, 2003

Ordinance Nos. 03-35, 03-36, and 03-37 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: October 20, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, and Russell Hamley; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch. It was noted that Councilmember A. J. Widacki was not in attendance.

PUBLIC COMMENTS

Public comments were received from the following:

Bob Jenkins, 15514 Congo, commented on traffic conditions through the city, i.e. signage, stop sign violations, closure of Hillcrest Street to public access.

Joanne Lehde had questions regarding the buy-out program.

Leroy Blankenberg had questions regarding the buy-out program.

JOINT PUBLIC HEARINGS

Joint Public Hearings were held with the Planning and Zoning Commission to receive public comments concerning the following:

1. Grant a specific use permit for a mini storage facility located on approximately 2.028 acres of land being Lot 1, Block 1 Hillcrest Gardens Subdivision in zoning district K located at 7302 Senate Avenue, Jersey Village, Harris County, Texas; and
2. Reclassify a tract or parcel of land located in zoning district C-2 containing 9.5756 acres, being Lot 1, Block 1 of Reserve A-1, southeast corner of Jones Road and Jersey Meadow Drive, to zoning district F.

Planning and Zoning Commission members present were David Paul, George Ohler, Darcy Mingoia, Joyce Berube, and Keith Ormston.

Mayor Heathcott opened the public hearings for comments with a brief summary provided by

Dale Brown, City Manager. No comments were received regarding the specific use permit. Comments on the reclassification of zoning district C-2 to zoning district F were received from Bob Hartsough, Nancy Sikes, Doyle Stuckey, and Deborah Gilcrest Finlay.

With no further comments forthcoming, the public hearings were closed at 7:55 p.m.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

The Parks and Landscaping Committee made a recommendation that the City install the Traditionaire Post with Post Top Lumaries to replace the existing street light standards along Lakeview between White Oak Bayou and Honolulu.

The Parks and Landscaping Committee made a recommendation that the City become an affiliate of the Keep Texas Beautiful Program. The Committee also nominated Betty Jennings to be the representative from the City for the program. The program sets standards for communities nationwide, educating Texans throughout the state to take responsibility for keeping their neighborhoods clean and beautiful. The program is designed to improve the appearance of our City, instill pride and provide a positive impact on the economic development and prosperity of our City.

CITY MANAGER'S REPORT

Frank Brooks, Brooks & Sparks, as the City's Engineer, presented a drainage analysis of Jersey Meadow Golf Course to Council. The analysis addresses the existing drainage conditions and infrastructure, evaluation of the proposed solutions and costs estimates for recommended improvements. A detailed topographic survey was also performed to define the existing drainage pattern. There will be future discussions as to the implementation of any projects as defined in this study.

CONSENT AGENDA.

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the September 8, 15, and 22, 2003 sessions.
- B. Approval of a proposal from Center Point Energy for the installation of streetlights on Lakeview Drive from White Oak Bayou to Honolulu.
- C. Approval of Resolution No. 03-7 approving the purchase of an office building at 13013 Northwest Freeway, Houston, Texas, by the Harris County Appraisal District.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to approve items A through C on the Consent Agenda. The motion carried unanimously.

REGULAR AGENDAD. DISCUSSION WITH POSSIBLE ACTION TO AWARD THE BID FOR THE LAKEVIEW AND JERSEY DRIVE PAVING, STORM SEWER AND WATER LINE IMPROVEMENTS.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to award the bid to Ramos Industries in the amount of \$3,897,940.50 and authorize the City Manager to execute the contract. The motion carried unanimously.

E. DISCUSSION WITH POSSIBLE ACTION TO AWARD THE BID FOR THE CONTRACT FOR LANDSCAPING SERVICES.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to award a 12-month contract beginning November 1, 2003, for landscaping services to Top Notch Lawn Service for \$11,680 and authorize the City Manager to execute the contract. The motion carried unanimously.

F. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF A CONTRACT WITH MICHAEL PIETSCH TO PROVIDE CONSULTING SERVICES FOR REVIEWING THE CITY'S ISO (INSURANCE SERVICES OFFICE) INSURANCE RATE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to approve the contract with Michael Pietsch for \$8,500.00 to provide consulting services for the review of the city's ISO rating and authorize the City Manager to execute the contract. The motion carried unanimously.

G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER PARTICIPATING IN THE FLOOD INSURANCE COMMUNITY RATING SYSTEM (CRS).

There was discussion with no formal action. The Flood Insurance Community Rating System recognizes community efforts beyond minimum standards to reduce flood insurance premiums. The community chooses to undertake some or all of the 18 public information and floodplain management activities. The Council agreed that the City should pursue participation, but staff should see other proposals. The matter will be discussed further at a later meeting.

H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2002-2003 RELATING TO COSTS ASSOCIATED WITH FUEL AND UTILITIES.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve Ordinance No. 03-38. The motion failed unanimously.

I. DISCUSSION WITH POSSIBLE ACTION TO REVIEW THE CITY'S INVESTMENT POLICY.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to modify the current investment policy to include the Finance Director as an Investment Officer along with the City Manager. The motion carried unanimously.

J. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE GRANTING A SPECIFIC USE PERMIT FOR A MINI STORAGE FACILITY AT 7302 SENATE.

A final report was submitted from the Planning and Zoning Commission recommending the approval of a specific use permit for a mini storage facility at 7302 Senate.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve Ordinance No. 03-39 granting the specific use permit in zoning district K to 24 Hour Self Storage, Inc. to allow the construction and operation of a mini-storage facility at 7302 Senate Avenue. The motion carried unanimously.

K. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE ZONING MAP FOR THE RECLASSIFICATION OF A TRACT OF LAND IN ZONING DISTRICT C-2 TO ZONING DISTRICT F.

A final report was submitted from the Planning and Zoning Commission recommending the reclassification of the tract from zoning district C-2 to zoning district F.

A motion was made by Councilmember Holden and seconded by Councilmember Hamley to approve Ordinance No. 03-40 changing the classification of a 9.5-acre tract of land from zoning district C-2 to zoning district F. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

REPORT ON MEETING WITH MIKE TALBOT, HARRIS COUNTY FLOOD CONTROL DISTRICT.

Mayor Heathcott reported that he met with Mike Talbot and staff from Harris County Flood Control District to follow up on the schedule on the projects and the status of the buy-out program. Representatives from the Flood Control District were present at the meeting to give the audience an update on the buy-out program. Representatives from the Flood Control District were Gary Greene, Clay Haynes, and John Randolph.

Councilmember Wubbenhorst reminder of Recreation and Events Fall Dance on October 25 and stated she had provided information on the Cy-Fair Economic Development Committee.

Councilmember Holden congratulated the Fire Department on a successful Open House.

Councilmember Hamley stated he would like to have an understanding of the qualifications for the buy-out program and the benefits under the flood insurance program.

Mayor Heathcott congratulated the Fire Department on a successful Open House.

CLOSED MEETING

There was no closed meeting held.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 9:40 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: November 17, 2003

Ordinance Nos. 03-39 and 03-40 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: November 17, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:15 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Kenneth Wall, City Attorney, was not in attendance.

PUBLIC COMMENTS

Public comments were received from the following:

Jim Pulliam, 15713 Tenbury, commented on various issues relating to flooding in Jersey Village.

Kevin Elliott, representing a group of citizens who were on the original committee for the development of Carol Fox Park, presented a brief history of the park and how the playground equipment was designed and purchased. There is concern regarding the current plans for maintenance and replacement of the playground equipment for the park that the replacement equipment would change the makeup of the park as it was originally intended.

CITY MANAGER'S REPORT

Dale Brown, City Manager, reported on the following matters:

1. Noise Ordinance relating to trash pickup near residential areas. Staff presented to Council several cities' ordinances with time restrictions on trash collection to minimize noise likely to occur in a commercial zoning district, which is adjacent to residential areas.
2. Deborah Loesch, City Secretary advised Council on the status of the rental of the city facilities. The auditorium has been used frequently by both residents and non-residents for many meetings and social functions. The auditorium will be unavailable for approximately 3 weeks beginning at the end of February 2004 for repairs. Staff believes it would be appropriate to consider increasing the deposits and rental fees after these repairs have been completed. Several Council members stated that they agreed with the need for an increase in fees. Staff will present a proposal for

- increasing of fees after the first of the year to be in place after renovations are completed.
3. Rod Hainey, Director of Public Works, updated the status of the Capital Improvement Program Projects.
 4. 2003 Street Bond Projects. With the Jersey Drive/Lakeview Drive street project bid amount under the budgeted \$5,000,000, consideration should be given to prioritizing the projects that would be paid out of the excess funds. Further direction will be forthcoming with updated financial information provided at the December Council meeting.

CONSENT AGENDA.

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the October 20, 2003 session.
- B. Approval of an agreement with Harris County for fire fighting and fire protection services for a term to expire February 29, 2004.

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to approve items A through B on the Consent Agenda. The motion carried unanimously.

REGULAR AGENDA

- C. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPOINTMENT OF A CHARTER REVIEW COMMISSION.

A motion was made by Councilmember Widacki and seconded by Councilmember Hamley to appoint Rick Faircloth, Jack Wright, George Ohler, David Paul, John Hanley, Fannie Messec, and Joyce Berube as members with Ed Heathcott, Greg Holden and Frances Wubbenhorst as alternates to the Charter Review Commission. The motion carried unanimously.

- D. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A RESOLUTION CASTING A VOTE FOR A CANDIDATE FOR THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT.

A motion was made by Councilmember Holden and seconded by Councilmember Widacki to approve Resolution No. 03-8 casting a vote for Bill Harry for the Board of Directors of the Harris County Appraisal District. The motion carried unanimously.

- E. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF AN AGREEMENT WITH TEXAS DEPARTMENT OF TRANSPORTATION FOR

LANDSCAPE COST SHARING PROGRAM FOR US HWY 290
BEAUTIFICATION PROJECT.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to approve the agreement for the landscape cost-sharing program and authorize the City Manager to execute the agreement on behalf of the City. The motion carried unanimously.

F. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE
AMENDING SECTION 14-226(a) OF THE CODE OF ORDINANCES
REQUIRING STORMWATER DETENTION.

An ordinance was prepared at the request of Councilmember Widacki for consideration to amend the stormwater detention requirements by reducing the acreage requirement from 5 acres to 2 acres for all developments. After considerable deliberation, a motion was made by Councilmember Widacki and seconded by Councilmember Hamley to approve an ordinance requiring lots more than 2 acres to provide stormwater detention. The motion failed. Voting: Aye (2): Hamley, Widacki; Nay (3): Preece, Holden, Wubbenhorst.

G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF A
CITIZEN ADVISORY BOARD HANDBOOK.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve the Citizen Advisory Board Handbook as presented by staff. The motion carried. Voting: Aye (4): Preece, Holden, Wubbenhorst, Widacki;
Nay (1) Hamley

H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE USE OF PART-
TIME PERSONNEL FOR THE CITY SECRETARY'S OFFICE, FINANCE AND
MUNICIPAL COURT.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve the use of funds budgeted for a part-time clerical position to support some of the administrative departments. The motion carried unanimously.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE PLAYGROUND
EQUIPMENT AT CAROL FOX PARK.

There was discussion with no formal action taken. Council suggested that the Parks and Landscaping Committee subcommittee for the playground equipment should look at options for the park equipment, invite some of the original members of the committee for Carol Fox Park to attend and seek input, and seek an independent evaluation of the park equipment.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki thanked the Parks and Landscaping Committee for the hard work and also to Bette Jennings for bringing the TXDOT agreement to Council for the beautification project. He restated the need to address the city's flooding issues. He also apologized for missing the previous council meetings.

Councilmember Wubbenhorst thanked the Recreation and Events Committee for a successful fall event and reminded everyone of the Holiday in the Park on December 7th.

Councilmember Holden commented on the wonderful opportunity to participate in the Fire Department's annual visit from Santa.

Councilmember Hamley stated his concern that the Carol Fox Park renovation project could divide the City and that we need to actively work to keep the communications open with the citizens.

Councilmember Preece stated that in addition to the apparent reasons for stormwater detention, the city also needs a comprehensive flood mitigation plan that addresses an early warning system, channel improvements and detention.

Mayor Heathcott commented that flooding is the number one issue for the city and that a comprehensive plan needs to be in place. He suggested that a work session in January be set to discuss priorities.

CLOSED MEETING

There was no closed meeting held.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 9:45 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: December 15, 2003

Resolution No. 03-8 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: December 15, 2003

TIME: 7:00 P.M.

LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Pro Tem Frances Wubbenhorst called the regular meeting of Council to order at 7:05 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch. It was noted that Mayor Ed Heathcott was not in attendance.

PUBLIC COMMENTS

There were no public comments received.

CITY MANAGER'S REPORT

Dale Brown, City Manager, reported on the following matters:

1. Revenue Projections. Revenue projections are looking very good, especially utility fund. Golf course fund is breaking even, with the trend being exact and looking good at this point.
2. Jones Road Extension project. The contract is still at Harris County Engineer's office under review.
3. 2003 Street Bond Projects. Of the \$5,000,000 bond funds for street improvements, the Lakeview/Jersey Drive street improvement projects have encumbered all but \$1,300,000.00 that is now available for allocation to legally allowable projects, i.e. street, water and sewer improvements. There exists the possibility of future expenditures for next year for sewer improvements for possible development of land at US Hwy 290 and Senate Avenue.
4. Playground Equipment at Carol Fox Park. Rod Hainey, Director of Public Works, reported that the city has entered into a contract with a certified playground specialists to evaluate the condition of the playground equipment at Carol Fox Park. A report is expected to be presented at the January meeting. A citizen survey has been sent out in the JV Star newsletter with a return date of January 19, 2004.

CONSENT AGENDA.

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the November 17, 2003 session.
- B. Approval of the appointment of Sarah Kindler as Assistant City Secretary.
- C. Approval of the 2003 Tax Roll.
- D. Approval of a lease purchase agreement under the state contract with John Deere Credit, Inc. for golf course maintenance equipment.
- E. Approval of Ordinance No. 03-41 amending Section 14-662 of the Code of Ordinances by deleting references to various codes.
- F. Approval of Ordinance No. 03-42 prohibiting smoking inside a building owned by or under the control of the City.
- G. Approval of Ordinance No. 03-43 amending Article II of Chapter 10 of the Code of Ordinances providing for licensing and vaccination of dogs and cats.
- H. Approval of Resolution No. 03-9 authorizing the City Manager to execute a landscape cost sharing agreement with Texas Department of Transportation for improvements on U.S. Hwy 290, within the city limits, Senate Avenue to West Road.

A motion was made by Councilmember Hamley and seconded by Councilmember Widacki to approve items A through H on the Consent Agenda. The motion carried unanimously.

REGULAR AGENDA

- I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER ORDINANCE NO. 03-44 AMENDING CHAPTER 54 OF THE CODE OF ORDINANCES PROHIBITING THE COLLECTION OF GARBAGE, TRASH OR RUBBISH BETWEEN THE HOURS OF 10:00 P.M. AND 7:00 A.M.

A motion was made by Councilmember Holden and seconded by Councilmember Widacki to approve Ordinance No. 03-44. The motion carried unanimously.

- J. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER ORDINANCE NO. 03-45 AMENDING THE BUDGET FOR FISCAL YEAR 2003-04 FOR THE PURCHASE OF A DUMP TRUCK AND PURCHASE OF SECURITY CAMERAS FROM COURT SECURITY FUND.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to approve Ordinance No. 03-45 amending the budget for fiscal year 2003-04. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki wished everyone a Merry Christmas.

Councilmember Hamley had some additional questions regarding the survey on Carol Fox Park – when did the survey go out? – when will the survey results be known?

Councilmember Wubbenhorst thanked the Recreation and Events Committee for a successful Holiday in the Park and Food Drive, the Police Department on their Open House and Toy Drive, EMS/Fire on the upcoming Santa deliveries; stated that the Appreciation Reception for volunteers on boards and committees that the city hosted went very well and wished everyone a safe and Merry Christmas.


CLOSED MEETING

There was no closed meeting held.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 7:25 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: January 19, 2004

Ordinance Nos. 03-41, 03-42, 03-43, 03-44, and 03-45 and Resolution No. 03-9 are on file in the City Secretary's office and are made a part of these minutes by reference.

